

AFFILIATION AGREEMENT

2026 Leadership Forum



AGENDA

- Background
- Key Sections of the Agreement
 - Relationship of Parties
 - Obligations of Parties
 - Conflict Resolution
- Amendments

Background

- Agreement between the ACL and each for the P/TCs
- Signed at SAM on 6 December 2019
- Purpose of the agreement is *“to define how the parties shall collaborate in furthering the Purposes of the League within the province (or territory) and to define the support and resources provided by ACL CANADA to the (P/TC) and the payment for those services, as may apply from time to time”*.

Key Sections of the Agreement

1. Definitions
- 2. Relationship of Parties**
- 3. Obligations of the Parties**
4. Maintenance of documents, books and records
- 5. Conflict Resolution**
6. Term and Termination
7. Confidentiality
8. Personal Information and Privacy
9. General Provisions
10. Schedule A – Use of ACL trademarks and IP

Relationship of Parties (Section 2)

- ACL CANADA and AAPC agree to support the Purposes and strategic plan of ACL CANADA and the Memorandum of Understanding with DND and to speak with one voice when representing the concerns and issues of air cadet squadrons in the various provinces or territories. (para. 2.1)
- AAPC agrees to be bound by the By-laws and the PPM of ACL CANADA.
- Any amendments or additions to the PPM or to the By-Laws from time to time by ACL CANADA shall only occur after consultation with the Provincial/Territorial Chairs Committee.
- Personnel matters ... shall ... be solely determined by (the P/TC)

Obligations of Parties (Section 3)

- List of 23 obligations for ACL and 11 obligations for the P/TC
- Use of intellectual property
 - *AAPC will not authorize any use of ACL CANADA's Intellectual Property, including Trademarks, by third parties (not including air cadet squadrons, SSCs and sponsors providing financial assistance) without the prior written approval of ACL CANADA*
- Within four (4) months after the end of each Fiscal Year, P/TC will provide financial statements of the previous Fiscal Year to ACL
- Within six (6) months after the end of each SSC's fiscal year, P/TC will provide signed financial statements for each SSC

Conflict Resolution (Section 5)

- Modification of Agreement:
 - Amendments to this Agreement may only take effect following approval by the Boards of both ACL CANADA and AAPC
 - submit the modification to the P/T Chairs Committee for review
- Remediating Non-Compliance
 - Either party can issue a complaint
 - 30 days to correct or respond
- Dispute Resolution
 - Either party can provide written notice of disagreement
 - Attempt to consult and negotiate
 - Mediation and binding arbitration if necessary

Amendments

- Agreement must be reviewed to determine if any amendments are required due to the new MOU
- Opportunity for National and P/TCs to review and propose amendments
- Proposed Modifications can be submitted to the P/TC Chairs Committee for review
- Quick scan of document identified only minor changes are required to bring in line with new MOU and update where necessary

Questions?