

Training Policy Update

2026 Leadership Forum



AGENDA

- Background / Review
 - Strategic Plan direction
- Where we are now
 - Skills and Knowledge Inventory
 - Competencies Manual
- Next steps
 - League Training Program Catalog
 - Knowledge library
- End state

Background

- Issues
 - Silos of excellence
 - Duplication of effort
 - Differing concepts
 - Varying levels of support, resources, outreach
- Needs
 - Standardized and coordinated approach
 - Training templates and resources
 - Relevant across all PTCs

Strategic Plan Direction



Where we are now

- Skills and Knowledge Inventory completed
- PPM Part 5 – Volunteer Training
 - 5.2 Policy Statements provide rationale and intent
 - Volunteer training standardized through key documents
 - League Competency Manual (LCM) approved by NEC
 - League Training Programs Catalog (in progress)

Much work to be done to ensure relevance to all PTCs

PPM Part 5.4 *Roles & Responsibilities*

- Member's Committee
 - Develop and maintain training programs and resources
 - Monitor and evaluate training; provide guidance
- PTCs
 - Develop training based on League training programs
 - Share training & resources with other PTCs, Member's Committee
 - Deliver training to volunteers

PPM Part 5.5 *Procedures*

League volunteer training is standardized through the publication of the following key documents that are recognized at all levels of the League

- 5.5.1 League Competencies Manual
 - Key positions, specific competencies, common competencies
- 5.5.2 League Training Programs Handbook (Catalog)
 - National League training programs approved by the NEC

Under Construction

Training Design

Delivery

- Local
- PTC
- National

Competencies

- Common
- Positional

Training Levels

- 1 - Awareness
- 2 - Detailed Understanding
- 3 - Full Comprehension

Next Steps

- Develop a clear common picture
- Deliver a consistent and generic template for PTCs
- Develop detailed training levels and required competencies
 - based on *Knowledge and Skills Inventory*
- Build Knowledge Library
 - Exploring Learning Management software for on-line courses and generic training modules

To ensure relevance for all volunteers nationally, PTC representation on the Member's Committee is ideal

Ensuring Relevance...

Your Membership Committee

Nancy Chapman

BC

Jody Coakley

NB

Craig Hawkins

ON

Veronique Morisset

QOV

Guy Albert

PEI

Alex Trail

PEI

Lisa Tadgell

SK

Key to ensuring relevance: Representation from all PTCs

Outgoing Chair – Vern Toews

Incoming Co-Chairs – Michele Claveau / Patrick Stoddart

Summary *Objectives*

- League Program Training Catalog
 - generic competencies at National level
 - NOT lesson plans
- Database of common knowledge training modules
 - Eliminate duplication of effort
- Template for training plans at PTC / Local level
 - [Blueprint for development by PTC]
- **Your program for your youth, nationally**
 - *The HOW is up to you*

Questions