

Prepared Speech		
Introduction		
10	Aroused interest	5
	Effective and appropriate presentation	5
Body of Speech		
30	Information complete and logically presented	5
	Knowledgeable about the subject	5
	Speech developed with originality	5
	Proper and effective use of language	5
	Kept to topic	5
	Correct grammar	5
Conclusion		
10	Left audience with an appreciation of topic	5
	Sums up material	5
Delivery and Style		
50	Spoke to audience with enthusiasm, confidence and eye contact	10
	Rate of delivery	10
	Correct pronunciation & enunciation	10
	Proper stance - no props, minimal movement	10
	Message effectiveness, Impact and Clarity	10
Score		100
Impromptu Speech		
Introduction		
5	Aroused interest	5
Body of Speech		
20	Information complete and logically presented	3
	Knowledgeable about the subject	3
	Speech developed with originality	3
	Proper and effective use of language	3
	Kept to topic	3
	Correct grammar	5
Conclusion		
5	Left audience with an appreciation of topic	5
Delivery and Style		
20	Spoke to audience with enthusiasm, confidence and eye contact	5
	Rate of delivery	5
	Proper stance, audible, correct pronunciation & enunciation	5
	Message effectiveness, Impact and Clarity	5
Score		50