



Air Cadet Leadership Symposium

18-22 November 2015

Overview:

To celebrate the 75th Anniversary of the Air Cadet League of Canada, a number of activities have been planned throughout the 2015-2016 Training Year. One of these activities is a Cadet Leadership Symposium to be held concurrently with the Semi-annual Meeting in November, 2015.

1. What is a Leadership Symposium?

Forty cadets from across Canada will be brought together in Ottawa for three days to look at leadership development in the Air Cadet Program. The theme of the symposium is "The Next 75 Years of Air Cadets". Following presentations by guest speakers, a series of workshops and discussions, the cadets will have the opportunity to present their thoughts and recommendations to senior members of the Air Cadet League and representatives of the National Cadets and Junior Rangers Group.

2. Who will be the speakers?

Guest speakers will include members of the Canadian Forces, representatives from business and education. The speakers (still being finalized) will be invited to discuss with cadets the 'raison d'être' of leadership, future needs and how to develop more effective leaders.

3. Who will be attending?

a. All cadets who are attending must be active in their home unit at the time of the symposium.

b. Each province has been assigned a specific number of cadets based on their cadet population (number provided by Fortress).

c. The allocation is as follows:

BC	4 cadets	QOVPC	6 cadets
AB	4 cadets	NB	3 cadets
SK	3 cadets	NS	3 cadets
MB	3 cadets	PEI	1 cadets
NWO	1 cadet	NL	3 cadets
ON	6 cadets	PT	1 cadets

National 2 cadets (top cadets from flying/gliding/music)

d. One of the assigned candidates shall be the Provincial Poster Contest Winner.

4. How will cadets be selected?
 - a. Each Provincial Committee will be responsible for developing its own selection process and criteria. Candidate selection must be open and transparent.
 - b. The following criteria are suggested:
 - A senior level cadet (level 3 or higher) who has demonstrated good potential for advancement
 - At least one year remaining in cadets
 - Have attended at least one senior level summer training course / staff position
 - Currently in Grade 11 (or equivalent)
 - c. The cadet should have the endorsement of his/her Commanding Officer and Squadron Sponsoring Committee Chair
 - d. The working language of the symposium will be English
 - e. Selection of the cadets (except for the provincial poster contest winner) should be completed no later than 11 September 2015. If additional time is required, please contact the national office.
 - f. It is recommended that each PC select one alternate candidate in the event that a selected candidate is unable to attend the symposium.

5. How will cadet be notified?
 - a. Once the provincial committee has selected the cadet, the cadet will be notified by a representative of the provincial committee. A letter formally offering the cadet the opportunity to participate will be sent from the provincial committee office.
 - b. When the cadet has confirmed their participation with the provincial committee, the PC Chair will advise the national office.
 - c. Information will be sent to the cadet's Commanding Officer, directing the cadet to apply through Fortress to attend the Leadership Symposium. This will ensure that the cadet's participation in this nationally directed activity is properly recorded on his/her record.
 - d. Once confirmation has been received of the cadet's participation, an information package will be sent from the national office to the cadet's home address.

6. How will cadets travel to Ottawa?
 - a. The National Office will coordinate air/rail/ground travel to Ottawa depending on where the cadet lives. Details are still being finalized: additional information will be sent to the provincial committee at a later date.
 - b. The cadets will depart their home province on Wednesday November 18, 2015.
 - c. The provincial committee will be responsible for getting their cadet(s) to the departure location (airport or train station). Provincial committees can use the funds that have been allocated for 75th Anniversary Celebrations to cover any costs associated with this.
 - d. Cadets will travel in their full uniform (C2 w/undress ribbons).
 - e. Departures from Ottawa for all cadets will be scheduled on Sunday, November 22, 2015.

7. How will cadets be supervised?
 - a. Supervision of cadets from their home units to the departure airport/train station will be the responsibility of the parent/local unit.
 - b. Cadets will not be escorted while on the airplane/train.
 - c. When the cadet arrives in Ottawa, he/she will be met by a member of the military / League at the airport / train station.
 - d. While in Ottawa, the cadets will be supervised by members of the military / League.
 - e. While travelling to/from Ottawa, cadets may be on the same aircraft as League members attending the SAM.

8. Where will cadets be staying while in Ottawa?
 - a. All cadets will be staying at the Lord Elgin Hotel in Ottawa. This is the same hotel where League members will be staying and where the Semi-Annual Meeting is being held.
 - b. Cadets will be in shared accommodations.
 - c. All meals will be provided while in Ottawa.

9. How will the Leadership Symposium mesh with the SAM?
 - a. The Symposium will run concurrently with the SAM with workshops taking place on Thursday and Friday.
 - b. On Saturday morning, the cadets will make a presentation to the members at the SAM.
 - c. On Saturday evening, the cadets will be attending the Gala as guests of the League.
 - d. When appropriate, cadets will dine with the League members attending the SAM.
 - e. A detailed outline of the symposium will be forwarded to the cadet as part of the information package.

10. What if I need more information?
 - a. Additional information on making travel arrangements will be forthcoming from the National Office once details with the various national carriers have been finalized.
 - b. If you require additional information, please contact Craig Hawkins, the OPI of the Leadership Symposium, at 705-526-2194 or hawkinsfamily@rogers.com.
 - c. Once the cadets have been selected, they will be provided with contact information in the event that they, or their parents, have any further questions.



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