

TO: Board of Governors
c.c. Provincial Chairpersons
Advisory Board
National Directors

FROM: Jean Mignault
Executive Director

DATE: 15 Apr 04

SUBJECT: RECORD OF DECISIONS
CONFERENCE CALL 24 MAR 04



Attendees:	Chairperson:	B. Wolfe J. Ash G. Albert L. Bourgeois M. Cataford	President Past President First Vice-President Vice-President Vice-President
	Staff:	J. Mignault S. Clark	Executive Director Chief Administrative Officer
	Absent:	C. Hawkins LCol F. Gaboury	Vice-President Chief of Staff, DCdts

ITEM		ACTION	STATUS
I	ADMINISTRATION		
1.1	President's Remarks A general welcome was extended.	Info	Closed
1.2	New Items for Agenda a. 2002-2003 Membership Fees b. Youth Soaring Team	N/A	N/A
1.3	Approval of Agenda MOTION: Moved/seconded by G. Albert / L. Bourgeois that the Agenda be approved as amended. Carried	N/A	N/A
1.4	Approval of Record of Decisions 18 Feb 04 MOTION: Moved/seconded by J. Ash / M. Cataford that the Record of Decisions for the meeting of 18 Feb 04 be approved as distributed. Carried	N/A	Closed
II	BUSINESS ARISING		
2.1	Aviation Insurance DCdts has agreed with the request to increase the hull replacement values to \$110K for towplanes. Final premium for aviation: \$234, 870 + taxes Total premium for aviation premises liability: \$3700 + taxes Non-owned aircraft premium: \$9383 + taxes The ACL would like to extend sincere thanks to Col R. Perron, LCol F. Gaboury and Maj A. Wardle for their support and approval of this request.	Info	Closed

	ITEM	ACTION	STATUS
2.2	<p>Navy League and Army Cadet League AGMs</p> <p>L. Bourgeois represented the President and the Navy league AGM. Two issues dominated discussion:</p> <p>a. Déry Initiative: the NL did not approve or support. A three League meeting shall be held. J. Mignault shall represent the ACL;</p> <p>b. Captain Vancouver case: seven suits are pending of a possible 30. DND recommended that the NL accept 5% responsibility. Concern was expressed that this would set a precedent for future action whereby DND would go third-party against the League for 5%. J. Ash noted that this should apply only to cases where the insurer cannot be confirmed. L. Bourgeois stated the requirement to show systemic negligence on behalf of the League.</p> <p>Members can contact L. Bourgeois directly for detail.</p> <p>C. Hawkins has been invited to attend the Army League AGM 27 Mar in Ottawa. A report shall follow during the next teleconference.</p>	Info	Closed
2.3	<p>Royal Canadian Legion AGM</p> <p>J. Johnson shall represent the National President at this meeting, 13-17 Jun 04 in London, ON.</p>	C. Hawkins	Pending
2.4	<p>Air Cadet Week</p> <p>J. Mignault confirmed with LCol F. Gaboury that the date for 2005 is fixed, however, it could be reviewed for 2006. J. Mignault shall advise PC Chairs. J. Ash noted that this does not preclude League or squadron events promoting Air Cadets in September.</p>	J. Johnson	Pending
2.5	<p>Death Benefit – Cadets – AD&D Policy</p> <p>J. Mignault has now received written confirmation from our broker regarding the eligibility of a cadet's estate for coverage in the event they are killed in an aircraft accident.</p>	Exec. Dir.	Pending
2.6	<p>Update – Ad Hoc Committee on Insurance and Legal Defence Funding</p> <p>To date, \$11,019.33 has been spent on legal bills; this leaves \$13,336.98 in the account. Any pending bills would be from the lawyer in Winnipeg.</p>	Info	Pending
2.7	<p>QPC Letter – Elimination of \$50 Annual Membership Fee</p> <p>J. Mignault shall forward a letter explaining the process to effect such a proposal.</p>	Info	Closed
2.8	<p>ACL IACE Escort Officer</p> <p>G. Albert has completed the application process, to be implemented for 2005.</p>	Exec. Dir.	Pending
		Info	Closed

	ITEM	ACTION	STATUS
2.9	Legal Defence Fund C. Hawkins forwarded his comments for discussion: Recommendations: a. EC to agree in principle to the \$3/cadet fee; b. institute a one-year levy and review for an annual assessment; c. EC to suggest which level of support would be required to meet the financial needs for the Legal Defence Fund. Discussion followed. MOTION: Moved/seconded by G. Albert/L. Bourgeois that the EC approve a fee of \$2/cadet to commence in 2004-2005 and continue until the fund reaches \$200K. The cadet population from the previous year will be used to determine PC assessment. PCs will have the option of paying quarterly. C. Hawkins shall now present this to the PC Chairs and follow-up with the BOG.	Info	Pending
2.10	2002-2003 Membership Fees J. Mignault spoke with QPC regarding their proposal and shall follow-up with a letter. A Notice of Motion at the AGM will be required.	Exec. Dir. QPC	Pending
2.11	Youth Soaring Team J. Mignault relayed information regarding the Canadian Youth Soaring Team and their goal of competing in the world competition in the UK. Many of the participants are former Air Cadets. MOTION: Moved by G. Albert/J. Ash that the ACL support the Canadian Youth Soaring Team by donating \$100/member who was a former Air Cadet, to a maximum of \$500. The ACL rather than the RCAC logo shall be used by the Team to recognize this contribution. Detailed information shall be forwarded to the members.	Exec. Dir.	Closed
III	NEW BUSINESS		
3.1	2004 AGM PC Chairs are requested to identify their ES contest winner ASAP. H. Fowler has received a positive indication from WestJet to assist with transportation of the provincial winners to the national competition. Each PC would be responsible for getting the cadet to the closest WestJet terminal/airport.	PC Chairs	Pending
3.2	National Course Selections National Course Selections have been completed for QC, SK, MB and NW ON. S. Clark reported that the submissions thus far were excellent: well-organized with very few outstanding documents.	Info	Closed

	ITEM	ACTION	STATUS
3.3	<p>Royal Canadian Legion Award: Outstanding Air Cadet of the Year</p> <p>J. Ash presented the following H & A Committee recommendations:</p> <ol style="list-style-type: none"> 1. For this year HQ use the existing criterion that is the SLC Top Cadet; 2. The H & A Committee develop the criteria for nominations of Cadets using the same format as we do now for other H & A. By delaying this one year we can get it into the P & P Manual for wide distribution; 3. We determine the recipient from the nominations submitted from the Provincial Committees; 4. Nominations would be due at the same time as all the others. That is having a standard nomination deadline of for example March 31 of each year. That would permit each PC to select from their Selection Board Cadets. In fact they may want to "interview" those nominated as a "Top Cadet" for their Province when they have a close competition. We may then select from the Top (Provincial) Cadets nominated; 5. Consideration of having the "National Top Cadet" attend our AGM if the respective PC chooses to make such attendance as part of the award from their level at no cost to the National HQ much like we do for Effective Speaking winners. They could be billeted and join with the other ES cadets etc; 6. Although the H & A Committee may suggest to the Provinces the format we would like to see in place the selection would be theirs to make as long as they meet the basic criterion established by the H & A Committee. If such nomination doesn't meet the criteria we establish then they wouldn't be eligible. <p>It was agreed that the top SLC candidate shall be named as recipient as an interim measure for 2004. This report shall be sent to the BOG to vote on determining future recipients of this award.</p>	<p>Info</p> <p>BOG</p>	<p>Pending</p> <p>Pending</p>
3.4	<p>MOA Changes</p> <p>The ACGP MOA has been reviewed by the Legal Advisor for DND. She has recommended several minor changes, which include:</p> <ul style="list-style-type: none"> • changing the name of the MOA to "Contract for Services"; • removal of the Crown as an additional insured on the policy, etc. <p>As the changes are minor and have no control or operational impact, ratification in short order has been requested by DCdts; it was proposed and accepted, therefore, that they be reviewed with the Chair, NFC for subsequent ratification and signature by the ED.</p> <p>J. Mignault shall determine implication of changing the name re: audits, reviews, etc.</p>	<p>Info</p> <p>Exec. Dir.</p>	<p>Closed</p> <p>Pending</p>

	ITEM	ACTION	STATUS
3.5	<p>Airplane Donation</p> <p>Walter J. McCarthy, 81, a retired Sun Life Vice President, is a former RCAF pilot. He has contacted the ACL with an offer to make a gift of an aircraft, a 1972 Beechcraft Bonanza V35B with an estimated valued at \$100K (US), for a tax receipt.</p> <p>The aircraft is situated in Hanger No. 15 at the Buttonville Airport. It was last inspected for airworthiness in October 2003. Currently, he has spent just over \$20K for maintenance required and replacement of fuel cells.</p> <p>The plane was for sale through a broker and Mr. McCarthy has advised him in writing to cancel this agreement.</p> <p>J. Ash is working with Mr. McCarthy and J. Mignault to process this donation. An appraisal shall be conducted soon. J. Mignault shall contact CCRA regarding gifts-in-kind. It is planned to dispose of the aircraft. No decision has been made regarding the use of the resulting funds.</p>	J. Ash	Pending
3.6	<p>Membership Fees</p> <p>J. Mignault noted that 13 National Directors have yet to pay their annual fee. He shall contact each directly, noting their violation of ACL By-laws.</p>	Exec. Dir.	Pending
IV	CONCLUSION		
4.1	<p>Reports of the Vice-Presidents</p> <p>OPC: L. Bourgeois noted that J. Scott has accepted an airline pilot's position and shall be leaving as OPC ED. B. Robert shall assume the duties until a replacement is found at summer's-end.</p> <p>NFC: L. Bourgeois reported that every PC now has a full inventory of gliders.</p>	Info	N/A
4.2	<p>Comments From DCdts</p> <p>Deferred.</p>	N/A	N/A
4.3	<p>Good and Welfare of the Air Cadet League</p> <p>J. Mignault cautioned that corporate sponsorship is needed for the 2006 IACEA Conference.</p> <p>B. Wolfe stated that C. Allain will be stepping down as a Governor in June and shall join the staff of No. 333 Lord Beaverbrook RCACS, Fredericton.</p>	Info	Closed
4.4	<p>Date and Time of Next Meeting</p> <p>The April teleconference will be on Wednesday, 21 April 2004 at 1030 hrs eastern.</p>	Info	Closed
4.5	<p>Adjournment</p> <p>There being no further business, the Chairperson adjourned the meeting.</p>	Info	Closed