

**TO:** Board of Governors  
c.c. Provincial Chairpersons  
Advisory Board  
National Directors

**FROM:** Jean Mignault  
Executive Director

**DATE:** 23 Apr 02

**SUBJECT:** RECORD OF DECISIONS  
CONFERENCE CALL 23 APR 02



<b>Attendees:</b>	Chairperson:	G. Cuerrier	President
		G. Albert	Vice-President
		L. Bourgeois	Vice-President
		B. Wolfe	Vice-President
		J. Mignault	Executive Director
		S. Clark	Chief Administrative Officer
<b>Absent:</b>		R. Ilko	Past President
		J. Ash	First Vice-President
		LCol F. Gaboury	SSO Corporate Services

ITEM		ACTION	STATUS
<b>I ADMINISTRATION</b>			
<b>1.1</b>	<b>President's Remarks</b> G. Cuerrier thanked the members for their consent to re-schedule this conference from 17 Apr.	<b>Info</b>	<b>Closed</b>
<b>1.2</b>	<b>New Items for Agenda</b> a. Call for discussion topics for DCdts at AGM.	<b>N/A</b>	<b>N/A</b>
<b>1.3</b>	<b>Approval of Agenda</b> <b>MOTION:</b> Moved/seconded by B. Wolfe/G. Albert that the Agenda be approved as amended. <b>Carried 3/0/0</b>	<b>N/A</b>	<b>N/A</b>
<b>1.4</b>	<b>Approval of Record of Decisions 20 Mar 02</b> <b>MOTION:</b> Moved/seconded by L. Bourgeois/B. Wolfe that the Record of Decisions for the meeting of 20 Mar 02 be approved as distributed. <b>Carried 3/0/0</b>	<b>N/A</b>	<b>N/A</b>
<b>II BUSINESS ARISING</b>			
<b>2.1</b>	<b>Ad Hoc All-Power Committee Recommendations</b> LCol F. Gaboury was absent from this teleconference. G. Cuerrier reported that while it is hoped to have a final report for the 2002 AGM, one is not expected until end-June at the earliest. In any event, it shall be released by the start of the next training year.	<b>Info</b>	<b>On-going</b>

	ITEM	ACTION	STATUS
2.2	<b>ACL Dress Code</b> The embroidered samples have arrived – white and blue. As one official summer dress is needed, a decision shall be made at the 2002 AGM. Samples will be available at that time.	Info	Pending
2.3	<b>Queen's 50<sup>th</sup> Jubilee</b> A total of 650 medals were requested. A response is expected this summer. J. Mignault shall inquire about the other two League's requests.	Exec. Dir.	Pending
2.4	<b>CFTA Increase</b> Three donors have declined the increase, including the AFAC.  <b>MOTION:</b> Moved/seconded by L. Bourgeois/B. Wolfe that the value of each CFTA remain at \$300.00.  <div style="text-align: center;"><b>Carried 3/0/0</b></div>	Info	Closed
2.5	<b>Web Site Revision</b> The revision of the English site has been completed with the French site currently in progress.  S. Clark reported that squadrons/ACL members will be invited to submit current photos to replace those currently displayed. This will ensure that our site is continually refreshed.	Info	On-going
2.6	<b>IACE</b> a. The flying exchange with France has been approved and a cadet selected; b. The country allocations for all IACE candidates has been completed. Provincial Committees will be advised this week.  G. Albert expressed his congratulations to ACLHQ for making this process as transparent as possible.	Info	Closed
2.7	<b>RCAC Banner</b> L. Bourgeois provided background information on flags as contained within the CF Admin Orders. He recommended the ACL develop camp flags. He shall write a position paper for AGM 2002 discussion.	Info	Pending
2.8	<b>AGM 2002</b> G. Cuerrier reminded all Committee Chairs to submit their report for the AGM by the deadline – 26 Apr.	Info	Pending
2.9	<b>National Course Selections</b> The issue of waivers was discussed, particularly as they apply to age limits and Northern Region candidates. While no changes shall be effected for 2002, the National Flying Committee and National Selection Committee shall be tasked to review the age requirements and birthday limits for future training.  Concurrence by DCdts will be required for any changes to become effective.	Info	Pending

	ITEM	ACTION	STATUS
<b>III</b>	<b>NEW BUSINESS</b>		
<b>3.1</b>	<b>ACC9 Re-design</b> A teleconference with J. Reidulff, E. Lanthier, B. Wolfe and J. Mignault was held 11 Apr to discuss to finalizing the ACC9 prior to the 2002 AGM. The committee recommended the following: <ul style="list-style-type: none"> <li>a. elimination of the ACC9P provided the audited financial statements of the Provincial Committee are prepared and submitted in accordance with recognized GENERALLY ACCEPTED ACCOUNTING PRINCIPLES and are in sufficient detail to assess the financial position of the respective Provincial Committee.</li> <li>b. the squadron ACC9 will be revised as follows: <ul style="list-style-type: none"> <li>i. remove Provincial certification from page 1;</li> <li>ii. page 2 will be eliminated;</li> <li>iii. page 2 will be replaced by a detailed income statement (revenues)</li> <li>iv. page 3 will be the expense section of the income statement with resulting surplus or deficit for the year;</li> <li>v. page 4 will be a balance sheet in normal format. Fixed assets will be requested to be recorded at cost if the information is available, at nominal value, i.e. \$1 if not available, and market values as a memo or informational note. Please note no depreciation will be calculated on the fixed assets;</li> <li>vi. a page 5 will be added to include a continuity schedule of all fixed assets belonging to the squadron</li> </ul> </li> </ul> <p>The next issue of the Policy and Procedure manual shall include this revised ACC9.</p>	<b>Finance</b>	<b>Pending</b>
<b>3.2</b>	<b>Meeting With VCDS</b> G. Cuerrier had a meeting scheduled with the VCDS for 1100 hours on 23 Apr 02. Issues to be discussed included: <ul style="list-style-type: none"> <li>a. Grants – increase of squadron contingency grant from \$8 to \$12 and grants to provincial Committee offices;</li> <li>b. MOA for Flying Program – two amendments will be requested – insurance coverage and hourly rate – to off-set the increased insurance costs.</li> </ul> <p>L. Bourgeois suggested that David Pratt, Chair of the Standing Committee on Veterans Affairs, be contacted as his committee has suggested that cadets receive increased support.</p>	<b>G. Cuerrier</b>	<b>Pending</b>
<b>3.3</b>	<b>DCdts Discussion Topics at AGM</b> Suggestions included: <ul style="list-style-type: none"> <li>- League access to Cadet Net;</li> <li>- Comments by Region Commander (E) that League members are not permitted to use squadron computer equipment, even though the Leagues pay for internet connection;</li> <li>- Partnership Team update;</li> <li>- All-Power Study update;</li> <li>- CHAP – updates for cadets and League members;</li> <li>- Command and Control structure of DCdts;</li> </ul>	<b>G. Cuerrier</b>	<b>Pending</b>

	ITEM	ACTION	STATUS
	<ul style="list-style-type: none"> <li>- Regional Commanders' participation in ACL AGM;</li> <li>- PR Tools – recruiting video update;</li> <li>- Cornwall Training Conference update and how the League shall be involved in the process;</li> <li>- Cadets Canada identification and communication;</li> <li>- Cadence magazine being the magazine of the Cadet Movement but denying League participation on the Editorial Board;</li> <li>- Integration of PR operations – DCDts (money and staff) with ACL (volunteers at all levels).</li> </ul> <p>These suggestions shall be relayed to DCdts.</p>		
<b>IV</b>	<b>CONCLUSION</b>		
<b>4.1</b>	<b>Good and Welfare of the Air Cadet League</b> G. Cuerrier reiterated his call for Committee Reports and Agendas for the 2002 AGM.	<b>Info</b>	<b>N/A</b>
<b>4.2</b>	<b>Date and Time of Next Meeting</b> The next meeting shall be 15 May 02 at 1030 hours Eastern.	<b>Info</b>	<b>N/A</b>
<b>4.3</b>	<b>Adjournment</b> There being no further business, the Chairperson adjourned the meeting.	<b>N/A</b>	<b>N/A</b>