

TO: Board of Governors
Provincial Chairpersons

FROM: Richard Logan
Executive Director

SUBJECT: RECORD OF DECISIONS
EXECUTIVE COMMITTEE
CONFERENCE CALL 21-04-98



APRIL 21, 1998

1. APPROVAL OF THE RECORD OF DECISIONS – MARCH 18, 1998

MOTION: Moved/seconded by Max Goldack/Ron Ilko that the Record of Decisions from the meeting of March 18, 1998 be approved.

CARRIED

2. BUSINESS ARISING FROM THE MEETING OF MARCH 18, 1998

Search and Select Committee

Dick Logan advised that the work of this committee is proceeding on schedule. The advertisement for the Executive Director position shall be placed in the Careers Section of both *The Ottawa Citizen* and *Le Droit* on Wednesday, April 29th. Information copies shall also be forwarded to all associations and personnel previously discussed.

CATO 14-07 – DCdts Response to President's Letter to VCDS of March 6, 1998

André Courville indicated that the response was not what was expected. Implementation of the CATO shall go ahead on June 1st. He was satisfied that the Air Cadet League had clearly relayed the message that it was not pleased with doing business this way. No further action shall be warranted.

Dick Logan relayed information on a recent accident that occurred during a Hamilton area squadron's ski trip visit to Montreal. He noted that this is a DND responsibility as they were the approving authority but stated that our insurance also applies once a trip is approved. Some expenses for parental travel between the two cities may be covered by our insurance.

Dick Logan also reiterated the importance of supervision on trips and the upcoming review of CATO 23-05. He advised that he shall investigate the role of parents as supervisors with other youth organizations.

E-Mail – Lines of Communication

A proposal developed by Bob Mortimer and Dick Logan has been drafted and shall be reviewed by the President. André Courville stressed that use of e-mail must not circumvent proper lines of communication.

Internet Policy

This policy has been developed in concert with the use of e-mail. It was noted that the Air Cadet League does not currently have a World Wide Website but that a recommendation supporting its establishment is on record.

Terms of Reference – Ethics Program

André Courville noted that this issue shall be discussed during the May 8th meeting with DCdts but that it is not currently a priority item for either side of the partnership.

Honors and Awards

André Courville encouraged submissions from the provinces as the deadline is approaching. Dick Logan noted that a number of recommendations have been received, and these shall be forwarded to the Honors and Awards Committee members on April 21st.

Way Ahead Process

André Courville commented on the slow progress of this group and his intention to discuss this issue during his meeting on May 8th.

Dick Logan noted that he had met with the incoming DCdts, LCol Rick Hardy, and that he expressed a desire to keep and improve upon the consultation process. Dick Logan stressed to him the importance of clarifying and following the lines of communication. LCol Hardy noted that he shall not address the issue of Way Ahead until he assumes the position in July. The new Way Ahead Coordinator shall be hired on April 22nd; Bob Goudie shall represent the Air Cadet League on the selection committee.

3. MILLENIUM PROJECT WITH CADETS

André Courville referred this issue to the Publicity and Image Committee and invited Provincial Chairpersons to submit ideas for special events. The **Caring For Canada** environmental clean-up project conducted in Newfoundland was summarized. A representative has requested an opportunity to apprise the Provincial Chairpersons of this project during the Annual Meeting. Dick Logan shall provide information on this project to Ron Ilko; he suggested that it be a provincial incentive coordinated between all three Leagues.

4. SOARING ASSOCIATION OF CANADA – MEMORANDUM OF UNDERSTANDING

Ron Ilko extolled the benefits of such an association. Acceptance was recommended by the National Flying Committee to the Executive Committee.

MOTION: Moved/seconded by Ron Ilko/Max Goldack that the Executive Committee approve the Memorandum of Understanding with the Soaring Association of Canada and that Dick Logan be granted signing authority on behalf of the Air Cadet League.

CARRIED

The Executive Committee agreed with Dick Logan's suggestion that the President of the Soaring Association be invited to the Annual Meeting and that the agreement be signed by the two Presidents at that time. It was further agreed that the announcement of the Association CFTA's occur concurrently with the signing.

5. SOARING ASSOCIATION OF CANADA – CONTINUATION FLYING TRAINING AWARDS

The Soaring Association has set aside \$10,000.00 to establish CFTA's for Air Cadets. Interest from this amount shall fund the awards on an annual basis.

6. 75TH ANNIVERSARY OF THE RCAF

André Courville forwarded a letter to all Provincial Chairpersons outlining the proposal of commemorative pins. Each Vice-President was requested to remind the Chairpersons of this issue during their next contact; a decision on participation shall be made at the Annual Meeting.

7. REPLACEMENT OF DIRECTORS/MEMBERS – QUEBEC AND YUKON/NT

Vacancies in the national slate were noted: Michel Carpentier from Quebec and Alison Riviere from Yukon/NT have resigned. It was recommended that Duane Schippers and Terry Brown, respectively, replace these former members.

MOTION: Moved/seconded by Ron Ilko/Len Jenks that the national slate be filled by accepting Duane Schippers and Terry Brown as recommended.

CARRIED

8. MEETING – PRESIDENTS/DCDTS – MAY 8, 1998

André Courville informed the meeting that this meeting involving the League Presidents and DCDts shall be a working session. Items for discussion are to be forwarded to him or Dick Logan.

9. ANNUAL REPORTS – COMMITTEES

André Courville noted that some Committee Chairpersons have yet to submit their report. These are to be forwarded as soon as possible.

10. PUBLICITY AND IMAGE COMMITTEE

Ron Ilko reported a lack of participation and progress with this committee. He noted that currently 11 items are being developed although it is anticipated that not all shall see fruition. André Courville suggested that a timely successful venture would inspire the group. Ron Ilko noted that results of some of the projects underway shall be available at the Annual Meeting. He also stressed the committee's need for Provincial Chairperson support and his intention to submit an agenda item to their Committee Chairperson.

11. SELECTIONS FOR SUMMER AWARDS/TRAINING

The report was summarized. Dick Logan pointed out the shortfall on numerous courses; vacancies shall be filled by Friday, April 24th. Of note was the deficiency for ATC and the fact that 36 squadrons did not submit any national course nominations. This latter issue shall be investigated by DCdts and the League.

12. LETTER FROM THE MINISTER OF NATIONAL DEFENCE

The item was for information only.

13. AIR CADET LEAGUE/DND CONSULTATION PROCESS RE CATO'S PROCESS

The suggested process was reviewed.

MOTION: Moved/seconded by Len Jenks/Rhodie Mercer that this process be approved and included in the Policies and Procedures Manual.

CARRIED

14. CONTACT WITH PROVINCIAL COMMITTEES

Rhodie Mercer	NS	Expressed concern about the lack of response from submissions to the Way Ahead project. Dick Logan noted that his numerous attempts to secure a list of Air Cadet League personnel involved with the Way Ahead project was ultimately declined citing client confidentiality. This matter shall be discussed by the President on May 8 th .
Max Goldack		No major issues
Ron Ilko		No major issues
Len Jenks	BC	Expressed concern about the increased cost of the Policies and Procedures Manual. The reasons for this were fully explained.

15. NEW BUSINESS

ACC9 Collection

Len Jenks reported that 85% of squadrons have submitted their ACC9. The report of delinquent squadrons prepared by Jim Ash is attached. All Vice-Presidents were requested to follow up with the respective Provincial Chairpersons.

NCAOpsO

André Courville reported the retirement of LCol Eric Thurston. Dick Logan noted that he shall ensure that a suitable memento from the Air Cadet League is presented at his retirement function.

Annual Meeting – Mailing

Dick Logan noted that the Annual Meeting information has been disseminated and requested that all agenda items be forwarded as soon as possible.

Financial Statements

The approval of the Air Cadet League's Financial Statements shall be placed on the agenda of the May Conference Call.

16. DATE AND TIME FOR NEXT CONFERENCE CALL

The next conference call shall take place on Wednesday, May 20, 1998 at 1000 EST.