

TO: Board of Governors
c.c. Provincial Chairpersons
Provincial Offices
Advisory Board
SSO Strategic Planning

FROM: Jean Mignault
Executive Director

DATE: 26 Sep 00

SUBJECT: RECORD OF DECISIONS
CONFERENCE CALL – 19 SEP 00



Attendees:	Chairperson:	R. Ilko	President
		L.G. Jenks	Past President
		G. Cuerrier	First Vice-President
		G. Albert	Vice-President
		J. Ash	Vice-President
		M. Bineau	Chair, Ad Hoc Committee
		L. Bourgeois	Chair, Publicity and Image
		S. Moody	Chair, Member Registration
		W. Paisley	Chair, National Flying Committee
		J. Mignault	Executive Director
		LCol G. Merritt	SSO Strategic Planning
		S. Clark	Chief Administrative Officer

	ITEM	ACTION	STATUS
I.	ADMINISTRATION		
1.1	President's Remarks		
	<ul style="list-style-type: none"> R. Ilko reported on his representation of the ACL at the Civil Air Patrol Annual Meeting and the IACEA Planning Conference; He noted that he shall relay comments to all representatives to share at upcoming Provincial AGM's; He spoke of the need for the NFC and PC Chairs to consolidate comments on the aviation study and forward comments and recommendations to the Executive Committee and Board of Governors. 	N/A	N/A

ITEM		ACTION	STATUS
1.2	New Items for Agenda Item 3.8 was added – Cold Weather Camps	N/A	N/A
1.3	Approval of Agenda MOTION: Moved/seconded J. Ash/G. Albert that the Agenda be approved as distributed. Carried 4/0/0	N/A	N/A
1.4	Approval of Record of Decisions 16 Aug 00 MOTION: Moved/seconded by L.G. Jenks/G. Albert that the Record of Decisions for the meeting of 16 Aug 00 be approved as distributed. Carried 4/0/0	N/A	N/A
II.	BUSINESS ARISING		
	Information		
2.1	Insurance - Update J. Mignault reported that most policies were renewed on August 31 st with all business being moved from Halifax Insurance to another insurer. Premium increases were minimum. Vehicle renewals have been forwarded to the applicable provinces.	N/A	Info
	J. Mignault shall send a letter to each Provincial Committee addressing three issues: <ul style="list-style-type: none"> ▪ pay outstanding insurance bill; ▪ reminder to secure additional medical insurance for out-of-country trips; ▪ reminder that all major and special activities away from a squadron's normal training area require a parental consent form. LCol G. Merritt concurred and advised that DCdts shall include this requirement in instructions to CO's re: submitting tour requests. 	Executive Director	Pending
	R. Ilko expressed his strong disappointment with the ignoring by DCdts of his request for a copy of the MOA drafted by D Law Claims. A letter shall be forwarded to the VCDS re: ignoring the partnership. LCol G. Merritt noted that a final copy could be expected by end-September. This issue was identified as a potential NCAG agenda item.	Executive Director	Pending
2.2	Translation Priority List J. Mignault reported that sufficient funds shall be budgeted to complete translation as per the priority list. Alternate translation services shall be investigated.	Executive Director	Pending

ITEM	ACTION	STATUS
2.3 IACE Hosting Costs Final bills from OPC and QPC are outstanding. J. Mignault shall prepare a budget for 2001 and shall speak to OPC and QPC re: increase in number of visiting cadets from 70 to 83. Discussion shall occur with the PC Chairs prior to the SAM to determine their support for increased funding, increasing the national budget or scaling back on activities, if required.	Executive Director	Pending
2.4 Procurement of Ribbons for Cadet Medals Air Cadets requiring replacement ribbon for AFAC or ANAVETs medals may obtain same from League HQ.	Info	Closed
2.5 Out-of-Region Training – Eastern Region Glider Cadets LCol G. Merritt noted that the response due to R. Ilko by DCdts has been forwarded to CO RSCU (E) and the Regional Commander for comment.	Info	Pending
2.6 League Headquarters Secretary A new Secretary has been hired and, following confirmation of all details, an appropriate announcement shall be made.	Executive Director	Pending
III NEW BUSINESS Information		
3.1 IACEA Planning Conference R. Ilko thanked LCol G. Merritt for his assistance during this conference. He noted the increase to exchange 83 cadets and the excellent reputation of the CCO. Concern was expressed over the inability of the IACEA delegates to finalize decisions as all four proposals made, including his own report on the need to register host families, were deferred.	Info	Closed
3.2 Partnership Team Discussion focused on the letter from DCdts reducing the number of League participants. A meeting has occurred with all League Executive Directors and J.R. Goudie to develop common agenda items. A conference call shall occur 20 Sep 00 to discuss regional issues.		
CONSENSUS All four ACL representatives remain on this team.		
R. Ilko shall inquire of Col R. Hardy why no DCdts representatives are members of the partnership team.	National President	Pending

ITEM	ACTION	STATUS
3.3 Fund Raising Package R. Ilko noted that every attempt must be made by Governors to attain their \$15,000 target. A package shall be forwarded to each one from League HQ.	ACLHQ	Pending
Action		
3.4 Training Committee		
3.4.1 Firefighter Course D. Betts shall research this proposal for a new national course	D. Betts	Pending
3.4.2 ATC – Sponsored by NAVCAN D. Betts has been informally inquiring about this possibility.	D. Betts	Pending
3.5 Camp Staffing Concerns LCol G. Merritt reported that the Government of Canada has two hiring practices, one each for military and civilian personnel. As a government agency, DCdts is obliged to follow the approved hiring policies, however, discrepancies have been observed. Therefore, the VCDS has issued a directive that the future employment of CI's would confirm to the hiring practices of the Personnel Service directives of the Personnel Selection Officer for each applicable base. This also applies to the hiring of CI's for CSTC's. He noted that no shortfall of personnel is anticipated for 2001.	N/A	Info
3.6 Semi-Annual Meeting Discussion centred on the registration fee and venue for future meetings. The fee of \$100 was previously approved. Although current policy states that all meetings shall take place at a full service hotel, J. Mignault shall investigate alternate convention locations. The aspect of alternate convening sites for future Semi-Annual Meetings shall be included for discussion at the 2000 Meeting.	Executive Director	Pending
3.7 Reports – Governors and Committees a. Fund Raising: J. Mignault reported that donations received to date are approximately \$5000.00 less than this time last year. He advised of planned meetings with COPA and AFAC re: fund raising ventures. A. Courville shall be available for the next conference call.	Info	Closed

ITEM	ACTION	STATUS
b. National Flying/Ad Hoc Committee: W. Paisley and M. Bineau noted that all PC Chairs have forwarded comments on the aviation study. A meeting shall occur 29 Sep 00 to review all comments, together with those from the RCAOpsO's. The need to develop a formal procedure for providing power famils under certain circumstances was noted. Cost differences between regions shall be analyzed.	Chair, NFC	Pending
A questionnaire survey shall be placed on the ACL website.	League HQ	Pending
The Chair, NFC shall compile PC Chair and RCAOpsO comments and forward to all Governors.	Chair, NFC	Pending
Some concern still exists with the MOA. The contracted option of making change was highlighted.		
c. Selections: G. Albert reported that no major changes were anticipated. The forms shall be available at end-October.	Info	Closed
d. Member Registration and Screening: S. Moody reported that a committee meeting is planned. R. Ilko stressed the importance of having all members registered ASAP and suggested that Provincial AGMs would be an opportune time to accomplish this.	Chair, Mbr Reg.	Pending
e. Public Relations and Image: L. Bourgeois reported that the Public Information Policy was approved at the 2000 AGM. It has been distributed electronically and shall be sent to those requiring hard copy with the SAM mailing end-September. Each PC Chair shall be asked to identify a PR Coordinator. Terms of Reference are being drafted for distribution.	Info	Pending
3.8 Cold Weather Camps		
J. Ash noted that CIC (Air) officers are excluded from taking Cold Weather Indoctrination training. He suggested that this decision be reversed or Air Cadets not be permitted to undergo cold weather exercises. R. Ilko shall forward a letter on this issue to DCdts.	Executive Director	Pending

ITEM	ACTION	STATUS
IV CONCLUSION		
4.1 Vice-President's Reports		
<p>B. Wolfe relayed through R. Ilko noted that P. Craig shall be stepping down as Chair, YK/NT/Nunavut. He also advised that Treasury Board shall consider further funding for Cadets Caring for Canada.</p>		
<p>J. Ash recommended that an Executive Committee member be automatically invited to Regional Commanders' conferences.</p>		
<p>G. Albert attended the Cadet Tattoo at the end of summer training and commented on the excellent showing of this regional initiative. Lack of publicity was noted.</p>		
4.2 Good and Welfare of the Air Cadet League		
<p>S. Clark advised that the French link of the website was now active.</p>		
4.3 Date and Time of Next Meeting		
<p>The next meeting shall be held Wednesday, 18 October 2000 at 1030 hours Eastern. Reports shall be expected from the following committee chairpersons: Fund Raising, Policy and Procedures, Employee Benefits, Education Credits, League/DND Partnership and Insurance.</p>		
4.4 Adjournment		
<p>There being no further business, the Chairperson adjourned the meeting at 1205 hours.</p>		