

TO: Board of Governors
c.c. Provincial Chairpersons
Provincial Offices
Advisory Board

FROM: Jean Mignault
Executive Director

DATE: 25 April 2000

SUBJECT: RECORD OF DECISIONS
CONFERENCE CALL - 19 APR 00



Attendees:	Chairperson:	L.G. Jenks	President
		R. Ilko	First Vice-President
		J. Ash	Vice-President
		G. Cuerrier	Vice-President
		R. Mortimer	Vice-President
		J. Mignault	Executive Director
		S. Clark	Chief Administrative Officer

ITEM		ACTION	STATUS
I. ADMINISTRATION			
1.1	President's Remarks A general welcome was extended.	N/A	N/A
1.2	New Items for Agenda No new items were added.	N/A	N/A
1.3	Approval of Agenda MOTION: Moved/seconded by G. Cuerrier/R. Ilko that the Agenda be approved as distributed. Carried 5/0/0	N/A	N/A
1.4	Approval of Record of Decisions 15 Mar 00 MOTION: Moved/seconded by R. Ilko/G. Cuerrier that the Record of Decisions for the meeting of 15 March 2000 be approved as distributed. Carried 5/0/0	N/A	N/A
II. BUSINESS ARISING			
Information			
2.1	Insurance – Update on Tender Item moved to Action Item	N/A	N/A

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2.2 Member Registration – Provincial Update L.G. Jenks recommended that a special request for this data be made prior to the AGM. J. Mignault shall contact S. Moody on this issue.	League HQ Mbr. Reg. Committee	Pending
2.3 League Website Translation Links are now being checked prior to activation.	Info	Pending
2.4 Policy and Procedure Manual Amendment Distribution has been delayed. It shall be completed soon. Plans include putting the Director's Book on line – password protected. Future Amendment List recommendations included one for the Director's Book and one for policies.	Info	Pending
2.5 ACC9 Action – Delinquent Squadrons Four ACC9s remain outstanding from 1996 – three from Northern Region and one from NF. J. Ash shall coordinate with League HQ to draft a letter from the President direct to the Sponsoring Body.	J. Ash / League HQ	Pending
2.6 Composition – Board of Governors The Notice of Motion was distributed. It shall be proposed at the AGM that these changes, if approved, be implemented immediately. Ministerial approval has now been received for the amended By-Laws resulting from the mail vote.	Info	Pending
Action		
2.7 Insurance – Update on Tender J. Mignault reviewed the tenders received – 3 of 17 companies approached. An insurance waiver has been recommended as part of the new package. Discussion ensued. It was recommended that the President discuss this issue with the VCDS for, although the League has never been liable in any claim, we are being affected by the inaction and lack of decision from D Law Claims on five outstanding claims dating back to 1993. The League's position shall be clearly articulated to our broker. A legal opinion on waivers shall be sought.	League HQ	Pending

	ITEM	ACTION	STATUS
2.8	<p>CHAP for League Members - Clarification</p> <p>The CHAP program for adults is expected by end-April. The policy of mandatory participation has evolved into only those members who have regular or direct contact with cadets.</p> <p>It was confirmed that the CO shall have the authority to bar all individuals from the squadron who have not undergone this program if they have are so required under the revised policy.</p> <p>This item shall be on the agenda at the AGM. Col Hardy shall be asked to define “regular/direct contact”. Clear definitions are essential to eliminate interpretations.</p>	Info	Deferred
2.9	<p>60th Anniversary</p> <p>G. Cuerrier is compiling potential activities. His recommendations for discussion at the Open Forum of the AGM shall follow.</p>	G. Cuerrier	Pending
2.10	<p>ANAVETs Medal</p> <p>No change to the awarding of this medal.</p>	Info	Closed
2.11	<p>AGM 2000 Program – Open Forum</p> <p>G. Cuerrier was tasked to manage this forum. He shall consider how to prioritize suggested topics and the time allotted to each.</p>	G. Cuerrier	Pending
III	NEW BUSINESS		
	Information		
3.1	<p>National Fund Raising Campaign</p> <p>a. 1999-2000: This campaign has now concluded. Although the goal was not achieved, it was deemed successful.</p> <p>b. 2000-2001: Commencement is scheduled for mid-May. J. Mignault reported that we shall be exploring foundations this year.</p>	Info	Closed
		Info	Closed
3.2	<p>National Summer Training Course Selections</p> <p>S. Clark reported that this year’s selections proceeded smoothly with all committees responding prior to the submission deadline.</p>		

ITEM	ACTION	STATUS
Action		
3.3 IACE Hosting Costs A proposal of cost-recovery, making IACE hosting self-sufficient, was reviewed. It was decided that only expenses incurred directly in support of the cadets should be recoverable with administrative overhead the responsibility of League HQ. L.G. Jenks recommended that costs must be kept within the allotted budget and if increases arise, Provincial Committees must be briefed in advance. J. Mignault shall revise the budget for the next conference call and be prepared to discuss this issue with the Provincial Chairpersons.	League HQ	Pending
3.4 Member Registration and Screening Policy Proposal for Grey Area Volunteers The DCdts proposal was accepted in principle, pending the definition of “direct contact”: Effective 1 Sept 00, all cadet unit COs will screen all volunteers that are not screened by the respective Leagues. The process to be used for all candidates who will have direct contact with cadets will be the same as for CIs. Candidates who will not have direct contact with cadets will be interviewed by the CO and names forwarded for CPIC.	Info	Pending
IV CONCLUSION		
4.1 Vice-President's Reports		
No items were addressed.		
4.2 Good and Welfare of the Air Cadet League		
J. Ash noted that the ability to call upon Honourary League personnel, particularly the Honourary Solicitor (who is not approachable on any legal matter) is essential.		
LCol Charlebois and Stéphane Ippersiel have requested and been granted ½ hour each to speak at the AGM.		
4.3 Date and Time of Next Meeting		
The next meeting shall be held 17 May 2000 at 1030 EDT.		
4.4 Adjournment		
There being no further business, the meeting was adjourned.		

