

**TO:** Board of Governors  
 c.c. Provincial Chairpersons  
 Advisory Board  
 National Directors

**FROM:** Jean Mignault  
 Executive Director

**DATE:** 11 Oct 02

**SUBJECT:** RECORD OF DECISIONS  
 CONFERENCE CALL 18 SEP 02



<b>Attendees:</b>	Chairperson:	J. Ash	President
		G. Cuerrier	Past President
		G. Albert	Vice-President
		L. Bourgeois	Vice-President
		C. Hawkins	Vice-President
		J. Mignault	Executive Director
		S. Clark	Chief Administrative Officer
		LCol F. Gaboury	SSO Corporate Services
	<b>Guest:</b>	Gen P.D. Manson	Canadian War Museum
	<b>Absent:</b>	B. Wolfe	Vice-President

ITEM	ACTION	STATUS
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<p>Gen P. Manson, Chairperson for the “Passing the Torch” campaign for the Canadian War Museum, provided background on their fund raising efforts for a new museum and requested consideration for assistance from the squadrons. Numerous military and service groups have assisted and the CWM would like Air Cadet involvement in two areas:</p> <ol style="list-style-type: none"> <li>1. financial contributions (local level initiatives)</li> <li>2. link the Air Cadet Movement with the new museum by bringing cadets in to ceremonies at the CWM to show that our heritage is not forgotten and the symbolism of youth working with veterans.</li> </ol>	<b>Info</b>	<b>Pending</b>
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The CWM would respond by naming a room in the new museum in honour of cadets. Gen Manson suggested an average of \$1 per cadet to reach this goal. It would be at the discretion of the local squadrons how to raise this amount at a one-time event - L. Bourgeois suggested that cadets could be twinned with Legion branches currently doing fundraising.

**I ADMINISTRATION**  
**1.1 President's Remarks**  
 The presentation of Gen Manson pre-empted the President's remarks.

	ITEM	ACTION	STATUS
1.2	<b>New Items for Agenda</b> 3.4 War Museum 3.5 Rental Fees	N/A	N/A
1.3	<b>Approval of Agenda</b> MOTION: Moved/seconded by C. Hawkins/G. Albert that the Agenda be approved as amended. <b>Carried 4/0/0</b>	N/A	N/A
1.4	<b>Approval of Record of Decisions 21 Aug 02</b> MOTION: Moved/seconded by G. Albert/G. Cuerrier that the Record of Decisions for the meeting of 21 Aug 02 be approved as distributed. <b>Carried 4/0/0</b>	N/A	N/A
	It was noted that the heading for Item 3.2 should read Financial Report.		
2.1	<b>CASARA Program</b> The president of CASARA shall be invited to the 2002 SAM to sign the MOA.	Info	Closed
2.2	<b>ATC Course Exam</b> The Selection information has been amended to include this requirement.	Info	Closed
2.3	<b>Queen's Jubilee Medal</b> All provinces have submitted nominations for this medal based on assigned quotas. This committee shall now prepare the nominations for onward transmission to Government House.	Info	Closed
2.4	<b>National Selection Procedure Review</b> David Hayden has commenced work on this review by naming his committee members (Hayden, Albert, Robert, Tanguay, Mignault, Clark one other Provincial Committee Executive Director/Secretary, and DCdts representatives). He has requested each Provincial Committee forward their documentation on the selection process within their region. A meeting at the SAM is expected.	Info	On-going
2.5	<b>Recycling of Flying/Glider Scholarship CF Qualifying Exam Questions</b> J. Ash has forwarded a letter to the NCAOpsO requesting that a new set of questions be developed annually for this exam.	Info	Closed
2.6	<b>League/DND Partnership</b> J. Ash reported that political support shall be sought for PC administration and program funding using a letter writing campaign to the MND. While no details have been determined regarding amount, J. Ash responded that the intent is to get MND reaction on what is needed and wanted. Of note is the request for an MND representative to act as liaison.	All	On-going
	J. Mignault shall circulate the Army Cadet League proposal which specifies a funding level.		

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<b>2.7 Crime and Dishonesty Insurance</b> J. Mignault has yet to receive the requested quote.	Info	Pending
<b>2.8 Volunteer Hours Report</b> This report mandated a study of volunteer hours by League members at three levels of the ACL and to also estimate amount of personal funds expended. C. Hawkins will forward info for distribution at upcoming PC AGMs. A report shall follow at the 2002 SAM.	Info	On-going
<b>2.9 Future AGMs</b> No progress by NSPC on AGM 2004. League HQ shall send requirements to G. Albert for follow-up at the NS AGM.	League HQ NSPC	On-going
<b>2.10 ACL Shirts</b> A visit to Top Marks was postponed until late October. A report shall follow in a future teleconference.	Info	Pending
<b>2.11 ACL Insurance</b> All ACL Policies (except aviation) including D&O, Commercial General Liability, Automobile, Accidental Death and Dismemberment, National HQ Office Contents, and Non-Owned aircraft were renewed on 30 Aug 02.	Info	Closed
<b>2.12 Web Site</b> Work continues on updating the French website. It is expected to be completed by end-September	S. Clark	On-going
<b>III NEW BUSINESS</b>		
<b>3.1 IACE 2003</b> A review of the 2002 IACE program occurred. The problem of visiting countries arriving early/departing late was noted and will not be entertained in future. LCol F. Gaboury confirmed that the special flying exchange with France will be offered again in 2003.	Info	Closed
A report from the IACEA conference shall follow in October.	J. Ash	Pending
<b>3.2 SAM 2002</b> The 2002 SAM will be held 14-16 November at the RCAF Officer's Mess, Ottawa. A Notice of Meeting and registration form was forwarded. A call for agenda items for the Board of Governors was issued.	Info	Pending
<b>3.3 NCAG Meeting</b> A call for agenda items was issued. G. Cuerrier noted that only the 3 Leagues submit items and questioned whether DND will also submit items. LCol F. Gaboury agreed to inquire and advise.		

	ITEM	ACTION	STATUS
3.4	<p><b>CWM Passing the Torch Campaign</b>            The PR committee was tasked with reviewing the proposal. Members agreed with the merits of the campaign but did not agree with using cadets to raise money for the CWM. L. Bourgeois shall contact the other Leagues to request their position with recommendations to the Executive Committee to follow.</p>	<b>L. Bourgeois</b>	<b>Pending</b>
3.5	<p><b>Rental Fees</b>            LCol F. Gaboury noted DND's requirement for a full accounting of the aircraft rental fees. L. Bourgeois shall compile a list and distribute to the Executive Committee.</p>	<b>L. Bourgeois</b>	<b>Pending</b>
IV	<b>CONCLUSION</b>		
4.1	<p><b>Good and Welfare of the Air Cadet League</b>            J. Ash shall distribute remarks for his representatives at the various PC AGMs.</p>	<b>Info</b>	<b>N/A</b>
	<p>J. Mignault reported that the national office has received surplus furniture from Public Works.</p>	<b>Info</b>	<b>N/A</b>
4.2	<p><b>Date and Time of Next Meeting</b>            The next meeting shall be 16 Oct 02 at 1030 hours Eastern.</p>	<b>Info</b>	<b>N/A</b>
4.3	<p><b>Adjournment</b>            There being no further business, the Chairperson adjourned the meeting.</p>		