

TO: Board of Governors
c.c. Provincial Chairpersons
Provincial Offices
Advisory Board
SSO Strategic Planning

FROM: Jean Mignault
Executive Director

DATE: 03 Aug 00

SUBJECT: RECORD OF DECISIONS
CONFERENCE CALL - 18 JUL 00



Attendees:	Chairperson:	R. Ilko	President
		L.G. Jenks	Past President
		G. Cuerrier	First Vice-President
		G. Albert	Vice-President
		J. Ash	Vice-President
		B. Wolfe	Vice-President
		J. Mignault	Executive Director
		LCol G. Merritt	SSO Strategic Planning
		S. Clark	Chief Administrative Officer

ITEM	ACTION	STATUS
I. ADMINISTRATION		
1.1 President's Remarks	N/A	N/A
A welcome was extended to new Executive members G. Albert and B. Wolfe. R. Ilko outlined his intention to invite guests to participate in the calls - Governors, to provide a condensed report re: mandate and progress for the committee they chair, and our military partner. He specified his planned visits to various summer training centres and encouraged all Governors to attend such centres where possible. Prior notification to the Executive Director must be given.		
1.2 New Items for Agenda		
Five new items were added:	N/A	N/A
a. June financial statement		
b. request from QPC re: out-of-region training for Eastern Region glider scholarship cadets;		
c. Governor's report		
d. Ad hoc committee report		
e. Telephone conference call of three League Presidents		

	ITEM	ACTION	STATUS
1.3	Approval of Agenda MOTION: Moved/seconded L.G. Jenks/J. Ash that the Agenda be approved as amended.	N/A Carried 5/0/0	N/A
1.4	Approval of Record of Decisions 15 Jun 00 MOTION: Moved/seconded by J. Ash/G. Cuerrier that the Record of Decisions for the meeting of 15 Jun 00 be approved as distributed.	N/A Carried 5/0/0	N/A
II.	BUSINESS ARISING		
	Information		
2.1	Liability Insurance - Update The MOU with DCdts/D Law Claims was identified as a top priority. Although a draft was reported to be circulating within D Law Claims, it has not been reviewed by the ACL. R. Ilko stressed that if it was not received within two weeks, our insurer would be asked to draft a MOU for presentation to the military. The coordinated effort of all Leagues was stressed. LCol Merritt advised that a response from DCdts re: the President's letter on insurance was forthcoming.	Executive Director	Pending
	Action		
2.2	Translation Priority List The priority list was decided as follows: <ul style="list-style-type: none"> a. Selections information b. ACL Web page c. Policy and Procedures Manual d. Fund raising letters and pamphlets e. Publicity and PR material f. AGM/SAM Blue Book g. AGM/SAM Record of Decisions 		
	Items (f) and (g) were deemed not to be priority items. J. Mignault was tasked with investigating the time and effort required to achieve this priority list and to establish timelines. Translation was also identified as a problem within the military. This topic identified as a continuing item.	Executive Director	Pending
III	NEW BUSINESS		
	Information		
3.1	IACE - Update J. Mignault advised that he would determine the total cost of IACE hosting. R. Ilko advised that he would be presenting a report on host family screening to the IACEA Conference. S. Moody and J. Mignault shall provide background information.	Executive Director	Pending

ITEM	ACTION	STATUS
3.2 Procurement of Ribbons for Cadet Medals These ribbons are currently available only through the organization sponsoring the medal. ACL shall attempt to maintain a stock at League Headquarters. An update shall be provided in August.	ACLHQ	Pending
3.3 Provincial Committee Annual Meetings Representatives have been selected for all Provincial Annual Meetings. R. Ilko noted that a message would be provided to all. Discussion ensued on both NS and NB meetings and the lack of squadron participation from units outside the meeting location.	President	Pending
3.4 National AGM - Dates Future meetings were identified: 2001 21-23 June Saint John, NB 2002 20-22 June Niagara Falls, ON 2003 19-21 June NW Ontario 2004 17-19 June NS 2005 16-18 June AB	Info	Closed
MOTION: Moved/seconded by J. Ash/L.G. Jenks that the meeting dates be approved as presented. Carried 5/0/0		
QPC has indicated that they would like to host the 2008 meeting in Quebec City. R. Ilko suggested a formal request be submitted.		
3.5 June Financial Statements MOTION: Moved/seconded by G. Albert/B. Wolfe that the June financial statements be approved. Carried 5/0/0	Info	Closed
3.6 Out-of-Region Training - Eastern Region Glider Cadets Currently, English-speaking Glider cadets from Eastern Region are trained out-of-region as there is not enough time to fly all cadets at St-Jean due to time restrictions (0800-1700 hrs Mon-Fri only). QPC has requested that all cadets be trained within region. G. Cuerrier countered that a new training location be found as it was politically incorrect to target English cadets and it underutilized English officers and staff cadets. He noted that the number of gliders and aircraft provided by QPC was based on the total number of cadets	President	Pending

LCol Merritt advised that since the Region Commander had declined the request, a national level approach was now appropriate. R. Ilko concurred and shall forward a letter

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to the VCDS requesting training for all cadets within their region and alternative ways to accommodate this be explored.		

3.7 Governor's Committee Reports

Strategic Planning: J. Ash stressed the need to communicate information to each person involved with the plan to accomplish goals. R. Ilko noted some committee chairs felt that they were being directed to do tasks. J. Ash shall address this. **J. Ash** **Pending**

60th Anniversary: G. Albert reported that celebrations shall commence with a poster and theme contest. Other suggestions - website, pin - shall be reviewed with parameters provided if accepted. R. Ilko stressed the importance of information to our partners. A summary shall be prepared and distributed to the Executive Committee and military. R. Ilko shall pursue AFAC support at their annual meeting in October. **G. Albert** **Pending**

Finance Committee: B. Wolfe shall provide recommendations for financial non-conformance. **B. Wolfe** **Pending**

Cadets Caring for Canada: Region reports are starting to be received. A report shall be sent to Treasury Board in September outlining accomplishments and requesting continued financial support.

Honours and Awards: a letter was forwarded to all Advisory Board members re: Terms of Reference for various awards with no replies yet received. **L.G. Jenks** **Pending**

Way Ahead Strategic Team: G. Cuerrier noted that the future status of all teams shall be determined and further developed. The process of using teams is positive. LCol Merritt noted that Action Teams must be aligned with issues/recommendations from the Modern Management Comptrollership Review. The Strategic Team shall meet in September. **G. Cuerrier** **Pending**

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Ad Hoc Committee: It was noted that the Executive Committee shall not support any single alternative but shall welcome the recommendations from all. The National Flying Committee shall prepare a summary and make final recommendations to the Board of Governors. R. Ilko shall issue a clarification letter to all recipients outlining his expectations.	NFC / President	Pending
Conference Call - July 14th: R. Ilko summarized that a conference call with the President and Executive Director of each League was held to discuss the issues of an insurance MOU, common insurance broker, risk management study, contingency allowance increase, YIP continuation, CHAP for volunteers, common screening of members and DND funding by unit vice number of personnel. Future calls shall be held in October prior to the NCAG meeting and in the spring.	Info	N/A
IV CONCLUSION		
4.1 Vice-President's Reports		
G. Albert reported that NFPC still has issues with the gliding MOA.	Info	N/A
4.2 Good and Welfare of the Air Cadet League		
The Director's Book has been published in draft form. Any changes are to be reported to ACL Headquarters as soon as possible.	All	Pending
J. Mignault advised that three foreign officers shall visit Canada this summer: Maj Tore Bertillson (Sweden), A/C Kennedy (UK), and W/C Hearne (Australia).	Info	Closed
The schedule of Governors to report on the progress of their committee was identified: August: National Office, Member Registration and Screening, Training, PR and Image September: Fund Raising, Ad Hoc (Flying), National Flying, Recruiting, National Course Selections October: Policy and Procedures, Education Credits, Employee Benefits, League/DND Partnership, Insurance	Various	Closed
4.3 Date and Time of Next Meeting		
The next meeting shall be held 16 August 2000 at 1030 hours Eastern.		

