

**TO:** Board of Governors  
c.c. Provincial Chairpersons  
Advisory Board  
National Directors

**FROM:** Jean Mignault  
Executive Director

**DATE:** 24 Feb 04

**SUBJECT:** RECORD OF DECISIONS  
CONFERENCE CALL 18 FEB 04



<b>Attendees:</b>	Chairperson:	B. Wolfe J. Ash G. Albert L. Bourgeois M. Cataford C. Hawkins	President Past President First Vice-President Vice-President Vice-President Vice-President
	Staff:	J. Mignault S. Clark	Executive Director Chief Administrative Officer
	Absent:	LCol F. Gaboury	Chief of Staff, DCdts

ITEM		ACTION	STATUS
<b>I ADMINISTRATION</b>			
<b>1.1 President's Remarks</b>	A general welcome was extended.	<b>Info</b>	<b>Closed</b>
<b>1.2 New Items for Agenda</b>	No new items were added	<b>N/A</b>	<b>N/A</b>
<b>1.3 Approval of Agenda</b>	<b>MOTION:</b> Moved/seconded by J. Ash/M. Cataford that the Agenda be approved as distributed. <b>Carried</b>	<b>N/A</b>	<b>N/A</b>
<b>1.4 Approval of Record of Decisions 21 Jan 04</b>	<b>MOTION:</b> Moved/seconded by L. Bourgeois/G. Albert that the Record of Decisions for the meeting of 21 Jan 04 be approved as distributed. <b>Carried</b>	<b>N/A</b>	<b>Closed</b>
<b>II BUSINESS ARISING</b>			
<b>2.1 Insurance</b>	J. Mignault confirmed that premiums for the aviation policy will rise by 10%. The support of DND for the proposed increase in coverage to \$5M was queried; L. Bourgeois responded that it would be considered if the resulting premium increase was within the budgeted figure. J. Mignault noted that CAIG were not interested in quoting on \$5M of liability coverage at the current time.  DGRC Legal Advisor recommended removing the Crown from our policy as a named insured; this would remove their ability to counter-sue the ACL in the event of an accident. This requires a change in the MOA.	<b>Info</b>	<b>Pending</b>

	ITEM	ACTION	STATUS
2.2	<b>Web Site Changes – Catalogue</b> No changes will be considered before the next fiscal year.	Info	Pending
2.3	<b>Army and Navy League AGMs</b> The Navy League AGM shall be held 6 Mar 04 in Gatineau, QC; the Army League AGM shall be held 27 Mar 04 in Ottawa, ON. J. Mignault shall confer with the Vice-Presidents to determine availability to represent the ACL.	Exec. Dir.	Pending
2.4	<b>Royal Canadian Legion AGM</b> The RCL AGM shall be held 13-17 Jun 04 in London, ON; J. Mignault shall check the availability of J. Johnson to represent the ACL.	Exec. Dir.	Pending
2.5	<b>50<sup>th</sup> Anniversary - SLC</b> Special activities are planned to celebrate this milestone. A proposed special shoulder flash was accepted, however, it would be produced at no cost to DND or the ACL and would not be authorized for wear on the uniform.	Info	On-going
2.6	<b>Update – Legal Cases</b> J. Mignault provided an update on the pending legal cases against the ACL: a. Pedneault case: he expressed hope that the ACL would be released from this action in the near future; b. Michaud case: no recent activity	Info	On-going
2.7	<b>Air Cadet Week</b> Much opposition to the planned dates of 18-24 Jan 05 has been voiced by the Provincial Committees. J. Mignault shall discuss this issue with LCol F. Gaboury, with a goal to revert to a date in the fall of 2005.	Exec. Dir.	Pending
2.8	<b>ACL IACE Escort Officer</b> An application process shall be implemented for 2005. The draft form developed by G. Albert and M. Cataford was reviewed. Discussion concluded that this position would be open to members at all levels of the ACL.	Info	Pending
2.9	<b>Legal Defence Fund</b> C. Hawkins reviewed his draft report on legal defence and core operations funding. He commended the Provincial Chairs for their cooperation on this issue. Revisions are being reviewed by the Finance Committee, after which it shall be amended and re-distributed for comments. The report shall then be presented to the EC at the March teleconference, with a recommended annual assessment presented for approval at the 2004 AGM.  He further stated that the funding model must also address fund raising.	Info	Pending
2.10	<b>Death Benefit – Cadets – AD&amp;D Policy</b> J. Mignault is awaiting written confirmation from AON Canada that cadets would be entitled to coverage for injuries/death resulting from accidents in ACL owned or leased aircraft; verbal positive confirmation has been previously provided.	Info	Pending

	ITEM	ACTION	STATUS
III	<b>NEW BUSINESS</b>		
3.1	<b>Financial Results – Quarter III</b> Results to Quarter III are positive, benefiting from strong fund raising revenue results.  <b>MOTION:</b> Moved/seconded by C. Hawkins/L. Bourgeois that the Quarter II financial results be approved and distributed to members. <b>Carried</b>	ACLHQ	Closed
3.2	<b>Budget 2004/05</b> A draft budget, including previous actual expenditures, was presented.  <b>MOTION:</b> Moved/seconded by G. Albert/C. Hawkins that the budget 2004/05 be approved. <b>Carried</b>	Info	Closed
3.3	<b>National Fund Raising Committee</b> J. Mignault confirmed that for only the second time in five (5) years, the target had been met. Work progresses on the prospect search.	Info	Closed
3.4	<b>Report – Ad Hoc Committee on Insurance and Legal Defence Funding</b> Approx. \$8K has been spent on legal bills to date, although some bills are outstanding.	Info	Pending
3.5	<b>QPC Letter – Elimination of \$50 Annual Registration Fee</b> E. Lanthier requested that the \$50 registration fee be abolished. J. Ash noted this would require a change to the by-laws; a Notice of Motion would be necessary (at the 2004 AGM), with voting to follow one year later, at the 2005 AGM.  Options to download expenses to the Provincial Committees to make up for this potential lost revenue were suggested. A loss of income tax receipts would also result.	Info	Pending
3.6	<b>Increase IACE Fee for 2004</b> J. Mignault noted the increasing costs for activities in hosting the visiting cadets and recommended that the fee per outgoing IACE cadet be raised from \$225 to \$250.  J. Ash noted the need to maintain tight control over host Provincial Committee expenses.  <b>MOTION:</b> Moved/seconded by J. Ash/G. Albert that the fee assessed to each Provincial Committee for outgoing IACE cadets be increased to \$250 effective 2005. <b>Carried</b>	Provincial Committees	Closed
IV	<b>CONCLUSION</b>		
4.1	<b>Reports of the Vice-Presidents</b> G. Albert reported that NSPC plans for the 2004 AGM are well underway.  PR Plan: L. Bourgeois noted that DCdts will be sending revisions to the plan; he shall revise and re-distribute.	Info	N/A

	ITEM	ACTION	STATUS
	<p>NFC: L. Bourgeois reviewed his committees' extensive work in finding replacement gliders and parts.</p>		
	<p>J. Mignault advised that a mock-up for displaying the ACL Medal of Honour would be shown at the 2004 AGM. Questions have also arisen about its appearance (silver versus gold) and having a miniature medal available for wear.</p>		
<b>4.2</b>	<p><b>Comments From DCdts</b>            LCol F. Gaboury relayed comments through B. Wolfe:            a. Sweden has withdrawn from IACE 2004. Our two positions shall now be changed to Australia (1) and the US (1);            b. the VCDS budget for cadets (national and regional) has been reduced. He expressed hope that no activities will suffer;            c. the proposed increase in aviation insurance to \$5M was not being favourably reviewed.</p>	<b>Info</b>	<b>Closed</b>
<b>4.3</b>	<p><b>Good and Welfare of the Air Cadet League</b>            J. Mignault reported that the ACL shall provide a \$150 cash prize to the top Air Cadet marksman at the upcoming national championships in NL, 8 – 15 May.</p>	<b>Info</b>	<b>Closed</b>
<b>4.4</b>	<p><b>Date and Time of Next Meeting</b>            The February teleconference will be on Wednesday, 24 March 2004 at 1030 hrs eastern. Please note that this is one week later than the normal schedule.</p>	<b>Info</b>	<b>Closed</b>
<b>4.5</b>	<p><b>Adjournment</b>            There being no further business, the Chairperson adjourned the meeting.</p>	<b>Info</b>	<b>Closed</b>