



AIR CADET LEAGUE OF CANADA

EC Teleconference ROPs

May 12, 2010

MEETING INFORMATION

Meeting Date: May 12, 2010

Dial In #: 1-888-265-0903 / 613-954-9003

Start Time: 1900hrs

Passcode: 871464

End Time: 2100hrs

Location: Teleconference

Purpose: Regular Scheduled Meeting

ATTENDANCE

Joe Johnson	Present		
Grant Fabes	Present	Don Berrill	Present
Ken Higgins	Present	François Gaboury	Present
Bob Robert	Present	Sarah Matresky	Present
Jan Reidulff	Absent	Leigh Ann Pingyin	Present
Thomas White	Present		

AGENDA

1. Administration

1.1. President's Remarks – Joe Johnson (1 minute)

Joe welcomed everyone to the call.

1.2. Approval of Agenda – Joe Johnson

Moved By: B. Robert

Seconded By: G. Fabes that the Agenda be approved as presented.

Carried

1.3. Approval of Record of Procedures – EC Meeting March 10 2010– Joe Johnson

Moved By: Tom White

Seconded By: G. Fabes that the minutes of the March 10th 2010 EC meeting be approved as presented.

Carried

2. Business Arising -Information

2.1. President's Report – Joe Johnson

J. Johnson began by saying that today's meeting needs to be to the point as there are many important issues on the agenda.

2.2. Executive Director's Report – S. Matresky

Finance

The audit was recently conducted and S. Matresky, B. Robert and R. McAndrew will be meeting with Boyer & Boyer on May 13th to discuss the results.

S. Matresky successfully managed to close an old bank account at RBC. She is still waiting to close another at TD. Once this is done, we will only be banking with BMO.

S. Matresky will be meeting with M. Leblanc in a few weeks to discuss League investments at CIBC Wood Gundy. She is considering investing more funds with CIBC versus DNL Investment group due to lack of service and the mismanagement of funds at DNL.



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2.2. Executive Director's Report (Continued)– S. Matresky

NCC

S. Matresky, G. Fabes and D. Berrill will attend a meeting with Col. Fletcher with regards to the Cadet Supervision issue, prior to the NCC teleconference May 20th.

AGM/SAM

A guest of honour has been scheduled for the AGM. Captain Jeremy Hansen, astronaut and former Air Cadet, will be attending the dinner. S. Matresky and LA Pingyin are currently looking into meeting space for the 2010 SAM. On the short list of possibilities is the Delta Hotel Ottawa. They will be meeting with the hotel next week to discuss.

Legal Matters

The lawyer representing the ACL in the lawsuit involving the glider accident that took place in Quebec in 2006, will be attending the 'examination before defence' of the cadet's parents coming up on May 13th. The 'examination before defence' of the cadet will take place in July, as the cadet is currently out of the country. All parties are looking into the cadet's claim (in the questionnaire she received) that her insurance claim was never submitted. More to come.

66 Lisgar Street

The Executive Committee recently approved the lease renewal by electronic vote. See item 2.10

Events

B. Paisley will be attending the RMC Graduation on behalf of the League. It is AFAC's turn to present the watch this year. S. Matresky attended a tree planting ceremony with the Princess of the Netherlands at Legion House on May 11th.

Teleconference Services

We are paying \$0.19 a minute (per person) with Government Teleconference Services and Mercuri Teleconferencing can offer us \$0.049 a minute (per person). If the service works well, we will book all teleconferences through this company and extend the offer to the provinces and invoice where necessary.

2.3 DCdts Report – F. Gaboury

F. Gaboury spoke about summer training activities including Airport Operations, PPS, GPS and International Air Cadet Exchange. Year 1&2 CSTC Programme will be conducted Jul-Aug 2010. He also mentioned that the National Marksmanship Competition is currently taking place in Edmonton Alberta until May 15th. Positive Social Relations for Youth training package is also set to roll out this summer. The core team for the Cadet Population Growth Initiative is focused on reviewing MIP input submissions received from 6 RCSUs, 3 Leagues and DCdts 6 and on preparing youth population data and cadet population growth targets. More information will follow during the DCdts presentation at the AGM in Regina. Captain Matheson (nee Onchulenko) will likely be joining F. Gaboury at the AGM this year.

2.4 Famil Pilot Upgrade – G. Fabes

G. Fabes summarized the attachment that was sent out and explained that there has been preliminary discussion on the subject of potentially reassigning current monies for PPS and CFAs into National League Famil Pilot Upgrade Scholarships NLFPU. He is asking the Executive Committee 'Does the League support, in principle, the concept of reassigning the monies that we presently have for PPS and CFAs in order to offer Pilot Upgrade Scholarships?' If yes, he is aware that the parties involved financially would have to be approached to see if they are in agreement with the reallocation, but G. Fabes would like to know if he has the League's support 'in principle' first.

If in principle, the League thinks it is a good idea, 'Should the League be providing the entire amount for the cadet to upgrade, or should it be a shared commitment between the donor and the cadet (to make a clear statement that the cadet is indeed serious about his/her intentions?)'

B. Robert asked what the desired outcome would be from granting one of these scholarships. G. Fabes explained that the NFC expressed that there are fewer pilots who are qualified to perform flights and the current \$300 awards are not enough to do any



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2.4 Famil Pilot Upgrade – G. Fabes (continued)

substantial flying. As well, the cadets are no longer required to spend the money on flying training and there is no commitment required from the cadet to give back to the programme (as a pilot for example). S. Matresky added that the donors' wishes still need to be respected and a large portion of the decision would be up to them. J. Johnson agreed that we would need to seek approval from the donors first or the point is moot. G. Fabes prefers to do it the other way because if the EC does not think it is a good concept, then we will not be approaching the donors at all.

F. Gaboury commented how it all stems from the Strategic Review. When cadets do not have enough money to get to the 30 hours, many of them stop flying and the investment is lost. They are looking at perhaps taking the three scholarships that the League provides and putting towards more flying hours for the other cadets. F. Gaboury was successful in securing some additional funding (for this year anyway) to provide some continuation flying for that purpose.

K. Higgins agrees and that a change in policy should be subsequent to the donor. Other than that he thinks that it is a good move.

Moved By: G. Fabes

Seconded By: B. Robert that it be approved in principle, the concept of reassigning the monies that we presently have for PPS and CFAs in order to offer Pilot Upgrade Scholarships
Carried

Moved By: G. Fabes

Seconded By: T. White that it be approved in principle, that the bursary for NLFPUS should be a shared commitment between the donor and the cadet on a 'pro rata basis'.
Carried

2.5 SPU Goal A7 Committee Restructuring – B. Robert

Deferred until the end of the meeting.

2.6 Strategic Plan Update – J. Reidulff

Item skipped as J. Reidulff was absent from the call.

2.7 Cadet Supervision Meeting – G. Fabes/ D. Berrill

J. Johnson reported that the meeting with DCdts is set for May 19th and G. Fabes, D. Berrill and S. Matresky will be in attendance. There have been quite a few email discussions on the topic and J. Johnson has spoken to everyone attending the meeting next week. It was agreed that there is no further comment needed at this time.

2. Business Arising -Action

2.9 Approval of Appendix Q (League internal control) – S. Matresky/ B. Robert

S. Matresky reported that this Appendix is a part of our audit and is something that is new to the industry as well as to our auditors. This is the only year we are required to fill out the form as we will be able to simply amend the form in future years. B. Robert explained that he and S. Matresky have already signed the document, but the content needs to be agreed upon by the EC as a requirement stated by the auditor.

Moved By: B. Robert

Seconded By: K. Higgins that Appendix Q be approved as presented by the Treasurer and ED.
Carried



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2.10 Lease Renewal – S. Matresky

S. Matresky reported that the following motion was approved and carried (4 in favour, 1 uncommitted) "That the Air Cadet League of Canada renew our premises lease with Minto for another 5 years at the cost of \$55,000 per year". The three league EDs made a counter offer to Minto of 54K in hopes that they would accept. They are still awaiting their answer.

2.11 Office Summer Hours – S. Matresky

S. Matresky asked that the EC approves again this year the implementation of summer hours at the National Office (closing the office at 12pm on Fridays starting June 25th). B. Robert mentioned that in his experience most offices who observe summer hours close at 1pm. It was therefore decided that the National Office will close at 1pm on Fridays starting June 25th until Labour Day.

Moved By: B. Robert

Seconded By: G. Fabes that the National Office will close at 1pm on Fridays starting June 25th until September 3rd 2010.

Carried

3. New Business

3.1 Glider Height/Weight Restrictions – T. White

T. White reported that he would like to see the removal of all imperial measure in the Glider Height/Weight form CATO 54-26 Annex B as the database will only accept metric and therefore everything must be converted. He noted that this CATO will have to be revised with the change in height requirements moving up from 4 ft 6 in to 5 ft even (1.53 meters) so it is the perfect time to remove all reference to imperial measure. F. Gaboury does not see a problem having this changed, but will speak with Maj. Fox upon his return.

3.2 Air Force Association Medal – T. White

T. White asked for an update on the AFAC Medal from F. Gaboury. F. Gaboury said that whatever was sent out by P. Giroux previously is what will be implemented.

F. Gaboury was thanked by J. Johnson for his participation on the call.

4. Conclusion

4.1 Reports of the Vice-Presidents – Various

B. Robert reported that the ACL Foundation's Treasurer is Bob Goudie and they are newly incorporated as of the 3rd of March 2010. B. Goudie is now actively involved with the Foundation and is completing the application for Registered Charity Status. They will likely be meeting at the AGM to discuss the Foundation further.

G. Fabes attended the ATAC spring meeting where the CFA award was presented to Ray Lynch. He also met with CAC and Aviation Industries Association of Canada to finalize the MOU implementation plan. He also met with ALPA to discuss possible MOU if there is not already one in place.

4.2 Comments From DCdts– F. Gaboury

See item 3.2

4.3 Good and Welfare of the ACL – All

Nothing further to report at this time.



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4.4 Next Meeting – Joe Johnson

The next meeting of the Executive Committee will take place in September. J. Johnson thanked everyone for their participation on the call. This concluded the meeting.
