

TO: Executive Committee
c.c. Provincial Chairpersons
Advisory Board
National Directors
Board of Governors

FROM: Jean-Marc Lanoue
Executive Director

DATE: December 16, 2008

SUBJECT: RECORD OF PROCEEDINGS
EC CONFERENCE CALL 10 DECEMBER, 2008



Attendees:	Chairperson:	J. Reidulff	President
		M. Cataford	Past President
		J. Johnson	First Vice-President
		G. Fabes	Vice-President
		B. Robert	Vice-President
		K. Higgins	Vice-President
	Staff:	JM Lanoue	Executive Director
		S. Matresky	Executive Assistant
	DCdts	F. Gaboury	SSO Air Cadets
		G. Johnston	Chair of chairs

ITEM		ACTION	STATUS
I	ADMINISTRATION		
1.1	President's Remarks	Info	Closed
1.2	New Items for Agenda No new items added to the agenda		
1.3	Approval of Agenda Moved/seconded by B. Robert / G. Fabes that the Agenda be approved. Carried		
1.4	Approval of Record of Proceedings (ROP) Nov 12, 2008 MOTION: Moved/seconded by B. Robert / J. Johnson that the ROP be approved as amended. Carried		
II	BUSINESS ARISING - INFORMATION		
2.1	LONG TERM STRATEGIC VP UPDATE The VP's reported on their respective SPU responsibilities. There are no major issues reported. Most are green and progressing well.	J. REIDULFF	ONGOING
2.2	EXECUTIVE DIRECTOR'S REPORT Sarah gave us a report on the Public Affairs conference she attended. Feels it was useful in particular with respect to the marketing and social media workshops. Discussion held regarding the recruiting pamphlet and will be sending to ACLC new wording regarding the "free" for input.	JM LANOUE	

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	Jean-Marc reported that Chantal has been approved for LTD. Staff will be reviewing roles and responsibilities to determine who does what when and then determine the best way to address the personnel needs to offer the best possible support to the ACLC.		
	The treasurer gave a brief report on the financial reports and commented on our current fiscal position. We are projecting a surplus for fiscal year end.		
	Contract for the Holiday Inn at St-John's for the 2009 AGM is confirmed. Some negotiations still required to finalize room issues.		
2.3	ACLC foundation B. Robert moved to proceed with the next step in the establishment of the foundation which is to hire a lawyer as per BOG motion of the last meeting. Seconded by J. Johnson.	Carried	
2.4	Website update Sarah reported on the progress of the project we will be talking with the Ontario aerospace council and incorporating strategies learnt at the public affairs conference. BC will send the ACLC a financial contribution to assist with the cost. This money will be held separately as <i>externally restricted funds</i> specific for the website development.		
2.5	100th anniversary of powered flight video contest update Two cadets have been selected for each of the categories. We plan to post the videos on you tube with a link to our site. We will contact Tom White to determine the prize. We will promote the winners through the website and presentations.		
2.6	SPU goal A-3 Jan seeking input to the establishment of a joint select committee re communications with Dcadets. This does not seem to be an issue from Dcadets' point of view. Francois mentioned that a regional approach might improve congruency and connectivity. It is suggested that we await the outcome of C. Verge's work on the structure. As a result the due date for SPU goal A-3 has been moved to AGM 2009.		
III	NEW BUSINESS		
3.1	Approval of PPM articles 3.7 & 3.7.11 A motion to approve PPM articles 3.7 & 3.7.11 was carried. It was moved by Bob and seconded by Ken. The EC asked that acronyms should be limited in the documents, and Bob and Jan		

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will design a new form. This issue will be reported at the next BOG call.		
3.2 Airline Pilots' Association	ALPA, and in fact any of the organizations that provide awards should be invited to the graduations for the cadets that received their awards. A process and protocol needs to be developed for this initiative (President's note: should this be LISC, H&A or National Office)	
3.3 Report on SPU Goal A.2	This will be discussed via email. (See Joe Johnson email dated Dec 11)	
3.4 League Only Activities	<p>No final decision was taken. This discussion was tabled for a future meeting. Two aspects were discussed:</p> <ul style="list-style-type: none"> - All ACL communication with our insurance carriers/brokers) will be through the National Office - It was proposed that the ACL will not sanction participation in activities by cadets that do not have an approved Activity Support Request. 	
3.5 Revisions to the P&P Manual re: Aims	<p>A motion was moved by Grant and seconded by Bob, and carried, to amend paragraph 1.1.2 of the P&P Manual to read: "Air Cadet League Aims for the Air Cadet Movement"</p> <p>aim 3 to now read:</p> <ul style="list-style-type: none"> • To stimulate the interest of youth in the aviation and aerospace industry, including the Air element of the Canadian Forces. 	
In-Camera Discussion:	The members of the EC approved the salary adjustments recommended by the Employee Compensation and Benefits Committee. The salary revisions will be approved by the BOG as part of the overall budget approval process.	
IV CONCLUSION		
4.1 Reports from the Vice-Presidents/ D cadets	<ul style="list-style-type: none"> - D-Cadets agrees in principle to support the replacement of BC's Wilga - The pins for the 100th Anniversary of Powered Flight have been distributed - discussed the activities planned for the cadets that will be attending the ceremony in Baddeck - Grant Fabes reported that on Monday December 8th the 	

Info

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	Executive Council of the Airline Pilots' Association (ALPA) approved in principle a memorandum of understanding with the Air Cadet League. A representative of ALPA will be working with Grant to work out the details.		
4.2	Good and Welfare of the League Nothing to add		
4.4	Date and Time of Next Meeting BOG Jan 14, 2009 EC Feb 11, 2009		
4.5	Adjournment There being no further business, the meeting was adjourned.		