



AIR CADET LEAGUE OF CANADA

EC Teleconference ROPs



March 23rd 2011

MEETING INFORMATION

Meeting Date: March 23rd 2011

Start Time: 1900hrs

End Time: 2100hrs

ATTENDANCE

Bob Burchinshaw	Present	Sarah Matresky	Present
Don Berrill	Present	Jan Reidulff	Present Resource person
Grant Fabes	Present	Bob Robert	Present
Ken Higgins	Present	Eric Steffensen	Present
Gladys Jarvie	Absent	Ralph Thistle	Present
Joe Johnson	Present	John Walker	Absent
Geoffrey Johnston	Absent	Tom White	Present
Marc Lacroix	Present		
Terry Lewis	Present	Y. Therrien	Present
Lloyd MacIntyre	Present		
Keith Mann	Present		

1. Administration

1.1. New Items for Agenda – G. Fabes

K. Mann added AGM 2015 to the agenda under item 6.2

1.2. Approval of Agenda – G. Fabes

Moved By: J. Johnson

Seconded By: B. Burchinshaw that the Agenda be approved as presented.

Carried

1.3. Approval of Record of Proceedings: BOG Jan. 19th 2011 – G. Fabes

Moved By: T. White

Seconded By: R. Thistle that the ROPs be approved as presented.

Carried

2. Information

2.1. President's Report – G. Fabes

G. Fabes indicated that his report is included in the supporting materials. There were no questions or comments.

2.2. Executive Director's Report – S. Matresky

S. Matresky indicated that the focus of the National office in the last few weeks has been on Registration and Screening as well as Aviation Insurance and the Transport Canada Exemption. The approval for the Exemption should arrive any day; however, it will no longer be for five years, but for eighteen months. The Office is also busy with the AGM as well as booking future AGM meetings. C. Denison will be visiting the NWT courtesy of their tourism board to see if the hotel will be suitable to hold the 2014 AGM. The PEI AGM will be booked in the fall. C. Denison has been a great addition to the National Office staff and it is a pleasure to have her on board. S. Matresky added that the person who will be developing the provincial committee websites was injured in a car accident recently and this has delayed the development of the sites. He is still committed to the project, but S. Matresky has been looking into other options should he not be able to fulfill his commitment. There has been no new information released about the legal case regarding the 2006 glider accident.



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2.3. National Finance Committee Report – B. Robert

B. Robert reported that the League is expecting favourable financial results come year-end. The audit process will begin on March 31st with an inventory control check followed by other events leading up to the presentation of the draft audited financial statements for the May BOG teleconference.

2.4. Provincial Chairs Report – D. Berrill

D. Berrill reported that the PC Chairs had has a great teleconference at the end of February. They agreed to a \$10.00 budget assessment per cadet for the new fiscal year and that the priorities should be the websites and the new training initiatives. All of the provinces supported the website proposal. The extra assessment for the gliders was not approved as they believe that any extra money should be encompassed in the current assessment. They are hoping to move away from duplicating efforts across the country and instead coordinating their efforts through National for better results (training, fundraising etc.). The PC Chairs also felt that the LACAC was also worth pursuing and they will discuss it further at the AGM.

2.5. DCdts Report – Y. Therrien

Y. Therrien reported that he has been on the road the last few months meeting Regional personnel and getting to know his role. He added that he spoke to G. Fabes earlier today and they have an agreement in principle about the COPA for kids programme. L. MacIntyre asked about Canada exchanging with Japan and South Korea and if Y. Therrien has found another country for the Canadian cadets to go to. Y. Therrien believes that he may have found alternative placements, but will have more information at a later date. The current numbers are 76 (down from 78) going outbound. If alternative placements can be found for the cadets who were supposed to go to South Korea, then the numbers will go back up to 78.

2.6. SPU Status Update – J. Reidulff

G. Fabes gave a brief introduction about the direction of SPU 2008. The record keeping of the process will end at AGM 2011, but the League does not want to loose sight of the project, and the goals are still very valid. J. Reidulff will create an action listing of the objectives that have been implemented/assigned. J. Reidulff will contact the executive sponsors to follow up on where everyone is at on the project. B. Robert and K. Higgins will look at grouping committees and placing a VP centrally to each cluster of like minded working groups to enhance interaction, exchange of ideas, and increased productivity. Committee Chairs would continue much as before. There was approval by everyone on the call of the direction the SPU 2008 will take.

3. Business Arising

3.1 Approval of PEI By-Laws –B. Burchinshaw

Moved By: B. Burchinshaw

Seconded By: F. Johnsen that the PEI By-laws with revisions as indicated be approved as presented; however, article 14.3 is subject to review upon approval of PPM 3.6.

Carried

B. Robert indicated that the term 'Sponsoring Body' is confusing. B. Burchinshaw said that he cannot change their definition at this time. PPM 3.6 needs to be approved first before this can be resolved.

3.2 Approval of ON By-Laws –B. Burchinshaw

B. Burchinshaw added that he had no further revisions to the ON By-laws

Moved By: B. Burchinshaw

Seconded By: B. Robert that the ON By-laws with revisions as indicated be approved as presented.

Carried



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3.3 Service Bars/Lapel Pins/Miniatures PPM 4.1.9 – G. Fabes

G. Fabes indicated that the document was imbedded in the supporting material. He asked that B. Burchinshaw review the document as some of the items need to be added to the PPM.

Moved By: L. MacIntyre

Seconded By: K. Mann that the document be approved as presented.

Carried

3.4 SPU Goal B3.3 –K. Higgins

K. Higgins indicated that the document was circulated. It received the support of the PC Chairs at the end of February and he is now looking for it to be adopted by the BOG. He summarized what member training would consist of at each level and asked that the Board for approval.

Moved By: K. Higgins

Seconded By: M. Lacroix that the document be approved as presented.

Carried

4. Committee Reports

4.1 Air Cadet Committee – T. White

T. White stated that he received the recruiting and retention pamphlets from M. Lacroix and will be providing feedback in the near future. He added that the pamphlets are very well done and will be interactive online.

4.2 National Aviation Committee – J. Walker

J. Walker sent his regrets.

4.3 National Effective Speaking Competition Committee – G. Jarvie

Nil Report

4.4 IACE Committee – L. MacIntyre

Nil Report

4.5 League Industry Partners Committee – G. Fabes

G. Fabes indicated that his report was included in the supporting material. M. Lacroix asked about sponsorship from the Industry Partners for the 70th Anniversary. G. Fabes reported that CCAA has purchased the entire back page of the meeting book as ad space in support of our AGM.

4.6 Members Committee – K. Higgins

K. Higgins indicated that a call will take place with the Registration and Screening Coordinators in the near future. T. White has been providing some wonderful input to assist with this issue.

4.7 Music Committee – G. Johnston

G. Johnston sent his regrets

4.8 National Policy Procedure & By-Laws Committee – B. Burchinshaw

Nil Report

4.9 National Public Relations and Image Committee – M. Lacroix

M. Lacroix mentioned that he appreciates the support of T. White in the launch of the Cadet brochures. M. Lacroix added that Capt. Morasse would like to schedule a ½ hour presentation on League history, at the AGM.

4.10 National Resource Generation Committee – J. Scott

Nil Report



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5. New Business

5.1 Budget 2011-2012 – B. Robert

B. Robert reported that the final draft Budget had been circulated. He has already addressed comments and concerns by email and is therefore moving it for approval by the BOG.

Moved By: B. Robert

Seconded By: M. Lacroix that the Budget 2011-2012 be approved for presentation for final approval at the AGM.

Carried

5.2 Catalogue Service in PPM (SPU D-3) – B. Robert

B. Robert reported that the ED is comfortable with the current situation with the catalogue at the National Office and it will continue as a service that the National Office will provide based on a review that was done in conjunction with the current ED. He indicated that there was no published policy regarding catalogue service and therefore this document was produced as a result.

Moved By: B. Robert

Seconded By: R. Thistle that the document be approved as presented and inserted in the PPM.

Carried

5.3 SPU D2 Fundraising in PPM 3.7.6 – B. Robert

B. Robert reported that the document was submitted for review. It is an update to the current article and recognizes that there is now a new player- the Foundation. The article talks about the collaboration and coordination between all parties when it comes to fundraising.

Moved By: B. Robert

Seconded By: B. Burchinshaw that the document be approved as presented.

Carried

6. Conclusion

6.1 Reports of the Vice Presidents

T. White reported that he reviewed the logbook circulated by DCdts and commented that it was very well done.

6.2 Good and Welfare of the ACL – All

K. Mann reported that AB has approved the plan to host the National AGM in 2015.

Moved By: K. Mann

Seconded By: F. Johnsen that AB be approved to host the National AGM in 2015.

Carried

G. Fabes commented on Registration and Screening process and indicated that there was an issue in London Ontario involving a League volunteer. The military was also involved and the issue made it into the press. The League has been in discussion with lawyers and the military etc. Because of this incident the League will be conducting a thorough review of its Registration and Screening process. Two emails have been circulated. The first, indicating that no League Membership Registration/Screening card is to be issued until the applicant's status has been verified in relation to the National R&S Database and accepted for entry. The second email circulated indicated that should the coordinators consider waiving a 'hit', they are to contact S. Matresky at the National office. A further explanation and discussion ensued, including the role of DCdts vis a vis the military personnel involved.

6.3 Next Meeting – G. Fabes

The next meeting will take place on May 17 at 1700, rather than as previously scheduled on May 18. G. Fabes thanked everyone for their participation. This concluded the meeting.
