

RECORD OF DECISIONS



ANNUAL GENERAL MEETING AIR CADET LEAGUE OF CANADA

**17 – 20 JUNE 2004
TRURO, NOVA SCOTIA**



Record of Decisions

**63rd ANNUAL GENERAL MEETING OF THE AIR CADET LEAGUE OF CANADA
HELD AT THE GLENGARRY BEST WESTERN CONFERENCE CENTRE
TRURO, NOVA SCOTIA
17 – 20 JUNE 2004**

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ATTENDEES:

Chairperson:	Brent Wolfe	President
Parliamentarian:	Joe Johnson	Governor
	Guy Albert	First Vice-President
	James Ash	Past President
	Lionel Bourgeois	Vice-President
	Michel Cataford	Vice-President
	Craig Hawkins	Vice-President
	Robert G. Dale	Honorary President
	James McKeachie	Honorary Treasurer
	Charles Allain	Governor
	Roger Dionne	Governor
	Stan Harry	Governor
	Rhodie Mercer	Governor
	Eric Murray	Governor
	Ron Patton	Governor
	W.C.F. Beattie	Advisory Board
	Gilles Cuerrier	Advisory Board
	Irene R. Doty	Advisory Board
	Harold Fowler	Advisory Board
	J.R. Goudie	Advisory Board
	David Hayden	Advisory Board
	Fred Hopkinson	Advisory Board
	Ron Ilko	Advisory Board
	Leonard G. Jenks	Advisory Board
	Robert Parsons	Advisory Board
	Peter P. Prescott	Advisory Board
	Geoffrey Johnston	Chairperson, BC
	Bob Bondarevich	Chairperson, AB
	Lois Steele	Chairperson, SK
	Edward deCaux	Chairperson, MB
	Tom Beda	Chairperson, NW ON
	Ralph Thistle	Chairperson, ON
	Dennis MacNeil	Chairperson, NB
	John Walker	Chairperson, NS
	Bruce Davison	Chairperson, PE
	Maurice Murphy	Chairperson, NL
	Jack Henwood	Director, BC
	Thomas G. Holland	Director, BC
	Stan Horton	Director, BC
	Gladys Jarvie	Director, BC
	Douglass E. Sutherland	Director, BC
	Charlie Bowen	Director, AB
	Keith Mann	Director, AB
	Eric Steffensen	Director, AB
	Ernie Callow	Director, SK
	George Evans	Director, MB
	Joan Cameron	Director, NW ON
	Dick Donaldson	Director, ON

Michael McGrattan	Director, ON
William Paisley	Director, ON
Chuck Verge	Director, ON
Grant Fabes	Director, QC
Andre Millot	Director, QC
Ed Statham	Director, NB
Dale Laybolt	Director, PE
Gail Algard	Delegate, BC
Ron Aumonier	Delegate, BC
Jerry Elias	Delegate, ON
Bud Stewart	Delegate, ON
Rick Harvey	Delegate, ON
Ron Nickerson	Delegate, NS
Boyd Taylor	Delegate, NS
Gail Lecky	Delegate, PE
Dennis Dunn	Delegate, PE
Danny Goss	Delegate, PE
Mike Wedge	Delegate, PE
Leone Sutherland	Executive Secretary, BC
Bob Robert	Executive Director, ON
Col Robert Perron	Director Cadets, NDHQ
LCol Francois Gaboury	Director of Air Cadets, NDHQ
LCol Michel Bourduas	In-coming Director of Air Cadets, NDHQ
LCol Tom McNeil	SSO Program Development, NDHQ
Maj Al Wardle	National Cadet Air Operations Officer, NDHQ
Maj John Cooper	National Technical Authority, NDHQ
Maj Pierre Giroux	National Air Cadet Coordinator, NDHQ
BGen Ron Button	Chair, RCAFA Trust, AFAC
Sgt Laura Penney	537 RCACS Effective Speaking Finalist, NL
WOI Kim Harrie	529 RCACS Effective Speaking Finalist, NS
WOII Sarah Blue	327 RCACS Effective Speaking Finalist, PE
FSgt Patrick Bourgoin	161 RCACS Effective Speaking Finalist, NB
WOII Anthony Lainesse	632 RCACS Effective Speaking Finalist, QC
FSgt Amber Blackwell	337 RCACS Effective Speaking Finalist, ON
FSgt Jessica Kantymir	66 RCACS Effective Speaking Finalist, NW ON
Sgt J.D. Cole	263 RCACS Effective Speaking Finalist, MB
FSgt Jessica Cannon	675 RCACS Effective Speaking Finalist, SK
Sgt Sangeeta Jain	604 RCACS Effective Speaking Finalist, AB
Sgt Benjamin Linkewich	828 RCACS Effective Speaking Finalist, BC
Jean Mignault	Executive Director, ACLHQ
Steven Clark	Chief Administrative Officer, ACLHQ
Chantal Fauvelle-Erdogan	Secretary-Treasurer, ACLHQ
Laureen Nickerson	Secretary, ACLHQ

The Chairperson opened the meeting at 0900 hours.

I ADMINISTRATION

1.1 WELCOME BY THE NATIONAL PRESIDENT

A general welcome was extended. Thanks were expressed to the Nova Scotia Provincial Committee for their hosting of the meeting.

1.2 INTRODUCTION OF GUESTS AND DELEGATES

Members of the Head Table, Board of Governors, Advisory Board and Special Guests were introduced. Each Provincial Committee Chairperson introduced their delegation.

1.3 MOMENT OF SILENCE

A moment of silence was observed in honour of all Air Cadets, Air Cadet League volunteers, Canadian Forces members and friends of Air Cadets who had passed away since our last meeting, Including James Eaton, Alma French, Jud Armstrong and Al Cyr, as well as those who are ill at the present time.

1.4 CONFIRM NOTICE OF MEETING

The Executive Director confirmed that the Notice of Meeting was duly circulated and that this gathering was a properly constituted meeting of the Air Cadet League of Canada.

1.5 CALL TO ORDER – REVIEW AGENDA

The Chairperson called the 63rd Annual General Meeting to order. The Agenda was reviewed.

1.5a REPORT OF THE PARLIAMENTARIAN

J. Johnson reported that 43 National Directors and 11 Advisory Board members were present.

1.6 NEW ITEMS FOR AGENDA

- a. Update Report on Restructuring (BCPC)
- b. Ad Hoc Committee on Legal Defence Fund
- c. Approval of the Acts of the Executive

1.7 APPROVAL OF THE AGENDA

MOTION: Moved / seconded by P. Prescott / L.G. Jenks that the Agenda be approved as amended. **Carried**

1.8 APPROVAL OF THE RECORD OF DECISIONS OF THE PREVIOUS ANNUAL GENERAL MEETING

MOTION: Moved / seconded by D. MacNeil / L. Bourgeois that the Record of Decisions of the previous Annual General Meeting be approved as distributed. **Carried**

1.9 APPROVAL OF THE ACTS OF THE EXECUTIVE COMMITTEE

MOTION: Moved / seconded by J. Ash / C. Hawkins that the acts of the Executive Committee be ratified. **Carried**

II BUSINESS ARISING

2.1 BY-LAWS REVISIONS

J. Mignault reported that, as the By-law revisions are a long-term initiative, this issue shall not be concluded at this meeting.

2.2 REGISTRATION AND SCREENING – REJECTED APPLICANT LETTER

J. Mignault reported that the MRSC rejected applicant letter has now been finalized. It shall be detailed during the MRSC report.

2.3 FIFTH ANNIVERSARY – IMPLEMENTATION OF MEMBER REGISTRATION AND SCREENING POLICY

The five-year period for those members initially registered and screened has now expired. Each national member shall be sent a letter requesting confirmation that there has been no change to their status; a template will be forwarded to each Provincial Committee for their follow-up.

III RECEIVING REPORTS

3.1 NATIONAL PRESIDENT

Presented by B. Wolfe

The full report of the National President has been included in the AGM Book of Annual Reports.

This report highlighted:

- Awareness of insurance matters and protection of cadets and ACL members;
- Harmonious relationship with D Cds and staff;
- The contributions of all ACL and DND members for the benefit of the cadet program.

3.2 EXECUTIVE DIRECTOR

Presented by J. Mignault

The full report of the Executive Director has been included in the AGM Book of Annual Reports.

This report highlighted:

- The financial performance of FY 2003/04 and the level of reserves (in investment certificates);
- The status of the Legal Defence Fund (balance as of 31 March was \$18,135.66);
- The positive results of the National Fund Raising Campaign;
- The operations and activities of the national office;
- Insurance and risk management;

3.3 DIRECTOR OF CADETS Presented by Col R. Perron

This report highlighted:

- a. background information;
- b. director's issues;
- c. current Air Cadet program;
- d. cadet program update;
- e. way ahead

A slide-by-slide presentation has been attached as Appendix A.

This report highlighted:

- Legal issues: the Directorate now has its own legal advisor;
- Staff Cadet contract: All staff cadets have a new contract, which states that DND will assume responsibility for their actions;
- Liability for CIs: work progresses on his desire to have DND assume liability for CIs;
- The Responsibility Matrix: it has been reviewed within the Directorate and shall now be distributed to the Leagues for review and comment. Expect sign-off this fall by the three League Presidents and VCDS;
- Junior Cadet Rangers: D Cdts assumed responsibility for this group on 1 Apr 04. There will be no effect on the cadet program or budget as D Cdts also assumed their budget and staff (\$4.4M);
- Relinquishment of Rank: Personnel returning to their substantive rank after completing work in an acting rank lost their incentive levels and started again at basic. This has been corrected and such personnel will revert to their original rank and incentive level. An individual work history for all CIC officers is underway. A new computerized pay system for CIC officers is being implemented;
- CIC School Update: Each region was operating independently and not sharing commonalities. There will be one national school with detachments reporting to the national school. This will ensure standardization of training across Canada;
- Flight safety: There were seven accidents in 2003 – no trend was found. A SET (Standards and Evaluation Team) has now been established in Winnipeg to work with the NCAOpsO at D Cdts;
- Sustainability of the Program: The CF as a whole is stretched and has both a direct and indirect effect of the cadet program (personnel and resources). The continuation of the CHAP program may also be affected.
- League Grant Increase: this increase is coming as MND approval has been received. D Cdts is working with Treasury Board to revise their required paperwork, in light of the recent sponsorship scandal;
- CSTCs: combining more Cadet Summer Training Centres, without losing the number of cadets being trained, was stated to be a possibility;
- The attraction of the cadet program to youth;
- Expenditures on LHQ, Summer and CIC training. For 2004, 47% of all cadets are slated to attend a CSTCs – 40% for training and 7% as staff (mandated to send a total of 33%);
- Way Ahead: the cadet program is currently frozen in preparation for the future;
- Infrastructure: a review of CSTCs is planned to ensure we are prepared for the next 15 years;
- Cadet Enrolment: achieving the quota of 70,000 cadets may result in cuts to the current program and activities;
- League Input: The ACL was requested to identify activities that represent the core of the Air Cadet program, to identify those that inspire them, and to name the first activity to go should the current program become unaffordable.

CADET PROGRAM UPDATE

Presented by LCol Tom McNeil

The aim of the Cadet Program Update is:

- to modernize the cadet program to incorporate professional practices from the fields of education and youth development;
- to improve management and administration of the program by clearly defining desired program outcomes and underlying learning objectives
- to rationalize the connectivity between the various program elements to ensure sustainability within the current resource base.

The components of the Cadet Program:

- Parameters: give guidance and provide limitations. These include the aims of the cadet program, mission statement, vision statement;
- Training Environment: conditions that influence design, development and implementation of the program;
- Core Cadet: represents programs and activities common to all three elements but flavoured environmentally, i.e. drill, leadership, physical fitness;
- Three elemental programs: programs and activities tailored to the uniqueness of each elemental program.

Key principles of the update program:

- Connectivity: between LHQ and CSTC training courses; within the program portfolio (CIC Officer training must provide training to deliver the aspects of the Air Cadet program); to the broader aims and objectives of the program so that each, although distinct, contributes to the core aims of leadership, citizenship and physical fitness;
- Flexibility: choice for COs of squadrons and RCSUs in delivering the program;
- Sustainability: the new program must be achievable within existing resources.

Cadet Program Update Project – Road Map

- Have been stabilizing the program for the past two years;
- Currently in transition, looking at the future and cadet program update. League input will be requested;
- Intend to roll out the new LHQ training program in September 2007

A slide-by-slide presentation has been attached as Appendix B. Questions were fielded:

Question

Response

Jim Ash:

If Temporary Duty (TD) expenses are increased by the government, does this increase come from your existing budget?

Yes. No extra money is provided – any increase must be absorbed internally.

Will money for LHQ training decline as a result?

No response.

Gilles Cuerrier:

Why is the training bonus of \$60/week given to all cadets?

This is being reviewed, however, it should not be cancelled totally but perhaps reduced.

Ron Ilko:

Retention rates for Air Cadets similar to other two elements?

Yes, within 2%, the trend is the same.

Question

Response

Ron Ilko:

Regarding JCR, are there any plans to incorporate part of their training into the cadet program, or vice versa?

The JCR have their own program. They will benefit from existing cadet documentation and administration.

If a community currently has an Air or Army Cadet unit, the JCR will not establish a unit in that area. As there are only 18 cadet units and 99 JCR patrols, D Cdts is questioning the cost of supporting these 18 units.

Craig Hawkins:

Development of a new nationally structured CIC School creates a new level of bureaucracy. Will this be accomplished by re-distributing the existing budgets or will a budget increase be provided?

There will be no additional cost to the cadet program as a national school will be managed by less staff. It will be a re-organization.

Leonard G. Jenks:

Suggest that the training bonus not be paid to two-week Basic Course cadets.

D Cdts must look at the situation where some cadets at a CSTC receive a bonus while the Basic Course cadets receive nothing.

Geoffrey Johnston:

Will the re-organization of the CIC School structure combine syllabi or also change course locations?

No change in location – training at the same five sites will be provided.

Lionel Bourgeois:

In identifying what activities to cut, the ACL was provided no cost figures to base our decision on.

These figures are included in the end-of-year report and sent to each League HQ. D Cdts will check availability of an electronic copy.

Ron Ilko:

With the freeze in new programs from 2004-07, would a new opportunity that enhances the program or promotes recruitment/retention that arises during that time receive consideration?

Opportunities that save money would be explored; additions would be unaffordable.

Fred Hopkinson:

While working on a strategic alliance with the Canadian Aerospace Association, the ACL was offered an aircraft engine (valued at \$25K) and he suggested that it be given to the Technical Training course. The association is also prepared to provide instructors and training materials. The offer will probably not hold until 2007.

More details are required. The training syllabus could not be changed before 2006 or 2007.

LCol F. Gaboury noted that no resources would be used to improve CSTC training at the current time. Optional training ideas at the LHQ level could be reviewed.

Question

Response

Jim Ash:

Could the D Cdts end-of-year report could be produced on CD for distribution to the Leagues?

Agreed.

Bob Robert:

Has the CIC career structure had an impact on the affordability of the cadet program? Should the CIC have a full career structure with pension, benefits, etc.?

The CDS and Armed Forces Council decided that the CIC would remain a sub-component of the reserve. There will be no additional cost. As the Reserve will be eligible for a pension, so, too, will the CIC. There will be no additional cost as the government contribution to the pension plan would not come from the existing cadet budget.

Under this future structure, medical standards are expected to be higher, which may result in only young people being able to meet these standards for enrolment.

Medical standards are being reviewed as part of the Change Management project for the CIC. CIC medical standards are being studied based on their responsibilities in the CF.

Why are CF dispute resolution services not available as many of the unit conflicts exist between the CO and sponsor?

Regional mediation centres advised that if one of the parties is military, including cadets, these services are available. Denise Moore, recently assigned to the D Cdts staff, is developing this as part of the Cadet Program Update.

Lionel Bourgeois:

CO versus ACL volunteers: League volunteers are registered, screened and covered by ACL insurance. CO's volunteers need to be clarified and resolved.

The whole volunteer issue needs to be resolved. This is being reviewed by the D Cdts Legal Advisor. Only paid CIs will be recognized by DND - unpaid CIs will not exist.

Rank reductions: officers are being required to wear reduced rank depending on the summer staff position held or if assuming command of a small squadron.

Officers will be required to wear the lower paid rank if filling a junior position. The problem of relinquishing rank at a squadron will cease to exist as merit for promotion and number of cadets in a unit will no longer be linked.

Clarification on medical waivers was sought as current requests take years, owing to the shortage of CIC officers.

Waivers on enrolment are almost impossible.

Michel Cataford:

There are free activities in Air Cadets (i.e., the National Effective Speaking Contest). How do activities such as this fit into the evaluation of a program when it is not even counted as an activity because of no cost to DND?

D Cdts are reviewing the funded part of the program only.

Question

Response

Bob Robert:

Lord Strathcona Trust Fund: Are there plans to revise this program?

No, the only change was to amend the Fund's President from the MND to VCDS. The intent of the fund cannot change. D Cdts pledged to send documentation and rules about the LSF to the League Executive Directors.

Jean Mignault:

Request consideration of potential changes regarding training bonuses be made prior to dissemination of 2005 summer training information this fall.

Agreed. There is no intention to eliminate the training bonus.

3.4 BOARD OF GOVERNORS

Presented by B. Wolfe

The Record of Decisions for the Annual Meeting of the Board of Governors has been attached as Appendix C.

3.5 ADVISORY BOARD

Presented by R. Ilko

The Record of Decisions for this committee has been attached as Appendix D.

This report highlighted:

- the request to list the Advisory Board members on the ACL website;
- every opportunity be made to enable spouses to attend the National Effective Speaking Contest;
- the recommendation that the winner of this contest speak at the President's Dinner;
- the Honorary Solicitor be encouraged to provide advice on current legal issues;
- all Honorary Officers/Directors receive copies of all records of decisions, including the monthly teleconferences.

3.6 STRATEGIC PLANNING COMMITTEE

LEAGUE/DND WORKING GROUP ON THE PARTNERSHIP

Presented by B. Goudie

The full report of the National Cadet Council – Working Group (NCC-WG) on the Partnership has been included in the AGM Book of Annual Reports.

This report highlighted:

- the change of name to the National Cadet Council – Working Group (NCC-WG)
- the responsibility matrix: five of the 12 sections have been completed;
- the wide distribution of the draft to all ACL members for comments, following review by the D Cdts Legal Advisor;
- the replacement of all MOAs and MOUs with contracts
- the deadline to complete the document for sign-off at the November 2004 NCC meeting

3.7 MEMBER REGISTRATION AND SCREENING COMMITTEE

Presented by E. Murray

The full report of the Member Registration and Screening Committee has been included in the AGM Book of Annual Reports.

This report highlighted:

- the good level of compliance in all provinces;
- the letter to rejected applicants;
- the yearly renewal form for members, which will be placed on the ACL website.

3.8 NATIONAL HONOURS AND AWARDS COMMITTEE

Presented by J. Ash

The full report of the National Honours and Awards Committee has been included in the AGM Book of Annual Reports.

This report highlighted:

- the preference for submission of nominations electronically, using the MS Word template. Attention must be paid to the completing the citation. The deadline for submission is 31 March;
- the review of the Terms of Reference;
- the possibility of nominations for an award throughout the year for a special event;
- the recommendation to set-up a sub-committee to look at external awards;
- the review of the presentation of the Medal of Honour, including the cost estimate to gold-plate the medals;
- the Cadet of the Year award, sponsored by the Royal Canadian Legion, who would participate in the national Remembrance Day ceremony. The committee recommended that each Provincial Committee nominate one cadet annually for this award. Criteria shall be distributed. The recipient cadet must be identified by 1 August.

Question

Response

Brent Wolfe:

How is the top cadet determined for 2004?

For this year, the top cadet will be the top cadet from the SLC course. For 2005, each Provincial Committee will name their selection.

Maurice Murphy:

August 31st would be a better deadline.

That late date is not possible, due to requirements of the Legion.

Ralph Thistle:

It is difficult to name only one cadet in such a large province.

Only one name can be submitted. Final selection method will be left to the individual province.

Eric Murray:

Does the Legion require the cadet to still be in uniform for November 11th?

Yes, they cannot have reached their 19th birthday by November 11th.

3.9 NATIONAL FUND RAISING COMMITTEE

Presented by C. Allain

The full report of the National Fund Raising Committee has been included in the AGM Book of Annual Reports.

This report highlighted:

- the positive results for 2003-04, exceeding budget projections by \$7K;
- phase one of the strategic planning exercise – the research of top possible donors to support the strategic planning initiative;
- phase two: to write to these 52 potential donors to raise money to fund the strategic planning exercise and to get seed money to allow the ACL to approach fundraising in a more strategic way;
- the fundraising plan for 2004-05

F. Hopkinson noted that he is currently working to secure annual funding, \$75K for 40 years, from the Canadian Aerospace Association. He also noted that Star Choice has agreed to provide 448 satellite systems, one per squadron, for use as a raffle gift.

C. Allain also noted the five other national fundraising ideas.

3.10 NATIONAL FLYING COMMITTEE

Presented by L. Bourgeois

The report of the National Flying Committee included in the AGM Book of Annual Reports was not the correct report.

Highlights from 2003-04 were:

- 10 aircraft were damaged last year. Everything has now been replaced/fixed;
- the flight safety report. It was found that we were not training our flying instructors well enough prior to commencement of summer training – this has now been rectified; supervision was also an issue;
- future flight safety reports will be sent to Provincial Committees in a timely manner;
- thanks to D Cdts for projecting, budgeting for and funding higher insurance premiums;
- replacement tow planes: The Wilga trial results will be due this next spring. Other options are being explored.

3.11 PUBLIC RELATIONS AND IMAGE COMMITTEE

Presented by L. Bourgeois

This report highlighted:

- the distribution of the Public Information Plan (April 2004), including personnel contact information;
- the importance of each Provincial Committee in appointing a provincial PR Coordinator.

3.12 LEGAL DEFENCE FUND

Presented by L. Bourgeois

The full report on the Legal Defence Fund has been included in the AGM Book of Annual Reports.

This report highlighted:

- the need to locate copies of insurance certificates from years prior to 1995;
- the current balance of the fund - \$18K. This was due to J. Mignault's success in having the insurance company reverse its decision not to defend the ACL on one case, resulting in a reimbursement of 50% of expenses;
- the determination of the fund maximum - \$75K was recommended;
- this account will be funded through an assessment to Provincial Committees based on cadets, segregated from other operational accounts and used only for expenses directly related to the defence of the ACL or its members in civil litigation or legal advice. The Executive Committee would approve all expenditures. The Executive Director would provide regular updates on all charges against this fund. The fund would be replenished, as required.

MOTION: Moved / seconded by L. Bourgeois / C. Hawkins that a national Legal Defence Fund be established, set initially at a maximum of \$75K, to be funded by Provincial Committees on a cadet strength basis with guidelines and control of this fund to be established by the Board of Governors. **Withdrawn**

Discussion followed on the interpretation of the earlier \$1/cadet assessment as setting a precedent and the requirement for the Provincial Committee Chairs to have an opportunity to discuss this proposal with their committee. B. Goudie suggested that the ACL first needed to determine the will of its members in establishing this fund. C. Allain recommended the involvement of the Finance Committee to show financial need.

MOTION: Moved by J. Ash that the ACL establish a fund to protect itself from legal liability. **Not Seconded**

MOTION: Moved / seconded by L. Bourgeois / C. Hawkins that the Finance Committee consider how best to increase the current legal defence fund and that the Legal Defence Fund Committee recommend a cap for this fund. **Carried 53/1/0**

3.13 POLICY AND PROCEDURES COMMITTEE

Presented by J. Johnson

The full report of the Policy and Procedures Committee has been included in the AGM Book of Annual Reports.

This report highlighted:

- the list of CATO revisions;
- the need for Committee Chairs to review the Terms of Reference in the manual and submit amendments/updates as necessary.

3.14 NOMINATING COMMITTEE

Presented by G. Cuerrier

The proposed slate of Officers, Honorary Personnel, Members, Board of Governors and the Executive Committee for the 2004-2005 term was read and posted. It has been attached as Appendix E. In accordance with established procedures, elections on the proposed slate were deferred until the afternoon session.

3.15 NATIONAL SELECTIONS COMMITTEE

Presented by D. Hayden

The full report of the National Selections Committee has been included in the AGM Book of Annual Reports.

This report highlighted:

- the recommended changes to the current selection procedure
- the remaining requirement to revise the scoring sheet for ATC

David Hayden thanked the members of this committee, all contributing Provincial Committee members and military staffs at D Cdts and Region HQs for their excellent input during this review process. He stated that this committee would only hold future meetings as important issues arise but that a complete review take place every five years.

3.16 EMPLOYEE COMPENSATION AND BENEFITS COMMITTEE

Presented by B. Wolfe

This report highlighted:

- annual staff evaluations and the on-going review of the benefit program

3.17 TRAINING COMMITTEE

Presented by E. deCaux

The full report of the Training Committee has been included in the AGM Book of Annual Reports.

This report highlighted:

- on-going work with CASARA;
- development of a question bank for ATC exams;
- the need to develop resource material for new ACL members.

3.18 RECRUITING AND RETENTION COMMITTEE

No report presented.

3.19 PROVINCIAL CHAIRPERSONS' COMMITTEE

Presented by D. MacNeil

The full report of the Provincial Chairpersons' Committee has been included in the AGM Book of Annual Reports.

The Record of Decisions for the Provincial Chairpersons Committee has been attached as Appendix F.

Discussion followed on the revised cadet information pamphlet and the wording of specific questions/answers as they related to the cost to join the program. Col Perron indicated that the production deadline was fast approaching and an agreement on wording was required or the project would need to be delayed.

MOTION: Moved / seconded by D. MacNeil / G. Johnston that, as part of the National Financing Study, the acceptance of the principle of user fees as an alternate method of raising funds at the squadron level be studied by the Board of Governors and that it be discussed with the National Cadet Council, as required. Progress reports shall be given to the Chairs prior to Sept 12 conference call, as well as a report presented at the 2004 SAM.

Carried 46/8/0

3.20 NATIONAL EFFECTIVE SPEAKING CONTEST COMMITTEE

Presented by F. Hopkinson

The Record of Decisions for this committee has been attached as Appendix G.

3.21 INTERNATIONAL AIR CADET EXCHANGE COMMITTEE

Presented by J. Mignault

This report highlighted:

- the exchange with New Zealand, the first time since 1991. New Zealand will welcome cadets this summer but will not be sending their cadets until 2005.

3.22 EDUCATION CREDITS

Presented by L.G. Jenks

This report highlighted:

- an update to available credits and opportunities for cadets in BC;
- Pam Harknett, main contact with the BC Ministry of Education, will soon be available as a consultant for other provinces working to establish credits for their cadets.

3.23 INSURANCE COMMITTEE

Presented by R. Patton

The full report of the Insurance Committee has been included in the AGM Book of Annual Reports.

This report highlighted:

- the request to the broker for brochures for the Provincial Committees outlining the various policies and coverage;
- the request to search for copies of pre-1995 insurance certificates;
- the change in policy renewal date to 1 August;
- maintaining the insurance liability limits at \$10M;
- the extending of liability coverage to ACL members at all levels, including the Sponsoring Committee level and ACL volunteers. Such volunteers, however, must be identified on a list. Provincial Committees were tasked to encourage Sponsoring Committee Chairs to record all members and volunteers. Screening at that level, including a possible driver's log, will be resolved by the 2004 SAM.

3.23a IACEA 2006 COMMITTEE

Presented by C. Hawkins

The full report of the IACEA 2006 Committee has been included in the AGM Book of Annual Reports.

The Record of Decisions for this committee has been attached as Appendix H.

This report highlighted:

- the finalizing of the agenda to enable preliminary reservations/bookings to be made;
- the next step, for the 2004 SAM, shall be to establish a draft budget for each of the events;
- the preparation of a letter to be sent to corporations seeking financial support;
- plans to contact the Governor General to host/attend one of the events.

3.24 NATIONAL FINANCE COMMITTEE

Presented by C. Hawkins

The full report of the National Finance Committee has been included in the AGM Book of Annual Reports.

The Record of Decisions for this committee has been attached as Appendix J.

This report highlighted:

- the revised ACC9 return rate of 72%;
- the great number of squadrons running deficits;
- the distribution of a disk to each PC, which includes financial information specific to each province, as well as two user-friendly bookkeeping programs which link to the current ACC9. PC Chairs were requested to forward to their PC Treasurer; PC Treasurers were asked to field test these programs with a few squadrons. The funding model proposal was also included;
- the continuing work on the Legal Defence Fund: determining the support of the Provincial Committees; establishing an annual assessment; identifying a cap.

3.25 APPROVAL OF THE FINANCIAL STATEMENTS FOR 2003-2004

MOTION: Moved / seconded by C. Hawkins / D. MacNeil that the Financial Statements for 2003-2004 be approved. **Carried**

3.26 APPROVAL OF THE BUDGET FOR 2004-2005

C. Hawkins addressed the operating reserves but reiterated the importance of achieving funds to cover one year of operating expenses. Any legal judgements against the Air Cadet League, however, would be drawn from this.

C. Hawkins and J. Mignault confirmed to J. Ash that there is no budget line item for IACEA 2006. This event must be supported through fundraising or using the reserves.

As the status of the \$80K grant increase is still pending, there are no references to it in the budget.

MOTION: Moved / seconded by C. Hawkins / G. Albert that the proposed budget for 2004-2005 be approved. **Carried**

3.27 APPROVAL OF THE AUDITORS FOR THE FISCAL YEAR 2004-2005

MOTION: Moved / seconded by C. Hawkins / J. Ash that the Chartered Accounting firm of Boyer and Boyer be appointed as Auditors for the year 2004-2005. **Carried**

3.28 REPORT FROM THE OPEN FORUM

Presented by B. Wolfe

A presentation on using an internet classroom for flying training was presented. This would benefit squadrons without a Flying Scholarship instructor or for those requiring remote/distance learning. C. Allain was integral in presenting this opportunity to Air Cadets, developed by the New Brunswick Community College.

B. Wolfe recommended that consideration be given to having Col Perron and D Cdts staff present their full briefing to all members during the Open Forum. This would provide more time for such briefings, eliminating time restrictions imposed during the AGM morning. A condensed briefing could be presented during the AGM.

3.29 ELECTIONS

Two changes to the published list were received. In accordance with published procedures, the nominations were closed.

MOTION: Moved / seconded by D. Hayden / I. Doty that the single slate Nominating Committee report be accepted as amended. **Carried**

IV NEW BUSINESS

4.1 ELIMINATION OF THE \$50 ANNUAL MEMBERSHIP FEE

This recommendation was brought forth by QPC, suggesting that one should not have to pay to volunteer.

MOTION: Moved / seconded by G. Fabes / R. Dionne that the Air Cadet League annual membership fee be eliminated. **No Vote**

As the fee is a part of the League's constitution and by-laws, J. Ash noted that this motion was out of order. A Notice of Motion to change the by-laws would be required.

MOTION: Moved / seconded by L. Bourgeois / R. Button that the motion to eliminate the \$50 annual membership fee be tabled. **Carried**

4.2 ADDITIONAL LEAGUE TRAINING FOR CIC OFFICERS IN CIC SCHOOLS

The request from QPC for an additional 45-minute period of instruction for CIC officers was withdrawn as this issue has been resolved.

4.3 COMPENSATION FOR SQUADRONS NOT HOUSED IN DND PROVIDED FACILITIES

R. Thistle noted that inequities exist between cadet units that have access to free accommodation (mostly DND buildings) and those that must pay for their facilities. Col R. Perron observed that accommodation is a League matter. B. Goudie cautioned that DND's involvement could absolve the League of one of its basic responsibilities; the NCC-WG, of which he is a part, has no mandate to address this issue. Col R. Perron recalled that the results of the accommodation survey were presented to the three League Presidents at the last NCC meeting. It was then the role of the Leagues to follow-up as D Cdts has no mandate to further investigate.

4.4 RE-STRUCTURING PROPOSAL

G. Johnston provided an update report on the re-structuring of the BCPC. A new financing plan shall be presented at their AGM, which will rectify the structural and administration problems within the ACL on the provincial and national levels. This was prompted by the level of legal liability exposure, need to incorporate Sponsoring Committees, establish a sinking fund to replace existing aircraft and purchase additional aircraft, and the lack of funds to provide legal defence and other national administrative requirements.

BCPC expressed the importance of contributing to ACLHQ to ensure the continuation and expansion of existing services provided by that office to the level required by the size and scope of the organization (estimated at \$7/cadet annually). BCPC currently levies an annual operating assessment of \$35/cadet to their Sponsoring Committees but it is projected to rise to a maximum of \$75/cadet. To assist Sponsoring Committees, BCPC will amend their directives to permit them to charge an annual fee to sponsoring committees with the specific provision that no person can be denied enrolment of participation in any activity for non-payment – Sponsoring Committees will be required to provide assistance in such cases. The amount to be charged parents will be dependant on the individual Sponsoring Committees needs. This proposal has received a positive reaction from League members and parents. He stressed the importance in having the League develop its own sources of funding rather than continually turning to the government for financial help.

R. Ilko queried the need for incorporation where it is not an issue in other provinces. G. Johnston relayed received legal advice that without incorporation, a Provincial Committee could get drawn into a suit for which it had no involvement; now, BCPC must specifically be named in a suit. Further, it eliminated exposure to personal financial liability for its members.

J. Mignault clarified that the League's Directors and Officers insurance coverage extends to Sponsoring Committees, regardless of incorporation status, but that incorporation does protect the personal assets of members from liability to satisfy judgments. G. Johnston also noted the requirement for incorporation to deal with municipal and provincial government agencies in BC.

4.5 PRESENTATION – WINGS OVER CANADA

T. Holland previewed the "Wings Over Canada" production of cadets on the Flying Scholarship Course. It will be the 100th episode and will be broadcast on Shaw and Rogers cable, as well as CBC Country Canada. A DVD copy will be made available.

4.6 LOCATION OF AGMs

Locations of future AGMs were reviewed:

- 2005 – Calgary, Alberta
- 2006 – Richmond, British Columbia
- 2007 – Manitoba
- 2008 – Quebec
- 2009 – Newfoundland and Labrador
- 2010 – Saskatchewan

4.7 2005 AGM

B. Bondarevich and K. Mann welcomed all members to the Blackfoot Inn, Calgary, Alberta for the 2005 AGM. A presentation was screened.
Dates: Thursday, 16 June – Sunday, 19 June 2005.

V CONCLUSION

5.1 PRESENTATION – AIRFORCE ASSOCIATION OF CANADA

This item was postponed to another occasion.

5.2 GOOD AND WELFARE OF THE AIR CADET LEAGUE

SAM 2004

The 2004 SAM will be held at the Hampton Inn, Ottawa, 25 – 27 November 2004.

DOMINION CONVENTION – ROYAL CANADIAN LEGION

J. Johnson represented the League at this meeting. Two resolutions passed were related to cadets:

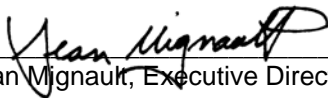
- a. RCL Cadet Medal of Excellence: it was decided that the recipient cadet must have at least one year of service remaining with their unit;
- b. it was decided that 10% of the poppy trust funds held by Legion branches may now be used to support cadet units. To be eligible, the units must have participated in the poppy campaign.

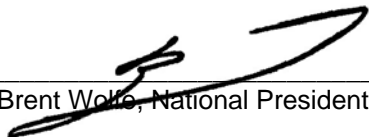
5.3 ADJOURNMENT

There being no further business, the Chairperson adjourned the meeting at 1700 hours.

MOTION: Moved / seconded by J. Mullins / P. Prescott that the 2005 Annual General Meeting of the Air Cadet League of Canada be adjourned.


Steven Clark, Chief Administrative Officer


Jean Mignault, Executive Director


Brent Wolfe, National President



Director Cadets Report

Saturday, 19 June 2004

APPENDIX A

Slide 1: Background Information, Director Cadets

- ANAV on CP-140 Aurora (Greenwood and Comox)
- California, England and Belgium
- VCDS (NDHQ Secretariat)
- Policy Group
- MND's Office

Slide 2-5; Director's Issues

- Organization:
 - Legal Advisor – Ms Lili Ste-Marie
 - New contract for staff cadets
- Responsibility matrix progressing well. Legal review in progress
- Junior Canadian Rangers (JCR) in D Cdts portfolio as of 1 Apr 04
- Relinquishment of Rank
- Canadian Forces Cadet Instructor School update
- Flight Safety: 1 CAD establishment of a Standards and Evaluation team (SET) in Winnipeg to oversee the ACGP
- Sustainability of the program
 - Operational Tempo affecting support to cadet activities (transport and personnel)
 - Lifecycle Management – safety issue
 - Cadet Harassment and Abuse Prevention Program
 - League grant increase (250K to 330K)
 - Lease increase at many CSTCs
 - ACGP insurance costs went up by 50K. As per MOA, we paid for this increase including the approval for an increase in the value of all tow planes to \$110K for insurance purpose
 - ALL ACTIVITIES ARE MORE EXPENSIVE!

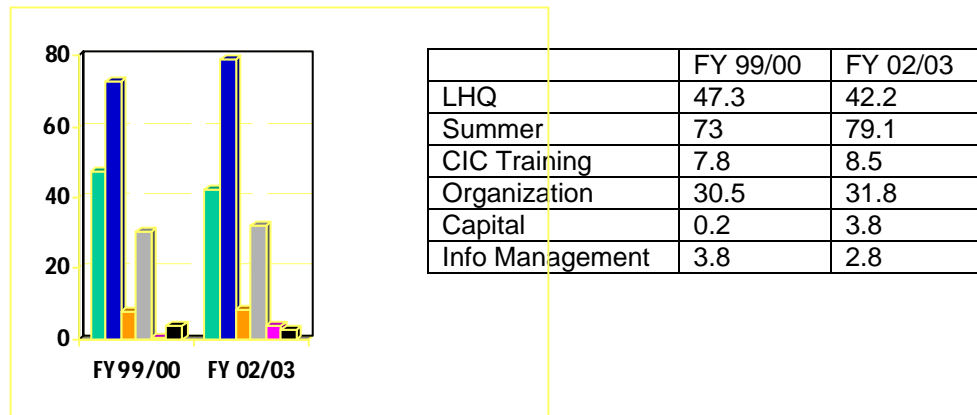
Slide 6: Attraction to the Cadet Program

	Cadet Population	Youth Population	Attraction (%)
1996	51,156	2,766,765	1.85%
2001	54,020	2,858,370	1.89%
Increase (%)	5.6%	3.3%	

Slide 7: Statistic for Apr 02 to Mar 03

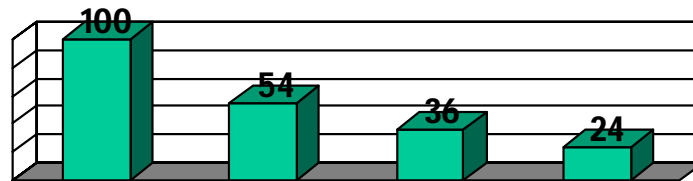
	\$ M	% \$	Population – Effective Strength		
			%	Jun 02	Jun 03
Sea	34.4	20.6	18.8	10,183	10,248
Army	62.7	37.4	36.1	19,492	20,112
Air	70.4	42.0	45.1	24,348	24,622
Total	167.5			54,023	54,982

Slide 9: LHQ vs Summer Training



Slide 10; Some Like it, Some Don't...

Retention Rates - Air Cadets



For every 100 cadets enrolling in their first year, 54 will still be enrolled for a 2nd year, 36 for a 3rd and 24 stay for a fourth year.

Slide 11-12: Way Ahead

- Program is basically frozen
 - No unnecessary changes
 - Need resources (personnel) to prepare future
 - Equitable opportunities
- Grant Increase
- Infrastructure
- Ensure sustainability while cadet population increases
- Need League input
 - What activity/trade represent the core of the Air Cadet program
 - Let's identify what activities Air Cadets aspire/aim for (2% of population)
 - What would be the first activity to go should the current program become unaffordable?



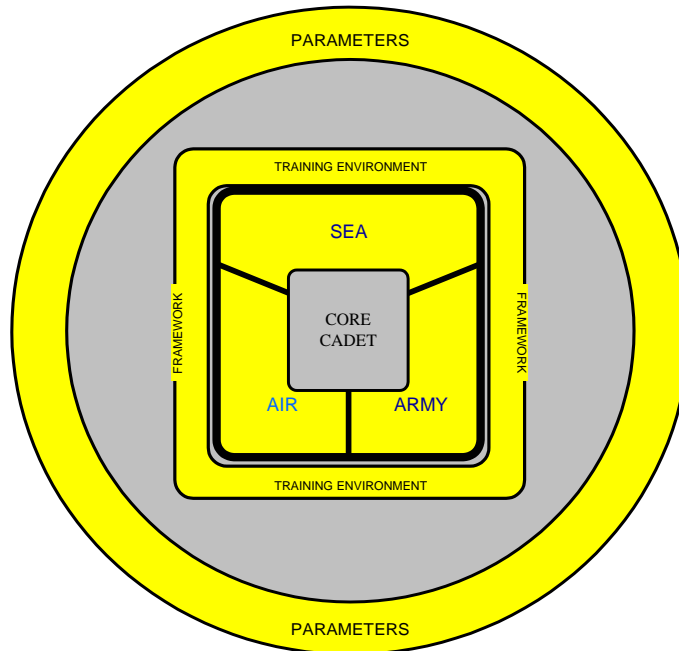
Cadet Program Update

LCol Tom McNeil

Saturday, 19 June 2004

APPENDIX B

Slide 1: Cadet Program – Components



Slide 2: First Principles of the CPU Project

- Connectivity
- Flexibility
- Sustainability

Slide 3: CPU Project – Road Map

Phase One (Stabilization Initiative)

- 2001-02: Framework Definition

Phase Two (Stabilization Initiative)

- 2002: Framework Analysis

Phase Three (No Major Changes to Program During Updates)

- 2003-04: Define Parameters and Training Environment
- 2004-05: Develop Core Programs
- 2005-06: Develop Environmental Programs (LHQ)
- 2006-07: Finalize Documentation and Transition Requirements
- 2007: Roll Out Training



Board of Governors

Thursday, 17 June 2004

APPENDIX C

ATTENDEES:

Chairperson:	B. Wolfe	President
Members:	J. Ash	Past President
	G. Albert	First Vice-President
	L. Bourgeois	Vice-President
	C. Hawkins	Vice-President
	C. Allain	Governor
	M. Cataford	Governor
	R. Dionne	Governor
	J. Johnson	Governor
	S. Harry	Governor
	R. Mercer	Governor
	E. Murray	Governor
	R. Patton	Governor
Staff:	J. Mignault	Executive Director
	S. Clark	Chief Administrative Officer
Absent:	B. Burke	Governor
	R. Clarke	Governor
	J. Reidulff	Governor

The Chairperson opened the meeting at 1500 hours.

I ADMINISTRATION

1.1 Opening Remarks by Chairperson

A general welcome was extended.

1.2 Call for New Agenda Items

No items were added

1.3 Approval of the Agenda

MOTION: Moved/seconded by C. Hawkins / M. Cataford that the Agenda be approved as amended. **Carried 12/0/0**

1.4 Approval of the Record of Decisions – 15 Nov 03

MOTION: Moved/seconded by J. Johnson / R. Dionne that the Record of Decisions of the Board of Governors Meeting held 15 Nov 2003 be approved as distributed. **Carried 12/0/0**

1.5 Approval of the Record of Decisions –

Joint Session of Governors and Provincial Committee Chairpersons – 15 Nov 03

MOTION: Moved/seconded by S. Harry / C. Allain that the Record of Decisions of the Joint Session of Governors and Provincial Committee Chairpersons held 15 Nov 2003 be approved as distributed. **Carried 120/0**

1.6 Approval of the Record of Decisions – 19 May 04

MOTION: Moved/seconded by L. Bourgeois / M. Cataford that the Record of Decisions of the Executive Committee Meeting held 19 May 2004 be approved as distributed. **Carried 4/0/0**

1.7 Ratify the Acts of the Executive Committee

MOTION: Moved/seconded by S. Harry / R. Dionne that the acts of the Executive Committee be ratified. **Carried 12/0/0**

II BUSINESS ARISING

Information

2.1 Elimination of the \$50 Annual Membership Fee

Discussion: The QPC Executive Committee moved for the elimination of this fee, citing that they should not have to pay to volunteer their time. Discussion centred on making this fee voluntary. A Notice of Motion would be required for any proposed change.

Recommend: Deferred for discussion at the Saturday session of the AGM.

Action: Information

2.2 A/C Len and Kathleen Birchall Scholarship

Discussion: A total of \$20K has been donated by the Birchalls, with the possibility of more to follow. They have requested that a scholarship be established.

Recommend: The Honours and Awards Committee shall explore options for establishing a scholarship in their name.

Action: Honours and Awards Committee

2.3 Aircraft Donation and Donor Recognition

Discussion: J. Ash was contacted while National President about a donation of a V35 Beech Bonanza aircraft to the ACL for a donation receipt. It was assessed at \$100K US. It has been made airworthy and is now registered in Canada. Once approved by Transport Canada, it shall be flown to a waiting buyer as the aircraft does not fit in with the current Air Cadet flying program. It requires a new engine, approx \$40K, and will be sold for \$60K plus transportation expenses.

Recommend: Once the transaction is completed, the BOG must review all options for what the \$60K should be used for.
Action: Pending

2.4 Cadet Long Service Medal

Discussion: The Army Cadet League is proceeding on a trial with this medal. Information for the submission and criteria for creating this medal has been passed on for discussion by the PC Chairs. There shall be no support from DCdts for the cost or awarding of this medal, however, they have approved its wear on the cadet uniform.

Recommend: The ACL shall review and assess the Army Cadet League trial before deciding on future participation.

Action: Pending

2.5 Col Perron Letter of 30-03-04 – Cadet Program Rationalization

Discussion: Col Perron issued a letter asking each League to identify program strengths, weaknesses and prioritize training in the event that reductions become necessary.

Recommend: The ACL responded, as requested.

Action: Information only

Reports

2.6 Legal Liability Fund (Presented by L. Bourgeois)

Discussion: It was recommended that a Legal Liability Fund of \$50K - \$100K be established with a reserve of approx \$75K. As such, each PC would be assessed \$2/cadet to establish this fund. Future assessments would only occur should the fund fall below a minimum amount. Approximately \$18.5K remains in the fund from last year, due largely to the ACL's success in one case by having 50% of the court costs reimbursed by our former insurance company who initially reneged on providing coverage.

Questions followed on whether this fund would cover provincial suits. The BOG shall decide on whether a case would be funded, based on established criteria for administering the fund. L. Bourgeois concluded, however, that a recent case in QC should have been defended through their insurance company. As QPC has their own D&O insurance, they would require their own fund.

Recommend: A Legal Liability Fund be established.

Action: Pending

2.7 Update – Funding Model (Presented by C. Hawkins)

Discussion: Not presented.

Recommend: N/A

Action: N/A

2.8 Review – Financial Results – 2003/04 (Presented by J. Mignault)

Discussion: J. Mignault reported on the positive financial results for the year, although a high amount of stale inventory was written off. Dispersal options for the written-off clothing were discussed.

Recommend: N/A

Action: Information only

III NEW BUSINESS

3.1 Kerr Fund – Transfer of Fund Balance to OPC

Discussion: Mrs. Kerr has instructed the ACL to forward the remaining balance of her trust to OPC for the purchase of a glider. The cheque was sent to OPC during the second week of June.

Recommend: N/A

Action: Closed

3.2 List of Local Volunteers/Drivers

Discussion: R. Thistle reported the RCSU(C) implementation of a central registry program for volunteers recognized as being members of the local sponsoring committee.

Recommend: Deferred for decision at the Saturday session of the AGM.

Action: J. Mignault

3.3 Review Budget

Discussion: The budget was reviewed and was approved in February by the Executive Committee. The possible grant increase was not factored in.

Recommend: N/A

Action: Closed

3.4 Commercial General Liability Insurance – Reduce Coverage

Discussion: The Army Cadet League has been questioning the value or necessity of having \$10 million Insurance coverage, recognizing that they would be adequately covered by \$5 million. They requested that the ACL consider reducing the General Liability coverage to \$5 million.

Recommend: R. Patton reiterated the decision of the Insurance Committee that this insurance coverage be retained at \$10M and not reduced to \$5M.

Action: This request by the Army Cadet League was not supported. No action required.

3.5 Increase in League Training in CIC Schools

Discussion: E. Lanthier, QPC Chair, recommended an increase to League training for CIC officers by one extra 45-minute period as the current one period is insufficient. The actual amount of time varies by region. CIC training shall soon be administered centrally by DCdts with a distance education program being proposed.

Recommend: The ACL be pro-active and develop a good ACL Training Plan, to be ready for when the CIC distance education program becomes implemented.

Action: Training Committee

3.6 Fund Raising Results for 2003/04

Discussion: C. Allain reported that, for the first time, the target was exceeded by approx. \$7K. Progress continues with the strategic fundraising initiative, having received the analysis of 52 potential corporate donors or foundations.

Recommend: Development of a national strategy, taking into consideration the current financing issues before the ACL.

Action: National Fundraising Committee

3.7 IACEA 2006 – Corporate Support

Discussion: While this event has not yet been budgeted, J. Mignault projected that this event would cost in excess of \$30-35K.

Recommend: An immediate search for corporate support from aviation related organizations in Canada and/or initiatives through the government must commence.

Action: IACEA 2006 Committee

3.8 Renaming of Effective Speaking Competition

Discussion: Suggestions were received to re-name this competition to reflect a donation received from WestJet. Financial support has also been received from the Murphy Foundation of Winnipeg. In addition, F. Hopkinson is working with the Canadian Aerospace Association to seek further support.

Recommend: No decision on re-naming the competition shall be considered at this time. It was also reiterated that no other AGM event shall be scheduled at the same time as the National Effective Speaking contest which would conflict with any delegate's or guest's attendance at this competition.

Action: None

3.9 Approval of NSPC By-laws

Discussion: S. Clark confirmed that the draft NSPC by-laws were not in conflict with existing ACL by-laws and recommended that approval be granted.

MOTION: Moved/seconded by L. Bourgeois / S. Harry that the draft NSPC By-laws be approved. **Carried 12/0/0**

3.10 AGM 2005 – Calgary, AB

Discussion: The 2005 AGM will be held at the Blackfoot Inn, Calgary, AB from 16-19 June.

Recommend: N/A

Action: ABPC and ACLHQ

3.11 AGM 2006 – Richmond, BC

Discussion: The 2006 AGM will be held at Richmond Hotel and Convention Centre, Richmond, BC from 15-18 June.

Recommend: N/A

Action: BCPC and ACLHQ

3.12 AGM 2007 – Manitoba

Discussion: The 2007 AGM will be hosted in Manitoba. A recommendation for the host city and hotel should be received for approval at the 2004 SAM.

Recommend: N/A

Action: MBPC and ACLHQ

Other locations:

AGM 2008 – Quebec City, QC

AGM 2009 – Newfoundland and Labrador

AGM 2010 – B. Wolfe questioned whether PE would be interested in hosting. G. Albert shall discuss this with the PEPC, noting that this would be three years on the eastern coast of Canada.

3.13 Medal of Honour and QJM – Base and Miniature

Discussion: Miniature QJM medals were offered for sale to recipients. Options for displaying the certificate and replica medal were also shown. Prices vary from \$15.50 to \$130 plus shipping and taxes. Proposed samples of the mounted Medal of Honour were also available for viewing.

Recommend: N/A

Action: N/A

3.14 CFTA and Music Awards – Lack of Applicants

Discussion: A declining number of applicants for cadet awards has been seen in recent years. The value of the award (\$300) was also questioned as a possible issue.

Recommend: For CFTAs, there will be no change for 2004 awards. It was recommended that for future awards, ACLHQ shall require a submission from each Flying and Glider Scholarship candidate, to be included with their course application form. The selection of recipients shall be made during July, with the awards presented on the cadet's Wings Parade. The AFAC awards shall still be presented by an invited AFAC member.

For the Air Cadet League Music Awards for Excellence, each RCMA shall be requested to identify their top Military Band and Pipe Band Musicians at the end of summer training and submit their recommendations with the cadets' original course application form to ACLHQ for selection of the top two musicians.

Action: ACLHQ

3.15 Dates and Location of SAM 2004

Discussion: The 2004 SAM will be held at the Hampton Inn, 25-27 November.

Recommend: N/A

Action: N/A

3.16 Approval to Wear Perfect Attendance Pin on Uniform

Discussion: A change to permit cadets to wear this pin on the uniform was debated. Various other achievement pins, such as marksmanship awards, are permitted.

Recommend: A letter shall be sent to DCdts to request permission for the wearing of this pin on the uniform. If granted, the ACL shall fund the purchase.

Action: ACLHQ

3.17 Member Registration and Screening – Approval of Applicant Rejection Letter

Discussion; The MRSC drafted a rejection letter to be forwarded applicants not accepted.

Recommend: The MRSC recommended the approval of the original letter. The renewal letter shall be placed in the P&P manual and also placed on-line.

Action: Employee Benefits Committee and ACLHQ

MOTION: Moved/seconded by E. Murray / J. Johnson that the original draft rejection letter be approved. **Carried 12/0/0**

IV CONCLUSION

4.1 Good and Welfare of the Air Cadet League

- a. C. Allain advised that he would be resigning from the ACL and enrolling in the CIC. He offered assistance with the National Effective Speaking Contest;
- b. J. Ash reported on his presentation to the Provincial Chairs regarding the need to submit nominations for national positions. He noted their complaint about the lack of work for national members; a form to identify areas of interest is circulated to all members with the responses forwarded to the respective Committee Chair;
- c. Discussion on mandatory fundraising and registration fees occurred.

4.2 Closing Remarks

B. Wolfe expressed thanks to all members for their support during his term of President.

4.3 Date and Time of Next Meeting

The next meeting of the Board of Governors will be held on 25 November 2004 at the Semi-Annual Meeting, Ottawa.

4.4 Adjournment

There being no further business, the Chairperson adjourned the meeting at 1830 hours.



APPENDIX D

Advisory Board

Thursday, 17 June 2004

Attendees:

Chair: Ron Ilko

Members: Bill Beattie
Gilles Cuerrier
Robert Dale
Irene Doty
Harold Fowler
Bob Goudie
David Hayden
Fred Hopkinson
Len Jenks
James McKeachie
Robert Parsons
Peter Prescott

Recommendations:

1. The AB notes that on the on-line personnel listing, members of the AB are not listed. Recommend that members of the AB be listed in all personnel listings.
2. The AB recommends again that the winner of the Effective Speaking Competition be given the opportunity to attend the Annual Dinner and present to those in attendance his/her winning speech.
3. The AB recommends that the spousal program be set up to allow the spouses to attend the Effective Speaking competition.
4. The AB recommends again that the BOG make use of the Honorary Solicitor for advice on legal issues.
5. The AB recommends that Honorary Officers receive all minutes of Executive, SAM, and AGM meetings.



APPENDIX E

Nominating Committee Slate

2004 – 2005

AIR COMMODORE-IN-CHIEF

His Royal Highness The Prince Philip
Duke of Edinburgh, K.G., K.T., B.B.E., P.C., C.D.

PATRON

Her Excellency The Right Honourable Adrienne Clarkson, C.C., C.M.M., C.D.
Governor General of Canada

HONORARY OFFICERS

Honorary President	Robert G. Dale, DSO, DFC, CD
Honorary Treasurer	James McKeachie
Honorary Secretary	André O. Dumas
Honorary Solicitor	Stuart Clyne

HONORARY LIFE MEMBERS

Arthur Macdonald
Richard Logan

HONORARY DIRECTORS

The Honourable Lincoln Alexander, PC, CC, K St J, O Ont, QC
Air Commodore (Ret) Leonard J. Birchall, OBE, DFC, CD
Brigadier General (Ret) William Buckham, CD
Brigadier General (Ret) Ronald Button, CD
Mr. Blain Fowler
Lieutenant General (Ret) David N. Kinsman, CMM, CD
Major General (Ret) Robert L. Mortimer, CD
Major General (Ret) John A. Stewart, CD

MEMBERS/DIRECTORS

Newfoundland and Labrador

Bob Drummond
Maurice Murphy

Nova Scotia

James Mullins
Boyd Taylor
John Walker

Prince Edward Island

Bruce Davison
Danny Gosse

New Brunswick

Dennis MacNeil
Robert Pelletier

Quebec

François Cimon
Grant Fabes
Edmond Lanthier
André Millot
Denis Turgeon

Ontario

Don Berrill
Bill Cumming
Dick Donaldson
Mike McGrattan
Lynette Mercado
Ralph Thistle
Chuck Verge

Northwestern Ontario

Tom Beda
Joan Cameron

Manitoba

Edward deCaux
George Evans

Saskatchewan

Lois Steele
Ernie Callow
Jim Spencer

Alberta

Charlie Bowen
Keith Mann
Eric Steffensen

British Columbia

Stanley Horton
Jack Henwood
Thomas Holland
Geoffrey Johnston
Douglass Sutherland

Yukon/NWT/Nunavut

John Carter
Bruce McKay

BOARD OF GOVERNORS

Bob Bondarevich
Robert Burchinshaw
Roger Dionne
Stanley Harry
Paul Martin
Rhodie Mercer
Eric Murray
William Paisley
Mike Wedge
Thomas White

EXECUTIVE COMMITTEE

President
Past-President
First Vice-President
Vice-President
Vice-President
Vice-President

Guy Albert
Brent Wolfe
Lionel Bourgeois
Michel Cataford
Craig Hawkins
Joe Johnson



Provincial Chairpersons Committee

Thursday, 17 June 2004

APPENDIX F

Chairperson: D. MacNeil

The Chair opened the meeting at 1300.

I ADMINISTRATION

1.1 COMMENTS FROM THE CHAIR

A general welcome was extended.

1.2 CALL FOR NEW AGENDA ITEMS

- a. CI Volunteers (QC)
- b. Graduation certificates for National Courses (ON)
- c. Changes to National Selection Criteria (BC)
- d. Provincial Assessments for squadrons (SK)

1.3 APPROVAL OF THE AGENDA

MOTION: Moved / seconded by T. Beda / L. Steele to accept agenda **Carried**

II BUSINESS ARISING

- 2.1 T. Beda asked about report on CIC Officers has not been received: still too long for enrolment; still a problem at recruiting centre level. Classification still being reviewed and we were expecting some medical standards would be reduced for CIC officers. As part of CIC will have to meet military standards and this could be too high for aging CIC.

III NEW BUSINESS

3.1 CIC OFFICERS NOT WEARING UNIFORMS TO PARADES

No other Provinces having this problem. NS to discuss with Commander Wylie.

3.2 LEGAL DEFENCE FUND

There was great deal of lengthy discussion on this and a motion was put forward at the general meeting on Sat.

3.3 FUNDING MODELS

Should new model be put in place before assessments are levied?

3.4 CHAIR OF PC CHAIR COMMITTEE

Discussion on fact D. MacNeil was stepping down at provincial level as term ends this September. He was willing to stay put at national level if that was the wish of the chairs.

MOTION: Moved / seconded by B. Bondarevich / T. Beda to nominate D. MacNeil for another year. **Carried**

3.5 RESTRUCTURING BCPC

Long discussion regarding BC funding proposal and how BC does their assessments, as well as if there are or are not provisions in the National Defence act as to whether we are prohibited from charging parents or not.

We discussed with LCol F. Gaboury the new pamphlets and how they are worded. Wording is NO COST TO JOIN BUT EXPECT TO ASSIST IN FUNDRAISING. Also the fee should be the same across the country. We further discussed the assessments across the country.

3.6 BCPC – NEW FINANCING FORMULA

G. Johnston will make a presentation to the assembly on Saturday.

3.7 NEW SQUADRON FORMATIONS

We discussed the start up of new squadrons and the speed of DND assistance in getting their part done. ON was the only one having some problems.

3.8 LONG SERVICE MEDAL

We had a brief discussion about this medal. The Army League is still going forward with this. DND will not be involved but cadets can wear it on uniform.

3.9 NOMINATIONS

J. Ash had a discussion with the PC chairs re: nominations to the National League. Having problems getting provinces to nominate people and they should be able to come in as Directors and plan being able to give five or six years.

3.10 CI VOLUNTEERS

We were told there was no such thing. Paid CIs are covered by the military; volunteers CIs are not and DND is looking into this.

3.11 SUMMER COURSE CERTIFICATES

Brief discussion on certificates of national camps.

MOTION: Moved / seconded by NS / ON that the ACL national camp certificates be discontinued ASAP. **Carried**

3.12 LEAGUE PINS

ACL service pins are not to be worn on Cadet uniform (re: CATO)

ADJOURNMENT



Effective Speaking Contest

Thursday, 17 June 2004

APPENDIX G

The National Effective Speaking Committee met on Thursday June 17, 2004 in the MacDonald "B" Room of the Glengarry Best Western Hotel, Truro Nova Scotia commencing at 09:00 hours. (Note: Due to the extent of business to be discussed the committee reconvened from 1500 to 1700 hours on Friday June 18th in the MacLeod Room of the Glengarry Best Western.) The following were in attendance:

Committee Members

Chair	Fred Hopkinson	fred@cpi-hamilton.ca
NL	Judy Murray	murray@nf.sympatico.ca
PE	Gail Lecky	glecky@cpfpei.pe.ca
NB	Charles Allain	allaincd@nb.sympatico.ca
QC	Roger Dionne	rdionne@sympatico.ca
NW ON	Joan Cameron	cameronl@tbaytel.com
AB	Charles Bowen	chasbow@canada.com
BC	Gladys Jarvie	brandyj@digital-rain.com

By Invitation

Ernie Callow, Vice Chair, SKPC	e.callow@shaw.ca
John Huczel, Regional Director, Halifax, NSPC	jhuczel@aircadetleague.ns.ca
Jim Mullins, Secretary, NSPC and Coordinator, National Effective Speaking Contest 2004	jmullins@aircadetleague.ns.ca
Gail Elgert, Member, BCPC	
Harold Fowler, National Advisory Board Member	hcfowler@shaw.ca
Eric Steffensen, Member, ABPC	

I ADMINISTRATION

1.1 OPENING REMARKS BY THE CHAIRPERSON

Mr. Hopkinson opened the meeting with a special welcome to those present. He expressed pleasure at the level of participation with nine of the twelve Provincial Committees in attendance and reiterated the goal of the committee... to ensure the National Effective Speaking Program is the best we can make it.

1.2 CALL FOR NEW AGENDA ITEMS

The following topics were added to the Business Arising Section of the Agenda:

- Record of Decisions of the June 18, 2003 meeting of the committee.
- Application Form Revisions
- National Contest Winner to Speak at Presidents Dinner

1.3 APPROVAL OF THE AGENDA

The agenda as amended in 1.2 above was approved.

II BUSINESS ARISING

- 2.1** Record of Decisions of the June 18, 2003 meeting of the committee. - Concern was expressed that many of the recommendations made by the committee at the 2003 AGM in Thunder Bay were not implemented. As none of the members of the committee received copies of the Record of Decisions of that meeting it was assumed that the National Office was not advised either. The Chair expressed intent to include the 2003 recommendations in the Record of Decisions of this meeting to ensure they are properly considered and implemented.

Action: F. Hopkinson

- 2.2** Application Form Revisions - At the 2003 meeting it was agreed that the length of the current application form could result in some applicants failing to complete page two. Charles Allain has a revised form he uses in New Brunswick and he agreed to again send it to ACLHQ and all members of the committee for consideration. It was also agreed that the cadet health card number should be included on the form and that the list of topics should include a check box and the applicant be required to check the appropriate box for his/her topic.

Action: C. Allain

It was noted that WestJet requires certain information for those cadets for whom they are providing flights to the Annual General Meeting National Contest. It was agreed that Mr. Harold Fowler, who was responsible for the WestJet support and worked with them this year, be requested to speak with them about the form to determine their needs more specifically. It was suggested that the completed form should be sent to ACLHQ with a copy to Mr. Fowler who will liaise with WestJet officials.

Committee members are requested to submit any suggestions for changes to the Application Form to the new Committee Chairperson, Mr. Roger Dianne, for consideration.

Action: H. Fowler
All Committee Members

- 2.3** National Contest Winner to Speak at Presidents Dinner – The committee reaffirmed its desire that the National Contest winner is requested to present his/her speech again at the AGM President's Dinner. The following motion was passed unanimously:

“The National Effective Speaking Contest winner be invited to attend the President's Dinner and given the opportunity to present his/her speech immediately following the meal. Following his/her speech the cadet can then be excused to rejoin the other contestants at their scheduled function.”

Action: ACL Executive Committee

III NEW BUSINESS

3.1 SPONSORSHIPS

WestJet - Harold Fowler reported that WestJet Airlines agreed to provide free flights to the National Contest for all cadet contestants. WestJet transported seven cadets to Halifax and they have two representatives, Mr. Herb Spear, Senior Executive Officer and Ms. Tracy Scanlon, Executive Administrator of Flight Operations, attending the AGM. Mr. Fowler is optimistic that this could lead to a long-term sponsorship arrangement with WestJet. Some difficulties were encountered in the scheduling of cadet flights this year

and Mr. Fowler commented that control by the National Air Cadet League office is desirable to prevent a reoccurrence of this problem.

Action: ACLHQ

Murphy Foundation – The Murphy Foundation of Winnipeg gave the League a donation in the amount of twenty-one thousand dollars (\$21,000.00) for sponsorship of the Effective Speaking Contest. The terms under which the donation was made included recognition of the Foundation on the ACL web site and this has been done. The President has also sent a letter of appreciation to the Foundation.

Another condition of the donation was that the funds be used to benefit the effective speaking contest at both the national and provincial levels. In view of this the following recommendations are made:

1. Expenses incurred for the 2004 & 2005 National contests be covered from the donated funds. i.e. no charge-back to be made to the Provincial Committees.
2. Awards to Provincial and national contest winners be increased for the 2005 contest in an amount to be determined by the committee.
3. Two new awards be introduced at both the Provincial and National contests. One for the Best Prepared Speech presenter and a second for the Best Impromptu Speaker. Guidelines for these awards to be developed by the committee.

Action: R. Dionne
Executive Director

Aerospace Industry Initiative – The Chair outlined the initiative undertaken in Ontario to raise funds for the long-term sponsorship of the effective speaking contest by Canada's Aerospace Industry. If successful this initiative could result in an annual contribution of twenty-five thousand dollars (\$25,000.00) for a period of 30 or more years. A major meeting of Air Cadet League, Aerospace Industry and DND representatives is scheduled for June 23rd & 34th in Ottawa. Mr. Hopkinson will keep the committee apprised of progress with this initiative.

Action: F. Hopkinson

3.2 THREE (3) YEAR NON-ELIGIBILITY RULE FOR PROVINCIAL WINNERS

Following considerable discussion it was agreed that the current three-year rule be eliminated. Specifically the wording of the eligibility clause of the Rules and Regulations be amended by revising the wording to read as follows:

"Eligibility - Open to all Air Cadets legally enrolled by December 31st of the current training year except that the National Winner cannot be a contestant again in the competition."

Moved by: Roger Dionne Seconded by: Charlie Bowen -Carried

Action: S. Clark

3.3 REVISIONS

Distribution/Lists of Revisions Sent to Provinces Soon after the AGM - It is considered extremely important that all changes to contest rules & regulations as well as new Prepared Speech topics be reflected on the Air Cadet League web site no later than September 1st immediately following the annual general meeting.

Action: S. Clark

3.4 REVIEW OF JUDGES COMMENTS SHEETS

It was agreed that judges comment sheets should be given to each cadet in an envelope for his/her use. Comments are to be positive and constructive and designed to assist the cadet with his/her future effective speaking involvement both within the Air Cadet program and beyond. It was also agreed that the current Judges Comment Sheets should be combined into one form. Charles Allain has developed a combined form that was sent to ACLHQ following the 2003 AGM meeting of the committee. He agreed to re-send it to the ACLHQ as well as all committee members.

The following motion was approved at the 2003 AGM meeting and the committee reaffirmed that the rules and regulations be amended as recommended:

“ Point 8 of the Judging and Timing rules and regulations be amended by the inclusion of the following statement: The organizing committees should provide opportunities for contestants, after the contest, to consult with the contest judges for feedback in order to improve upon their public speaking skills.”

Moved by: Charles Allain, Seconded by: Roger Dionne - Carried

Action: S. Clark
C. Allain

3.5 IMPROMPTU SPEECH TOPICS

The task of identifying impromptu topics that are appropriate for all levels of cadets participating as contestants in effective speaking contests is a very difficult one. Following considerable discussion it was concluded that organizing committees would benefit from a list of suggested impromptu topics. In order to assist organizers with this task it was agreed that Committee Members would advise the new committee chairperson of suggested topics in order that a list can be developed and disseminated.

Action: All Committee Members

3.6 REVISIONS PROPOSED BY CALGARY

The list of suggested changes to the contest rules and regulations submitted to Bob Clarke by a contest organizer in Calgary was reviewed. The committee was quite impressed with the thought given to the document and agreed that it contained many suggestions worthy of further consideration. Unfortunately, time did not permit an in-depth review and it was decided that Gladys Jarvie and Joan Cameron would review the recommendations contained in the document as well as any others submitted by Committee members.

Gladys and Joan to report their findings to the committee at the earliest opportunity.

Action: G. Jarvie
J. Cameron

3.7 NEW PREPARED SPEECH TOPICS

It was proposed by Ernie Callow and seconded by Joan Cameron that the committee develop three sets of five topics each for the years 2005, 2006 and 2007. The motion was carried unanimously.

Topics for 2005 were then determined as follows:

1. Aerospace Career Opportunities
2. Canada's peacekeeping Roles
3. Canadian Aerospace Technology
4. Females and their Roles in the Canadian Military
5. The Importance of Education

Committee members will submit suggested topics for the 2006 and 2007 contests to the Committee Chairperson with a view to finalizing these lists at the Semi-Annual Meeting of the League.

Action: All Committee members
S. Clark

IV CONCLUSION

4.1 GOOD AND WELFARE

The following items 4.1.1 and 4.1.2 were decided upon at the Committee Meeting at the 2003 GM in Thunder Bay and are repeated here as copies of the Record of Decisions of that meeting were not distributed.

- 4.1.1 Introduction of Speakers** - The practice of introducing cadets to the audience following the contest and while the judges, timer and teller are finalizing the marks is a good one and should be continued. An alternative to having the Master of Ceremonies make the introductions is to have the contestants introduce other contestants.

Action: All Committee Members

- 4.1.2 Use of Cadets as Master of Ceremonies** - It was agreed that Air Cadets should continue to be used in the role of Master of Ceremonies. Further, the committee strongly encourages organizing committees to utilize Air Cadets in other roles, such as Assistant Teller, Assistant Timekeeper and Assistant Sergeant-at-Arms, as well.

Action: All Committee Members

- 4.1.3 New Committee Chairperson** – Mr. Roger Dionne has been asked by incoming President, Guy Albert, to take over as Chairperson of the National Effective Speaking Contest. Members of the Committee expressed their continued support and are looking forward to working with Mr. Dionne in furtherance of the Effective Speaking program.

- 4.1.4 Involvement of Territories** – It is unfortunate that it has not been possible for Squadrons located in the Northwest Territories, Yukon and Nunavut to participate in the effective speaking program. In conversations with the former Chairperson of the Territories, Mr. Hopkinson explored the feasibility of a video tape or e-education approach to accommodate this situation and these are options being explored. (One Region in Ontario has used the video tape means with considerable success.) The committee is keenly interested in bringing the territories into the program and stand ready to provide whatever assistance is possible to bring this about..

4.2 CLOSING REMARKS

The Chair expressed his appreciation to those present as well as those members unable to attend this AGM for their dedication and hard work and for the open and candid discussion of the issues. He congratulated the incoming Chairperson and expressed his interest in remaining involved with the committee.

4.3 DATE AND TIME OF NEXT MEETING

The committee will meet again in conjunction with the Semi-annual meeting of the League to be held in Ottawa November 26th & 27th, 2004.

4.4 ADJOURNMENT

There being no further business for discussion the meeting was adjourned at approximately 17:00 hours.



APPENDIX H

Attendees:

Chair: C. Hawkins,

Members: L. Bourgeois
M. Cataford
G. Cuerrier
LCol F. Gaboury
Maj P. Giroux
B. Wolfe

Guests: LCol M. Bourduas

ITEM 1: REVIEW OF MINUTES FROM NOVEMBER 2003

Copy of minutes will be included in the information folder. Minutes were accepted as posted.

ITEM 2: BUSINESS ARISING FROM THE MINUTES

2.1 Final Confirmation of Agenda

- actions taken by ED concerning preliminary bookings
- confirmation of booking of Château Frontenac
- Following a discussion with the members, changes were made in the agenda:

Event 1: Sunday, evening reception for delegates and partners (approximately 50 individuals) at the hotel.

Event 2: Monday visit to BFC Valcartier to include helicopter flight, visit to Cadet Camp and lunch at the base.

LCol Bourduas will follow up with base commander and military authority for permission to fly the delegates.

Event 2a: Dinner will be at Ile d'Orleans

Event 3a: Bus Tour of the city for delegates and partners

Event 3b: Lunch at Parliament Buildings

Delegates will be on their own for dinner and evening activities.

Event 4a: Lunch at Château Frontenac for the 25-30 delegates

Event 4b: Spousal Program. Gilles Cuerrier will develop some ideas for a spousal program for approximately 12 individuals

- Event 4c: Dinner cruise on the MV Jolliet for approximately 50 (total including delegates, partners and guests)
- Event 5a: Banquet to be held at Citadel. Different formats were discussed. It was decided to approach the Governor General's Office to examine the feasibility of having the GG host the final banquet. If that is not possible, consider the GG hosting a cocktail / reception to be followed by dinner at the Citadel. Another possibility (if the Citadel is not open), would be to have the dinner at the Château Frontenac or at the Garrison Club.

2.2 Letter to Regional Commander

- copy of letter in the folder
- support from Eastern Region (BFC Valcartier)

Response from Regional Commander was favourable and has appointed an OIC (get name).

2.3 Potential Guests / VIP Lists

- members were to bring possible suggestions
- invitations to provincial committee
- still to be identified at future meeting.

2.4 Souvenir / Registration Gifts

- suggestions were requested at the last meeting
- reflective of the province and city
- It was decided that the gift would be made available to the delegates only (25-30) and that another gift would be available (through the information packages) for the partners.

ITEM 3: NEW BUSINES

3.1 Spousal Program

- mainly for Wednesday while full day meetings are taking place
- Gilles Cuerrier will investigate possibilities in the Quebec City environs to a day long activity
- planning for approximately 12 individuals, plus driver/escort
- to include lunch

3.2 Information Packages

- initial contact with Quebec Board of Tourism, Quebec City
- package will focus on Quebec and Quebec City only for material
- could also include information from potential corporate sponsors
- include a spousal/partner gift for those attending.

3.3 Fund Raising

- event budgets to be finalized now that we have firmed up the agenda
- corporate sponsors will be considered for one or all events. Bob Goudie has contact with the CEO of Bombardier. Gilles Cuerrier has contact with Siemens Corp. Both could be considered as corporate sponsors.
- once the budget for specific events has been established, we could look at sponsors for individual activities or events.
- Government support for specific events can be sought: the provincial government could be asked to host the luncheon (event 3b) and the federal government/governor general's office, could be approached concerning the Banquet (event 5a)
- Coordinator / chair of ad-hoc committee to deal with specific activities in Quebec City is required.

ITEM 4: OTHER BUSINES

Tasks to be completed:

- Michel Cataford and Craig Hawkins will develop a generic letter for approaching corporate sponsors (major sponsor to cover all costs or specific event sponsors). Agreement in principle to include the corporate logo on the program, name plates at the event as well as other forms of public recognition (invitation to corporate representatives to attend). This letter is to be made available shortly so that approaches can be made to corporations early in fall.
- Jean Mignault will be asked to contact the Governor General's Office to find out how we should approach the GG's office about participation and/or support.
- Will contact JF Provencal about firming up the costs associated with the different event locations.

Michel Cataford has been appointed new Chair. Craig will continue to work as the deputy chair.

Next Meeting: SAM in Ottawa, November 2004



National Finance Committee

Thursday, 17 June 2004

APPENDIX J

Attendees :

- Chair : C. Hawkins
- Members : B. Bondarevich
S. Harry
J. Henwood
D. Sutherland
R. Thistle
- Guests : L. Bourgeois
B. Davidson
K. Mann
D. McNeill
E. Murray
B. Robert
L. Steele
C. Verge

ITEM 1: REVIEW OF THE MINUTES FROM NOVEMBER 2003

Copy of minutes will be included in the information folder
Minutes accepted as circulated

ITEM 2: BUSINESS ARISING FROM THE MINUTES

2.1 ACC 9 Update

- use of new version in annual report was fairly common although some older forms were used.
- QPC used only forms as they did not have the opportunity to translate the new form. Perhaps next year.
- OPC "reward system": SSCs that submit their forms (AAC 9 included) by the deadline will receive a \$2/cadet rebate on their annual assessment. This will go into effect this fall.
- NWO has a specific trophy for squadrons sponsoring efficiency that includes timely submission of the ACC 9.

2.2 Army Cadet League Branch Funding Proposal

- report on support from ACL
- army cadet league has started a new writing campaign.
- impact of the election could impact the proposal
- many cards, letters going in to the D Cdts.
- fear that any increase in funding of League operations would come out of the cadet budget
- ACL position is that it should not come out of cadet budget.

ITEM 3: NEW BUSINESS

3.1 ACC 9 Submission Rate

- copy of final submission rate included, current to 01 June 2004 was included in package. Return rates are slightly higher than that included in the blue book
- return rate was low
- most used the new form

3.2 Excel Spread Sheet for ACC 9

- Sample of OPC and BCPC developed packages will be available for review by each provincial committee (on disk)
- use of the accounting packages is not mandatory but is another tool for the SSC to use. The only mandatory component is the submission of the final, completed ACC 9
- suggestion was to make this available to the provincial treasurer for review and then to make available to a few SSC treasurers for field testing.

3.3 Alternate Funding Model

- Copy of the document, as well as spread sheets, have been distributed to all League members prior to the meeting.
- There was a lengthy discussion about the model, with an emphasis in the discussion about the scope of the model (did not include reference to fund raising ... that is different committee), incorporation of the LDF into the funding model. and how the money from fund raising was to be spent (to be determined by the League / Provincial Chairs).
- Discussion about what would happen if the model was not implemented (fund raising would have to continue in order to fund the operational deficits that occur every year.) If fund raising were to stop, it would increase the operational deficit (the delta) by about \$60,000 per year.
- The Chair is available to meet with the Provincial Chairs during their meeting or at the joint meeting to discuss the model.

ITEM 4: OTHER BUSINESS

There were no other items to discuss at this time. There will be further discussion on the funding model to follow.

Next Meeting: November 2004 at SAM in Ottawa. Feedback from the provincial chairs will be requested, following their own AGMs.



National Awards Luncheon

Friday, 18 June 2004

APPENDIX K

The National Awards Luncheon was held Friday, 18 June 2004 with Her Honour, the Honourable Myra A. Freeman, Lieutenant-Governor of Nova Scotia, as guest speaker.

The following awards were presented:

- a. introduction of the National Effective Speaking Contest winner, FSgt Amber Blackwell, 337 RCACS, ON and presentation of trophies and a \$200.00 cheque;
- b. presentations to the judges, timer and teller for the National Effective Speaking Contest;
- c. presentation to James Mullins, host committee coordinator, National Effective Speaking Contest, and to the Nova Scotia Provincial Committee members who volunteered for this event;
- d. presentation to the CIC officers who were the escort officers for the Effective Speaking cadets;
- e. conferring of Certificates of Honour to:
 - Charles Allain NB
 - Dennis MacNeil NB
 - Tom White NB
 - Gilles Cuerrier QC
 - Roger Dionne QC
 - Craig Hawkins ON
 - Tom Beda NW ON

The following recipients were not present and shall have their award presented at their fall Provincial AGM:

- Ernie Weisner NB
- Edmond Lanthier QC
- Edwin Lansdell BC

- f. conferring of Certificates of Merit. The following recipients were not present and shall have their award presented at their fall Provincial AGM:

- Clayton Collins NL
- Robert Pelletier NB
- Jack Wilson NB
- James Nimmo PE
- Brian Darling QC
- Jacques Patenaude QC
- Yvon Soucy QC
- Pierrette Trudel QC
- Dick Berday NW ON
- Maureen Drolet SK
- Claude Carignan AB
- Bruce Heaton AB
- Waltraud Johnsen AB
- Neil Olsen AB

- Charles St. Clair AB
 - Giles Dudley BC
- g. announcement of the following recipients of a Certificate of Recognition, the presentation of which shall be completed during the fall Provincial AGM:
- Capt William Lowe NL
 - Capt Colleen Lowe NL
 - Capt Stephen Harvey PE
 - CF School of Aerospace Technology and Engineering ON
 - Capt DR Woloschuk NW ON
 - Kenora Lions Club NW ON
 - Rotary Club of Fort William NW ON
 - RCL, Branch 183 NW ON
 - Major Howard Mar MB
 - Capt Greg Aplan SK
 - Capt Garry Kaschal SK
- h. conferring of the Officer of the Year Award to:
- Capt Robert J. Vanderlee AB
- j. recognition to retiring Governors:
- Charles Allain 2002-2004
 - Ron Patton 2002-2004
 - Jan Reidulff 2001-2004
 - Beverley A. Burke 2002-2004
 - Robert Clarke 1998-2004
- k. bestowing of Presidential Citations to:
- Harold Fowler
 - Fred Hopkinson
 - Ron Button
 - Brock Mason
- m. special presentation to WestJet for their corporate support in providing airfare to the National Effective Speaking Contest candidates. Those individuals honoured for their work in regard were:
- Herb Spear, Occupational Health and Safety
 - Tracey Scanlon, Executive Administrator, Flight Operations
 - Tim Morgan, Senior Vice-President & Co-Chief Operating Officer (in abstentia)



Honours and Awards Citations

Friday, 18 June 2004

APPENDIX L

CERTIFICATE OF HONOUR

CHARLES ALLAIN

Charles Allain has given highly motivated and dedicated support to the Air Cadet program in New Brunswick for the past eight years, including a period during which he served as Executive Director of the Provincial Committee. He has also provided enthusiastic leadership in the Provincial Air Cadet Effective Speaking Program, and in the Band and Drill Committee. More recently, he has served as a National Governor for the past two years, where he has contributed most significantly as Chair of the National Fund Raising Committee. In recognition of his substantial and ongoing contributions, the Air Cadet League of Canada is pleased to present Charles Allain its Certificate of Honour.

TOM BEDA

Tom Beda has been a member of the NWO Provincial organization for 11 years, and he has worked in all areas, including five years as the Chairman of the NWO Bingo Fund Raising Committee. He was elected Chairman in 2001, and he is now in his third term. He has also Chaired and been very active with our Selection & Effective Speaking procedures. The Air Cadet League of Canada and the Northwestern Ontario Committee wishes to award Thomas F. Beda the Certificate of Honour in recognition of his contributions to the ACLC (NWO).

GILLES CUERRIER

Gilles Cuerrier has had an intimate involvement with the Air Cadet League of Canada since 1971. Over the years, he has held a wide variety of positions, provincially and nationally, including being elected at the President of the Quebec and Ottawa Valley Provincial Committee 1992-1994, and the National President 2001-2002. He continues to serve on the Advisory Board, the National Honours and Awards Committee, and the QPCVO. For his long and meritorious service in support of the Royal Canadian Air Cadets, the Air Cadet League of Canada is pleased to present its Certificate of Honour.

ROGER DIONNE

Roger Dionne first became involved with the Air Cadet League of Canada in 1969. He has served in many capacities on a sponsoring committee, as Regional Director for Abitibi Temiscamingue, and as Vice-President of the QPCVO Executive Committee for six years. Further, he has been closely involved with the effective speaking competition and with the "League in Motion", a QPC publication for CIC and League members). For his long and meritorious service, in which he continues as a National Governor, the Air Cadet League of Canada is proud to present its Certificate of Honour.

CRAIG HAWKINS

For almost thirty years Craig Hawkins has been an outstanding supporter of the Air Cadet program, first as a dedicated, professionally competent CIC Officer, and, since 1990, as an extraordinarily effective member of the Air Cadet League of Canada. His congenial personality, personal attributes, dedication, determination, and his professional training and experience have enabled him complete a number of national and provincial studies, producing excellent recommendations that were adopted and have made significant improvements.

EDWIN LANSDELL

Edwin Lansdell has served the Canadian Cadet Movement, both Sea Cadets and Air Cadets, for more than 40 years. Beginning in 1960, when he assisted in the formation of 703 RCACS, and served subsequently as its Administration Officer, through 34 RCACS, where he was an instructor, 243 RCACS as Administrative Officer, to RCSCC GRENVILLE as Supply Officer, and RCSCC REVENGE where he was appointed as Commanding Officer, he has served with distinction. Following his CIC service, Ed Lansdell remained active in supporting both Sea and Air Cadets throughout the British Columbia's Okanagan Valley, most notably in assisting with the formation of 902 RCACS in Summerland, BC. As a member of the Kiwanis Club of Summerland, he not only inspired the Club to sponsor the new squadron, but he also became the Chairperson of its Sponsoring Committee. He then served as a member of the B.C. Provincial Committee from 1993-2003; he remains a Member-at-Large of the B.C. Committee. With such a record of commitment and service, Edwin Lansdell is richly deserving of being awarded the Air Cadet League of Canada Certificate of Honour.

EDMOND LANTHIER

Edmond Lanthier has been intensively involved with the Royal Canadian Air Cadets for more than 50 years. Most of this time has been served as a CIC officer, including being the first, and for many years thereafter, the Commanding Officer of the Bagotville Summer Training Centre. For the past seven years, he has been an executive member of the Quebec Provincial Committee, and he is its present Chairman. He has, additionally, for the past year, served as the General Manager of the Quebec Provincial Committee on a voluntary basis. This has entailed weekly travel from his home in Hull to Montreal to work for the QPC for four days a week. In recognition for his exceptional dedication to Air Cadets over many decades, the Air Cadet League of Canada is pleased to award its Certificate of Honour.

DENNIS MACNEIL

Dennis MacNeil has been involved in the Air Cadet Program in New Brunswick for the past 20 years. During that time, he has served a Sponsor Chair, as an Area Director, First and Second Vice-President, and, for three years, as Chair of the New Brunswick Provincial Committee. He is also currently the Chair of the Provincial Chairpersons Committee. For his inspiration, dedication, and leadership to Air Cadets, and to the New Brunswick Provincial Committee, Dennis MacNeil is awarded the Air Cadet League of Canada Certificate of Honour.

THOMAS WHITE

Tom White has been involved with the Air Cadet Movement for more than 30 years. Beginning as an Air Cadet, he has served as a Sponsor Committee Chairperson, as an Area Director, and as Chairman of the New Brunswick Provincial Committee. As well as continuing to work with the NBPC, Tom is a Captain in the Saint John Fire Department, and a member of the Saint John Fire Department Pipe Band. He is also a recipient of the Queen's Golden Jubilee Medal. In recognition for his dedicated commitment to Air Cadets over many decades, the Air Cadet League of Canada is pleased to present Tom White its Certificate of Honour.

ERNIE WIESNER

Ernie Wiesner has been, and continues to be, a strong and excellent supporter of the Royal Canadian Air Cadets, and the Air Cadet League of Canada, both at the local and provincial levels. Over a period of 20+ years, he has served in uniform, and in many offices of the League, including First Vice-Chair, and Chair of the New Brunswick Provincial Committee. In particular, Mr Wiesner is recognized for his devotion of time and effort in support of Band and Drill Competitions, and in support of the Effective Speaking Program. In recognition for his long and effective service, the Air Cadet League of Canada presents its Certificate of Honour.

CERTIFICATE OF MERIT

RICHARD BERDAY

Mr. Dick Berday was an Air Cadet when #227 Squadron Geraldton / Longlac was formed in the late 1940's. After many years of involvement, he became the Squadron's Commanding Officer. Subsequently, as a member of the Geraldton Branch of the Royal Canadian Legion, he was an active member of the Sponsoring Committee, and he became its Chair in 1999. Notwithstanding the struggles that 227 Squadron has faced over the last few years, his tireless efforts to ensure the viability and well-being of the Squadron is fully deserving of recognition. The Air Cadet League of Canada and the Northwestern Ontario Committee wishes to congratulate Dick Berday as it awards him the Certificate of Merit.

CLAUDE CARIGNAN

Claude Carignan has been involved with RCACS 533 since he was 14 years of age when he joined the movement as a cadet. Subsequently, he has served as a Civilian Instructor, as a CIC Officer, and, since 1983, as a steadfast, highly involved and popular member of the Air Cadet League of Canada in Alberta. In particular, he has been a very strong supporter of the Effective Speaking Competition, the Zone Sports and Drill Competition, and the Selection Board process. In recognition of his untiring efforts and unstinting dedication to the Air Cadet Movement of many years, the Air Cadet League of Canada is pleased to award him the Certificate of Merit

CLAYTON COLLINS

Clayton Everett Collins has been a dedicated supporter of the Air Cadet Program Since his first involvement in 1963. He has served in many capacities at the squadron level, Sponsoring Committee and as a member of the Newfoundland and Labrador Provincial Committee. He is well known for his dedication as a Sponsoring Committee Chairman in which capacity he was always in attendance at weekly parades.

BRIAN DARLING

Brian Darling has been involved with the Air Cadet League of Canada since 1974. After 14 years with the Canadair Squadron Sponsor Committee, he became a Squadron Advisor and a Regional Coordinator. A holder of the Quebec and Ottawa Valley Provincial Committee 12-Year Medal, Mr. Darling's recent involvement has focussed on the QPCVO Band and Drill competitions, and on the distribution of Continuation Flying Training Awards. The ACLC and the QPCVO are pleased to award to Mr Brian Darling the Certificate of Merit.

MAUREEN DROLET

Maureen Drolet has been a reliable, dedicated and enthusiastic worker for many years at the squadron level, and with the Saskatchewan Provincial Committee. Always willing to assist wherever help was needed, she has served as a sponsoring member and sponsoring chairperson, and at the provincial level she has been a league representative since 1994. She has also been involved in the fund raising for the past six years as an assistant to the fund raising chairperson for two years and then as fund raising chairperson for four years. Largely as a result of her efforts this very important activity has always been a success. Maureen Drolet is fully deserving of the Certificate of Merit.

GILES DUDLEY

Giles Dudley joined 353 Dawson Creek RCACS in 1950 as an Air Cadet. Subsequently, he served in various officer capacities, including two periods as Commanding Officer. In 1993 he retired from the CIC, and he became a member of the Squadron Sponsoring Committee, eventually serving as the Chairperson. Giles will retire from the position of Chair, but he plans to continue as the Liaison Officer between the Royal Canadian Legion and the Dawson Creek Squadron. In recognition of the dedication shown by Giles Dudley to the Air Cadet Program, and to 353 Mile Zero Air Cadet Squadron in particular, during the past fifty years, the Air Cadet League of Canada is pleased to award him the Certificate of Merit.

BRUCE HEATON

Bruce Heaton has not only been a long-time supporter of the Air Cadet Movement, but he has also demonstrated a particularly keen interest in the flying program by volunteering countless hours in maintaining equipment used in cadet gliding operations. His Heavy-Duty Mechanics skills have been invaluable for consultation and maintenance of the vehicle and winch units, always focusing on how the equipment could be improved in terms of both operation and safety. Bruce Heaton is most deserving of receiving the Air Cadet League of Canada Certificate of Merit.

WALTRAUD JOHNSEN

Waltraud Johnsen, or “Wally” as she is better known, has served the Air Cadet Movement in many ways and for many years, giving unselfishly of her time and resources. She is a responsible and dedicated individual who puts Cadets before her own needs. Her family is very Cadet oriented and she is a role model that not many can aspire to. She is very worthy of this award for she has earned it many times over. Accordingly, the Air Cadet League of Canada is pleased to award the Certificate of Merit.

JAMES NIMMO

James Nimmo has been involved with both Army Cadets and Air Cadets for more than 50 years. While most of his service has been in uniform as a cadet, and as a CIL/CIC Officer, his most recent contribution to the Canadian Cadet Movement has been as Chairman of the Sponsoring Committee of 327 Royal Canadian Air Cadet Squadron in Montague, Prince Edward Island, on behalf of Branch 8 of the Royal Canadian Legion. Mr. Nimmo is also highly involved in other education and community affairs in PEI, and he is the recipient of the Queen's Jubilee Medal. In recognition of his contributions to cadets and community, the Air Cadet League of Canada is proud to present James Nimmo with its Certificate of Merit.

NEIL OLSEN

Neil Olsen has provided exceptional service to the Alberta Provincial committee in maintaining the Air Resources equipment for more than 15 years. During this period, he has spent countless hours to improve gliding operations, often using his own shop for the performance of maintenance work. As a result of his dedicated efforts, large dividends have been realized in all three Zones affected by his leadership. Neil's pleasant and cooperative demeanour has been appreciated by military, league, and cadet personnel alike. In recognition of his solid contribution to the air Cadet Movement, the Air Cadet League is pleased to award Neil Olsen the Certificate of Merit.

JACQUES PATENAUDE

Jacques Patenaude has been a member of the Quebec and Ottawa Valley Provincial Committee of the Air Cadet League of Canada since 1989. During that time he has served as a Sponsor Committee President, as well as a Director. Recognized as an untiring worker, he has participated effectively in various fund-raising activities, and especially those relating to 643 (St Hubert) Squadron. For his long and dedicated service to the Quebec and Ottawa Valley Provincial committee, the Air Cadet League of Canada is pleased to award its Certificate of Merit.

ROBERT PELLETIER

Robert Pelletier has been an ardent friend and strong supporter of Air Cadets and the Air Cadet Movement in New Brunswick. A retired Air Force Warrant Officer, he has shown a very keen interest in all aspects of training and activities. He holds a 100% attendance record at meetings of the Provincial Committee; he has served as an Area Director; and, for the the past three years, he has been the Leadership Chairperson and the First Vice-President of the New Brunswick Provincial Committee. For his commitment and dedicated service, the Air Cadet League of Canada is pleased to award its Certificate of Merit.

YVON SOUCY

Yvon Soucy has been involved in support of Air Cadets since 1996, primarily as a member of the sponsor committee for 711 (Pierre Boucher) Squadron, but also as a regional director since 2001. A tireless worker, he has never hesitated to become involved when a call for volunteers is made. As such, he has been responsible for the volunteer committee for several provincial annual general meetings; he has been a three-year active participant in the Lotto Cadet lottery; and, he has been an organizer/coordinator for the Effective Speaking. For his long and faithful service to the Quebec and Ottawa Valley Provincial Committee, the Air Cadet League of Canada is pleased to present Yvon Soucy its Certificate of Merit

CHARLES ST. CLAIR

Charles “Chuck” St Clair has served the Air Cadet Movement for more than 25 years. Following a 20-year Air Force career, he began as a Civilian Instructor in 1978 with 341 Mundare Squadron. He then moved into the officer cadre, and, in 1981, he was appointed Commanding Officer of 341 Mundare RCACS. He joined the Air Cadet League of Canada in 1994. Extremely popular with officers, cadets and league members alike, he could easily be found participating in all aspects of League and Cadet affairs. He is a great team player, and his support, advice and enthusiasm is always appreciated and wanted. As a result of his many years of dedicated and effective service to the Royal Canadian Air Cadets, the Air Cadet League of Canada is pleased to award him the Certificate of Merit.

PIERRETTE TRUDEL

Pierrette Trudel has been an excellent volunteer in support of Air Cadets since 1993. She has not only served in many capacities on a sponsoring committee, but she has also been an adviser to the squadrons in the Mauricie Region, a very active VP on the Executive Committee for six years. Further, she has been involved with the effective speaking program and “La Ligue en Mouvement” Journal. After assisting in the planning for the provincial AGM's for 1993 – 2001, she still had the energy to provide active support to the Lotto Cadet lottery for the past three years. In recognition for her generous contributions, the Air Cadet League of Canada is pleased to award its Certificate of Merit

JACK WILSON

Jack Wilson has been involved with Air Cadets in New Brunswick for 40 years. He has served as the Sponsor Chairperson for 333 Squadron in Fredericton, and as the Area Director. Mr. Wilson has also given much time and effort over 20 years in the NB Honours and Awards. He is the recipient of the New Brunswick Air Cadet Medal and the Queen's Golden Jubilee Medal. The Air Cadet League of Canada is pleased to recognize Mr. Jack Wilson by presenting him its Certificate of Merit.

CERTIFICATE OF RECOGNITION

CAPTAIN GREG APLAND

Capt. Greg Apland served 21 years with #17 RCAC Yorkton in various positions. He was an Air Cadet with #17 RCAC for four years (1960-64), and he has been an RCMP Auxiliary member from 1994 to present. Captain Apland was appointed aide-de-camp in 1998 for the Lieutenant Governor of Saskatchewan, and he continues to hold that position.

In addition to working with the Royal Canadian Air Cadets, Capt. Apland has contributed to other youth initiatives: Leader, Scouts Canada; Parent Assistant, Minor Sports; and, chaperone on a two-week concert tour of England, which included a youth music festival and visits/tours to Scarborough, London, York, Brighton (Yorkton Junior High School Band).

Throughout the many years of service with the Air Cadet Movement, Captain Apland has always been a dedicated and enthusiastic worker, and he has consistently placed the best interests of the Air Cadet Movement above all other considerations. As a result of his devotion and leadership, he is held in high esteem and respect by the cadets, the sponsoring committees, and the directors and officers of the Air Cadet League. It is through the efforts and dedication of people like Captain Apland that the organization has been so highly successful. For his dedicated and meritorious service, the Air Cadet League of Canada is pleased to award its Certificate of Recognition.

CAPTAIN D. STEPHEN HARVEY

Captain D. Stephen Harvey has made a remarkable recovery of 53 Squadron. He is very well respected by cadets, staff and volunteers. Beginning as a Civilian Instructor, where he showed very clearly that he was truly dedicated to the aims of the Air Cadet Movement, he soon moved into the Cadet Instructor Cadre, and to become the Commanding Officer of the Squadron during a difficult and stressful period. His positive impact on 53 RCACS is most appreciated; as a result, the Air Cadet League of Canada is pleased to award him the Certificate of Recognition.

CAPTAIN GARRY KASCHAL

Capt. Garry Kaschal has had a long association with 17 RCACS, Yorkton, SK. Following five years as an Air Cadet, during which time he attained the rank of WO1, he served in various officer positions, including a term as Commanding Officer. He served an additional four years as Commanding Officer of the Army Cadet Corps in Yorkton, SK.

Throughout his service with the Royal Canadian Air Cadets, Capt Kaschal proved himself to be a highly dedicated and enthusiastic worker, and a very effective leader and mentor. As a result, he is held in high esteem by the cadets, staff, and the sponsoring committee alike. For his generous and faithful service to his Squadron and to his community, Captain Kaschal has been awarded the Air Cadet League of Canada Certificate of Recognition.

CAPTAIN WILLIAM LOWE

Captain William Lowe commenced his involvement with the Royal Canadian Air Cadets in 1978. Since that time, he has served as Training Officer, Administrative Officer and Commanding Officer of 857 RCACS. Additionally, he has served as a First Aid and Ground Search and Rescue Instructor, and as the Accompanying Officer for the Gander Flying Scholarship Program from 1992-2002. In recognition of his outstanding service after many dedicated years of service, the Air Cadet League of Canada is pleased to present its Certificate of Recognition.

CAPTAIN COLLEEN LOWE

In recognition and appreciation of her many years of service to the 857 Squadron, and in particular for her 18 years of service as the Commanding Officer, during which the longevity and well being of the Squadron was assured, the Air Cadet League of Canada is pleased to present its Certificate of Recognition to Captain Colleen Lowe.

MAJOR HOWARD MAR

Major Mar has been a dedicated and determined member of the Cadet Instructor Cadre in Manitoba and the Prairie Region Area. He has been active in virtually all levels of the program and has been personally responsible for the Cadet Music Program in the Region. As a Squadron Commanding Officer and in his time as Region Cadet Music Advisor, he has introduced and organized several high profile ceremonial and community activities, such as, cadet involvement with the recent Royal Visit to Manitoba, the Prairie Region Cadet Honour Band concerts series, and the Annual Cadet Veteran's Parade in recognition of Manitoba's Veterans. In addition, he has participated in National music objectives such as organizing the National Cadet Tattoo in Edmonton. In each of the events he always ensures that cadets obtain the maximum possible benefit. Major Mar's commitment and hard work is most deserving of being awarded the Air Cadet of Canada Certificate of Recognition.

CAPTAIN D.R. WOLOSCHUK

Captain Woloschuk is the Commanding Officer of #270 Sam Lake RC(Air)C Squadron located in Sioux Lookout, Ont. Until March 1998, 270 Squadron was an Army Cadet Corp, but it was converted to be an Air Cadet squadron as a result of Capt. Woloschuk's request. In view of the town's rich RCAF and flying history, as well as the fact that Capt Woloschuk works for an airline, and is himself a pilot, he felt it would be more appropriate. As sponsor support has been weak, Capt. Woloschuk has found it necessary to do many things personally, but he has been very successful in maintaining a good Squadron, and in having a good program for Air Cadets. The Air Cadet League of Canada and the Northwestern Ontario Provincial Committee wish to congratulate Capt. Woloschuk for his perseverance in doing what was necessary for the good of Air Cadets in this remote community, by awarding him the Certificate of Recognition.

CANADIAN FORCES SCHOOL OF AEROSPACE TECHNOLOGY AND ENGINEERING (CFSATE)

Since 1971, CFSATE has provided training aids, facilities and staff in support of training Air Cadets in the basics of Aircraft Servicing, Avionics and Photography. Approximately 100 cadets from all regions of Canada have benefited from this training every summer for a total of approximately 3300 since the program began. CFSATE also conducts an annual activity day during the spring for all Air Cadet Squadrons supported by CFB Borden where cadets can talk with CFSATE personnel, view training facilities and are offered various interesting activities organized by the CFSATE staff. CFSATE also provides all the personnel as CF Liaison Officers for the Air Cadet Squadrons assigned to CFB Borden for support at a time when many cadet units in Canada no longer have the luxury of a CF Liaison Officer. It is interesting to note that CFSATE does not have an official CF mandate to provide any of this support; nevertheless, it has been provided year after year to the maximum extent possible.

KENORA LIONS CLUB

The Kenora Lions Squadron #645 was formed in 1957 with the Kenora Lions Club as its Sponsoring Committee. The Squadron was under the jurisdiction of the Manitoba Provincial Committee until ten years ago when it reverted to the Northwestern Ontario Committee. During those years, the Kenora Lions Club has been an outstanding sponsor, providing the total funding required for their very ambitious programs, as well as providing considerable assistance in training and other activities. Further, it has a scholarship program to provide financial assistance to any cadet who is awarded a League Scholarship. In addition to helping 645 Squadron, Kenora Lions have assisted the Northwestern Ontario Provincial Committee Squadron in the establishment of the Northwestern Ontario Aviation Program, and in the formation of Air Cadet Squadrons at Fort Frances and Vermilion Bay, Ontario. In appreciation of these many contributions, the Air Cadet League of Canada is pleased to present its Certificate of Recognition.

ROTARY CLUB OF FORT WILLIAM

#66 (Challenger) Air Cadet Squadron of Thunder Bay (South) was formed in 1941, and it was initially sponsored by the Lakehead Board of Education. About 1960, sponsorship was assumed by the Fort William Rotary Club, and, with the exception of four years (1970-1974) it has been a very strongly supportive organization. In recognition of its consistently dedicated efforts and untiring support of 66 Squadron, and the Air Cadet Movement in Northwestern Ontario, the Air Cadet League of Canada is pleased to award its Certificate of Recognition.

ROYAL CANADIAN LEGION MARATHON BRANCH NO. 183

Marathon Squadron #900 RC(Air)C was formed on May 26, 1989. RCL Branch 183 was the chartering Sponsoring Committee. Over the past 15 years, this Legion Branch has provided excellent financial support, as well as manpower to assist in any area possible. Most notably, President Sharon Blanch, on behalf of the members of Branch 183, pledged \$12,000 in support to the recently established NWO Aviation Program. In recognition of its commitment to the Air Cadet Movement, the Air Cadet League of Canada wishes to present its Certificate of Recognition to Royal Canadian Legion Marathon Branch 183.

OFFICER OF THE YEAR

CAPTAIN ROBERT JOHN VANDERLEE

Captain Rob Vanderlee began his service in the Canadian Cadet Movement as a Air Cadet in 1980 in the newly-formed 878 Banff/Canmore Royal Canadian Air Cadet Squadron. Since completing his full-term as a Air Cadet, he continued immediately into the Cadet Instructor Cadre where he has served in several capacities with 878, 781 and 504 RCACS in Banff/Canmore, Calgary and Edmonton, respectively, including terms as Commanding Officer of both 504 and 878 Squadrons.

For 18 of the past 19 years, Captain VanderLee has served in many positions on various Air Cadet Summer Training Centres, including Penhold, Winnipeg and Cold Lake. With respect to the last, in the rank of Acting Major, he has served as both Centre Administration Officer and Officer Commanding Senior Leaders Course at 4 Wing, thus having responsibility for the care, training and supervision of some 300 cadets and 80 staff members.

Captain VanderLee is keenly involved in community service, and he has dedicated thousands of hours in efforts that have literally touched the lives of thousands of teenagers in the Banff-Canmore area, as well as across Canada. He has been teacher, mentor, friend, and most of all a wonderful role model for the youth of our community and our country. Rob VanderLee personifies the 878 Squadron's motto - *"We will find a way or make one"*. Being a very high-energy person, with an outgoing personality, he has never backed away from the detailed process of making an educational and exciting event a reality for the Cadets. He has the knack of engaging others in his projects so that the maximum results can be obtained for the young people in his charge.

In recognition of his exceptional skills and dedication to community, country and cadets, The Air Cadet League of Canada is pleased to present its Officer of the Year award for 2004 to Captain Rob VanderLee.



President's Dinner

Saturday, 19 June 2004

APPENDIX M

The Annual Dinner was held Saturday, 19 June 2004. Highlights of this dinner included:

- a. address by the Guest of Honour, Brigadier-General Gaston Cloutier, Director General Air Personnel, NDHQ, and presentation of a gift in sincere appreciation;
- b. presentation of the Director of the Year scroll to Craig Hawkins;
- c. presentation to LCol François Gaboury, outgoing Director of Air Cadets, in recognition of his work with the ACL and the cadet movement;
- d. presentation by Brigadier-General Richard Bowling, National Commander of the US Civil Air Patrol, to outgoing President Brent Wolfe;
- e. presentation to Brigadier-General Richard Bowling and Mrs. Bowling on behalf of the Air Cadet League of Canada;
- f. bestowing of gifts to outgoing President Brent Wolfe;
- g. presentation of a gift to Shirley Wolfe;
- h. presentation of the President's Pin to the incoming National President, Guy Albert and delivery of his acceptance speech;
- i. presentation of gifts of appreciation to the Nova Scotia Provincial Committee, hosts of AGM 2004.