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MEETING ATTENDEES

Board of Governors

Tom White President
Ken Higgins Past President
Keith Mann 1st Vice-President
Fred Johnsen Vice-President
Don Doern Vice-President
Don Berrill VP, Treasurer
Edgar Allain
Chantale Boily
Bob Burchinshaw
Thomas Holland
Darlene LaRoche
Lloyd MacIntyre
John Scott
Hille Viita

Advisory Board

Guy Albert
Jim Ash
Harold Fowler
Max Goldack
Craig Hawkins
Fred Hopkinson
Ron Ilko
Leonard Jenks
Jim McKeachie
Jan Reidulff
Bob Robert
Brent Wolfe

Honorary Officers

Leonard Jenks Honorary Secretary
Jim McKeachie Honorary Treasurer

Honorary Director

F/L (Ret) Herb Spear

Military

Col Conrad Namiesniowski
LCol Richard Hone
Major Simon Caron
Major Darrin Little
CWO Grant Pyle

Provincial Chair Persons

Marcel Bineau (QOV)
Greg Boudreau (NB)
Joan Cameron (NWO)
William Cumming (ON)
Russell Gallant (PE)
James Hunter (SK)
Howard Mar (MB)
Norm MacFie (NL)
Jim Mullins (NS)
Ron Rique (BC)
Kevin Robinson (AB)
Ken Todd (PTACC)

Special Guests

BGen Greg Loos (Cmdr. JTFN)
Col Dan Leclair (CAP)
Capt Craig Blanchford (ACPA)
Mr. Wayne Gouveia (ATAC)

National Delegates

Rhonda Barraclough
Gene Bell
Mike Boyle
Mark Brickwood

Carol Cox
Michel Crevier
Robert Dolynuik
Jerry Elias
James Gale
Robert B. Hedges
Geoffrey Johnston
David Lamb
Sue Madden
Doug McLennan
Jean-Anne Milton-Binczak
Stan Monkman
Colleen Nelson
Jamie Nichol
Serge Philibert
Doug Slowski
Thomas Sand
Thomas Taborowski
Christopher Tuck
Christine Welch
Jim Wiechold
Ernie Wiesner

Provincial Delegates

Murray Adams
Penny Doern
Joan Irvine
Joyce Howard
Terri Slater

Provincial Office Staff

Pierre Barabey
Dale Crouch
Paul Dowling
Richard Petrowsky
Ilona Turra



National Office Staff

Sarah Matresky, Executive Director
Josée Woodford, Executive Assistant
Sitraka Raoelimanohisoa, Admin O.
Joan Gray, Administrative Assistant

Spouses & Guests

Michèle Belanger
Lynn Berrill
Richard Binczak
Huguette Bineau
Jelena Bosanac
Carole Boudreau
Marjorie Burchinshaw
Richard Burke
Maureen Dolyniuk
René Dussome
Janet Elias
Hazel Ford

Carol Fowler
Aurella Gallant
Janet Goldack
Ian Gray
Kathy Hawkins
Elva Hedges
Ann Higgins
Gail Holland
Theresa Hunter
Diana Jenks
Nicholas Johnston
Jim LaRoche
Huguette Leveillé
Susan MacNeil
Norm Macfie
Barbara Mann
Joyce McKeachie
Vicki McLennan
Rita Monkman

Lynn Mullins
Darlene Nemetz
Ina Reidulff
Gail Rique
Donna Robert
Elaine Scott
Heather Slowski
Barbara Smith
Ernie Turra
Bob Welch
Heather White
Karen Wiesner
Shirley Wolfe

This list is current to May 6, 2014. We apologize for any errors or omissions.



NATIONAL MEMBERSHIP

PC DELEGATES (41) - PC ELECTION OR APPOINTMENT

Quotas: Based Upon Average Cadet Strength 2012-13

NEWFOUNDLAND & LABRADOR (2) 763 CADETS	MACFIE, Norm
	HEDGES, Robert A.

NOVA SCOTIA (3) 1396 CADETS	MULLINS, Jim
	BELL, Gene
	WEIR, Winston

PRINCE EDWARD ISLAND (2) 172 CADETS	CURTIS, Alan
	GALLANT, Russell

NEW BRUNSWICK (2) 878 CADETS	BOUDREAU, Greg
	MADDEN, Sue

QUEBEC AND OTTAWA VALLEY (6) 4483 CADETS	BINEAU, Marcel
	CREVIER, Michel
	LECOURS, Madeleine
	PHILIBERT, Serge
	PROVENCHER, François
	WEICHHOLD, Jim

ONTARIO (7) 9102 CADETS	CUMMING, William
	MILTON-BINCZAK, Jean-Anne
	ELIAS, Jerry
	GALE, James
	TABOROWSKI, Thomas
	THOMPSON, Edwina
	BOYLE, Mike

MANITOBA (3) 1359 CADETS	MAR, Howard
	DOLYNIUK, Robert
	MCLENNAN, Doug

SASKATCHEWAN (3) 1030 CADETS	HUNTER, Jim
	LAMB, David
	CARR, Lori

ALBERTA (4) 2458 CADETS	ROBINSON, Kevin
	COX, Carol
	MONKMAN, Stan
	SAND, Tom

BRITISH COLUMBIA (5) 3567 CADETS	RIQUE, Ron
	JOHNSTON, Geoffrey
	SLOWSKI, Doug
	TUCK, Chris
	WELCH, Christine

PAN TERRITORIAL (2) 81 CADETS	TODD, Ken
	NICHOL, Jamie

NORTH WESTERN ONTARIO (2) 191 CADETS	CAMERON, Joan
	MORTENSEN, Rick

1-999 Cadets	2 Members
1000 – 1999 Cadets	3 Members
2000 – 2999 Cadets	4 Members
3000 – 3999 Cadets	5 Members
4000 – 6000 Cadets	6 Members
Over 6000 Cadets	7 Members



PRESIDENT'S REPORT

Thomas P. White, CD

It is my honour to welcome you to the 73rd Annual General Meeting of the Air Cadet League of Canada here in Whitehorse, Yukon Territory. I know you were looking forward to this meeting North of 60 by how quickly the accommodations disappeared once the registration details were released.

This has been one busy year with the flying controversy, CRS Review, Uniforms, budget restraints, staffing issues, the CNCA (Not For Profit Act) compliance etc. but we have survived and are working through everything and the results are positive.

This year we experienced a lot of change. We welcomed Josée Woodford to the National Office; we unexpectedly lost our 1st VP and National Treasurer John Walker due to a heart attack; our Executive Assistant Candace Denison was offered and accepted a job in Alberta; and the term position with Resource Generation was cut short. We were able to recruit Governor Don Berrill as Treasurer and 4th VP and the vacancy created by Candace's departure was filled by Sitraka Raoelimanohisoa.

An Executive Committee member was able to attend each of the Provincial Committee AGM's and bring news of what is happening nationally directly to the provincial members, answer questions and bring back to National any questions, suggestions and comments that the PC's may have had. We would like to thank you for your hospitality and candor during our visits.

I had the privilege of representing the Air Cadet League at a number of national and international events throughout the year:

- The IACE farewell dinner in Calgary with our Col Commandant (H) George Canyon where I was able to personally thank each of our visitors for selecting Canada for their destination and invite them back any time they should choose.
- The Civil Air Patrol National Conference in Denver Colorado.
- Nine invitations to Sea and Army CSTC's and the Regional Gliding School in the Atlantic Region of which I was able to attend seven and had a representative at the other two.
- The IACEA planning conference in Istanbul Turkey
- The Air Training Corp Squadron in Stoke-On-Trent England
- The Wreathes Across America ceremony at Calais, ME / St Stephen, NB
- The National Biathlon Competition at Ski Martock in Nova Scotia.
- Planning meetings for the Maritime IACE bid for 2016.

The success of the Air Cadet program is in no small part due to its corps of volunteers. We have in our League alone, nine thousand, three hundred and sixty three (9363) screened and



registered active volunteers as on the 14th day of March 2014 and more have been registered since. This is a large number, but we also know that we have at least an equal number of volunteers who aren't registered such as parents or sponsors who lend a hand to raise funds or support activities of the Squadrons as needed. There has also been an equal number of registered volunteers reclassified as inactive because their children have moved on or for other reasons.

On the business side, we are now in possession of a Certificate of Compliance under the Not for Profit Act thanks to the diligence and hard work of Bob Burchinshaw, Bob Robert and the Transition Team. The Policy and Procedure Manual is on-line and is being kept current in both official languages as changes happen. We are working to revamp and update the website and we have hired a Sponsorship and Fundraising Specialist to work with National Resource Generation Committee come June. The Executive Committee along with the Chair of the PC Chairs Committee held high level meetings with the Sea and Army Cadet League representatives in March in order to better understand each other's' operations and concerns with Renewal and the Way Ahead. This was a very fruitful meeting that should be held again in the future. As this was held a couple of weeks before the National Cadet Council meeting, we attended knowing where each other stood on items to be discussed. The NCC meeting went extremely well and all points were able to be discussed and dealt with. In fact the Vice Chief even suggested that the meetings be doubled to four times a year, to which we agreed.

An Aviation sub-committee met in September with a facilitator in order to prepare a study group report to investigate the short - and long-term viability, sustainability and relevance of the Air Cadet Aviation Program, given that information indicated that a reduction of funding to this Program was possible. The aim was to evaluate all aspects of the current Program, with an eye to improving efficiency and delivery of the current Program, and for any resultant option chosen. Aviation Committee Chair Jerry Elias, Chair of the PC Chairs Marcel Bineau, and I met with and presented the report to BGen Bury, Director General Reserves and Cadets and Col Namieniowski, Director of Cadets and JCR's in November just before the SAM. The report was very well received and was moved up the line to the VCDS who has also commented favourably on the reports depth and detail.

Marcel Bineau was appointed to represent the League on a joint League/Military committee to review the use of Screened and Registered volunteers as supervisors for local low-risk activities. This has already resulted in a revision to CATO 13-12 and work continues on the file with the value of these volunteers being recognized. Authorization however is still in the future.



In January we lost one of our greatest military supporters - LCol Yves Therrien - who retired from the military and has now taken a position with Bombardier. We wish Yves much success in his new position.

The League's finances are in great shape due to a lot of thinking outside the box by our National Treasurer Don Berrill. A number of these improvements will be presented and voted upon at this meeting,

My term of office has been made much easier and so much less stressful by a great Board of Governors as well as an outstanding Executive Committee comprised of Keith Mann, Fred Johnsen, Don Doern, Don Berrill and immediate past president Ken Higgins.

500 CADETS, 500 FLIGHTS - Over the past summer Vintage Wings Canada under the banner "Yellow Wings" teamed up with Raytheon to provide 500 Air Cadets with the flight that made every, CIC Officer, CI, League and PC member, most SSC members and thousands of other Air Cadets jealous. Five Hundred (500) cadets attending summer training at various locations across the country were treated to a flight in a vintage military fighter or training aircraft. We want to acknowledge the Air Force Association of Canada's contribution to this effort as well. To a cadet they said it was the flight of a lifetime. Our deepest appreciation and thanks goes out to all who made this possible.

I also need to thank the great team that is our National office: Sarah Matresky - Executive Director, Josée Woodford – Executive Assistant, Joan Gray – Administrative Assistant, Ray McAndrew – Bookkeeper and our newest member Sitraka Raelimanohisoa – Admin. Officer, Communications. Until one works closely with the National office, you will never know what an efficient and tremendous resource we have in this group of dedicated employees.

I hope I have left the organization a little better than when I was elected. It has been an honour to work with one of the finest crews that I have ever had the pleasure of being associated with. To the incoming President and the new members of the Board of Governors, I wish you well with your deliberations and decisions over the next year.

Finally to Ken Todd and our Pan Territorial Air Cadet Committee hosts, thank you for inviting us to this beautiful and most scenic part of our country. Your hospitality will long be remembered by all who attended our 73rd AGM here in Whitehorse.

Thomas White
President



RAPPORT DU PRÉSIDENT

Thomas P. White, CD

J'ai l'honneur de vous souhaiter la bienvenue à la 73^e assemblée générale annuelle de la Ligue des cadets de l'Air du Canada, qui se tient à Whitehorse, dans le territoire du Yukon. Je sais que vous aviez hâte de participer à cette assemblée au nord du 60^e parallèle par la rapidité avec laquelle les places d'hébergement se sont réservées, une fois les détails de l'inscription publiés.

Nous avons été très occupés au cours de l'année qui vient de s'écouler, en raison de la controverse au sujet du programme de pilotage, de l'examen du CSE, du dossier des uniformes, des restrictions budgétaires, des problèmes de dotation en personnel, du besoin de se conformer à la Loi canadienne sur les organisations à but non lucratif, etc., mais nous avons survécu et nous résolvons toutes nos difficultés avec des résultats positifs.

Nous avons vécu beaucoup de changements cette année. Nous avons accueilli Josée Woodford au siège national, nous avons perdu subitement notre 1^{er} vice-président et trésorier national John Walker par suite d'une crise cardiaque, notre adjointe de direction Candace Denison a accepté un emploi en Alberta, et la position temporaire avec le comité d'autofinancement a été coupée avant la date prévue. Nous avons réussi à recruter le gouverneur Don Berrill au poste de trésorier et de 4^e vice-président et Sitraka Raoelimanohisoa comble le poste vacant créé par le départ de Candace.

Un membre du Comité exécutif a pu assister à chacune des AGA des comités provinciaux pour indiquer ce qui se passe au palier national directement aux membres provinciaux, répondre à leurs questions et adresser toute question ou suggestion et tout commentaire des CP à l'instance nationale. Nous tenons à vous remercier de l'hospitalité et de la franchise dont vous avez fait preuve pendant nos visites.

J'ai eu le privilège de représenter la Ligue des cadets de l'air à l'occasion de bon nombre d'événements nationaux et internationaux qui ont eu lieu pendant l'année :

- Le banquet d'adieu de l'ÉICA à Calgary auquel j'ai participé avec notre colonel commandant (H) George Canyon et pendant lequel j'ai pu remercier en personne chacun de nos visiteurs d'avoir choisi le Canada en tant que destination et inviter ceux-ci à revenir au Canada à leur gré.
- La Conférence nationale de la Civil Air Patrol qui a eu lieu à Denver, au Colorado.
- J'ai été invité à assister aux cérémonies de remise des diplômes de neuf CIEC et ERV des cadets de l'armée et de la marine de la région de l'Atlantique et j'ai assisté à sept d'entre elles et désigné une personne qui m'a remplacé aux deux autres.
- La conférence de planification de l'AÉICA tenue à Istanbul, en Turquie.
- Une réunion d'escadron de l'Air Training Corp tenue à Stoke-On-Trent, en Angleterre.



- La cérémonie de dépôts de couronnes aux frontières de Calais, dans l'État du Maine, et St. Stephen, au N-B.
- La compétition nationale de biathlon à Ski Martock, en Nouvelle-Écosse.
- Des réunions de planification de la proposition des provinces Maritimes d'accueillir l'échange des cadets de l'air de 2016.

Le succès du Programme des cadets de l'air est attribuable dans une très grande mesure à ses bénévoles. La Ligue comprenait neuf mille trois cents soixante-trois (9 363) bénévoles actifs ayant fait l'objet d'une sélection et d'une inscription, en date du 14 mars 2014, et d'autres ont été inscrits depuis. C'est un grand nombre, mais nous savons que nous bénéficions en outre des efforts d'un nombre au moins égal de bénévoles qui ne sont pas inscrits, comme par exemple les parents et les répondants qui prêtent main-forte aux activités de financement et au soutien des activités des escadrons au besoin. De plus, un nombre égal de bénévoles inscrits ont été jugés inactifs parce que leurs enfants ont déménagé ou pour d'autres raisons.

Nous avons obtenu un certificat de conformité à la Loi canadienne sur les organisations à but non lucratif grâce à la diligence et au dur travail de Bob Burchinshaw, de Bob Robert et de l'équipe de transition. Le Guide de politiques et de méthodes administratives est accessible en ligne et tenu à jour dans les deux langues officielles à mesure que des changements se produisent. Nous nous efforçons de remodeler et de mettre à jour notre site Web et nous avons engagé une spécialiste en financement qui collaborera avec le Comité national de développement des ressources à partir du mois de juin. Le Comité exécutif et le président du Comité des présidents des CP ont tenu une réunion de haut niveau avec des représentants des ligues des cadets de la marine et de l'armée en mars afin de mieux comprendre les activités et les sujets d'inquiétude des autres ligues dans le cadre du plan de renouvellement et du processus La voie de l'avenir. La réunion a été très fructueuse et une autre devrait avoir lieu. Puisque la réunion a été tenue quelques semaines avant la réunion du Conseil national des cadets, nous avons participé à celle-ci en connaissant les positions des autres ligues sur les points à traiter. La réunion du CNC s'est déroulée extrêmement bien et toutes les questions à l'ordre du jour ont été traitées. En fait, le vice-chef d'état-major a même proposé que le nombre des réunions soit doublé pour qu'il y en ait quatre par année, ce à quoi nous avons consenti.

Un sous-comité du Comité national de l'aviation a tenu une réunion avec un animateur en septembre afin de préparer une étude sur la viabilité, la durabilité et l'opportunité, à court terme et à long terme, du programme de pilotage des cadets de l'air puisqu'il y avait des indications selon lesquelles une réduction du financement de ce programme était possible. Le sous-comité avait pour but d'évaluer tous les éléments du programme actuel en vue d'en



accroître l'efficacité et d'en améliorer la mise en œuvre et de cerner des options à retenir. Jerry Elias, président du Comité de l'aviation, Marcel Bineau, président du Comité des présidents des CP, et moi avons présenté le rapport au brigadier-général Bury, au Directeur général – Réserves et cadets et au colonel Namieniowski, Directeur des Cadets et des RJC, au cours d'une réunion tenue en novembre immédiatement avec la réunion semestrielle de la Ligue.

Marcel Bineau a été chargé de représenter la Ligue au sein d'un comité conjoint entre la Ligue et les Forces canadiennes qui a pour mandat d'examiner le recours à des bénévoles ayant fait l'objet de la procédure de sélection et d'inscription en tant que surveillants d'activités locales à faible risque. Les travaux de ce comité ont déjà donné lieu à la révision de l'OAIC 13-12 et ils se poursuivent, l'utilité des bénévoles en question étant reconnue. Toutefois, la version révisée de l'OAIC n'a pas encore été autorisée.

En janvier, nous avons perdu un de nos plus ardents partisans militaires, soit le Lcol Yves Therrien, qui a pris sa retraite des Forces canadiennes et occupe maintenant un poste chez Bombardier. Nous lui souhaitons beaucoup de succès dans ses nouvelles fonctions.

Les finances de la Ligue sont en excellent état grâce au fort esprit d'initiative de Don Berrill, notre trésorier national. Bon nombre de ses innovations seront présentées et soumises à un vote pendant cette assemblée.

Notre fantastique Conseil des gouverneurs et notre exceptionnel Comité exécutif comprenant Keith Mann, Fred Johnsen, Don Doern, Don Berrill et le président sortant Ken Higgins ont facilité grandement mon mandat et l'ont rendu beaucoup moins stressant qu'il aurait pu l'être.

500 CADETS, 500 VOLS - Pendant l'été, l'organisation Les ailes d'époque du Canada s'est jointe à Raytheon pour permettre à 500 cadettes et cadets de l'air, dans le cadre de l'initiative des Avions Jaunes, de faire un vol envié par tous les officiers du CIC, les IC et les membres de la Ligue et des CP, la plupart des membres des CRE et des milliers d'autres cadettes et cadets de l'air. Cinq cents (500) cadettes et cadets recevant une instruction estivale à différents endroits du pays ont eu droit à un vol dans un chasseur ou un avion d'entraînement militaire d'époque. Nous tenons à remercier l'Association de la Force aérienne du Canada de la contribution qu'elle a apporté à l'initiative. Tous les cadets et cadettes ont indiqué que ce fut le vol d'une vie. Nous témoignons notre reconnaissance la plus profonde à toutes les personnes qui ont permis à ce rêve de se matérialiser

Je tiens à remercier l'excellente équipe de notre siège national : Sarah Matresky, directrice exécutive, Josée Woodford, adjointe de direction, Joan Gray, adjointe administrative, Ray McAndrew, qui tient nos livres, et son membre le plus récent, Sitraka Raelimanohisoa, agente administrative aux communications. Tant qu'on n'a pas collaboré étroitement avec l'équipe du



siège national, on ne se rend pas compte de l'énorme et efficace ressource que constitue ce groupe de personnes dévouées.

J'espère avoir laissé l'organisation dans un état un peu meilleur que celui dans lequel elle se trouvait quand j'ai été élu. Ce fut un honneur pour moi de travailler avec une des organisations les plus formidables avec lesquelles j'ai eu le plaisir d'être associé. Je souhaite à la présidente ou au président entrant et aux nouveaux membres du Conseil des gouverneurs d'avoir de fructueuses délibérations et de prendre des décisions judicieuses au cours de la prochaine année.

En dernier lieu, je remercie Ken Todd et nos hôtes du Comité pan-territorial des cadets de l'air de nous avoir invités à cette partie très belle et pittoresque de notre pays. Toutes les personnes qui auront participé à notre 73^e AGA ici à Whitehorse se rappelleront longtemps de votre hospitalité.

Thomas White

Président



EXECUTIVE DIRECTOR'S REPORT

Sarah Matresky

This is one for the history books as the Air Cadet League hosts its first AGM North of 60. We are delighted that you are able to join us for 73rd Annual General Meeting and I would like to take the time to thank the Pan Territorial Air Cadet Committee and the National Office staff for all of the hard work they have put into planning this meeting.

At this time last year, information was shared with the Air Cadet League about how the Cadet Program would undergo a 'Renewal' process. Uncertainty and discontent were widespread not only within our organization but as we watched it play out publicly. We knew that the road we faced ahead would be a difficult one.

As they say, discontent is often a prelude to progress and this year together with DND, we have taken some positive steps in the right direction. Good communication leads to better understanding and as Phase One draws to a close, we are working with the military to understand and appreciate our roles, responsibilities, and relationships to allow for the necessary communication with our membership as we navigate intricacies under the new Not for Profit Corporations Act. The three Executive Directors now meet weekly with the Director of Cadets to discuss issues and the National Cadet Council will now gather four times a year rather than two. As part of Renewal, we are supporting the working groups as required and focusing on clarifying key points on the scope and way ahead between DND and the Leagues.

Nationally the League continues to follow the Strategic Plan introduced last summer and we are on target with the goals and objectives that we have set out to accomplish over the next few years. The measurable components of the plan and medium term focus have proven effective and our plans continue evolve with emerging factors that are impacting the organization.

On to some specifics:

Fundraising

We fell short on our fundraising goal this year due in part to our aging donor base and the passing of Honorary President Bob Dale. Mr. Dale contributed financially to the campaign every year and personally signed the letters addressed to his list of contacts. Many of the donors associated with Mr. Dale made generous contributions in his memory at the end of the last fiscal year and therefore declined to contribute when the Fall Fundraising Campaign took place a few months later.



Finance

All of the financial information is available in our Audited Financial Statements and Auditor's Report. The audit bottom line result, in comparison to the budget is favourable. I trust that the auditor's report will demonstrate to your satisfaction that the League is financially sound, transparent and accountable. Further information can be found in the Finance Committee Report.

On April 1st 2014 the Grant Agreement for the National Office was signed for the next five years. As per the previous agreement, we must continue to meet the requirements and acknowledge federal funding support.

I would like to acknowledge Don Berrill for taking on the role of ACL Chief Financial Officer and League Treasurer after the sudden passing of John Walker earlier this year. Thanks to Don's hard work and dedication and with the assistance of Kathy Walker, Ernie Wiesner and Ray McAndrew we were able to transition smoothly, albeit with heavy hearts.

Insurance and Risk Management

This year we aligned our General Liability policy with our fiscal year as per the recommendation of our auditors. It was a huge yet successful undertaking which included severing, extending and then renewing all policies as part of the alignment. There was subsequently tricky invoicing to work through, but in the end we are in a better position and all insurance certificates were delivered to the squadrons on time.

At the Board of Governors meeting during the SAM, a motion was passed to change our broker of record for our aviation insurance from MARSH Canada to AON Reed Stenhouse. AON now oversees both our general liability insurance and our aviation insurance portfolios so as to avoid any gaps in coverage. They now have the full picture when dealing with air cadet activities and here in the office we have an easier time managing insurance related matters with one point of contact.

In March I participated in the mediation settlement in Quebec City for the Bouchard-Canon lawsuit from 2006. Unfortunately the plaintiff did not take the settlement offered collectively by the defence and the case will go to court in the fall. This is of particular concern as it will mean I will be away for two weeks at trial during the League's busiest time of year and it is anticipated that the judge will likely award no more than what was offered by the defence at mediation.



Human Resources:

There was more activity than usual in this portfolio for 2013-14. After the AGM in PEI, Josée Woodford joined our National Team from the Quebec & Ottawa Valley Office. She took on the role of Administrative Officer and then moved up to the Executive Assistant's position with the departure of Candace Denison in November. Josée brought great provincial league perspective to National that has served us well this year. Shortly thereafter, Sitraka Raoelimanohisoa, assumed the vacant Administrative Officer's position and has been doing a wonderful job with our communications.

Our in-house translator was let go at the end of January and all documents are now translated as required by our off-site professional translator who delivers more quickly with higher quality work.

After a review by a core group consisting of members of the National Resource Generation committee and office staff, we decided to end the contract with consultant Sue Widyaratne in August of last year. We felt that the value the League was receiving was not in proportion to the cost of this individual. After repositioning ourselves, we have engaged a Sponsorship and Fundraising Specialist who will work in-house starting in June.

Conclusion:

The coming months and the next few years continue to be interesting. Financial pressures, and changes in the command and control structure of the Cadet Program will undoubtedly affect the League. Financial challenges will be met and will have to be overcome. Assisting our DND partner in delivering an interesting and relevant Air Cadet Program that is attractive to sophisticated and savvy Canadian youth will be another challenge. All of these challenges can be met if we work together.

I would like to recognize and thank National President Tom White for his support and guidance throughout the year. I am very grateful for the wonderful staff at the National Office, Joan, Ray, Josée and Sitraka. We are always working hard to better serve the Air Cadet Community.

Special thanks also to all of the members and volunteers for your time, commitment and devotion to the League and to the Royal Canadian Air Cadets. I would be remiss if I did not thank all of the staff at DND and D Cds whose efforts and support is also essential in ensuring the delivery of this youth program.

Sarah Matresky
Executive Director



RAPPORT DE LA DIRECTRICE GÉNÉRALE

Sarah Matresky

L'assemblée de cette année passera à l'histoire car c'est la première fois que la Ligue des cadets de l'Air tient son AGA au nord du 60^e parallèle. Nous sommes ravis que vous ayez pu vous joindre à nous pour participer à cette 73^e assemblée générale annuelle et je tiens à prendre le temps de remercier le Comité pan-territorial des cadets de l'air et le personnel du siège national pour tous les efforts qu'ils ont investis dans la préparation de cette assemblée.

Il y a un an, il a été indiqué à la Ligue des cadets de l'Air que le Programme des cadets subirait un « renouvellement ». L'incertitude et le mécontentement étaient répandus non seulement au sein de notre organisation mais aussi à l'extérieur de celle-ci. Nous savions que l'avenir nous réserverait des difficultés.

Or, du mécontentement naît souvent le progrès, et cette année, de concert avec le MDN, nous avons fait des pas dans la bonne voie. Les bonnes communications engendrent une meilleure compréhension. À mesure que la phase 1 tire à sa fin, nous collaborons avec notre partenaire militaire pour comprendre et apprécier nos rôles, nos responsabilités et nos relations qui permettent des communications indispensables avec nos membres alors que nous traversons les complexités en vertu de la nouvelle Loi canadienne sur les organisations à but non lucratif. Les trois directeurs généraux tiennent des réunions hebdomadaires avec le Directeur – Cadets pour discuter de questions d'intérêt commun et le Conseil national des cadets tiendra désormais quatre réunions par année plutôt que deux. Dans le cadre du plan de renouvellement, nous appuyons les groupes de travail au besoin et nous mettons l'accent sur l'éclaircissement de points importants ayant trait à la portée et à l'avenir des relations entre le MDN et les ligues.

À l'échelle nationale, la Ligue continue de suivre le plan stratégique présenté l'été dernier, et nous sommes en bonne voie dans l'atteinte des objectifs fixés pour les quelques prochaines années. Les éléments mesurables du plan et l'accent mis sur le moyen terme se sont révélés efficaces, et notre planification continue d'évoluer en fonction de nouveaux facteurs qui influencent l'organisation.



Passons à quelques précisions :

Collecte de fonds

Nous n'avons pas atteint notre objectif de collecte de fonds cette année. Cela tient en partie au vieillissement de nos donateurs et au décès du président honoraire Bob Dale. M. Dale contribuait financièrement à la campagne chaque année et signait personnellement les lettres adressées à ses contacts. Bon nombre des donateurs associés à M. Dale avaient apporté de généreuses contributions en sa mémoire à la fin de l'année financière précédente et se sont donc abstenus de contribuer de nouveau pendant la campagne de financement automnale quelques mois plus tard.

Finances

Tous les renseignements financiers se trouvent dans nos états financiers vérifiés et le rapport du vérificateur. La comparaison des résultats nets révélés par la vérification au budget est favorable. Je crois que le rapport du vérificateur vous montrera que la Ligue est financièrement stable, transparente et responsable. Vous pouvez obtenir de plus amples renseignements dans le rapport du Comité des finances.

Le 1^{er} avril 2014, le siège national a signé l'accord de subvention pour les cinq prochaines années. Comme d'après l'accord précédent, nous devons continuer de satisfaire aux exigences et de reconnaître l'aide financière fédérale.

Je tiens à remercier Don Berrill d'avoir assumé le rôle de chef de la direction financière et trésorier de la LCA après le décès subit de John Walker survenu plus tôt cette année. Grâce au grands efforts et au dévouement de Don et avec l'aide de Kathy Walker, Ernie Wiesner et Ray McAndrew, nous avons réussi à assurer une transition sans heurt, bien que cela ait été avec le cœur lourd.

Assurances et gestion des risques

Cette année, nous avons aligné notre police d'assurance de responsabilité civile générale à notre année financière, selon la recommandation de nos vérificateurs. Cela a été une tâche énorme mais réussie qui comprenait la séparation, la prolongation et le renouvellement de toutes les polices. Nous avons dû jongler avec des factures inhabituelles mais nous avons fini par améliorer notre situation, et tous les certificats d'assurance ont été délivrés aux escadrons à temps.



Pendant la réunion semestrielle de 2013, le Conseil des gouverneurs a adopté une motion visant à changer de courtier exclusif pour notre assurance aviation en passant de MARSH Canada à AON Reed Stenhouse. AON supervise désormais à la fois notre assurance de responsabilité civile générale et notre assurance aviation afin de prévenir toute lacune de couverture. La compagnie assure désormais le plein éventail des activités des cadettes et cadets de l'air, et le siège national a plus de facilité à gérer les dossiers d'assurance n'ayant qu'un seul point de contact.

En mars, j'ai participé à la médiation à Québec de la poursuite Bouchard-Canon intentée en 2006. Malheureusement, le demandeur n'a pas accepté le règlement offert collectivement par les défendeurs et l'affaire devra être entendue par un tribunal à l'automne. C'est particulièrement inquiétant parce que cela signifie que je devrai m'absenter pour deux semaines pendant le procès au cours de la période de l'année où la Ligue est la plus occupée, et il est prévu que le juge n'accordera probablement pas plus que ce qu'offraient les défendeurs pendant la médiation.

Ressources humaines

Il y a eu plus d'activités que d'habitude dans ce secteur en 2013-2014. Après l'AGA tenue dans l'Î-P-É, Josée Woodford a quitté le bureau du Québec et de la Vallée de l'Outaouais pour se joindre à l'équipe du siège national. Elle a d'abord assumé le rôle d'agente administrative et ensuite est passée au poste d'adjointe de direction au départ de Candace Denison survenu en novembre. Josée apporte à l'instance nationale un point de vue provincial qui nous a été très utile cette année. Peu après l'arrivée de Josée, Sitraka Raelimanohisoa a assumé le poste vacant d'agente administrative. Elle s'occupe à merveille de nos communications.

Nous avons remercié notre traductrice interne à la fin de janvier et tous les documents sont désormais traduits au besoin par notre traducteur professionnel à la pige, qui livre plus rapidement un travail de qualité supérieure.

Par suite d'un examen mené par un groupe central composé de membres du Comité national de développement des ressources et du personnel de bureau, nous avons décidé de mettre un terme au contrat de la consultante Sue Widyaratne en août 2013. Nous avons jugé que les retombées de la Ligue n'étaient pas proportionnelles aux coûts associés à l'embauche de cette personne. Après un repositionnement, nous avons engagé un spécialiste en financement qui travaillera à l'interne à partir du mois de juin.



Conclusion

Les prochains mois s'annoncent bien intéressants, tout comme les quelques prochaines années. Les contraintes financières et les changements apportés à la structure de commandement et de contrôle du Programme des cadets auront sûrement des répercussions sur la Ligue. Certes, nous affronterons des difficultés financières et devrons les surmonter. Il faudra en outre aider notre partenaire du MDN à offrir un programme des cadettes et cadets de l'air qui soit attrayant et utile aux jeunes Canadiennes et Canadiens avertis et sensés. Ensemble, nous pouvons relever tous ces défis.

Je tiens à remercier le président national Tom White de l'appui et des conseils qu'il m'a apportés pendant toute l'année. Je suis très reconnaissante du personnel formidable du siège national, soit Joan, Ray, Josée et Sitraka. Nous travaillons toujours fort ensemble pour mieux servir la communauté des cadettes et cadets de l'air.

Je remercie particulièrement tous les membres et les bénévoles du temps, de l'engagement et du dévouement qu'ils consacrent à la Ligue et aux Cadets de l'Aviation royale du Canada. Je m'en voudrais de ne pas remercier également tout le personnel du MDN et du D Cad dont les efforts et l'appui sont indispensables à la mise en œuvre de notre programme de jeunesse.

Sarah Matresky
Directrice générale





73rd ANNUAL GENERAL MEETING



COMMITTEE AGENDAS





75th ANNIVERSARY COMMITTEE MEETING AGENDA

Keith Mann, Chair (Report on page 44)

1. ADMINISTRATION

- 1.1 Opening Remarks by Chairperson
- 1.2 Call for New Agenda Items
- 1.3 Approval of Agenda
- 1.4 Other Administrative matters

2. BUSINESS ARISING

- 2.1

3. NEW BUSINESS

- 3.1 Communications
- 3.2 National Fund Generation – Don Berrill
- 3.3

4. Projects Reports

- 4.1
 - a) Capital Hill Parade – Q/OV
 - b) Banner for each PC – Tom Holland
 - c) Anniversary Banner for Airport
 - d) Pins for Air Cadets
 - e) Presidents Coin – Discussion with Sarah
 - f) Caps & Gold Shirts Catalogue – Jim Gale
 - g) Decals & Crests – Keith
 - h) Poster Contest - Penny
 - i) Honor Band

- 4.2 Historian – Capt. Eric Morasse – SAM 2016

5. CONCLUSION

- 5.1 Good and Welfare of the Air Cadet League of Canada
- 5.2 Closing Remarks
- 5.3 Date and Time of Next Meeting
- 5.4 Adjournment

NOTES/COMMENTS:



ADVISORY BOARD COMMITTEE MEETING AGENDA

Brent Wolfe (Report on page 45)

1. ADMINISTRATION

- 1.1 Opening Remarks by Chairperson
- 1.2 Call for New Agenda Items
- 1.3 Approval of Agenda

2. BUSINESS ARISING

- 2.1 Process for Advisory Chair
- 2.2 Potential Conflict Between Voting & Non-Voting Members

3. NEW BUSINESS

- 3.1 Report from Nominating Committee
- 3.2 Report from H&A Committee

4. CONCLUSION

- 4.1 Good and Welfare of the Air Cadet League of Canada
- 4.2 Closing Remarks
- 4.3 Date and Time of Next Meeting –SAM 2014 in Ottawa
- 4.4 Adjournment

NOTES/COMMENTS:



AVIATION COMMITTEE MEETING AGENDA

Jerry Elias, Chair (Report on page 46)

1. ADMINISTRATION

- 1.1 Welcome & Opening Remarks
- 1.2 Call for New Agenda Items
- 1.3 Approval of Agenda
- 1.4 Approval of minutes of meeting 15 Nov 2013

2. BUSINESS ARISING FROM PREVIOUS MINUTES

- 2.1 Update on Power Familiarization Pilot Upgrade Scholarships
- 2.2 Update on Glider Procurement issues for PC's.(Jerry Elias)
- 2.3 Update on procurement of National Glider. (J Elias)
- 2.4 Update on status of tow planes
- 2.5 MAAC program update (John Scott)

3. DND REPORTS

- 3.1 Report from National Cadet Air Operations Officer & Flight Safety Report.
- 3.2 Report from National Technical Authority.

4. NEW BUSINESS

- 4.1 Update on the Future of the Aviation Program
- 4.2 Power Familiarization Pilot Upgrade Scholarships, Description and Procedures
- 4.3 Future of advanced aviation courses

5. COMMENTS/REPORTS

- 5.1 PCs NAC Representatives

6. DATE OF NEXT MEETING

- 6.1 SAGM Ottawa, ON Nov 2014

7. ADJOURNMENT



BOARD OF GOVERNORS MEETING AGENDA

1. ADMINISTRATION

- 1.1 Opening Remarks by Chairperson
- 1.2 Call for New Agenda Items
- 1.3 Approval of Agenda
- 1.4 Other Administrative matters

2. BUSINESS ARISING

- 2.1
- 2.2
- 2.3

3. NEW BUSINESS

- 3.1
- 3.2
- 3.3
- 3.4

4. CONCLUSION

- 4.1 Good and Welfare of the Air Cadet League of Canada
- 4.2 Closing Remarks
- 4.3 Date and Time of Next Meeting
- 4.4 Adjournment

NOTES/COMMENTS:



COMMUNICATION COMMITTEE MEETING AGENDA

Darlene LaRoche and John R. Scott, Co-Chairs (Report on page 47)

1. ADMINISTRATION

- 1.1 Opening Remarks by Chairperson
- 1.2 Call for New Agenda Items
- 1.3 Approval of Agenda
- 1.4 Other Administrative matters

2. BUSINESS ARISING

- 2.1 National Newsletter Articles
- 2.2 Invitation Format (Available for Two Years Now) use?
- 2.3 The 75th Anniversary PR Program – Are We involved?

3. NEW BUSINESS

- 3.1 How can National Best Co-ordinate Information Between PC's and National?
- 3.2 Producing Template Letters to Be Available Throught National
- 3.3 Summer Courses Brochure – Costs/Benefit
- 3.4 Award Winning Cadet Stories – No Story? No award??
- 3.5 Communications Team and Bilingual Documents

4. CONCLUSION

- 4.1 Good and Welfare of the Air Cadet League of Canada
- 4.2 Closing Remarks
- 4.3 Date and Time of Next Meeting
- 4.4 Adjournment

NOTES/COMMENTS:



EFFECTIVE SPEAKING COMMITTEE MEETING AGENDA

Keith Mann, Chair (Report on page 49)

1. ADMINISTRATION

- 1.1 Welcome and Opening Remarks by the Chair
Introductions-
- 1.2 Call for New Agenda Items
- 1.3 Approval of Agenda

2. BUSINESS ARISING

- 2.1 Business Arising from Previous Meeting
- 2.2 Provincial Representatives – contact name – please ensure the contact's name and email is given to Keith

3. NEW BUSINESS

- 3.1 Update Handbook
- 3.2 Strategic Plan – Objective #C8-2 Data Base, Participation survey results – Keith
- 3.3 New topics for Prepared speech
- 3.4 Training section for Handbook
- 3.5

4. CONCLUSION

- 4.1 Round Table
- 4.2 Closing Remarks
- 4.3 Date and Time of Next Meeting – Conference Call September
- 4.4 Adjournment

NOTES/COMMENTS:



EXECUTIVE DIRECTORS' MEETING AGENDA

Sarah Matresky, Chair

1. ADMINISTRATION

- 1.1 Opening Remarks by Chairperson
- 1.2 Call for New Agenda Items
- 1.3 Approval of Agenda
- 1.4 Other Administrative matters

2. BUSINESS ARISING

- 2.1 Insurance – Extention of National Coverage?
- 2.2
- 2.3

3. NEW BUSINESS

- 3.1 Regional Executive Director's Proposal (PC Chairs Cmte)
- 3.2
- 3.3
- 3.4

4. CONCLUSION

- 4.1 Good and Welfare of the Air Cadet League of Canada
- 4.2 Closing Remarks
- 4.3 Date and Time of Next Meeting
- 4.4 Adjournment

NOTES/COMMENTS:



FINANCE COMMITTEE MEETING AGENDA

Don Berrill, Chair (Report on page 50)

1. ADMINISTRATION

- 1.1 Welcome and Opening Remarks by the Chair
- 1.2 Appointment of a secretary or Note taker (Chair)
- 1.3 Additions to the Agenda (Chair - All)
- 1.4 Approval of the Agenda (Chair - All)

2. APPROVAL OF PREVIOUS MEETING ROP, BUSINESS ARISING AND UPDATES

- 2.1 Approval of 2013 SAM ROP
- 2.2 Business Arising & Updates from the 2013 SAM ROP (Chair)
- 2.3 Review of Finance Committee Report in AGM 2014 (Chair)

3. NEW BUSINESS

- 3.1 Review of the financial statement and status of the ACL
 - a) Internal & External Restricted Accounts
 - b) Cash flow
- 3.2 Budget related items
 - a) New items potentially requiring funding
 - b) Assessment in future years –
Review PC Chairs submission (adjusting rates to performance)
 - c) Prepaid activities and impacts to financials
- 3.3 Review of ACC-9 Status across the country
 - a) Review returns to date
 - b) Receive & consider resolutions from PC's regarding unattainable reports
 - c) Action regarding SSC's that are severely delinquent (4-5 years behind)
 - d) Guidelines for ACC-9 review beyond the provincial level
- 3.4 Progress report – National Resource Generation Committee
- 3.5 Progress report- Aviation Program Review – WAY HEAD
- 3.6 Progress report- Air Cadet League Foundation
- 3.7 Progress report- League-Industry Partnership Committee
- 3.8 Goals & objectives of the Finance Committee related to the new Strategic Plan
- 3.9 Other new business

4. CONCLUSION

- 4.1 Good and Welfare of the Air Cadet League of Canada (All)
- 4.2 Closing Remarks (Chair)
- 4.3 Date of Next Meeting (Chair)
- 4.4 Adjournment

NOTES/COMMENTS:



HONOURS AND AWARDS COMMITTEE MEETING AGENDA

Bob Robert, Chair (Report on page 53)

1. ADMINISTRATION

- 1.1 Welcome and Opening Remarks
- 1.2 Selection of Vice
- 1.3 Additions to the Agenda
- 1.4 Approval of the ROD / Minutes of the Last Meeting (November 2013)

2. BUSINESS ARISING

- 2.1 Updates on AGM Awards Applications
- 2.2 Report by National Scholarships Committee (Irene Doty)
- 2.3 Presentation Protocol for Dale / Birchall / YCF presentation to the cadet ?
- 2.4 Wearable Medal of Honour (Craig Hawkins)
- 2.5 Royal Canadian Legion Air Cadet of the Year Update
- 2.6 League-Funded Power Famil Upgrade Scholarships (LFPFUS)
- 2.7 National Biathlon Air Cadet League Award

3. NEW BUSINESS

- 3.1 Sennheiser Band Awards – Bands in Need & Reward for Excellence
- 3.2 President Certificate or Citation
- 3.3 Lapel Pin for Officer-of-the-Year
- 3.4 Award nominations by a Natl Member – screening
- 3.5 Repeat Awards – CofR
- 3.6 Form ACC50 – add ‘sponsor’ category of award recipient
- 3.7
- 3.8
- 3.9
- 3.10 Sub-committees make-up confirmation (chairs & members):
 - Scholarships –
 - Sennheiser / Casara / WestJet
 - Certificates of Recognition -
 - Certificates of Merit -
 - Certificates of Honour -
 - Presidential Certificates -
 - Medal of Honour -
 - Officer of the Year –

4. CONCLUSION

- 4.1 Good and Welfare of the Air Cadet League of Canada
- 4.2 Closing Remarks
- 4.3 Date and Time of Next Meeting: November 2014 at the SAM in Ottawa
- 4.4 Adjournment

NOTES/COMMENTS:



INTERNATIONAL AIR CADET EXCHANGE (IACE) COMMITTEE MEETING AGENDA

Lloyd MacIntyre, Chair (Report on page 54)

1. ADMINISTRATION

- 1.1 Opening Remarks by Chairperson
- 1.2 Call for New Agenda Items
- 1.3 Approval of Agenda

2. BUSINESS ARISING

- 2.1 2014 Canadian Cadets / Escorts Officers to Foreign Countries
- 2.2 2014 Number at Foreign Cadets / Escort Officers to Canada
- 2.3 2014 Canadian Host Family Status
- 2.4 2014 In-Canada Itinary / Content Review
- 2.5 2014 Organizationl / Financial Responsabilities Matrix
- 2.6 BCPC Proposed Planning Framework for IACE Hosting Program
- 2.7 BCPC Hosting of Foreign Cadets / Escor Officers with Canadian Families
- 2.8

3. NEW BUSINESS

- 3.1 Review Proposal by NB, NS, PEI PCs to Host 2016 In-Canada Exchange
- 3.2

4. CONCLUSION

- 4.1 Good and Welfare of the Air Cadet League of Canada
- 4.2 Closing Remarks
- 4.3 Date and Time of Next Meeting
- 4.4 Adjournment

NOTES/COMMENTS:



JOINT SESSION: BOG AND PC CHAIRS COMMITTEE AGENDA

1. ADMINISTRATION

- 1.1 Opening Remarks by Chairperson
- 1.2 Call for New Agenda Items
- 1.3 Approval of Agenda
- 1.4 Other Administrative matters

2. BUSINESS ARISING

- 2.1
- 2.2
- 2.3
- 2.4

3. NEW BUSINESS

- 3.1
- 3.2
- 3.3
- 3.4

4. CONCLUSION

- 4.1 Good and Welfare of the Air Cadet League of Canada
- 4.2 Closing Remarks
- 4.3 Date and Time of Next Meeting
- 4.4 Adjournment

NOTES/COMMENTS:



MEMBERS COMMITTEE MEETING AGENDA

Tom Holland, Chair (Report on page 56)

1. ADMINISTRATION

- 1.1 Opening Remarks by Chairperson: Tom Holland
- 1.2 Role Call
- 1.3 Call for New Agenda Items
- 1.4 Approval of Agenda

2. BUSINESS ARISING

- 2.1 Policy & Procedure Manual
- 2.2 Information For ACL Members
- 2.3

3. NEW BUSINESS

- 3.1 Support to Improve Navigation of PPM
- 3.2 National to Develop Changes to National Website to Serve PC
- 3.3 Section for SSC Quick Reference
- 3.4 Guideline for SSC using Assessment/Registration Fee

4. CONCLUSION

- 4.1 Priority of Committee
- 4.2

5. CONCLUSION

- 5.1 Good and Welfare of the Air Cadet League of Canada
- 5.2 Closing Remarks
- 5.3 Date and Time of Next Meeting
- 4.4 Adjournment

NOTES/COMMENTS:



MUSIC COMMITTEE MEETING AGENDA

Howard Mar for Merv Ozirny (Chair)

1. ADMINISTRATION

- 1.1 Opening Remarks by Chairperson
- 1.2 Call for New Agenda Items
- 1.3 Approval of Agenda
- 1.4 Other Administrative matters

2. BUSINESS ARISING

- 2.1
- 2.2
- 2.3

3. NEW BUSINESS

- 3.1
- 3.2
- 3.3
- 3.4

4. CONCLUSION

- 4.1 Good and Welfare of the Air Cadet League of Canada
- 4.2 Closing Remarks
- 4.3 Date and Time of Next Meeting
- 4.4 Adjournment

NOTES/COMMENTS:



NATIONAL RESOURCE GENERATION COMMITTEE MEETING AGENDA

Don Berrill, Chair (Report on page 58)

1. ADMINISTRATION

- 1.1 Welcome and Opening Remarks by the Chair
- 1.2 Appointment of Secretary or Note taker (Chair)
- 1.3 Additions to the Agenda
- 1.4 Approval of Agenda

2. APPROVAL OF PREVIOUS MEETING ROP, BUSINESS ARISING & UPDATES

- 2.1 Approval of the AGM 2014 Committee Report
- 2.2 Approval of 23 Feb 2014 Teleconference ROP
- 2.3 Business Arising & Updates from the 23 Feb 2014 ROP (Chair)
 - 2.3.1 Review of final BOG approved Policies and Procedures-
 - 2.3.1.1 Donors Rights Policies
 - 2.3.1.2 Gift Acceptance Policy
 - 2.3.1.3 Procedures related to the Gift Acceptance Policy
 - 2.3.1.4 Donor Recognition Plan
 - 2.3.1.5 Prospect Clearing Policy

3. NEW BUSINESS

- 3.1 ACL Foundation status – Way ahead
- 3.2 75th Anniversary Kit shop & Sponsorship opportunities
 - 3.2.1 Publications & Communications
 - 3.2.2 Mechanics of SWAG & Kit shop
 - 3.2.3 Coordinating events and merchandise
 - 3.2.4 Alumni data collection & program
- 3.3 ACL representing all 3 National Leagues for Fundraising
- 3.4 NRG person at National office – work plan & Core Case
- 3.5 Aviation Resources Report
- 3.6 IBM – Social Media Planning Grant
- 3.7 Metasoft
- 3.8 Selection of new Chairperson
- 3.9 Other New Business

4. CONCLUSION

- 4.1 Good and Welfare of the Air Cadet League of Canada (All)
- 4.2 Closing Remarks (Chair)
- 4.3 Date and Time of Next Meeting (Chair)
- 4.4 Adjournment (Chair)

NOTES/COMMENTS:



NATIONAL SELECTIONS COMMITTEE MEETING AGENDA

Jim Wiechold, Chair (Report on page 60)

1. ADMINISTRATION

- 1.1 Opening Remarks by Chairperson - Introductions
- 1.2 Call for New Agenda Items
- 1.3 Approval of Agenda
- 1.4 Approval of minutes of Previous Meeting
- 1.5 Other Administrative matters – Voting

2. BUSINESS ARISING

- 2.1 Business Arising from Previous Meeting
- 2.2 Review selection process through Fortress
- 2.3 Report from Maj. Simon Caron
- 2.4 Updates on - Evaluation school marks (SK PC)
 - Home Schooling mark evaluation (BC PC)
- 2.5 Report from each region on selection process
 - Atlantic (NB, NS, PEI, NF PC's, Eastern (QOV PC), Central (O PC), Prairie (MB, SK, AB PC's), Pacific (BC PC)
- 2.6 Items to improve / review
- 2.7 Provincial representatives contact Names

3. NEW BUSINESS

- 3.1 Report from National Office
- 3.2 National Selections Scoring Form
- 3.3 Interviews by Skype for units in the far north
- 3.4 Confidentiality of master Selection List (Maj. Simon Caron,)
- 3.5 Recommendation letters from CO's and Chairpersons (Maj. Simon Caron)
- 3.6 Other matters

4. CONCLUSION

- 4.1 Final Comments Round Table
- 4.2 Closing Remarks
- 4.3 Date and Time of Next Meeting
- 4.4 Adjournment

NOTES/COMMENTS:



PROVINCIAL CHAIRS COMMITTEE MEETING AGENDA

Marcel Bineau, Chair (Report on page 64)

1. ADMINISTRATION

- 1.1 Opening Remarks by Chairperson
- 1.2 Introduction of Chairs – New & Old
- 1.3 Appointment of a Meeting Secretary
- 1.4 Approval of Minutes from Last Meeting
- 1.5 Call for New Agenda Items
- 1.6 Approval of Agenda

2. BUSINESS ARISING

- | | | |
|-----|---|---------------|
| 2.1 | Poster Contest – 75 th Anniversary | Penny Doern |
| 2.2 | IACE New Model | Ron Rique |
| 2.3 | Drill Ceremonial Instructor Course | |
| 2.4 | Uniform: Field Uniformss – Dress Uniform | Marcel Bineau |
| 2.5 | Distant Learning Update | Ron Rique |
| 2.6 | Music Program Report | Howard Mar |
| 2.7 | Update Aviation Program | Marcel Bineau |
| 2.8 | .. | |
| 2.9 | .. | |

3. NEW BUSINESS

- | | | |
|-----|---|---------------|
| 3.1 | League Renewal Plans (Regional Structure) | Marcel Bineau |
| 3.2 | The National Budget & Assessment | Don Berrill |
| 3.3 | Fund Generation Interactive & Policies | Don Berrill |
| 3.4 | | |
| 3.5 | | |
| 3.6 | | |

4. CONCLUSION

- 4.1 Good and Welfare of the Air Cadet League of Canada
- 4.2 Closing Remarks
- 4.3 Date and Time of Next Meeting
- 4.4 Adjournment

NOTES/COMMENTS:



SCREENING & REGISTRATION COMMITTEE MEETING AGENDA

Fred Johnsen, Chair (Report on page 66)

1. ADMINISTRATION

- 1.1 Welcome and Opening Remarks by the Chair
- 1.2 Additions to the Agenda
- 1.3 Approval of the Agenda
- 1.4 Report available on Page 66

2. APPROVAL OF MINUTES, BUSINESS ARISING AND UPDATES

- 2.1 Business Arising & Updates
- 2.2 Update on Policy & Procedure Update PPM Section 3.2.7
- 2.3 Handbook Update

3. NEW BUSINESS

- 3.1 Validation Process – PPM Section 3.2.7
- 3.2 CATO 23-04 Canadian Cadet Org. Adult Screening Policy, 23-07 Civilian and Volunteers in Support of Authorized Cadet Activities
- 3.3 CF Mil Inst 03/10 – Regular Force Members Supporting Cadet Program
- 3.4 Volunteer Card

4. CONCLUSION

- 4.1 Good and Welfare of the Air Cadet League of Canada
- 4.2 Closing Remarks
- 4.3 Date of Next Meeting
- 4.4 Adjournment

NOTES/COMMENTS:



ANNUAL GENERAL MEETING OF MEMBERS AGENDA

1. ADMINISTRATION

- 1.1 Welcome and Opening Remarks by the President
- 1.2 Moment of Silence
- 1.3 Introduction of Delegates and Guests
- 1.4 Confirm Notice of Meeting
- 1.5 Call to Order – Review Agenda
- 1.6 Motion to approve non-voting members at Meeting **new*
- 1.7 New Items for Agenda
- 1.8 Approval of the Agenda
- 1.9 Approval of the Record of Decisions of the 2013 Annual General Meeting

2. INFORMATION

- 2.1

3. BUSINESS ARISING

- 3.1 Report of the Finance Committee
- 3.2 Approval of the Financial Statements for 2013 / 2014
- 3.3 Approval of Budget for 2014 / 2015
- 3.4 Approval of the Auditors for the Fiscal Year 2014 / 2015

4. NEW BUSINESS

- 4.1 Approval of the Supplementary Operating Policies:
 - a. SOP – Banks, Borrowing and Loans
 - b. SOP – Conflict of Interest
 - c. SOP – Corporate Seal
 - d. SOP – Jurisdiction
 - e. SOP – Logos & Copyrights
 - f. SOP – Members Accountability
 - g. SOP – Powers & Limitations of Indv. ACL Members
 - h. SOP – Responsibilities of Chairs and Committees
 - i. SOP – Squadron Support Groups
 - j. SOP – Vacancies
 - k. SOP – Governing Documents
 - l. SOP – BOG, Meetings, Duties & Authority
 - m. SOP – Indemnity Insurance
- 4.2 Approval of the League's Philosophy Statement
- 4.3 Locations of future Meetings: Edmonton 2015, Richmond 2016, Winnipeg 2017, Quebec 2018

5. ELECTIONS

- 5.1 Report of the Nominating Committee
- 5.2 Elections

6. RECEIVING REPORTS

- 6.1 Report of the National President
- 6.2 Report of the Executive Director
- 6.3 Report of the Director of Cadets
- 6.4 Report of the Provincial Chairpersons Committee
- 6.5 Report of the Advisory Board
- 6.6 Other

7. CONCLUSION

- 7.1 Date and Time of Next Meeting (*SAM November 14-15, 2014 – Ottawa*)
- 7.2 Good and Welfare of the Air Cadet League (AGM 2015 – Edmonton, AB)
- 7.3 Reminder - Presidents Banquet *KDCC*
- 7.4 Adjournment



COMMITTEE REPORTS



NOTES

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75th ANNIVERSARY COMMITTEE REPORT

Keith Mann, Chair

Members:

Keith Mann – Chair

Tom Holland – Vice Chair

Craig Hawkins – Vice Chair

Sitraka Raoelimanohisoa

John Scott

Penny Doern

Jim Mullins

Don Berrill

Marcel Bineau

Hilli Viita

Howard Marr

Merv Ozirny

Tom Taborowski

Darlene LaRoche

Pierre Barabey

Stan Monkman

Jim Gale

As of the writing of this report, we are 17 months away from the beginning of the 75th Anniversary Celebration. Our goal still remains to put together a celebration which will be remembered for a very long time.

Many hours of planning, telephone calls and face to face discussions have taken place over the past months. Recently a proposal was accepted from the Quebec/Ottawa Valley Committee to look after the planning of the National Capital Parade. I am sure Pierre and his Committee will put together a very special event. Under the guidance of Penny, plans are complete for the launch of the poster contest, which will require the inter-action of all the members when we get to vote for the best poster at the SAM meeting in 2015.

As a Committee we will be working very close with our Communications Committee to make sure the word “gets out” about our Celebrations and the 75 years history of the organization. The Honor Band Committee is working diligently on the plans for a suitable time and location for the 75th Anniversary Honor Band Concert.

I would again like to reiterate the fact that although our plans are of a National focus, we are working closely and encouraging the participation of all the Provincial Committees to plan celebrations on a Provincial and Local level as well.

As we put the finishing touches on plans, our goal is to be able to do a presentation at the AGM to bring everyone up to date with our plans and program.

Respectfully submitted,

Keith Mann, Chair

75th Anniversary Committee



ADVISORY COMMITTEE BOARD REPORT

Brent Wolfe, Chair

Members: Irene Doty, Max Goldack , Bob Goudie, Craig Hawkins, Fred Hopkinson, Len Jenks , Jim McKeachie, Bob Robert, Jan Reidulff, Dave Hayden, Brent Wolfe

ADMINISTRATION:

Welcome: Chair

Call for new agenda items: None

Approval of agenda: Moved- Craig Hawkins Sec. - Len Jenks - Carried

Approval of Record of Decisions from 2013 AGM : Moved - Irene Doty Sec.- Jan Reidulff - carried

BUSINESS ARISING from AGM 2013: None

NEW BUSINESS

Travel expenses -Motion Bob Robert Sec. - Craig Hawkins

That we recommend the Finance Committee include Money for travel for all AB , none EC members and BOG members. Carried

Suggestion that the Chair bring forward our concern about Cadets and uniforms. We see reasoning in why supply was frozen, however we believe the process will prove harmful to our Cadet and their retention. It is also felt that the use of any other uniform other than the Air Cadet Blue will interfere with the pride and discipline that the cadet is required to earn and have. CAD pants are for Army in the field, Blue pockets pants are for training in the field. Formal parade and visibility with the public all require proper dress and a show of pride and distinction.

Concern was raised with staff having to MC at ACL Functions. The staff are already busy enough and do not need the extra work or pressure. This should be done by a National ACL member (Bilingual people are available), they need to be approached and asked to do the job.

Report by HA Committee Chair

Interviews by Nominations Chair

Adjournment - Dave Hayden

Next meeting – June 2014, Whitehorse Yukon

Respectfully submitted,

Brent Wolfe, Chair

Advisory Board



AVIATION COMMITTEE REPORT

Jerry Elias, Chair

Since the SAM in Ottawa on Nov 2013, the Aviation Committee has been waiting for word from DND on the “Future of the Cadet Aviation Program”. In April, DCdts released a statement that it was business as usual for the Aviation Program and once the new NCA Ops O was in place, discussions would be held on how to make improvements and efficiencies in the way the program is delivered. Therefore, the Flying Training Study Group is standing by and we are willing to meet with DND at their convenience. In the mean time, we must support the operation in any way we can so that it continues to be a safe and productive experience for the cadets.

Respectfully submitted,

Jerry Elias, Chair

Aviation Committee



COMMUNICATION COMMITTEE REPORT

Darlene LaRoche and John R. Scott, Co-Chairs

The Communication Committee (formerly PR and Image Committee) has undergone leadership changes since the AGM in Charlottetown, PEI. With the resignation of Gary Pinsent in early 2014, the President, Tom White, asked Darlene LaRoche, Vice Chairman of the Committee, to take on the position of Chairman. Darlene agreed and instead of choosing a Vice Chairman for the Committee, she chose to have a Co-Chairman to ensure the responsibilities of this committee would move forward. It is noted that Mr. Pinsent will continue to pursue the initiation of a stamp through Canada Post to recognize the 75th Anniversary.

PR Handbook including templates to assist SSCs with PR, exists and has been mentioned in past minutes. It requires greater visibility, access and broadcasting of its availability. Although it is on the current web site (under Forms and Documents) it is recommended that this be reviewed by Committee and an article item be included in the forthcoming National Newsletter. We need to remind our members that this tool is available to make their job easier and this committee will endeavor to send out timely reminders in Spring and Fall.

The Canadian Newswire Service was initially considered as a tracking vehicle for “cadet related activities” across the country. It was never purchased/used and it will not be in the future as there is little cost/benefit to the Communication program. Provincial Websites Links were questioned in a recent conference call. The integration of each provincial web site was previously challenged. It is indeed possible to access all PCs via the National website. This is a closed item. This Committee is awaiting the update from BCPC regarding the tri-service communication initiative.

Communications Strategy When Required –National Event

This item remains outstanding as there were no minutes from 2013 SAM and is therefore a work in progress. Specifically, the National Toolkit letter requires immediate revision on completion of AGM and installation of current President.

Should there be a critical event it is recommended the National ED shall be advised ASAP. In co-ordination with Co-Chairs of the Communication Committee and the President, a suitable Release shall be made available to the Press as appropriate. In the event that some persons are not available in a timely manner the ED is to use their discretion thereby mitigating error or mis-statement. A review of current (emergency) responses shall be completed prior to 2014 SAM.

A Social Policy was expected from DND and that remains outstanding. The report on Google Grant indicates a review for future funding is required and will be investigated with ED.



75th Anniversary PR Co-Ordination.

Co-Chair John Scott participated in the March 27, 2014 conference call. It is apparent that 75th committee has a great number of target objectives there is a distinct requirement for the need to establish this committee to establish protocols in how/when/where the distribution of information is going to occur. This would include press releases for Honour Band, Capital Hill Parade, Airport Banners, Cadet Anniversary Pins, paraphernalia, poster contests etc.

Co-ordination/Partnership with DND.

This is a subject that continues to remain unanswered however efforts will continue to be made to improve the replication of information through the ACLC net.

Upgrade Web Site.

National Staff are currently reviewing and establishing a new interactive web site for all National/Provincial requirements including the re-directs to visitors ensuring that PCs will be effectively linked. It is with great appreciation that Governor Hille Viita is working directly with staff to achieve the greatest efficiency and practicality on the updated site. Most specifically this will also deal with improved interprovincial connectivity. The new website layout and site plan portion of the new website design is done. Feedback was provided by the Communication Committee regarding the overall layout and look of the website and changes were made accordingly. National Office is currently working with the website designers on the functional/technical specifications of the website, which goes more in details into how the website works and functions. The project has been fallen a bit behind schedule but the new website is due to be done and up end of May/beginning of June. We hope to unveil the new website at the AGM.

Respectfully submitted,

Darlene LaRoche
Co-Chairman

John R. Scott
Co-Chairman



EFFECTIVE SPEAKING COMMITTEE REPORT

Keith Mann, Chair

I would like to take this opportunity to once again thank the Provincial Coordinators for the great work they do in promoting the Effective Speaking program in their respective areas across Canada. At the time of this writing I am sure that once again at Squadrons, Regions and Provinces across Canada we have been witness to the grand oratorical skills demonstrated by the Air Cadet Effective Speaking Contestants. We look forward to our 2014 version of the Competition.

It always seems like an endless job, but we must never give up our task of promoting the program and continue to educate those uninformed of the far reaching values of the Effective Speaking program.

Since the last AGM the Committee has re-worked and improved the Effective Speaking Handbook and will be seeking the approval of the Board of Governors at the AGM. I would like to extend a sincere thank you to Joan Irvine from BC for her great job in re-formatting the Handbook. With the up-coming addition of the training section, the Handbook is an excellent tool to help the Air Cadets to better prepare themselves and to answer the questions for the Competition organizers across the country.

In the very near future we have plans to participate in the planning of developing online Training for Air Cadets and Effective Speaking Coordinators. Such training would enable Air Cadets and volunteers to gain experience who otherwise because of location or size may not be able to gain personalized training. With this method of training available it would be our hope that it would encourage more participants to participate in the program. We will also be working on updating and improving our Effective Speaking Handbook.

I would like to extend a special thank you to Westjet for once again confirming their support for this year's competition. Also, thank you to the Murphy Foundation for their continued support of our program.

Respectfully submitted,

Keith Mann, Chair

Effective Speaking Committee



FINANCE COMMITTEE REPORT

Don Berrill, Chair

The current members of the National Finance Committee are: Don Berrill (Chair), Ernie Wiesner, Greg Boudreau, Michel Crevier, Carol Cox, Norm Macfie, Christine Welch, Edwina Thompson, Tom Holland and ex-officio members Sarah Matresky and Ray McAndrew. ACLN Past President Bob Robert as member emeritus!

Well, having been in the saddle a little bit longer as Treasurer I am pleased to advise you that your resources are well managed by our Executive Director Sarah – and that we have been making steady progress to put in place systems and procedures to clearly conduct the business of the ACL.

Since the SAM the following actions have taken place:

1. The ACC-9 collection system has been centralized at League HQ in Ottawa, and we are steadily making progress at clearing up old problems. We are working toward a cloud based system in DropBox to store data so future treasurer's will find it much easier to link in to our data. Many thanks to all PCs and their financial compliance officers for helping to make this task easier.
2. There are 17 squadron SSCs across the nation that are severely delinquent in ACC9 submissions and require immediate attention. The appropriate PCs have been notified and directed to provide their resolutions to the Finance Committee at the AGM. Depending on the feedback from the PCs – further action by the Finance Committee may be required in some cases.
3. Sarah & Ray have set up an electronic funds transfer system for many of our payments that the treasurer can access from their location. This will make bill payment and tracking easier, and should speed up the process of getting money to the proper places.
4. A number of changes in our handling of certain aspects of finances have been enacted since the SAM. These items come up for discussion at the AGM and include the following –
 - a. Internal restricting funds for activities we are planning to set aside money for and doing so in a manner that does not drag them into the budget line each year.
 - b. Pre-paying as many items that we have committed to as possible.
 - c. Notes to the budget document are attached outlining changes for everyone to see.



- d. Sarah is working on adjusting our investment reporting so that internally restricted, externally restricted and working investments are clearly defined in the reporting process.
- e. The 75th Anniversary items were tuned a bit and we continue to have consultation with the committee on their requirements.
5. One of the primary changes that we proposed was in the support of transportation, accommodations and such to the ACLN Governors, the voting Advisory Board members, and the PC Chairs to attend the AGM and the SAM. While we are seeing the benefits of this change in policy by increased attendance at the AGM by these members, it has caused us to have to adjust some of the funding to support this activity to a higher level as this year has one of the highest cost factors attributed to attendance at the AGM.
6. I did approach the EC for authorization for us to reimburse members requiring it in advance of the AGM – and that action was approved. This request was in response to the difficulty in enacting the policy change by the BoG in advance of the budget supporting it being approved at the AGM.

All in all I am very pleased with where we are going. Many thanks to our Financial Compliance Officers across the country for a job well done – Carol Cox (AB), Jack Henwood (BC), Joyce Howard (MB), Greg Boudreau (NB), Bev Hoban (NL), Ernie Wiesner (NS), Joan Cameron (NWO), Ken Todd (NWT), Nicky Grantham (ON), Barry Rowan (PE) Nathalie Moreau (QC) and Richard Petrowsky (SK).

The latest ACC9 collection statistics (as of April 30, 2014) are as follows:

a) ACC9 returns for the year closing 31 August 2011:

AB 32 out of 42 = 76%	BC 57 out of 57 = 100%	MB 23 out of 24 = 96%
NWO 6 out of 8 = 75%	ON 99 out of 111 = 89%	PE 4 out of 4 = 100%
NB 24 out of 24 = 100%	NL 13 out of 21 = 62%	NS 13 out of 29 = 45%
QOV 92 out of 96 = 96%	SK 18 out of 35 = 51%	TERR 3 out of 3 = 100%

Overall for YE 2011 Sqn SSC ACC9s: 384 out of 454 = 84.6%

Of the Provincial Committee Financial Statements for YE 31 August 2011, none is missing.

b) ACC9 returns for the year closing 31 August 2012:

AB 32 out of 42 = 76%	BC 57 out of 57 = 100%	MB 24 out of 24 = 100%
NB 23 out of 23 = 100%	NL 18 out of 21 = 86%	NS 21 out of 30 = 70%
NWO 6 out of 8 = 75%	ON 100 out of 111 = 90%	PE 4 out of 4 = 100%
QOV 89 out of 94 = 95%	SK 24 out of 35 = 69%	TERR 3 out of 3 = 100%



Overall for YE 2012 Sqn SSC ACC9s: 401 out of 452 = 88.7%

Of the Provincial Committee Financial Statements for YE 31 August 2012, none is missing.

c) ACC9 returns for the year closing 31 August 2013:

AB 35 out of 44 = 80%	BC 56 out of 57 = 98%	MB 22 out of 24 = 92%
NB 21 out of 23 = 91%	NL 18 out of 21 = 86%	NS 17 out of 31 = 55%
NWO 3 out of 8 = 38%	ON 88 out of 114 = 77%	PE 4 out of 4 = 100%
QOV 78 out of 94 = 83%	SK 23 out of 35 = 66%	TERR 3 out of 3 = 100%

Overall for YE 2013 Sqn SSC ACC9s: 368 out of 458 = 80.3%

Of the Provincial Committee Financial Statements for YE 31 August 2013, all have now been received.

Best wishes to all for a great AGM.

Respectfully submitted,

Don Berrill, Chair
Finance Committee



HONOURS AND AWARDS COMMITTEE REPORT

Bob Robert, Chair

I am pleased to submit this report as Chair of the devoted Honours and Awards Committee.

The new wearable Medal of Honours initiative continues to be actioned and the file will be updated at the HAC meeting.

The Process and Procedure for the “League-Funded Power Famil Upgrade Scholarships (LFPFUS)” – not to be confused with the PTAAs - were reviewed and some modification were made in consultation with the National Office, the Aviation Committee and ATAC. The new Process and Procedure will be available to the HAC members prior to or at the AGM. The Pilot Training Achievement Awards (PTAAs) are also being reviewed for Process and Procedure by Governor John Scott and Sarah M. with her office staff.

The revised protocol for presentation of the Dale, Birchall and Young Citizens Foundation scholarships by the Provincial Committees will be accepted at the HAC meeting. It will be handed out to the PC Chairs of winning cadets at the AGM each year by the HAC chair or scholarships sub-committee chair. It is important to get the best “bang for the bucks”.

My/our thanks go to the members of the Advisory Board who double and triple as Honours and Awards numerous sub-committee members to review submissions and ensure that the H&As go to those most deserving. Also deserving of thanks are Joan, Josee and Sarah in the office for their capable support throughout the year, making it happen! Not to forget, thanks go to Provincial Committees and individual for their parts in identifying worthy nominees and submitting the nominations.

Honours and Awards are of great importance in a volunteer organization such as ours and we have an obligation to institutionalize suitable ways and means of recognition as we have and to continue to add to them and refine the existing ones as time goes. There are always and forever great and meritorious performances and accomplishments throughout the Air Cadet League and in our partner organizations that are only awaiting a nominator to be justly recognized. This is the ongoing call for nominators!

See you in Whitehorse YT at the AGM.

Respectfully submitted,

Bob Robert, Chair

Honours and Awards Committee



INTERNATIONAL AIR CADET EXCHANGE (IACE) COMMITTEE REPORT

Lloyd MacIntyre, Chair

Committee Members:

Lloyd MacIntyre, National Governor, IACE Committee Chair
Darlene LaRoche, National Governor, IACE Committee Vice-Chair
Don Berrill, National VP, National Finance Committee Chair
Hille Viita, National Governor, IACE Committee Member
Merv Ozirny, National Governor, IACE Committee Member
Sarah Matresky, National Executive Director
Kevin Robinson, APC Chair, IACE Alberta PC Host
Ron Rique, BCPC Chairman, IACE Committee Member
Major Simon Caron, National Air Cadet Coordinator, D Cdts and JCR Delegate (ex-officio)
Captain Paul Bousigard, Assistant National Air Cadet Coordinator, D Cdts and JCR Delegate (ex-officio)

The prime responsibility of the IACE Committee is to ensure the successful yearly realization of the International Air Cadet Exchange programme which began in 1947, some 67 years ago.

During the summer of 2014, Canada will exchange 76 Canadian Air Cadets, 8 Canadian Host Escort Officers and 1 ACLC representative with the following 13 countries: Australia, Belgium, China, France, Hong Kong, Japan, Korea, Netherlands, New Zealand, Switzerland, Turkey, United Kingdom, and the United States of America. Vice-President Don Doern will represent the ACLC to the United Kingdom. China being new to the programme in 2014, will exchange 2 Air Cadets and 1 Escort Officer with Canada.

WO2 Jocelyn Bourque from 816 RCACS in New Brunswick was selected to participate in the early (Spring) exchange to Japan from 20 Mar to 4 Apr 14. Japan will exchange their 1 Air Cadet with Canada this summer. The IACE Committee decided not to participate in future Spring exchanges with Japan because it required us to accelerate a selection process which deviated from our SOPs. All future Summer exchange will remain open to Japan.

The IACE In-Canada participants to Alberta will consist of 76 Foreign Air Cadets, 9 Foreign Escort Officers, 2 Canadian Host Escort Officers, 2 Canadian Staff Air Cadets, and 2 drivers, for a full contingent of 91 people. Kosovo will be sending 1 observer, no Air Cadets, to Canada.

At our SAM 2013, the IACE Committee informed all PC Chairs that an individual or a combined PC hosting proposal would be considered for IACE 2016. NB, PEI and NS PCs made their intentions known to host a combined programme. A working group has been set-up and they will submit their proposal and budget to the IACE Committee by 1 Aug., which will be reviewed and presented to the IACE Committee at our next SAM meeting.

The IACE Committee will also be working on a BCPC proposal for planning a business case model that can be adapted to all provinces who wish to take part in the IACE Hosting Programme.

Respectfully submitted,

Lloyd MacIntyre, Chair
IACE Committee



LEAGUE / INDUSTRY PARTNERSHIPS COMMITTEE REPORT

Chantale Boily, Chair

At the beginning of the year, a comprehensive review of the various Canadian industry partnership agreements was conducted. Our partnership with AIAC (Aerospace Industries Association of Canada) allows us visibility amongst the many companies involved in the heart of the aviation and aerospace sector in Canada.

Conducting an inventory of our various MOUs and LOAs allowed us to determine whether or not to renew or revive certain agreements. The process is now underway of contacting these companies; updating our contact lists; and reviewing what they can offer us.

Our best argument to attract businesses to continue or to begin to support the cadet movement lies in the fact that young people today represent the future of the aviation and aerospace industry in Canada.

More than 10,000 jobs will need to be filled in the next decade and therefore it is essential to demonstrate that a certain percentage of the workforce will come from the cadet movement. This statistic becomes a key promotional tool for us.

In several Canadian provinces, activities took place in celebration of Woman's Day, and in Quebec, the Air Cadet League participated in 'Girls Discovering Aviation'. It was a day of discovery and learning about the world of aviation organized by the 'Women of Aviation' and it was a perfect opportunity for some great exposure and representation on our part. The cadets truly are the best ambassadors.

A good success story is the involvement of Aero Montreal (a representative of the cluster of aviation industries in the area) with the League in Quebec and Ottawa Valley. After several attempts, Aero Montreal is now a partner of choice who never hesitates to promote the QOV at its various corporate events. They have really become ambassadors of the cadet program.

In doing the same with AIAC, we will be able to affiliate with a national association and network with as many companies as possible. The goal is really to get these organizations to open their doors to the squadrons to introduce them to different careers in aviation and generate interest in the field.

Respectfully submitted,

Chantale Boily, Chair

League Industry Partnerships Committee



MEMBERS COMMITTEE REPORT

Tom Holland, Chair

Chair: Governor Tom Holland
Vice- Chair: Governor Edgar Allain

The Members Committee met at the 2013 AGM and the 2013 SAM. No teleconferences were scheduled. The responsibilities of the Committee reach into many levels of the ACL. The new changes to the ACL By-laws and PPM require members to take a more active role to support and understand league Policy and Procedures. To grow the league in all aspects, several areas must be developed and improved starting at the National Level.

The 2014 Budget introduces funding to reimburse ACL voting members travel expenses to attend the AGM and the SAM. Working Advisory Board Members, Governors and Provincial Chairs are covered by this budget item. Formally providing expense reimbursement to members, who conduct league business, reduces the burden on their personal and family resources. This budget item will help the PC expense and allow the PC to support the Provincial Delegate to attend the National meetings. Reimbursement of expenses will aid the league to retain and recruit volunteers to serve at the National level.

The Committee was active with the development of the Philosophy Statement. On-line training programs are still being developed. Free labour, time and expertise restrict volunteers to properly present the training programs. The redesign of the ACL website is most important to support the members' needs. It is the duty of each Member and Volunteer to be Screened and Registered with the League. It is the duty of every Member to ensure this policy is adhered to.

The Cadet Renewal Plan from DND will have an impact on the information DND will ask of the Leagues. The Squadron Sponsoring Committees, the Provincial Committees and the National Committee will be required to provide more financial information. All levels of the league must be compliant with our own Policy. Continuous upgrading of the members knowledge and training is required. Registration/Assessment Fee explanation has been approved to be published in the PPM. The Members Committee continues to work with other committees in areas that are of concern to a member.

IACE: Hosting model to be developed to include all regions
Motto: Develop an ACL Motto
SSC: Squadron Sponsoring Committee required for every Squadron
On-line Courses subjects to be confirmed.
Next meeting: 2014 AGM

Respectfully submitted,

Tom Holland, Chair
National Members Committee



MUSIC COMMITTEE REPORT

Merv Ozirny, Chair

No report submitted.



NATIONAL RESOURCE GENERATION COMMITTEE REPORT

Don Berrill, Chair

The NRGC has been very active over the past 6 months in preparation for the many exciting changes and challenges we have going forward. The committee conducted a conference call on 24 Feb 14 with the following highlights:

- Reviewed 5 new policies and procedures for consideration by the BoG and at the AGM by the Membership as a whole. These were sent for review by our legal counsel to confirm that we are in compliance
 - Donor Rights Policy
 - Donor Recognition Plan
 - Prospect Clearing Policy
 - Gift Acceptance Policy
 - Procedures related to the Gift Acceptance Policy.
- Discussed our relationship with the ACL Foundation and have started a process of cooperation and collaboration with the Foundation, including potentially sharing the resource person at the ACLN Office.
- Laid out groundwork with the 75th Anniversary Committee for opportunities and sponsorship of events, along with coordinating with an Alumni Program
- Discussed the dynamics of the ACL representing all three national cadet leagues in fundraising with large corporations.
- Went over the requirements and structure of the new NRGC person to be hired at the National office for staff support of the committee.
- Discussed some requirements for large donations to individual squadrons, and how they relate to items such as the PPS.

In addition, Sarah and I have conducted further discussions with the Army Cadet League and the Navy League regarding combined fundraising opportunities at the National level. We have been engaging some of the PC Executive directors for particular activities to assist in this endeavor. Our partners are very happy to assist and I look forward to an excellent collaboration.

During March 2014 Sarah and I conducted interviews for the new NRGC person. We are pleased to advise you that we have made an offer of a one year employment contract with Mr. Dave Shaw, who will start with the ACL as an employee on 01 June 2014. With Dave's arrival the main work regarding fundraising will begin in earnest, assisted by the pre-work we have completed in support of this position.



All in all I am very pleased with where we are going. Many thanks to those that took time out of their busy schedules to attend the call and assist on the side – Edwina Thompson, John Scott, Greg Boudreau, Carol Cox, Michel Crevier, Kevin Robinson, Max Goldack, Tom Holland, Pierre Barabey, Marcel Bineau and Sarah Matresky.

Best wishes to all for a great AGM.

Respectfully submitted,

Don Berrill, Chair

National Resource Generation Committee



NATIONAL SELECTIONS COMMITTEE REPORT

Jim Wiechold, Chair

The National Selections committee had two main objectives this year

- 1- Continually monitor the selection process into Fortress, and
- 2- Review the scoring procedures.

Fortress seems to be working well with few glitches as compared to the three previous years. We will have to continue to ensure that all improvements are made if and when necessary.

With regards to the Scoring procedures, we will have to discuss at the AGM to ensure that the procedures are standardized nationally. This is an important task. We are hopeful that all PC's will be open to review the form as it now stands and improve if necessary before the end of 2014 in order that we can provide to all PC's for their consideration at the SAM.

In an effort to standardize the process across the country, D Cdts & JCR has included in the National Directive, the scoring sheets to be used by all PC's in their selection process and this is the form we would like to discuss at the AGM.

It is hoped that the Committee will work on the following items to improve the process nationally:

- 1- Continue to monitor and improve the process in Fortress.
- 2- Work to review and improve the scoring procedure.
- 3- Review of the process across the country and discussion to improve and standardize the process wherever possible.

The committee wishes to thank our military partners for their continual support and cooperation in this important file.

The Chair wishes to thank all the PC representatives who have contributed to the improvement of this selection process.

Jim Wiechold, Chair

National Selections Committee



NOMINATING COMMITTEE REPORT

Jan Reidulff, Chair

The Nominating Committee met at the Semi-Annual Meeting 2013 where it conferred with as many potential Executive Committee and Board of Governors candidates as possible. Following conference call interviews and exchange of email correspondence the Committee will agree upon a slate of nominees for 2014-2015. This slate will be submitted to, and approved by the members/delegates at the 2014 Annual General Meeting.

The Nominating Committee also took the opportunity, at the SAM, to recommend a candidate to fill the Governor position vacated with the appointment of Don Berrill to the Executive Committee. The recommendation, which was subsequently adopted by the BOG, was that Hille Viita be invited to fill the vacancy until the AGM.

On January 27, 2014, the Nominating Committee was advised of an additional vacancy on the BOG with the resignation of Gary Pinsent, for personal reasons. As well, on May 9, 2014, we were advised that Chantale Boily had submitted her resignation from her position in the QOVPC and the BOG, also for personal reasons.

A. Slate for 2014/15

Board of Governors (16)

Executive (6)

President	Keith Mann	
1st Vice-President	Don Doern	
Vice-President	Fred Johnsen	
Vice-President	Don Berrill	
Vice President	Edgar Allain	
Immediate Past-President	Tom White	(Automatic)

Governors (10)

Governor	Robert Burchinshaw	2004
Governor	Lloyd MacIntyre	2009
Governor	Tom Holland	2011
Governor	Darlene Laroche	2012
Governor	John Scott	2012
Governor	Merv Ozirny	2013
Governor	Hille Viita	SAM 2013
Governor	Ernest Wiesner	2014
Governor	Geoffrey Johnston	2014
Governor	Thomas Taborowski	2014



Honorary Officers (4)

Honorary President
Honorary Secretary
Honorary Treasurer
Honorary Solicitor

To Be Determined

Leonard Jenks
James McKeachie
Rhodie Mercer

Honorary Members (8)

Kathleen Birchall
William Buckham
Ronald Button
David Kinsman
Herbert Spear
John Stewart

Members at Large (Maximum of 3)

Rick Brooks

Respectfully submitted,

Jan Reidulff, Chair

Nominating Committee



POLICY, PROCEDURE & BY-LAWS COMMITTEE REPORT

Bob Burchinshaw, Chair

Since the approval by government of the League Certificate of Continuance (Constitution) and Bylaws in 2013 it has been a busy time reworking the many involved PPM Sections to ensure they are in compliance with the Canadian Not-For-Profit Corporations Act (CNCA). Consequently, the BOG has reviewed and approved much of the material for inclusion in the PPM and other material for forwarding to the Annual General Meeting (AGM) in June to be approved by the General Assembly. Actually, this will be the first AGM whereby League business will be conducted under the new Act and new Bylaws.

In 2013 the PPBLC submitted 15 PPM Submissions to HQ and to date in 2014 there have been seven PPM Submissions. There are 14 PPM related Submissions from the BOG to the AGM. The League Transition Team consisting of Bob Robert (past president), Bob Burchinshaw (Chair of the PPBLC) and Sarah Matresky (Executive Director) have worked diligently to communicate with the BOG, the Lawyers engaged to advise the league on CNCA matters, the Canada Revenue Agency (Charitable Division) and Industry Canada (authors of the CNCA). Consequently, the Transition process was successful, but going forward there is still much information to be finalized and installed in the PPM. One of the challenges has been the review of the old bylaws to determine if specific information contained therein should be transferred to the PPM by reason that it does not appear in the League Bylaws, but is information needed to support League Operations. Because all information contained in the old Bylaws is deemed to be deleted when the Certificate of Continuance was approved, it was necessary to rework the old Bylaw information to determine what should be retained and have it approved by the BOG and General Assembly. This process will be ongoing right up to the AGM where it, hopefully, will receive final approval for inclusion in the PPM. Feedback from National Members has been very helpful in preparing this information and, consequently, when the process is completed the PPM should be restored as the League's major conduit to all of its Policies, Procedure and Guidelines to serve the Canadian Cadet Movement.

Because of the scope of this Transition process the PPBLC ask all members to continue to forward their observations and concerns to HQ or the PPBLC so that any inaccuracies or recommendations for improving the PPM can be dealt with in a timely manner. This lengthy process has been a learning experience for all involved and will be ongoing as long as there are questions that need to be answered. In particular, the PPM should be and will be the focus for training new members and to serve as the major policy and procedure instrument of a Canada-wide wide volunteer organization, the Air Cadet league of Canada.

Respectfully submitted,

Bob Burchinshaw, Chair

Policy, Procedure & By-Laws Committee



PROVINCIAL CHAIRS COMMITTEE REPORT

Marcel Bineau, Chair

Last year I was asked by Thomas Taborowski to take the leadership of the Provincial Chairs committee with your approval, and I was pleased to do so representing all PC Chairs at the Board of Governors' meetings and executive meetings. I did it with the best of my ability in trying to represent the PC issues in a time when a lot of changes are happening ie: the CRS Study and the Renewal of the Cadet and Junior Canadian Rangers programs.

Our League has to get on board, review our way of doing things and be prepared to cooperate with our military partners in the best interest of our cadets.

The Board of Governors and Executive committee have identified issues to be improved by the PC's:

- Screening process of League members and adult volunteers
- ACC9 – Financial Reports
- Regional executive directors for Atlantic and Northwest PC

These items will be discussed at our next AGM and action will have to be taken in 2014-15, based on our discussions.

As I mentioned when I accepted leadership of this committee, it would only be for one year, as my 2 year term as chairman of the QCOV Committee will terminate in October of this year.

I recommend that our Vice-Chair take over the leadership for the coming year.

It was an honour to represent you all. Thank you for your support and cooperation. I will always be available to serve the League and our wonderful youth organization.

To Learn, To Serve, To Advance

Respectfully submitted,

Marcel Bineau, Chair

Provincial Chairs Committee



SCHOLARSHIP COMMITTEE REPORT

Irene Doty, Chair

At the time of preparing this report for the AGM, our work has not yet begun in choosing the 2014 recipients of the three scholarships.

We are so very pleased to be able to present an additional new scholarship this year along with the Dale and Birchall scholarships. The Young Citizen's Foundation has finalized with the Air Cadet League of Canada a \$5000.00 University/College entrance Scholarship to be awarded annually to a deserving air cadet. The fundamental purpose and goal of the Young Citizens Foundation is to assist young Canadians to grow as mature, committed, knowledgeable and contributing Canadian citizens.

Over the years, we have always been amazed at the involvement of the Air Cadets and how they seem to accomplish the impossible. Their dedication and commitment is very evident in their applications whether it is the Air Cadet Program, community or school activities.

In 2013 we received 101 applications. The numbers from the provinces were as follows:

Newfoundland -3; Nova Scotia -11; New Brunswick - 5; Quebec - 19; Ontario - 26; Manitoba - 6; Saskatchewan – 2; Alberta – 17; British Columbia – 12.

The 2013 recipient of the \$2500.00 Dale Scholarship was Colton Burke from St. Peters, Nova Scotia and the recipient of the \$5000.00 Birchall Scholarship was Stephen Connors from St. John's, Newfoundland.

The Air Cadet League of Canada extends our sincere thanks and appreciation to Mrs. Kay Birchall and the Late Air Commodore Leonard J. Birchall and Mrs. Mary Dale and the Late Honourary President, Mr. Robert Dale for their very generous donations which have made these scholarships possible.

My personal thanks and appreciation to the members of the Scholarship Committee for their continued involvement and our work together.

Respectfully submitted,

Irene Doty, Chair

Scholarship Committee



SCREENING & REGISTRATION COMMITTEE REPORT

Fred Johnsen, Chair

October 1, 2013, Josée took over Registration & Screening from Ray. I wish to thank Ray for his diligent work which was key in revising the Screening and Registration Process.

Josée made a clean-up of the database (i.e.: formula problem for age, identify already expired screening and those who will expired in 2014, send info to provincial coordinators (except for 2 provinces that still need to work)).

It was noticed that not all provinces are sending all volunteer info in the same format. This may results in mistakes (when info is not in the same order) and delay (which Josée is trying try to avoid). Some coordinators were surprised when advised that the “Date joined” is the date that the screening certificate is issue.

It is recommended that it would be a good thing if each provincial coordinator would have to read the registration & Screening handbook once a year and sign a form to confirm it.

SAM 2013: Child Safety Workshop with Mark Scott (RCMP) and John Shirk (Scouts Canada)

Validation Program which confirms we are on right track. We should have started the validation process but before we start the process we needed to realign the existing files. We are planning to introduce the validation Process by 15 of May 2014.

Please review the updated section PPM 3.2.7 (provided below), it also recommended that a annual review of the the revised Screening Registration Handbook be completed, which is available on the ACL Website.

3.2.7 SCREENING AND REGISTRATION

POLICY

It is the policy of the Air Cadet League of Canada that all persons on its Squadron Sponsoring Committees (SSCs), its Provincial Committees (PCs) and its members at the National Level, and all other non-DND persons, volunteer or otherwise, who work with, or could come into contact with Air Cadets under the auspices of the Air Cadet League of Canada shall be screened and registered successfully in accordance with Air Cadet League procedure. This policy includes the following requirements:



1. Supervision of cadets is, at all times, the responsibility of the Commanding Officer.
2. All volunteers assisting with instruction and/or supervision of cadets are required to comply with military screening and registration guidelines as outlined in CATO 23.07 (Civilian Volunteers in Support of Cadet Duty), and other military regulations and guidelines as may be approved.
3. Persons who are invited to support air cadet activities by reason of being a guest trainer, public speaker or any other similar person not in the Air Cadet Movement, need not be screened and registered, but the Air Cadets in their presence shall be strictly supervised in accordance with military regulations.
4. The Air Cadet League, in conjunction with its various provincial committees, is authorized to conduct random audits of squadron sponsoring committees and volunteers to ensure that all individuals are properly screened and in possession of a valid League-issued identification card. It should be understood that if an individual decides not to be screened and registered in accordance with Air Cadet League Policy, he/she cannot participate in any capacity in the Air Cadet Movement.

PROCEDURE

Refer to the Screening and Registration Handbook on www.aircadetleague.com, Forms and Documents, for information on the Screening and Registration process. League Forms related to Screening and Registration that are suitable for printing locally are in the Policy and Procedure Manual (PPM), Part 6, Section 6.2.

VALIDATION OF THE SCREENING AND REGISTRATION POLICY

Annually the National Screening Coordinator does a randomized selection 10 % of the SSCs' using a table of random numbers generated by a computer (<http://www.randomizer.org/> - which demonstrates the impartiality of the process).

The National Screening Coordinator pulls the SSC information and makes the comparison with the database and request the Provincial/Territorial Committee (P/TC) Chair or Provincial Coordinator to confirm the results with an actual squadron visit. Desired scenario = no discrepancy, all screened and registered.



Policy and Procedure Manual – Part 3 Section 3.2 – Human Resources

Apr 2013

P/TC to physically audit selected squadrons to ensure information at squadron level matches information held by Provincial and National Screening Coordinators.

Note: Screening validation of selected squadron can be performed by assigned Air Cadet League Representative/Director.

1. Scenario A: If gaps are detected the follow up enquiry is made by the PC/Territorial Chair to the SSC and if the discrepancy is rectified = problem solved.
2. Scenario B: No response from the SSC within the agreed to time frames generates a second enquiry from National with a copy to the Provincial Coordinator or PC requesting their support
3. Scenario C: Still no response within the agreed to time frame. Notification to the PC/Territorial Chair concerned who conducts the necessary follow up as the circumstances warrant covered by policy described in this Section and Screening and Registration Handbook. In this case the PC/Territorial Chair shall recommend to National that the individual be removed from his/her position until such time as a Screening and Registration card has been issued.

National Screening Coordinator provides a Validation Status report semi-annually to the President and Board of Governors.

Respectfully submitted,

Fred Johnsen CD

Chair, Screening and Registration Committee



NOTES

[illegible]