



NATIONAL EXECUTIVE COMMITTEE MEETING

RECORD OF PROCEEDINGS

Wednesday 17 April 2019

1900 EST

IN ATTENDANCE

President	Merv Ozirny
1st Vice President	Jim Hunter
Vice President	Hille Viita
Vice President	Tom Taborowski
Governor	Sue Madden
Secretary/ED	Pierre Forgues
Consultant	Scott Lawson

ABSENT

Past President	Don Berrill
Treasurer	Ernie Wiesner

I. ADMINISTRATION

1.1 President's Opening Remarks: The Chair welcomed everyone to the meeting. He noted that he will have to leave the meeting at some point and Jim will take over as Chair.

1.2 New Items for Agenda: Item 5.4 added – HR issues (in camera)

1.3 Approval of Agenda

Motion to approve the agenda:

Moved by: Hunter

Seconded by: Hille

Carried.

1.4 Approval of previous NEC meeting ROPs (13 Feb 19)

Motion to approve the 13 Feb NEC meeting ROPs:

Moved by: Hille

Seconded by: Tom

Carried.

1.5 Receive draft ROP of previous BOG meeting 20 March

Motion to receive the 20 March ROP:

Moved by: Hunter

Seconded by: Tom

Carried.

II. INFORMATION

2.1 President's Report. Written report filed.

Motion to approve the report:

Moved by: Merv

Seconded by: Hunter

Carried.

2.2 Treasurer's Report

Sue presented the Treasurer's report. She summarized a few points. Andrews is moving accounts to Quickbooks. Balance sheet shows an increase in total assets. Trust funds have gone up in value. We are in much better position with liabilities. The statement of operations is showing a profit of \$61K pending audited statements. Career Expo and donations are showing the biggest increase in many years. Kudos to Tom and Scott. Large variances are due to the shift from salaries to contracted support.

Motion to approve the report:

Moved by: Tom

Seconded by: Hunter

Carried.

2.3 Executive Director's Report

Pierre provided a written report and added comments on issues that have surfaced since the submission of the report. The potential for Glider Ops in Cold Lake is being examined by the 4 Wing Comd at the request of league aviation reps. An action plan for evolving the National Selections process has been discussed with Jim, Hille and Marc and briefed to the DComd. The introduction of STEM kits continues to be a thorny issue with DND and Pierre will discuss the way ahead with Gerald Pratt. A final draft coordinated with all 3 leagues will be submitted to DND. The MOU will be on the agenda at the NCC. The May CPMB is rescheduled to 5 Jun. A teleconference with BCPC and BCIT will be held to discuss a sponsorship agreement for 692 Squadron. A meeting with AON will be held on 18 April to discuss the renewal of non-aviation policies.

Motion to approve the report:

Moved by: Hunter

Seconded by: Tom

Carried.

III. BUSINESS ARISING

3.1 Career Expo

Scott provided a written report that outlined the success with the most recent Expo in Mississauga. Planning is already started for the next event in Abbotsford in September 2019. Seven exhibitors have already indicated that they would participate. Price list for exhibitors is being refined. Use of a hangar and static aircraft is a great attraction.

Motion to extend congratulations to Scott and Tom

Moved by: Jim

Seconded by: Hille
Carried.

IV. CRITICAL PATH UPDATE

4.1 CRA Charities Registration

Sue presented a report in Ernie's absence. PC BNs have been completed, and SSCs that require it are in the process of being changed. A standard form has been created for SSCs to apply for charity status which will facilitate approval with CRA.

Motion to approve Sue's Report

Moved by: Tom

Seconded by: Hille

Carried.

4.2 MOU Working Group

Don was absent for this meeting. He provided a written report.

4.3 League Costing Working Group (LCWG)

Don was absent for this meeting. He provided a written report.

4.4 Affiliation Agreements

Scott provided an update. The Affiliation team will meet next week to discuss a number of issues arising from the PC review. There should be no problems but there is some ways to go to finalize the product. OPC has expressed a number of concerns that are being addressed. Other input is still being received from PCs that are revisiting old terrain. The goal is to finalize a draft for signature at the AGM.

Motion to approve report:

Moved by: Tom

Seconded by: Hille

Carried.

V. NEW BUSINESS

5.1 AGM Hosting

Guests invited by the President at the AGM include three Civil Air Patrol (CAP) officers: MGen Smith, Col Abegg & spouse, Col Leclair & spouse. When the President attends the CAP annual meeting, all expenses are covered by the CAP. A motion to approve expenses up to \$2300 (not incl tax) is required.

Motion to approve AGM hosting as proposed

Moved by: Tom

Seconded by: Hunter

Carried.

5.2 Honourary President Engagement

Pierre relayed a discussion he had with Maryse where she indicated her willingness and desire to become more engaged. Discussion ensued on various possibilities for increased involvement, including NRGCI initiatives and reviewing officer at summer camps. Tom suggested that the SAM industry breakfast could be hosted by the Honourary President.

5.3 Review of draft AGM schedule

Pierre asked committee members to review the draft AGM schedule and advise of any conflicts.

5.4 Nominations (in camera)

A nomination report was received from the Nominating Committee Chair. The report was not discussed with the President and/or 1st VP prior to its submission. This report must be reviewed by the NEC.

Hunter moves, Hille seconds to move the meeting in camera.
Tom moves, Hunter seconds to move out of camera.

5.5 HR issues (in camera)

Tom moves, Hunter seconds to move the meeting in camera.
Hunter moves, Tom seconds to move the meeting out of camera.

VI. COMMITTEE REPORTS

6.1 PC Chairs, Air Cadet, Aviation

Jim reported a consensus with PC Chairs to reduce GPS/PPS interviews. IACE selections are perhaps more controversial, but all agree technical courses interviews could be eliminated. There was opposition to the DND view that the air cadet selection process should be reduced to the lowest common denominator and adopt the Navy/Army process. Pierre reported that DND had agreed to provide a breakdown of the 330 man/days they claim they require to support the current selection process. Also, DND will provide the scoring results for this year's selection so that an analysis of the impact of interviews on the selection process can be conducted.

Motion to approve Jim's report

Moved by: Jim

Seconded by: Hille

Carried.

6.2 Finance, NRGCI/LIP

DND grant is officially being raised to \$500K for FY 19/20. The first installment of \$100K will be paid in early May, with the balance paid in mid-June. OPC assessment will be paid in May. Sue will provide assistance to the

OPC staff in the next week. Discussion ensued on ACC 9 reporting requirements and what should be done to improve compliance. Sue will also discuss this issue with OPC.

6.3 Music, IACE, Selections

Nothing further to report on Music and Selections. Hille reported the loss of 6 cadets outbound in IACE (Switzerland and France) but still 75 international cadets inbound. A decision will need to be made on the trip to China for the IACE meeting by early June.

6.4 Members, Communication, Effective Speaking, Screening

The Communication committee is building up its membership. Planning for the Effective Speaking competition is ongoing. Pierre provided an update on the deployment of the SUMAC/QNAP screening and registration database. Anthony will be the screening manager. A new permanent part-time staff will be hired to take up some of Anthony's other responsibilities.

Motion to approve the report:

Moved by: Hille

Seconded by: Tom

Carried.

6.5 Advisory Council, Awards, Nominations, Scholarships

Don was absent for the meeting but provided a written report.

6.6 Strategic Planning

Sue provided a verbal report. The BOG will be presented performance measures for approval at the Friday morning BOG meeting at the AGM. Also, some time will be used during the plenary session to present the user's guide that is under development. A meeting of the committee is planned for early May.

Motion to approve the report:

Moved by: Tom

Seconded by: Hille

Carried.

6.7 Risk Management, PPBLC, SMC

Pierre provided a report on RM, PPBLC in his ED report. Risk Management committee is preparing for a meeting with the PC Chairs on 22 April. A workshop is planned for the AGM. PPBLC is focused on bylaw amendments and will propose same at May BOG meeting for vote at AGM. An SMC is scheduled for the AGM.

Motion to approve the report:

Moved by: Hille
Seconded by: Hunter
Carried.

VII. CONCLUSION

7.1 Closing Remarks. Merv indicated he has to attend a squadron review on 15 May and asked Pierre to move the BOG meeting to 16 May 19.

7.2 Good and Welfare of the ACL. Nothing further to discuss.

7.3 Date and Time for next meeting – 16 May 2019 (BOG)

7.4 Adjournment

Motion to adjourn:

Moved by: Hunter

Seconded by: Hille

Carried.