

NATIONAL EXECUTIVE COMMITTEE

RECORD OF PROCEEDINGS

Tuesday, April 11, 2018

1900 - 2200 hrs EDT



IN ATTENDANCE

President	Don Berrill
1 st Vice President	Merv Ozirny
Treasurer	Ernie Weisner
Vice President	Jim Hunter
Vice President	Hille Viltä
Past President	Don Doern
ED/Secretary	Pierre Forgues
Consultant	Scott Lawson

1. ADMINISTRATION

- 1.1 **Opening Remarks:** The Chair set the stage by indicating that important decisions needed to be made at this meeting of the NEC.
- 1.2 **Additions to the Agenda:** Update on Twelves complaint added as an in-camera item.
- 1.3 **Approval of the Agenda:** Jim, seconded by Hille, moved that the agenda be approved. The motion was carried.
- 1.4 **Approval of the 7 February 2018 ROPs:** One typo was noted. Ernie, seconded by Don D. moved that the ROP be approved. The motion was carried.

2. INFORMATION

- 2.1 **President's Report** – Don Berrill
Don expressed concern about the attendance by the other two league presidents at the MOU WG and whether this was effectively elevating the status of this WG to a decision making body. He also reported on the deliberations at the CPMC. In particular, he highlighted a discussion on the role of the CPMB in the governance structure and the move to implement elemental advisors. Jim, seconded by Hille, moved that the report be received. Motion carried.
- 2.2 **Treasurer's Report** – Ernie Weisner
A written report was submitted before the meeting. He provided highlights, including that a surplus of \$93K was reported at the end of the past fiscal year. This was largely attributed to a decrease in salaries and benefits expenses. Ernie highlighted a concern about issuing receipts for squadron fundraising activities. Squadrons that are not registered charities need to be aligned with their PCs which is in fact is being implemented. Pierre reported on the plan to move all investments under CIBC and indicated that he is in discussion with our investment advisor about our current investment strategy. Ernie provided an update on ACC 9 reporting by the PCs. Ernie, seconded by Merv, moved that the report be received. Motion carried.

2.3 Executive Director Report – Pierre Forgues

A written report was submitted before the meeting. Pierre provided an update on a number of issues including: the MOU WG process, the salvaged glider acquisition, the invitation to the Legion AGM in Winnipeg (Jim volunteered to attend on behalf of the ACL), confirmation of Comd RCAF as AGM guest of honour, and update on CAP visit to flight training centre. He also indicated that he queried DND on the process to review the training program and possibly add an effective speaking PO. Ernie, seconded by Merv, moved that the report be received. Motion carried.

3. OLD BUSINESS

- 3.1 IACE Update. Hille reported that selections have been done. The deadline is 1 May to submit names to IACEA. All planning efforts progressing well. One outstanding item is the status of accommodations in Halifax. Don added that the CPMC confirmed that there would be an Ottawa training segment for outgoing cadets.
- 3.2 PPS RFP Update. Jim reported that 3rd tranche of RFP was issued with closing date of 23 April. Currently 176 confirmed with a possible 18 subject to compliance visit. Pilot shortages are affecting ability of schools to provide training slots. Discussion ensued on options to secure additional training positions in both the short and long term.
- 3.3 Glider Purchase Update (covered in ED report).

4. CRITICAL PATH UPDATES

- 4.1 Screening & Registration. Pierre reported that Filemaker has been provisionally acquired for the next 6 months to deploy a national, distributed screening database. He indicated that the ongoing use of Filemaker will be subject to review in the context of a search for an integrated database solution for the ACL. The lack of viable SSCs is the largest obstacle to the successful implementation of a national screening program. The National Screening manager will brief the AGM to make the case that all provinces need to use Sterling backcheck. He also provided an update on the volunteer identification card.
- 4.2 CRA Charities Registration. Ernie reported that the “Phase 1” letter to PC will be out shortly, asking to clean up their BN numbers. Once that is done, work on SSCs can begin.
- 4.3 Affiliation Agreements. Scott provided an update indicating the team was finalizing Schedule A. Jim, seconded by Ernie, moved that Schedule A be endorsed by the NEC. Motion carried. The NEC approved up to 30 mins of additional legal review, giving the ED the authority to approve more time if required. The final draft will be presented at next BOG meeting.
- 4.4 Strategic Planning. Scott referred members to his written report. The goal is to brief at the next BOG and deliver the final product at the AGM.
- 4.5 DND Cadet Renewal. Various working groups are finalizing their efforts and are providing out-briefs.

5. NEW BUSINESS

- 5.1 Review Draft Budget 2018-19. Ernie presented the draft budget. Most items in the budget are historical. Significant changes include: inclusion of all GST rebate revenue; revenue from PCs reflect growth in cadet population; refined estimates for fundraising. It was pointed out that the two lines for contract support should be combined, as well as the two lines for legal services. Ernie, seconded by Merv, moved that the

Budget be presented at the next BOG meeting. Motion carried.

- 5.2 Review Draft Agenda - NCC 23 Apr 18. The draft agenda for the next NCC meeting was reviewed.
- 5.3 Review Draft ID League Costing WG. DND requested review and comment on the latest draft if the League Costing WG initiating directive. The ID was discussed and deemed good to go.
- 5.4 Review Draft TOR Risk Mngt Committee. The TOR provided by Ron Ilko in advance of the meeting was reviewed. Hille, seconded by Ernie, moved that the TOR be accepted as presented. Motion carried.
- 5.5 Proposed By Law Revision. A proposal to change the Treasurer position so that it is not a VP position was discussed at length. The NEC determined that more time was needed to consider the issue.

6. COMMITTEE REPORTS

- 6.1 PC Chairs, Air Cadet, Music: Merv, seconded by Ernie, moved that his written report be accepted. Motion carried.
- 6.2 Finance, NRG, LIP: Already covered by the Treasurer Report.
- 6.3 Aviation, IACE, National Selections: Jim, seconded by Merv, moved that his written report be accepted. Motion carried.
- 6.4 Members, Communications, Effective Speaking, Screening: Hille reported that all is progressing well in all of her committees. Hille, seconded by Merv, moved that her report be accepted. Motion carried.
- 6.5 Advisory Council, Nominations, Awards, Scholarships: The Advisory Council held a teleconference on 29 March. Numbers very low on scholarship submissions. Nominating committee has proposed a bylaw change. Don D, seconded by Ernie, moved that his report be accepted. Motion carried.

7. CONCLUSION

- 7.1 Closing Remarks: Don reported that Keith Mann was doing well.
- 7.2 Good and welfare of the Air Cadet League of Canada: Lots of good work
- 7.3 Date and time of next meeting: 16 May 2018 (BOG).
- 7.4 Adjournment: Meeting was adjourned at 2200 hrs.