



# AIR CADET LEAGUE OF CANADA

## BOG Meeting ROPs

16 JUNE 2017

### MEETING INFORMATION

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**Meeting Date:** 16 June 2017

**Start Time:** 0800 – 11:45

**Fort Garry Hotel, Winnipeg, MB**

### ATTENDANCE

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Don Berrill	Merv Ozirny	Jim Hunter	Eva Martinez	Sarah Matresky, ED
Marcel Bineau (regrets)	Ernest Wiesner	Geoffrey Johnston	Tom Taborowski	Penny Doern, MAL
Don Doern	Jerry Elias	Marc Lacroix	Ken Todd (regrets)	Scott Lawson, Special Projects
Darlene LaRoche	Russell Gallant	Howard Mar	Hille Viita	

#### Observers:

D. Slowski, S. Madden, L. Jenks, J. Reidulff, B. Robert, M. Goldack, D. Davis

### 1. Administration

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#### 1.1. President's Opening Remarks – D. Berrill

D. Berrill thanked everyone for their participation and welcomed everyone to the meeting in Winnipeg. He added that most of the meeting would be devoted to Strategic Planning Activities with additional business carrying over on Saturday.

#### 1.2. New Items for the Agenda – D. Berrill

J. Hunter added '3.3 CFTA Awards Process'

#### 1.3. Approval of the Agenda – D. Berrill

**MOVED BY:** D. LaRoche

**SECONDED:** J. Elias that *the Agenda be approved as amended.*

**CARRIED**

#### 1.4. Approval of the ROPs 17 May 17 – D. Berrill

**MOVED BY:** R. Gallant

**SECONDED:** D. Doern that *the 17 May 17 ROPs be approved as presented.*

**CARRIED**

### 2. Information / New Business

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#### 2.1 President's Report

D. Berrill indicated that his report was included in the Meeting Book and that he had nothing further to add at this time.

#### 2.2 Executive Director's Report – S. Matresky

S. Matresky indicated that her report was also included in the Meeting Book and she too had nothing further to report at this time.

#### 2.3 Treasurer's Report – E. Wiesner

E. Wiesner reported that his report was circulated in the Meeting Book as well. The Finance Committee met on Thursday items such as the budget, the financial statements, investments and ACC9 status were reviewed. The committee also received an update on the CRA file noting that a letter was sent to them and the League awaits a decision. E. Wiesner then reviewed the most recent copies of the Income Statement, Balance Sheet and Cash Flow analysis. He added that the audited statements and budget were already approved in May and now await consideration by the membership at tomorrow's meeting.



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**MOVED BY:** E. Wiesner

**SECONDED:** J. Hunter that *the Finance Report be received as presented.*

**CARRIED**

### 3 Business Arising

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#### 3.1 National Selections Concerns – M. Lacroix

M. Lacroix noted his concerns with this year's Selections process and the fact that everything was done at the very last minute. His committee met yesterday to discuss the challenges they faced this year with the delayed announcements and changed procedures for the year. The committee made a motion to ask the BOG to find out more information about the Senior Leaders' Course and what led to the final cancellation under the roll-out of the new program.

#### 3.2 Crisis Plan – Communications – D. LaRoche

D. LaRoche presented a PowerPoint presentation on a Crisis Communication's plan that she will be developing with the Communications Committee. They feel that it is essential that the League has information readily at hand to provide stakeholders and the media during a time of crisis. Discussion ensued about the importance of this and what tools are already available and what could be used as a starting point for the project. D. LaRoche will work with the National office staff to get the initiative off the ground over the next few months and will report back to the Board of Governors.

#### 3.3 CFTA Awards Process – J. Hunter

J. Hunter gave an overview of the flying award situation and reported that the CFTA Awards Process has been reviewed by the National Office staff and recommendations have been made in the supporting material. The Board of Governors made the following motion:

**MOVED BY:** J. Hunter

**SECONDED:** T. Taborowski that *the CFTA Award procedures as presented in March 2017 to the BoG be given final approval.*

**CARRIED**

#### 3.4 Board Planning/Decisions RE: Strat Plan Working Session – S. Lawson

S. Lawson circulated a package for consideration by the Board of Governors and led a PowerPoint presentation on how to use the guide he wrote for each of the BoG members to make use of while working on the area to which they will be assigned. He added that now that the survey has been completed by the board members, the information was grouped and arranged into sections for the Governors to consider based on priority to include into the final Strategic Plan. Once S. Lawson was finished walking everyone through the material, the Board was divided up into groups (included incoming Governors) to work in each of the areas associated with the plan. An explanation of how everyone was grouped was given and questions about the material were answered. Before bringing the session to a close, a timeline was reiterated with a goal of having the final Strategic Plan in place by the Semi-Annual meeting. As such, the assigned groups will need to press on through the summer in order to meet the goal.

### 4. CONCLUSION

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#### 4.1 Adjournment– D. Berrill

In the interest of time, D. Berrill called for a motion to suspend the meeting until they could reconvene again Saturday afternoon.

**MOVED BY:** M. Ozirny

**SECONDED:** J. Hunter that *the meeting adjourn until Saturday after the Annual General Meeting has concluded.*

**CARRIED**

*Adjournment 11:45 am*