

TO: Board of Governors
Provincial Chairmen

FROM: Richard Logan
Executive Director

SUBJECT: RECORD OF DECISIONS
EXECUTIVE COMMITTEE
CONFERENCE CALL 22-10-97



October 23, 1997
Memorandum

1. BUSINESS ARISING FROM THE MEETING OF SEPTEMBER 17, 1997:

Repayment of Manitoba Loan

The first installment of \$2,500.00 was received, however, no letter outlining the complete repayment schedule accompanied the cheque. Max Goldack was tasked with investigating this matter with a report to be presented during the next conference call.

NCAG Agenda Items

(i) Communication – The Partnership

The Strategic Planning Committee's first meeting was scheduled for October 22, 1997. This committee is comprised of Gilles Cuerrier, the Air Cadet League's representative, two other League members and 22 military personnel. An increase to at least two representatives per League shall be requested;

(ii) A meeting with the Minister of National Defence involving the principals of the NCAG meeting shall occur on November 25, 1997 at 1545 hours;

(iii) The League was recently advised that the Lifeguard Course has been cancelled effective immediately and that the Air Traffic Control Course will no longer exist effective September 1998. The League does not agree and was not consulted on this subject. Dick Logan was tasked with investigating how and when this decision was made;

Committee Reports

Monthly reports from some Committee Chairmen were outstanding. Individuals involved have been contacted and the importance of these reports reiterated. Improvement has been noted.

Ron Ilko advised that the L-19 situation in Atlantic Canada has been resolved, with the four provinces working towards a common bank account for the aircraft.

Len Jenks proposed one exception to the recommended action on the Trust Funds – that the transfer of the Brian Booth Fund be deferred until full payment has been received from the Manitoba Provincial Committee.

DECISION: It was recommended that Len Jenks and Dick Logan work with the respective Provincial Committees to enact the Trust Fund recommendations.

CARRIED

Report on Air Command Advisory Group Meeting

Max Goldack represented the League at which time Air Command's support for the League was re-confirmed.

RTU's Atlantic Region

A list detailing the specifics of all Atlantic Region Air Cadets RTU'd from 1997 summer training has been received. Rhodie Mercer was tasked with investigating this situation with DND and to determine if any commonality exists in other regions.

Flying and Gliding Cadet Cost Fees

Dick Logan advised that last year the League was not invited to the negotiations with DND, ATAC and AQTA regarding the cost of Flying Scholarships. He has recently received confirmation from LCol Gary Merritt that he shall be involved in this process in 1998.

DECISION: It was recommended that the \$175.00 fee for each Flying and Glider Scholarship candidate selected continue to be collected for 1998, with the additional \$25.00 for each Flying Scholarship candidate directed to the SIRP account. This issue shall receive further study for the following years.

CARRIED

2. REPORT FROM THE PRESIDENT RE IACEA PLANNING CONFERENCE

André Courville has forwarded a letter of congratulations and certain recommendations to the President of the IACEA for the success of the 50th anniversary celebration, commending his work and that of Secretary General Dick Logan and W/C Ricky Crowder of the UK. He noted that this is one area where the partnership with DND is strong and effective.

3. QUARTERLY STATEMENT

A decrease from last year in donations received from the National Fund Raising Campaign has been observed. An increase can be expected in September as the follow-up campaign was conducted one month earlier than in previous years. André Courville shall discuss the shortfall situation with Mary Anne Chambers.

DECISION: It was recommended that the quarterly statement be approved.

CARRIED

4. APPROVAL OF THE 1998 ANNUAL MEETING PROGRAM

DECISION: It was recommended that the program for the 1998 Annual Meeting be approved as distributed.

CARRIED

5. CONTINUATION FLYING TRAINING AWARD SELECTION PROCESS APPROVAL

Previously, CFTA's have been awarded strictly on the basis of merit. In future, these awards will be distributed to the provinces based on strength.

DECISION: It was recommended by the Honors and Awards Committee that, commencing in 1998, the process for selecting CFTA recipients be changed as follows: all applications shall be forwarded by League Headquarters to the Provincial Committee concerned; League Headquarters shall forward to the respective Provincial Committee the number of awards available to that province based on strength; the Provincial Committees shall do the selection in accordance with the approved criteria and shall advise League Headquarters of the successful candidates. For 1997, all selections shall be made at League Headquarters on the basis of strength.

CARRIED

6. SEMI-ANNUAL MEETING AGENDA ITEMS

The request for Agenda Items was sent out as per the Annual Meeting format – each committee shall now have an agenda. The Executive Committee was requested to submit items for their meeting as well as for the Board of Governors.

7. CONTACT WITH PROVINCIAL COMMITTEES

Len Jenks Volunteer Screening: reaction was generally positive. It is now a matter of process. The increased workload was recognized.

Recreational Trips: concern was expressed regarding the restriction of trips outside of Canada. Correspondence shall be forthcoming from BC.

Ron Ilko Volunteer Screening: Alberta agrees with this process in principle.

National Documents: it was suggested that national documents be placed on a web site for easy access.

Max Goldack The Manitoba Provincial Committee is now incorporated. A five-year financial plan has also been instituted.

Yukon/NT has reported improved communication and relations with their military region headquarters

Insurance: OPC still has questions regarding this issue

André Courville QPC recently held a productive, well-attended Annual Meeting. Of note was the discussion on the Contingency Grant.

8. NEW BUSINESS

Insurance for Uniforms

Under the new procurement process for uniforms, it is possible that a squadron can accumulate a large stock. According to DND, once these uniforms are purchased, they are written-off. Questions have arisen regarding the need for insurance for uniforms. Dick Logan shall investigate this issue and provide clarification to the Provincial Committees.

Policies and Procedures Manual

A third draft has been forwarded to the Board of Governors and Provincial Chairmen for their review. Final approval of the manual is to occur during the 1997 Semi-Annual Meeting. Distribution shall follow in January, 1998.

Corporate Logos on Gliders

Ron Ilko has been tasked with investigating this issue. The need for national criteria and guidelines was stated.

9. DATE AND TIME OF NEXT CONFERENCE CALL

The next conference call shall take place on November 19, 1997 at 1000 hrs EST.