

TO: Board of Governors
c.c. Provincial Chairpersons
Provincial Offices
Advisory Board
SSO Strategic Planning

FROM: Jean Mignault
Executive Director

DATE: 23 Aug 00

SUBJECT: RECORD OF DECISIONS
CONFERENCE CALL – 22 AUG 00



Attendees:	Chairperson:	R. Ilko	President
		L.G. Jenks	Past President
		G. Albert	Vice-President
		B. Wolfe	Vice-President
		J. Mignault	Executive Director
		LCol G. Merritt	SSO Strategic Planning
		S. Clark	Chief Administrative Officer

	ITEM	ACTION	STATUS
I.	ADMINISTRATION		
1.1	President's Remarks	N/A	N/A
	<p>R. Ilko reported on his participation with graduation parades in Penhold, Cold Lake, and his attendance at the Annual Meeting of the Civil Air Patrol in San Antonio, Texas. He had the opportunity to speak with the VCDS on various issues while at Penhold.</p> <p>Other issues reported:</p> <ul style="list-style-type: none"> ▪ J. Johnson and W. Paisley have been tasked to initiate early discussion with their committees on the draft results of the Ad Hoc committee's review of the flying program; ▪ The draft MOU on insurance with D Law Claims has yet to be received. DCdts are also trying to obtain a copy; ▪ A request from Ryan Mitchell for Air Cadet participation in a cross-country flight was declined; ▪ Governors who attended summer graduation parades must advise League Headquarters of their participation and forward any issues raised for future discussion. ▪ IACE 2001 numbers are being finalized. 		

	ITEM	ACTION	STATUS
1.2	New Items for Agenda No new items were added.	N/A	N/A
1.3	Approval of Agenda MOTION: Moved/seconded B. Wolfe/L.G. Jenks that the Agenda be approved as distributed. Carried 3/0/0	N/A	N/A
1.4	Approval of Record of Decisions 18 Jul 00 MOTION: Moved/seconded by L.G. Jenks/B. Wolfe that the Record of Decisions for the meeting of 18 Jul 00 be approved as distributed. Carried 3/0/0	N/A	N/A
II.	BUSINESS ARISING		
	Information		
2.1	Liability Insurance - Update J. Mignault reported the on-going discussions with our broker to renew our policy due to expire 30 November. D. Schippers shall be involved in this process.	Executive Director / D. Schippers	Pending
	Action		
2.2	Translation Priority List A report on timings and costs shall be prepared for the next meeting.	Executive Director	Pending
2.3	IACE Hosting Costs The number of cadets involved in IACE 2001 will be determined at the IACEA Planning Conference in early September. Discussion will ensue to determine if the current \$200.00 charged to Provincial Committees for each Canadian Air Cadet selected to offset hosting costs will be sufficient.	Executive Director	Pending
	Report of President to IACE Conference-Host Family R. Ilko tasked S. Moody to prepare a PowerPoint presentation on screening and registering host families for incoming IACE cadets, which is required by September 2 nd . Copies of the form are also needed. J. Mignault shall follow up.	S. Moody / Executive Director	Pending
2.4	Procurement of Ribbons for Cadet Medals Replacement ribbon for the athletic excellence medal awarded by the ANAVETs shall be available through League Headquarters; availability of ribbon for the leadership medal awarded by the AFAC remains to be confirmed.	ACLHQ	Pending

	ITEM	ACTION	STATUS
	Action		
2.5	Out-of-Region Training – Eastern Region Glider Cadets A response from Col R. Hardy to R. Ilko's letter supporting in-region training of English-speaking Glider cadets in Eastern Region is expected.	Info	Pending
III	NEW BUSINESS		
	Information		
3.1	Representation – Summer Training Centre Graduation Parades This issue was previously discussed.	Info	Closed
3.2	Reports – Governors and Committees		
	a. National Office J. Mignault reported that: <ul style="list-style-type: none"> ▪ Adele Levergneux has quit her position as Secretary at League Headquarters for personal reasons; ▪ insurance coverages are being reviewed with our brokers and work is on-going on renewals; ▪ the final version of the Director's book shall be issued the week of August 28th; ▪ a revised consolidated calendar of events shall be distributed the week of August 28th. 	ACLHQ	Pending
	b. Member Registration and Screening No report provided.	N/A	N/A
	c. Training D. Betts reported through R. Ilko that two areas are being investigated: <ul style="list-style-type: none"> i. ATC Course: NAVCAN is on track to improve the course with DCdts; the recommendation of an ATC exam was supported; this summer cadets were able to use the simulator in Cornwall and hope was expressed that this availability would continue; the purchase two PC-based systems similar to the three that the CF ATC school is purchasing is planned. All five would be available for course use. ii. Civil Air Search and Rescue Association (CASARA): suggested scenarios for Air Cadet participation are being explored. J. Mignault reported that no liability problems exist for training only. 	Info	Closed

ITEM	ACTION	STATUS
R. Ilko requested a copy of the Flying Training study guide prepared by LCol Berntson, RCAOpsO Atlantic Region.	ACLHQ	Pending
d. Recruiting: R. Ilko stated that this committee has not yet met. This report was deferred to the October conference call.	R. Clarke	Pending
3.3 Change of Sponsorship – No. 80 Squadron OPC had sought Executive Committee support to withdraw the recognition and affiliation of 404 Wing, AFAC as sponsors of No. 80 Spitfire Squadron, Kitchener-Waterloo, ON. This situation stemmed from a personality conflict and following a complete investigation, no other solution was possible. It was confirmed that Central Region Headquarters was kept apprised of the events. MOTION: Moved/seconded by L.G. Jenks/G. Albert that the sponsorship of No. 80 squadron by No. 404 Wing, AFAC be revoked and the Kinsmen Club be recognized as the new sponsor. <p style="text-align: right;">Carried 3/0/0</p>		
A letter shall be sent from R. Ilko to Paul Hayes, President of the AFAC, advising him of this situation and decision.	Executive Director	Pending
IV CONCLUSION		
4.1 Vice-President's Reports B. Wolfe indicated his difficulty contacting Yukon/NT/Nunavut League personnel. R. Ilko observed that cadets are strong in the larger centres but the smaller communities appear to have more affinity with the Rangers program. Additional volunteers are needed. LCol G. Merritt talked of rural vs. city areas of Northern Area. L.G. Jenks suggested that this committee be asked for their candid assessment of the situation.	Info	Closed
4.2 Good and Welfare of the Air Cadet League R. Ilko reported that League Headquarters and DCdts have hosted officers from Sweden, the UK and Australia this summer. He extended thanks to J. Mignault and LCol G. Merritt for their efforts and their promotion of the CCM.	Info	Closed
R. Ilko queried the eligibility of CIC Officers for the Special Services Medal. LCol G. Merritt advised that the CF Honours and Awards Committee turned down this suggestion but that the VCDS shall pursue it further.	Info	Pending

ITEM	ACTION	STATUS
<p>4.3 Date and Time of Next Meeting The next meeting shall be held Tuesday, 19 September 2000 at 1030 hours Eastern. Reports shall be expected from the following committee chairpersons: Fund Raising, National Flying Committee, Ad Hoc Committee, Selections, Member Registration, Public Relations and Image Committee.</p>		
<p>4.4 Adjournment There being no further business, the chairperson adjourned the meeting at 1135 hours.</p>		