

TO: Board of Governors
 c.c. Provincial Chairpersons
 Advisory Board
 National Directors

FROM: Jean Mignault
 Executive Director

DATE: 15 Jun 03

SUBJECT: RECORD OF DECISIONS
 CONFERENCE CALL 21 MAY 03



Attendees: Chairperson: J. Ash President
 B. Wolfe First Vice-President
 G. Cuerrier Past President
 L. Bourgeois Vice-President
 C. Hawkins Vice-President

J. Mignault Executive Director
 S. Clark Chief Administrative Officer

Absent: G. Albert Vice-President

Note: LCol F. Gaboury, DCdts Chief of Staff, was available for the teleconference, however, technical problems with the telephone system prevented his participation

ITEM	ACTION	STATUS
I ADMINISTRATION		
1.1 President's Remarks		
J. Ash noted that this was the final meeting of the current Executive Committee and extended his appreciation to the members. He recounted the recent tri-League President teleconference, which also included the VCDS and DCdts. Issues discussed included:	Info	Closed
- recognition of league personnel – an issued CATO requires supervision by uniformed staff		
- not a free program – this matter has been clarified for amendment to future PR material		
- Cadets Canada logo – this issue is closed as assurances were given that the rules for its use will be followed		
- relinquishment of rank – this is a work in progress		
- operating grant increase – VCDS asked that all three Leagues request the same amount, which will be a percentage of operating expenses		
1.2 New Items for Agenda		
No new items were added. It was confirmed by B. Wolfe that all business emanating from the PC Chairs was addressed. He was thanked for his work by the PC Chairs Committee.	N/A	N/A

	ITEM	ACTION	STATUS
1.3	Approval of Agenda MOTION: Moved/seconded by L. Bourgeois/C. Hawkins that the Agenda was approved as circulated.	N/A	N/A
1.4	Approval of Record of Decisions 19 Mar 03 MOTION: Moved/seconded by B. Wolfe/C. Hawkins that the record of Decisions for the meeting held 19 Mar 03 be approved.	N/A	N/A
1.5	Approval of Record of Decisions 16 Apr 03 MOTION: Moved/seconded by B. Wolfe/C. Hawkins that the record of Decisions for the meeting held 16 Apr 03 be approved.	N/A	N/A
II	BUSINESS ARISING		
2.1	Airforce Magazine Proposal J. Mignault confirmed that AFAC Ex. Director B. Tracy and Airforce magazine editor V. Johnson would welcome the opportunity to re-instate the cadet pages, however, he recommended initially buying the two full pages. Submissions must be newsworthy and have appeal to customers buying the magazine off the shelf in retail stores. C. Hawkins recommended speaking with M. Scott, editor of Cadence, about reprinting articles. J. Ash will request a member volunteer at the AGM to spearhead this.	President	Pending
2.2	IACE 2003 J. Mignault forwarded a letter to each selected IACE 2003 candidate outlining the situation regarding SARS and its potential effect on the program. He confirmed there have been no resulting cancellations from participants.	Info	Closed
2.3	National Fund Raising Campaign The campaign is underway. Letters shall be mailed to League Signers during the week of 19 May 03.	Info	Closed
2.4	YK/NT/NU Committee C. Hawkins has discussed the state of this committee with Chair B. MacKay. They have also been working with the local Det to get a report on individual squadron health. C. Hawkins will provide an update to the BOG at the AGM.	Info	On-going
2.5	Canadian War Museum Proposal Gen P. Manson confirmed that there will be a cadet room regardless whether the required \$50K is raised or not. The VCDS stated that this is inappropriate and that there should be no connection in the eyes of the public with a youth group (cadets); while this contravenes the ACL recommendation, the ACL shall follow the wishes of the VCDS. Squadron sponsors may contribute on a voluntary basis. Comments shall be requested from DCdts at the AGM.	Info	Pending

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III	NEW BUSINESS		
3.1	Facilities Survey DND wanted information on the gap between units re: accommodations – cost/space, etc. In an attempt to reduce inequities, a survey was distributed, unbeknownst to the ACL, with extensive questions that the CO could not answer. It shall now be completed by the Sponsor and the CO. J. Ash has relayed the ACL's feeling re: lack of communication to DCdts, in light of the fact that accommodations are a League responsibility.	Exec. Dir.	Pending
3.2	Meeting With CCRA J. Mignault met with CCRA re: charitable registration policies and procedures – CCRA had been registering squadrons but incorporated sponsoring associations began applying: <ul style="list-style-type: none"> - all incorporated bodies receive their own number; - if not incorporated, their number mirrors their PC's number, not national; - a number cannot be issued in the name of the squadron because it is not an entity, therefore, it must be in the name of the sponsoring committee - squadrons with an existing number may need to re-apply but CCRA may permit a simple change from the squadron to the sponsor. <p>J. Mignault shall canvass each PC to determine if they are incorporated.</p>	Info	Pending
		Ex. Director	Pending
3.3	Cadet Long Service Medal The three Leagues in QC are working on a proposal to develop a cadet long service medal for five years of service or more. J. Ash tasked the National Honours and Awards Committee to review. This issue shall be placed on the Agenda of the PC Chairs.	H&A Comm PC Chairs	Pending
IV	CONCLUSION		
4.1	Comments from DCdts LCol F. Gaboury, through J. Mignault, queried if and when the ACL would like a briefing on training issues at the AGM. It was decided to have this presentation at the Open Forum.	Info	N/A
4.2	Good and Welfare of the Air Cadet League J. Mignault noted that the annual audit was underway.	Info	Closed
	J. Mignault confirmed that the excess SIRP funds would be reimbursed to each PC on the cadet pro-rata basis.	Info	Pending
	J. Mignault reported that the Army Cadet League PR person had resigned, effective 10 Jun, due to the transfer of her spouse.	Info	Closed
	A welcome was extended to Yvette Adonis, who has joined the staff at ACLHQ as Secretary.	Info	Closed

	ITEM	ACTION	STATUS
4.4	Date and Time of Next Meeting The next meeting shall be at the AGM – 19 Jun 03 at 1500 hrs.	Info	Closed
4.5	Adjournment There being no further business, the Chairperson adjourned this information meeting.	Info	Closed