

TO: Board of Governors
c.c. Provincial Chairpersons
Advisory Board

FROM: Jean Mignault
Executive Director

DATE: 26 March 2001

SUBJECT: RECORD OF DECISIONS
CONFERENCE CALL 21 MAR 01



Attendees:	Chairperson:	R. Ilko	President
		L.G. Jenks	Past President - Absent
		G. Cuerrier	First Vice-President - Absent
		J. Ash	Vice-President –Absent
		G. Albert	Vice-President
		B. Wolfe	Vice-President
		F. Gaboury	DCdts
		G. Merritt	DCdts 2
		J. Mignault	Executive Director

ITEM		ACTION	STATUS
I.	ADMINISTRATION		
1.1	President's Remarks Ron Ilko welcomed everyone on the call and noted that LCol Merritt and Gaboury were on the call in the office with Jean Mignault. Ron noted the Agenda and Information Package for the AGM in Saint John, New Brunswick had been mailed to all of the members. Ron Ilko also asked the Vice Presidents to contact all the members and Provincial Chairpersons and ensure they registered for the meeting, submitted applicable agenda items and provided names and recommendations for next year's members and governors slate, to the Chairperson of the Nominating Committee.	Vice- Presidents	On-going
1.2	New Items for Agenda No new items were added to the Agenda.	N/A	N/A
1.3	Approval of Agenda MOTION: Moved/seconded by B. Wolfe/G. Albert that the Agenda be approved as amended. Carried 2/0/0	N/A	N/A
1.4	Approval of Record of Decisions 21 Feb 01 MOTION: Moved/seconded by G. Albert/B. Wolfe that the Record of Decisions for the meeting of 21 Feb be approved as distributed. Carried 2/0/0	N/A	N/A

ITEM	ACTION	STATUS
II. BUSINESS ARISING		
Action		
2.1 Signing of MOA The MOA has been signed by the ACLC. DCdts have had it reviewed by the lawyers at JAG, it will be signed shortly. Insurance certificates to be issued to the Air Ops Officers.	J. Mignault	Closed
2.2 Joint Study Committee - NFC R. Ilko has sent a letter to DCdts confirming the members and mandate for the ACLC team members. J. Elias of DCdts will respond and is attempting to set-up the 1 st meeting before the end of March 2001. Major issue for ACLC, R. Ilko expects significant progress before AGM. J. Mignault to follow up with NF Provincial. Committee to ensure they are happy with allocation of more funding by Atlantic RC Air Ops O, for power familiarization flights.	Joint Study Committee J. Mignault	Pending
2.3 Future Semi-Annual Meetings Contract with RCAF Officers Mess has been signed. Dates are Nov. 15 – 17, 2001. Contract also signed with Lord Elgin Hotel, \$102/night and no charges for meeting rooms. Hotel 2 blocks form RCAF Officers Mess. BOG, Provincial Chairs and Advisory Board/Nominating Committee are the only Committees expected to attend. National Flying Committee Members expected to attend earlier at same time as Air Ops Officer Meeting. Note no room charges also at RCAF Officers Mess.	J. Mignault	Closed
2.4 Directors & Officers Liability Insurance J. Mignault explained that correspondence received by Insurance Broker indicates that Insurer Encon, insures only national and provincial members. Insurer uncomfortable with autonomy of Sponsoring Committees and the lack of control by National and Provincial League offices. They feel the exposure relative to Sponsoring Committees is much higher than their original understanding for the premiums collected (\$13.8K last year). Broker instructed to pursue coverage for all League members and/or for a new Insurance Company. Need to assess the implications of incorporating Squadron Sponsoring Committees and Provincial Committees. Legal opinion will be sought for best venue to re-organize the League structure for the future.	J. Mignault	Pending
2.5 60th Anniversary Pin Information sent to all League Members and Public Relations and Image Committee twice. Information still not updated on ACLC Web site. Pins ordered and being shipped by QPC. Poster contest information sent to	J. Mignault G. Albert	Pending

Provincial Chairs. NB Provincial Committee working on package for release in Legislature in April 2001. Chris Hadfield has information and supplies for special presentation from space shuttle, April 2001. J. Mignault to resend information for publication on Cadet Net. R. Ilko feels that 60th Anniversary celebration plans not progressing as planned. Reminder to be sent by J. Mignault to Provincial Chairs ASAP. John Scott also planning 8 page spread on Cadet Flying Program in Wings magazine. J. Mignault/R. Ilko to work on contents with John. G. Albert is working on Information Package in PowerPoint for all Squadron use. Expected to be released in summer of 2001.

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| 2.6 Partnership Team | Letter sent by R. Ilko to Adm. Garnett. Advised him that ACLC is pleased with progress to-date, meetings have been sound and forward thinking. A response is expected shortly, LCol G. Merit to replace LCol Marcotte who has withdrawn from the team. Next Meeting, March 31 and April 1, 2001 in Montreal. | J. Mignault | Pending |
| 2.7 Out-of-Region Training – Eastern Region
Anglophone Gliding Candidates | Executive Committee disappointed with DND response. Decided not to pursue at the current time, given the Eastern Region's desire to pursue an All-Power Program. | R. Ilko | Pending |
| 2.8 Air Traffic Control Course | Letter sent to Col. Hardy, reminder of last year's request to improve ATC course. No response received yet, expected shortly. Training package prepared by D. Betts + recommended qualifying exam submitted for approval by DCdts. Sent to course instructors and Central Region, the Course implementers for possible implementation next year. R. Ilko asked DCdts to work closely with D. Betts who has contacts with NAV Canada. | R. Ilko | Pending |
| 2.9 Aviation Insurance | Increase in premiums approved and renewal with Canadian Aviation Insurance Managers secured before February 26, 2001 expiry of policy. Invoices are in the mail. | J. Mignault | Closed |
| 2.10 Insurance Meeting with DLaw Claims | A meeting was held with Lili Ste Marie on Feb. 28, 2001. Lili receptive to adding Insurance protocol items to MOA. Was to prepare a draft by March 16, 2001. Nothing received as of March 21, 2001. Issue is still there, Insurers want a MOA, and requests from Economical have not been outrageous. MOA with claims protocol included, will help in securing a renewal. Policy expires | J. Mignault | Pending |

on June 1, 2001. R. Ilko noted it is essential we have a new MOA before AGM.

2.11	CDA Membership ACLC membership in Conference of Defence Associates accepted at their AGM. No action required. This will be a venue for lobbying with unresolved issues and/or for action with DND and/or the Minister.	R. Ilko	Closed
2.12	Policy & Procedures Manual P& P Manuals on mini CD's received day after teleconference. CD's will be mailed directly to all members, Provincial Offices, and Sponsoring Committees directly from the national HQ.	J. Mignault	Pending
III.	NEW BUSINESS		
	Action		
3.1	Annual General meeting 2001 and 2002 MGen Keith Penney will represent Gen. Campbell at the AGM. G. Merritt will not attend although F. Gaboury will be there. Invitations to be sent to all guests (CAP/UK Air Training Corps, etc.) by National HQ. National Office has signed the contract with the Hotel in Niagara Falls.	J. Mignault	Pending
	Information		
3.2	Letter Mrs. Goudie On-going dispute between Sponsoring Committee member and the QPC. Letter sent to R. Ilko and G. Cuerrier. Mrs. Goudie not happy with investigation by QPC, still wants reinstatement on Committee. R. Ilko to discuss letter with G. Cuerrier and advise Mrs. Goudie of national's position on this file. J. Mignault to advise D. Schippers of this situation.	Information	N/A
3.3	Year-End Results February financials reveal a \$46.4K Surplus to-date this year. Forecasting a \$45K Surplus at year-end. Legal fees incurred in current sexual abuse case will be written-off at year-end (approximately \$5,300).	J. Mignault	Closed
3.4	Michaud Sexual Abuse Case No further news from plaintiff's lawyer. Our lawyer feels the case may be dropped because of the plaintiff's lack of resources to pay legal fees.	J. Mignault	Pending
3.5	Air Force Association Semi-Annual Meeting J. Mignault and S. Clark invited to make a small informal presentation to the Executive of the AFAC on Saturday March 17, 2001. Discussed Insurance, CFTA's, AFAC Trust, and Selections.	J. Mignault	Closed

3.6	Honours & Awards Committee R. Ilko disappointed with number of submissions received. Several awards approved + 2 late ones from QPC. R. Ilko advised he'd accept submissions through to March 31, 2001. Requested that BOG and all other members keep up-to-date with activities of volunteers and recognized individuals appropriately.	R. Ilko	Pending
IV	CONCLUSION		
4.1	Good and Welfare of the Air Cadet League No discussion.	N/A	N/A
4.2	Date and Time of Next Meeting The next Executive Committee teleconference shall be held on Wednesday, 18 Apr 01 at 1030 hours Eastern time.	Information	N/A
4.3	Adjournment There being no further business, the Chairperson adjourned the meeting.	N/A	N/A