

TO: Board of Governors
Provincial Chairpersons

FROM: Richard Logan
Executive Director

SUBJECT: RECORD OF DECISIONS
EXECUTIVE COMMITTEE
CONFERENCE CALL 21-01-98



1. APPROVAL OF THE RECORD OF DECISIONS – DECEMBER 17, 1997

MOTION: Moved/seconded by Max Goldack/Ron Ilko that the Record of Decisions from the meeting of December 17, 1997 be approved.
CARRIED

2. BUSINESS ARISING FROM THE MEETING OF DECEMBER 17, 1997

Pension Plan

André Courville advised that suggestions regarding the plan's closure will be reviewed with the consultant with a report to follow. A review of the alternatives to this benefit for the other employees shall be placed on the agenda for the next conference call.

Update on the Way Ahead Process at the Provincial Level

A preliminary list of volunteers to be tasked for the Concept Teams has been received and no Air Cadet League volunteers appear. Gilles Cuerrier and Lionel Bourgeois are investigating this matter. André Courville requested that the Executive Committee solicit names of volunteers from the Provincial Chairpersons and provide them to League Headquarters. A planning session is scheduled during February.

Search and Select Committee

Lynne Stout has reviewed the situation and a meeting with herself, André Courville and Dick Logan in early February. A report on the position profile and criteria will be given during the next conference call.

André Courville has forwarded a letter to Fred Hopkinson, with copies to the Executive Committee, regarding Advisory Board representation on the search committee.

3. REPLACEMENT MEMBER/DIRECTOR

Dick Logan advised on a vacancy in YT/NT quota. He has requested that that Committee advise if Brian Menton is to be named. André Courville reported that Duane Schippers is agreeable to serving and he expects QPC to formally recommend to the Nominating Committee Chairperson that he be made a member and a Governor.

4. CATO 14-07

André Courville and Dick Logan prepared amendment recommendations based on input from a variety of members.

MOTION: Moved/seconded by Max Goldack/Ron Ilko that the proposal be accepted. **CARRIED**

DCdts will receive this proposal today for discussion at the DCdts/League meeting on Friday, January 23, 1997 (a copy will also be forwarded to all Provincial Committee Chairpersons). The other League's Executive Directors have also agreed with the proposal. If it is not accepted by the military, this issue shall be referred to NCAG.

CATO 14-07 will lead to other CATO's with liability issues. Non-recreational trips (CATO 14-06) are not an issue, however, as these types of trips have very little League liability implications.

5. VOLUNTEER SCREENING

Ron Patton reported on the progress to date:

- the Volunteer Registration Form is being finalized and will be complete by June, 1998;
- each full-time Provincial Office shall retain these forms, with the remaining Provincial Committees forwarding them to League Headquarters for retention;
- each volunteer position is being evaluated as to be level of risk;
- procedures for the local level need to be developed;
- all volunteers, new and existing, shall be required to register;
- three provinces have yet to name a coordinator.

André Courville shall forward a letter to every volunteer explaining the process and expressing his thanks for their involvement.

The request for federal funding for this project was declined but it was suggested that provincial resources may be available.

6. AIR TRAFFIC CONTROL COURSE

André Courville reported that Nav Can has expressed an offer of assistance to maintain the course. Colonel Cloutier requested a temporary delay in pursuing this offer, pending a review of the situation. More information shall follow.

7. ANNUAL GENERAL MEETING 2002/2003

Ron Ilko advised that the Alberta Provincial Committee is not prepared to host the 2002 AGM but have expressed interest in hosting the one in 2005.

DECISION: The request by the NW Ontario Committee to host the 2003 AGM was unanimously accepted.

In response to the indication by OPC to host an upcoming AGM, Fred Hopkinson shall discuss the option on the year 2002 with this committee.

8. POLICY AND PROCEDURES MANUAL

The manual has been sent to Bob Mortimer for final comments. Provincial Committees have been requested to provide to League Headquarters the number of required copies by Friday, January 23, 1998. A disk copy will also be provided to each committee. Distribution is anticipated for Friday, January 30, 1998. Dick Logan advised that the French version will be available by June 1, 1998.

9. RCAOPSO SIGNATURE

Ron Ilko corrected an inaccuracy in the minutes of the National Flying Committee –the RCAOpsO **does not approve** but only **recommends** cadets for Glider and Flying Scholarships. The selection process is an important League responsibility in partnership with our partners. The National Selection Committee does the final selection.

10. AIR CADET WEEK

RECOMMENDATION: Ron Ilko recommended that a National Air Cadet Week not be considered for 1998 but be re-introduced for consideration for 1999. Each province, however, should continue to work at the local and provincial levels for appropriate recognition of the CCM.

11. CONTACT WITH THE PROVINCIAL COMMITTEES

Max Goldack ON/MB: The CATO concerns have been settled;
ON: The Way Ahead representative issue is on the agenda at the upcoming OPC meeting on January 24, 1998;
NWO: An Army corps in Sioux Lookout is in the process of becoming an Air Cadet Squadron.

Ron Ilko QC: two squadrons are assisting with the aftermath operations of the recent ice storm, which provides excellent public relations value. Laurent Levesque is working to ensure adequate representation of League personnel on the Way Ahead Concept Teams;

AB: questions have been raised on the status of officer and director liability. Dick Logan advised that he has discussed this issue with Hugh Boyd.

Rhodie Mercer NF: it was confirmed that uniforms are not to be listed as assets on the ACC9. The death of Jim Laws, on January 20, 1998, was reported;
NS: Doug Betts has requested more lead time in responding to requests from committees and League Headquarters;

Rhodie Mercer will investigate the status of the combined Atlantic provinces Flying account and advise.

Len Jenks BC: the committee is satisfied with the compromise solution of CATO 14-07.

ACC9 update is enclosed and each Provincial Committee should be reminded of the importance of providing this information.

12. NEW BUSINESS

André Courville expressed congratulations to Rhodie Mercer on receiving the QC designation.

The meeting was advised of the passing of Ron Wilson, a past Chairperson of the Manitoba Provincial Committee.

Len Jenks has written an article on Education Credits which will appear in Airforce Magazine.

13. DATE AND TIME OF NEXT CONFERENCE CALL – NOTE CHANGE

The next conference call shall take place on February 17, 1998 at 1000 EST.