

TO: Board of Governors
c.c. Provincial Chairpersons
Advisory Board

FROM: Jean Mignault
Executive Director

DATE: 22 February 2001

SUBJECT: RECORD OF DECISIONS
CONFERENCE CALL 21 FEB 01



Attendees:	Chairperson:	R. Ilko	President
		L.G. Jenks	Past President
		G. Cuerrier	First Vice-President
		J. Ash	Vice-President
		J. Mignault	Executive Director
		S. Clark	Chief Administrative Officer

ITEM		ACTION	STATUS
I. ADMINISTRATION			
1.1 President's Remarks	R. Ilko commented on the 60 th anniversary activities and commended all for the initiatives. He issued a reminder for the Feb 28 th deadline for nominations for League Honours and Awards.	Committee Chairs	On-going
1.2 New Items for Agenda	Three items were added: a. Partnership Team b. Out-of-Region Training – Eastern Region Cadets c. ATC Course	N/A	N/A
1.3 Approval of Agenda	MOTION: Moved/seconded by J. Ash/G. Cuerrier that the Agenda be approved as amended. Carried 3/0/0	N/A	N/A
1.4 Approval of Record of Decisions 17 Jan 01	MOTION: Moved/seconded by L. Jenks/G. Cuerrier that the Record of Decisions for the meeting of 17 Jan 01 be approved as distributed. Carried 3/0/0	N/A	N/A

ITEM	ACTION	STATUS
II. BUSINESS ARISING Action		
2.1 Signing of MOA The signing of the MOA shall occur Mar 6 th , upon the return of the Secretary-Treasurer who is required to sign the Statutory Declaration. The required exemption from Transport Canada regarding transfer of operational control to DND should also be received by that date.	J. Mignault	Pending
2.2 Joint Study Committee - NFC P. Martin shall chair this committee, with W. Paisley and J. Dufort as members. DCdts has indicated their willingness to participate with the first meeting to be scheduled in early March. For immediate resolution is DND's willingness to explore an all-power option; if not, there is no purpose in conducting a study.	Joint Study Committee	Pending
2.3 Future Semi-Annual Meetings Hotel rates have been received; site inspections shall now occur.	J. Mignault	Pending
2.4 60th Anniversary Pin A reminder letter shall be issued to all Provincial Committees regarding the wearing of this pin from 1 Apr 01 – 31 Aug 02. Provincial Committees shall be requested to disseminate the information to their squadrons. J. Mignault and G. Albert shall present a progress report on 60 th Anniversary activities for the March teleconference.	J. Mignault G. Albert	Pending
2.5 Director and Officer Liability – Status and Coverage J. Mignault has requested written confirmation from ENCON Insurance regarding the extent of coverage.	J. Mignault	Pending
III. NEW BUSINESS Action		
3.1 Approval of Budget The 2001-2002 budget was presented.	Information	N/A
MOTION: Moved/seconded by J. Ash/G. Cuerrier that the proposed 2001-2002 budget be approved as presented. Carried 3/0/0		

ITEM	ACTION	STATUS
<p>MOTION: Moved/seconded by G. Cuerrier/L. Jenks that the Capital Budget be approved as presented.</p> <p style="text-align: center;">Carried 3/0/0</p>	Information	N/A
<p>3.2 Approval of QIII Financial Report</p>		
<p>MOTION: Moved/seconded by L. Jenks/G. Cuerrier that the QIII Financial Report be approved as presented.</p> <p style="text-align: center;">Carried 3/0/0</p>	Information	N/A
<p>3.3 Approval of NFC Recommendations</p>		
<p>Two changes to the report were recommended:</p> <ul style="list-style-type: none"> a. reference to the Flying Schol program being fully funded by DND are to be deleted as the League also provides scholarships; b. R. Ilko shall confer with W. Paisley regarding identifying the initial and current quantities of owned aircraft. 	R. Ilko W. Paisley	Pending
<p>MOTION: Moved/seconded by L. Jenks/J. Ash that the NFC report be accepted with the recommendations to be reviewed by the League at future meetings.</p> <p style="text-align: center;">Carried 3/0/0</p>		
<p>3.4 Partnership Team</p>		
<p>League participants have expressed differing opinions on the success of meetings. R. Ilko reviewed reports from ACL members; it was a consensus that a facilitator problem has arisen, as initially predicted by the ACL.</p> <p>R. Ilko shall send a letter to the VCDS regarding support for the Partnership Team.</p>	R. Ilko	Pending
<p>3.5 Out-of-Region Training – Eastern Region Cadets</p>		
<p>G. Cuerrier provided a history of the move of the Eastern Region Gliding School and ensuing problems. R. Ilko shall send a letter to the VCDS acknowledging the situation, noting the ACL's displeasure with the response from the VCDS and express the hope for future bilingual training.</p>	R. Ilko	Pending
<p>3.6 ATC Course</p>		
<p>D. Betts has developed a study guide and qualifying exam for ATC applicants. A letter of endorsement shall be forwarded to LCol G. Merritt. J. Mignault shall inquire of the bilingual capability of this course.</p>	J. Mignault	Pending

	ITEM	ACTION	STATUS
3.7	Aviation Insurance A 20% premium increase is anticipated.	Information	Pending
3.8	Three League Presidents' Telecon - Report R. Ilko provided a report on the meeting. Insurance issues were highlighted.	Information	N/A
3.9	Insurance Meeting with D Law Claims The meeting scheduled for 12 Feb 01 was cancelled by D Law Claims and rescheduled for 28 Feb 01. J. Mignault shall forward received lawyer's letters regarding the Kathy Michaud case to the Executive Committee.	J. Mignault	Pending
3.10	60th Anniversary Previously addressed under Item 2.4.	N/A	N/A
3.11	CDA Conference The ACL membership in the CDA shall be reviewed at the upcoming conference 21-23 Feb 01. L. Bourgeois shall attend and represent the interests of the League.	L. Bourgeois	Pending
3.12	Policy and Procedures Manual The manual has been revised and amended and shall be copied on CD-ROM once revisions on Insurance have been incorporated.	League HQ	Pending
IV	CONCLUSION		
4.1	Good and Welfare of the Air Cadet League No discussion.	N/A	N/A
4.2	Date and Time of Next Meeting The next Executive Committee teleconference shall be held on Wednesday, 21 Mar 01 at 1030 hours eastern time.	Information	N/A
4.3	Adjournment There being no further business, the Chairperson adjourned the meeting.	N/A	N/A