

TO: Board of Governors
c.c. Provincial Chairpersons
Advisory Board

FROM: Jean Mignault
Executive Director

DATE: 25 Feb 02

SUBJECT: RECORD OF DECISIONS
CONFERENCE CALL 20 FEB 02



Attendees: Chairperson: G. Cuerrier President
J. Ash First Vice-President
G. Albert Vice-President
L. Bourgeois Vice-President
B. Wolfe Vice-President

LCol F. Gaboury SSO Corporate Services

J. Mignault Executive Director
S. Clark Chief Administrative Officer

Absent: R. Ilko Past President

ITEM		ACTION	STATUS
I	ADMINISTRATION		
1.1	President's Remarks G. Cuerrier noted that these teleconferences would be limited to one hour in duration	Info	Closed
1.2	New Items for Agenda No new items were added.	N/A	N/A
1.3	Approval of Agenda MOTION: Moved/seconded by J. Ash/B. Wolfe that the Agenda be approved as distributed. Carried 4/0/0	N/A	N/A
1.4	Approval of Record of Decisions 16 Jan 02 MOTION: Moved/seconded by L. Bourgeois/B. Wolfe that the Record of Decisions for the meeting of 16 Jan 02 be approved as distributed. Carried 4/0/0	N/A	N/A
II	BUSINESS ARISING		
2.1	Ad Hoc All-Power Committee Recommendations LCol F. Gaboury reported that a three-person committee is addressing the recommendations. He also confirmed that the increased insurance cost has been included as part of the study. G. Cuerrier offered assistance from the League, as required.	Info	On-going

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2.2	ACL Dress Code League HQ is awaiting receipt of the sample shirt. It shall be pre-sold to the members before an order is placed.	Exec. Dir.	Pending
2.3	Queen's 50th Jubilee No update available.	Info	Pending
2.4	Air Force Involvement with Air Cadet Squadrons This discussion shall be the basis to re-start Air Cadet week. Implementation date for increased involvement is 2003. A complete report will be forwarded, once available.	Exec. Dir.	Pending
2.5	CFTA Increase Of the responses received, one donor has decided against increasing the bursary from \$300 to \$500. Further discussion was deferred until all other donor responses are received.	Info	Pending
2.6	Web Site Revision Update The ACL now has the capability to accept credit card transactions on our website. You may now register and pay to join Friends of Air Cadets on-line. Work by Quantum Training Centre on developing a shopping cart for our catalogue is underway. Although a completion date cannot be confirmed, a deadline of no later than end-February was requested. As previously reported, the re-design of the site shall follow the completion of the catalogue.	S. Clark	On-going
2.7	IACE a. Australia: In response to a request from Australia, Canada will exchange one additional cadet with that country (now 7 cadets + 1 escort) for an overall total of 69 cadets + 11 escorts. Based on cadet population percentages, the quota for Central Region was increased from 18 to 19 cadets for IACE; b. France: attempts continue, through LCol F. Gaboury and F. Lagarde of France, to organize a two-week exchange for one Canadian Air Cadet to compete in a precision flying competition around France. Cadet pilots participating in this exchange must be fluent in French. This exchange is in addition to the regular IACEA exchange. c. Israel: We have advised Israel that Canada will not be sending cadets to Israel this summer but we shall be hosting their two cadets. Canada will send an additional two cadets to the UK.	Exec. Dir.	Pending
2.8	Honours and Awards Recommendations G. Cuerrier tasked all Vice-Presidents with encouraging Provincial Committees to nominate deserving individuals. The deadline has been extended to 15 Mar 02.	Info	Closed

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III	NEW BUSINESS		
3.1	Revision of ACC9 Form B. Wolfe indicated that this is a work in progress and confirmed that the input of ON and QC would be included.	J. Reidulff/ Exec. Dir	On-going
3.2	Cadet Training Working Group J. Mignault highlighted discussions during the week in Cornwall, including adding a MCpl rank for Air Cadets and making seven level LHQ training in line with a seven year cadet career. An implementation date of 2003 has been set. A full report is attached. L. Bourgeois applauded the work but cautioned that the ACL needs to be involved in the change process by being given the ability to review and provide concurrence before any changes are decided. CONSENSUS: The positive work of this group was recognized. A letter shall be forwarded expressing the satisfaction of the ACL for the work done by this working group and reinforcing the importance of the ACL remaining involved in the process.	Info	On-going
3.3	2002-2003 Budget MOTION: Moved/seconded by J. Ash/B. Wolfe that the 2002-2003 Budget be approved.	Info	Closed
	Carried 4/0/0		
3.4	2001-2002 National Fund Raising Campaign J. Mignault reported that this year will mark the first year that the ACL meets its target, thanks to the recent AFAC mailing. He has now commenced discussion with the legion about including a similar insert in their publication (circulation 350K). The issuing of tax receipts for "Friends" registration was raised and will be investigated.	Info	Closed
		Exec. Dir.	Pending
3.5	RCAC Banner The Royal Canadian Air Cadets' Banner was approved by the Governor General of Canada in October, 1990. Developed in concert with the 50 th anniversary of the Air Cadet Movement, it is currently housed at the SLC Course in Cold Lake. Recent requests from squadrons/camps to borrow it for parades have occurred. Although this is not permitted, it was proposed that perhaps approval could be given to having copies of this banner made by Provincial Committees, at their expense, for use within their province. L. Bourgeois shall investigate the ability to alter this banner, i.e. adding the name of the Provincial Committee, and the proper presentation ceremony.	Info	Closed
		L. Bourgeois	Pending
	MOTION: Moved/seconded by L. Bourgeois/G. Albert that replication of the RCAC banner be approved, at individual Provincial Committee expense, pending clarification on presentation, use and alteration from Government House.		
	Carried 4/0/0		

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3.6	Ad Hoc Insurance Committee J. Mignault reported that a committee was struck to review the proposed insurance increase and develop alternate scenarios. Discussion included increasing the aircraft rental rates (not approved by DCdts) and having DND buy the fleet (the role of the ACL was then questioned). This committee shall meet prior to the renewal deadline (26 Feb 02) and a recommendation forwarded to all applicable Provincial Chairs.	Insurance Committee	Pending
3.7	AGM Preparation The hotel reservation form had been sent to all members before the rest of the package to ensure that delegates can make their room booking early. A high attendance, including by local and provincial delegates, is expected. The ACL is awaiting a revised banquet menu from the hotel; once received, the registration fee can be set and all other information distributed. An excellent spousal program has been organized. There were no rooms reserved in the Ramada Coral Inn (adjoining hotel) with the contract only specifying the Ramada Suites. Rooms in the Coral Inn will be made available to League delegates as cancellations by non-League guests arise. Note that all suites are the same except for the President's Suite (i.e. no junior suites available). Due to space limitations, there will not be an Awards Luncheon, rather a casual organized lunch. All awards shall be presented during the President's Dinner on Saturday evening. Subjects for discussion at the Open Forum were requested.	Exec. Dir.	Deferred
IV	CONCLUSION		
4.1	Good and Welfare of the Air Cadet League The Policy and Procedures Manual revision is underway and is expected to be released in March.	Info	N/A
4.2	Date and Time of Next Meeting The next meeting shall be 20 Mar 02 at 1030 hours Eastern.	Info	N/A
4.3	Adjournment There being no further business, the Chairperson adjourned the meeting.	N/A	N/A