

TO: Board of Governors
Provincial Chairmen

FROM: Richard Logan
Executive Director

SUBJECT: RECORD OF DECISIONS
EXECUTIVE COMMITTEE
CONFERENCE CALL 19-11-97



November 20, 1997
Memorandum

1. APPROVAL OF THE RECORD OF DECISIONS - OCTOBER 22, 1997

MOTION: Moved/seconded by Fred Hopkinson/Ron Ilko that the Record of Decisions from the Conference Call Meeting of October 22, 1997 be approved. **CARRIED**

2. BUSINESS ARISING FROM THE MEETING OF OCTOBER 22, 1997

Repayment of Manitoba Loan

DECISION: It was agreed that the Air Cadet League accept the proposal by the Manitoba Provincial Committee to retire their loan as of September, 2000, and that it be understood by that Committee that a minimum payment of \$4000.00 per annum be applied to the outstanding balance of \$12,000.00.

A letter confirming this decision shall be forwarded from the President to the Chairman of the Manitoba Provincial Committee.

Monthly Committee Reports

André Courville stated that not all Committee Chairmen are submitting their monthly reports on time, however, good progress has been noted. It was noted that the report for November shall not be required in advance of the Semi-Annual Meeting of Governors and Committees.

RTU's Atlantic Region

Rhodie Mercer advised that Atlantic Region does not regard the number of RTU's this summer as a problem. Fred Hopkinson questioned the effectiveness of a summer training centre's zero-tolerance policy, particularly in Central Region. Rhodie Mercer agreed to contact the other provinces/regions to further investigate. This issue shall remain on the agenda for the next Conference Call.

Assessment of Nova Scotia Provincial Committee

Rhodie Mercer commented on the success of this committee's Annual Meeting. He summarized that the financial situation is not good but that it is under control; fund

raising is now being initiated. L-19 maintenance expenses precipitated this situation. No further active support was deemed necessary, with only continued monitoring recommended.

Doug Betts will not be attending the Semi-Annual Meeting of Governors and Committees due to their financial position. Dick Logan was asked to follow-up on this issue and report to the President.

Insurance for Cadet Uniforms

Dick Logan reported that NDHQ has confirmed that such insurance is not required. This issue shall be addressed by Colonel G. Cloutier at the Semi-Annual Meeting of Governors and Committees.

Corporate Logos on Gliders and Aircraft

This matter shall be discussed with the National Flying Committee and the Publicity and Image Committee at the Semi-Annual Meeting of Governors and Committees.

3. POLICIES AND PROCEDURES MANUAL

Dick Logan advised that the Board of Governors shall be presented with four proposals at their upcoming meeting. Bob Mortimer has received input on the third draft and the appropriate recommendations have been incorporated.

Suggestions had been received regarding a change in policy. It was agreed that the procedure shall be to approve the manual, with any such policy changes to be then recommended to the Board of Governors to be dealt with as per the established process.

MOTION: Moved/seconded by Fred Hopkinson/Rhodie Mercer that the Executive Committee recommends to the Board of Governors that the Policies and Procedures manual be approved. **CARRIED**

Dick Logan noted that, following our usual practice in matters of this kind, distribution of the manual shall be to all three levels of the organization.

4. ESTABLISHMENT OF AN AIR CADET LEAGUE WWW SITE

The establishment of the League's own site was unanimously approved. Dick Logan recommended implementation in three stages: approval; coordination with the RCAC site and that currently being developed by DCdts; and development of an Air Cadet League Internet Policy.

5. ACC9

The issue was postponed until the Executive Committee meeting at the Semi-Annual Meeting of Governors and Committees.

6. COMMITTEE AGENDAS – SEMI-ANNUAL MEETING

André Courville advised that all agendas for the Semi-Annual Meeting of Governors and Committee shall be compiled and produced in a book for distribution to all attendees.

7. CONTACT WITH PROVINCIAL COMMITTEES

Rhodie Mercer No concerns to report

Ron Ilko Uniforms: Alberta raised the issue of some squadrons running out of the money allotted for uniform purchase before all squadron members were outfitted.

Quebec has concern regarding the Contingency Grant, which shall be discussed at the Semi-Annual Meeting of Governors and Committees.

Len Jenks No concerns to report, however, he noted that only New Brunswick has yet to respond with the name of a representative for the Education Credits Committee.

Fred Hopkinson The Advisory Board had no concerns to report

8. NEW BUSINESS

André Courville noted that some members had yet to remit their membership fees. Dick Logan shall advise these individuals that if this fee is not received in advance of the upcoming meeting, they will not be permitted to attend. He shall communicate directly with Len Jenks on this issue.

André Courville noted that Max Goldack, Dick Logan and himself shall be attending the NCAG meeting next week. He will provide a report at the next Executive Committee meeting.

Len Jenks questioned the possibility of League involvement in the Way Ahead call for volunteers. André Courville noted that he has asked the coordinator, Major Dave Boudreau, to speak during the Presentation of Reports by the Governors and Committee Chairmen on Saturday afternoon of the upcoming Semi-Annual Meeting.

André Courville reiterated that if members are unable to attend any League meeting, ensure that another member has been named to stand in his/her place and present any necessary reports.

9. DATE AND TIME OF NEXT CONFERENCE CALL

The next conference call shall take place on December 17, 1997 at 1000 hrs EST.