

TO: Executive Committee
c.c. Provincial Chairpersons
Advisory Board
National Directors
Board of Governors

FROM: Jean Mignault
Executive Director

DATE: 19 March 2008

SUBJECT: RECORD OF DECISIONS
EC CONFERENCE CALL 19 FEBRUARY 08



Attendees:	Chairperson:	M. Cataford C. Hawkins J. Reidulff G. Fabes J. Johnson B. Robert G. Johnston B. Wolfe F. Gaboury	President - Absent Past President First Vice-President Vice-President Vice-President Vice-President Chair, PC Chairs Advisory Board DCdts – SSO Air – not invited
	Staff:	J. Mignault	Executive Director

	ITEM	ACTION	STATUS
I	ADMINISTRATION		
1.1	President's Remarks A general welcome was extended. J. Reidulff welcomed everyone on the call and thanked them for sparing some of their personal time. He also noted the hospitalization of National President M. Cataford and extended greetings on his behalf.	Info	Closed
1.2	New Items for Agenda No new items were added.	N/A	Closed
1.3	Approval of Agenda MOTION: Moved/seconded by B. Robert / J. Johnson that the Agenda be approved. Carried 4/0/0	N/A	N/A
1.4	Approval of Record of Proceedings (ROP) N/A no ROP for this call.	N/A	Closed
II	BUSINESS ARISING - INFORMATION		
2.1	REPLACEMENT OF EXECUTIVE DIRECTOR POSITION J. Reidulff thanked all members of the selection committee for their work. He also thanks the national office staff for their support during the interview process. Reference checks will be completed this week. The members of the committee gave their general impression of the recommended candidate.	J. Reidulff B. Robert	Pending

ITEM	ACTION	STATUS
<p>The proposed salary of \$77,000 plus benefits was approved. Jan Reidulff and Bob Robert will develop an employment agreement for Jan Reidulff to present to the recommended candidate. The BOG will be advised of the recommendation (suggested that Mr. Lanoue's resume be sent to the BOG members). It was the consensus of the EC that formal approval by the BOG was not required.</p>		
II BUSINESS ARISING – ACTION		
2.2 APPOINTMENT OF NEW ADMINISTRATIVE ASSISTANT Preliminary interviews completed; two candidates still in the running. The decision was made to postpone the final interview / selection until next week so that the incoming ED would have an opportunity to meet the prospective candidates and have input into the final selection.	J. Mignault	Pending
3.1 APPROVAL OF THE 2008/09 BUDGET The revenue for the AGM was revised resulting in a projected Budgeted Operating Surplus for the 2008/09 year of \$3,624. This will be reflected in a revised budget that Jean Mignault will produce and circulate. The budget, as amended will be used by the national office staff to keep operating. It will be finalized at the AGM in Quebec City.	J. Mignault	Pending
3.2 UPDATE ON NATIONAL PRESIDENT VP Grant Fabes provided the update. M. Cataford is finally in a room and is resting as comfortably as can be expected. He is not sure when he will be home but hopes to be up and around for the AGM in Quebec City. At M. Cataford's request, we will not send anything to him until he finally gets home. The EC asked G. Fabes to let Michel Cataford know that we are all thinking of him and wish him all the best for a speedy recovery.	G. Fabes	N/A
IV CONCLUSION		
4.1 Reports from the Vice-Presidents and Chair of Chairs Joe Johnson: Nothing to report. Geoff Johnston: Nothing to report. Craig Hawkins: Nothing to report. Grant Fabes: The MOU with CAE Inc. has been signed. CAE is very excited about working the League to support the Air Cadet Program. More information to follow Bob Robert: ACC-9 return is at 50% so far. Generally of good quality. Pestergram to follow. Strategic plan is coming along. It will be shared with committee members prior to being distributed to members for input. Preparation of the new grant application will begin in the spring (we would like to have a copy of the old application to review. Jean indicates that the electronic version has been lost, will try to get a hard copy). Preparation of the grant application will be one of the first major tasks awaiting the incoming ED.	Info	Pending

	ITEM	ACTION	STATUS
4.2	Comments from DCdts N/A DCdts were not invited to on this call.	N/A	N/A
4.3	Good and Welfare of the League The Michaud Case will be entering the Discovery Hearing phase in May 2008. We are still unable to find out who the League's insurance carrier was during the time of the alleged abuse.	J. Mignault	N/A
4.4	Date and Time of Next Meeting 19 March 2008 (BOG Conference Call), 15 April (EC Conference Call at 1900 Hrs Eastern/Ottawa time) and 03 May 2008 (BOG Conference Call)	N/A	N/A
4.5	Adjournment There being no further business, the Chairperson adjourned the meeting.	N/A	N/A