

**TO:** Executive Committee  
 c.c. Provincial Chairpersons  
 Advisory Board  
 National Directors  
 Board of Governors



**FROM:** Jean Mignault  
 Executive Director

**DATE:** 31 October 2006

**SUBJECT:** RECORD OF DECISIONS  
 EC CONFERENCE CALL 24 OCTOBER 2006, 1800 HOURS

**Attendees:** Chairperson: C. Hawkins President  
 L. Bourgeois Past President  
 M. Cataford First Vice-President  
 J. Johnson Vice-President  
 J. Reidulff Vice-President  
 G. Fabes Vice-President  
 F. Gaboury DCdts – SSO Air  
 E. Callow Chair, PC Chairs

Staff: J. Mignault Executive Director

	ITEM	ACTION	STATUS
<b>I</b>	<b>ADMINISTRATION</b>		
<b>1.1</b>	<b>President's Remarks</b> A general welcome was extended. C. Hawkins welcomed everyone on the call and thanked them for sparing some of their personal time on a Tuesday evening.	<b>Info</b>	<b>Closed</b>
<b>1.2</b>	<b>New Items for Agenda</b> No new items were added to the Agenda	<b>N/A</b>	<b>Closed</b>
<b>1.3</b>	<b>Approval of Agenda</b> <b>MOTION:</b> Moved/seconded by G. Fabes / L. Bourgeois that the Agenda be approved. <b>Carried 5/0/0</b>	<b>N/A</b>	<b>N/A</b>
<b>1.4</b>	<b>Approval of Record of Decisions</b> <b>MOTION:</b> Moved/seconded L. Bourgeois / M. Cataford that the ROD for the Aug 19, 2006 be approved as distributed. <b>Carried 5/0/0</b>	<b>N/A</b>	<b>Closed</b>
<b>II</b>	<b>BUSINESS ARISING - INFORMATION</b>		
<b>2.1</b>	<b>SELECTIONS 2007</b> J. Mignault mentioned that he sent information (memo) for selections 2007 during the 3 <sup>rd</sup> week of Sept. 2006, followed by another memo on Oct. 24, 2006. Only camp quotas information is missing (to be sent in late Oct. 2006). A description is needed to explain to the cadets the content of the new Airport Operations Course (course may be available in English only for 2007).	<b>J. Mignault</b> <b>F. Gaboury</b>	<b>Pending</b>
<b>2.2</b>	<b>MEMBER REGISTRATION AND SCREENING (MR&amp;S)</b> Information on MR&S has been sent to PC Chairs. The National three League Database is ready for transmission of electronic files to National HQ.	<b>J. Mignault</b>	<b>Pending</b>

	ITEM	ACTION	STATUS
2.3	<b>AIR CADET RESOURCE DEVELOPMENT &amp; FUNDRAISING COMMITTEE SURVEY</b> C. Hawkins has returned a completed survey to M. Conway on behalf of the BOG. Results will be reported at the SAM in Nov. 2006.	<b>C. Hawkins M. Conway</b>	<b>Pending</b>
2.4	<b>EFFECTIVE SPEAKING COMPETITION</b> Information on the Website has been updated. C. Hawkins will send an invitation for a CAP Cadet to speak as a non-competitor at the next ES Competition in June 2007.	<b>J. Mignault</b>	<b>Pending</b>
2.5	<b>NATIONAL FUND RAISING CAMPAIGN</b> J Mignault noted that most letters for the fall fund raising letters would be completed and mailed near the end of Oct. 2006. L. Bourgeois also noted the receipt of \$10,000 from an initiative by Hon. Secretary Jim McKeachie (re: Air Canada/WestJet legal settlement – awards given by Air Canada to Charities).	<b>N/A</b>	<b>Complete</b>
2.6	<b>SEMI ANNUAL MEETING</b> The SAM will be held at the Hampton Inn Nov. 23-25, 2006. Meeting Reg. Fee is \$180, and the room rate is \$105. Meeting package has been circulated but the program is an incomplete draft which will be finalized in the next two weeks. Committee Chairs requested to finalize their meeting requirements ASAP. J. Reidulff asked that an invitation for the June 2007 AGM be sent to the LGen Bouchard in Winnipeg ASAP.	<b>J. Mignault</b>	<b>Pending</b>
2.7	<b>PTAA AND MUSIC AWARDS</b> National President C. Hawkins agreed with the AFAC that PTAA Awards funded by the RCAF Trust will be sent by and through the AFAC Group Vice Presidents. All other awards will be sent directly to the address on the Cadet's applications. Application deadlines for PTAA and Music Awards is Oct. 31, 2006.	<b>J. Mignault</b>	<b>PENDING</b>
2.8	<b>ATTENDANCE BY THE NATIONAL PRESIDENT AT THE AFAC AGM</b> C. Hawkins attended the AFAC AGM in Ottawa (Oct. 13 -14, 2006). Nothing of significance reported.	<b>C. Hawkins</b>	<b>Closed</b>
2.9	<b>PENHOLD BUS PULLING INCIDENT</b> Air Cadet injured at Penhold ACSTC while pulling a bus. Cadet back home and able to go back to school part time. Insurance Company has appointed an adjuster on this incident.	<b>C. HAWKINS</b>	<b>PENDING</b>
2.10	<b>K. Michaud Abuse claim against the ACL – update</b> There has been no activity on this file.	<b>J. MIGNAULT</b>	<b>PENDING</b>
2.11	<b>Wreath for National Remembrance Day Ceremonies in Ottawa</b> The staff at National HQ has purchased a wreath to be laid on behalf of the ACL by the National President on Nov. 11, 2006.	<b>C. HAWKINS</b>	<b>PENDING</b>
II	<b>BUSINESS ARISING – ACTION</b>		
2.12	<b>NCC Agenda Items</b> <b>The following are 4 Agenda items for the Nov. 22 2006 NCC Meeting:</b>  <b>[1] Volunteer Screening and Supervision</b> The three Leagues require additional information regarding which volunteers can supervise Cadets under the full range of circumstances.	<b>C. HAWKINS/ M. CATAFORD</b>	<b>PENDING</b>

ITEM	ACTION	STATUS
<p>In addition, the Leagues remain interested in pursuing a cost recovery plan for the roll out of the volunteer screening system. This is especially relevant where the Leagues are screening those former CF Civilian Instructors that become volunteers. In the case of the Navy and Army Leagues this would also include consideration of recovering costs associated with the volunteer photo ID programme.</p>		
<p><b>[2] Increasing the Cadet Corporate Account</b>  The three Leagues are committed to working closely with DCdts staff in pursuit of additional funds for the overall programme. This would include terminating the National Cadet Scholarship programme and having said funds directed to specific objectives. Given the fact the corporate account has been frozen for some years inflation has actually led to a decrease in resources available to Cadets. The Leagues will also require a better explanation of the current “funding model” for the CCO. The Leagues would spearhead a political campaign intended to both increase visibility and support for a better funded programme. The Leagues remain in complete support of the Déry Initiative and view it as the single best way to bolster the declining volunteer resource base and quantify both objectives as being equal.</p>		
<p><b>[3] Notification of Significant Incidents (both negative and positive)</b>  The three Leagues invite the CF to participate in the creation of what might best be an addition to the MOU outlining how information is shared. A number of examples now exist whereby incidents involving Cadets have occurred and the respective Leagues have not been informed or, advised well after the fact. Cadets are a part of the civilian community and not the CF. The requirement for the Leagues to organize media positions and notify insurance brokers make this a very logical next step. The Leagues of course would also share similar information in the spirit of what would be a truly bilateral arrangement. One additional recommendation would see the three League Communication Managers working in closer cooperation with the PA Cell in the Directorate. It is the Leagues desire to have the DCdts PA Cell in turn coordinate each file with the Leagues in a better coordinated and more centralized fashion. The Leagues believe that the sharing of information should not only be restricted to material of a negative nature but also that of a positive nature.</p>		
<p><b>[4] Conversion of QR&amp;Orders to Ministerial Orders</b>  In principal the three Leagues support any move that would see subsequent management of the CCM made both more flexible and practical. This is especially true when it comes to better identifying CIC Officers as the leaders of youth and not combat arms specialists therefore possibly changing their status. The Leagues do however have some concern that sweeping changes could possibly be effected with a minimum of consultation with both the government and League partners. All agreed that extreme caution would need to be exercised in pursuit of this laudable objective. L. Bourgeois also requested that C. Hawkins enquire at the NCC on the status of the indemnification of the Leagues as part of ongoing MOU discussions.</p>		

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3.13	<b>AIR CADET LEAGUE IACE ESCORT TO THE UK</b> The EC discussed the issue of a League Escort to the UK. The person sent by the ACL this year will be one of the VP's (and/or EC or BOG member) i.e. who will attend the IACEA Conference next year ore in the near future. The ACL will pay expenses for the league escort officer at the May briefing (meals, accommodations and other expenses), DND will pay for transportation. To be ratified by the BOG at the SAM.	C. Hawkins	
III	<b>NEW BUSINESS</b>		
3.1	<b>NEW PC CHAIRS NB AND MB</b> D. MacNeil was re-elected as the new Chair for the NB PC at their AGM and Terry Lewis was elected in MB.	N/A	N/A
3.2	<b>ATTENDANCE AT PC AGM'S</b> C. Hawkins requested EC members complete and submit their AGM reports (Appendix C of the PC Annual report).	All EC members	Pending
3.3	<b>IN CAMERA DISCUSSION – COMMITTEE STRUCTURES</b> The EC members discussed “in camera” the structure and effectiveness of League standing and ad-hoc committees	N/A	Closed
3.4	<b>POINTS FROM LCOL F. GABOURY</b> F. Gaboury noted that a DRAFT CATO was being drafted for implementation of the Flight Corporal rank. The issue of supervision of cadets has been clarified and will be discussed at the NCC Meeting and will be reiterated by Col. Perron at the SAM.	F. Gaboury	N/A
3.5	<b>Airline Transport Association of Canada (ATAC) Memorandum of Agreement (MOU)</b> G. Fabes noted that the ACL is nearly ready to sign an MOU with ATAC at the SAM. The LISC is also working on an MOU with the Canadian Business Aviation Association (CBAA) in Ottawa – not final at the time of the call. <b>MOTION:</b> Moved / Seconded G. Fabes / L. Bourgeois, that the MOU with ATAC as previously circulated be approved for ratification at the SAM Meeting on Nov. 25, 2006. <b>Carried 5/0/0</b>	G. Fabes	Pending
IV	<b>CONCLUSION</b>		
4.1	<b>Reports from the Vice-Presidents</b> No points were brought by the Chair of OC Chairs E. Callow. No other comments or reports were made by the VP's.	N/A	N/A
4.2	<b>Comments from DCdts</b> N/A Comments form DCdts were made at 3.4 above.	N/A	N/A
4.3	<b>Good and Welfare of the League</b> No Good and Welfare of the League items were discussed.	N/A	N/A
4.4	<b>Date and Time of Next Meeting</b> The next meeting/teleconference of the <b>Board of Governors</b> shall be held at the SAM on November 23, 2006.	N/A	N/A
4.5	<b>Adjournment</b> There being no further business, the Chairperson adjourned the meeting at 6:25PM.	N/A	N/A