

TO: Board of Governors
Provincial Chairpersons

FROM: Richard Logan
Executive Director

SUBJECT: RECORD OF DECISIONS
EXECUTIVE COMMITTEE
CONFERENCE CALL 18-03-98



March 19, 1998

1. APPROVAL OF THE RECORD OF DECISIONS – FEBRUARY 17, 1998

MOTION: Moved/seconded by Ron Ilko/Fred Hopkinson that the Record of Decisions from the meeting of February 17, 1998 be approved.

2. BUSINESS ARISING FROM THE MEETING OF FEBRUARY 17, 1998

Search and Select Committee

André Courville advised that a conference call was conducted on March 14, 1998 with the committee members at which time the position profile, timeframe and selection process was reviewed. It was further decided that the advertisement for the position shall be placed in *The Ottawa Citizen* and *Le Droit*. Notification shall also be forwarded to DND and other related Associations.

CATO 14-07

André noted that the Army and Navy Leagues did not support the Air Cadet League's position and approved this CATO as written. Dick Logan cautioned that this matter is a risk management issue and will have implications on other CATOs and related matters.

Volunteer Screening

The recent letter from Ron Patton and Duane Schippers was deemed to be excellent and the Executive Committee completely supported their continuing work.

Record of Decisions – Semi-Annual Meeting, Annex M 3(c), page 63

Dick Logan clarified that if a unit conducts a parade on a CF Base, all provincial flags, plus the Canadian flag, must be flown. If the parade is held at another venue, only the Canadian flag is mandatory.

3. E-MAIL – LINES OF COMMUNICATION

André Courville cautioned about the proper use of e-mail and reiterated that the established lines of communication must be maintained. Bob Mortimer has been asked to develop a policy re: e-mail and worldwide web sites. Fred Hopkinson has prepared a preliminary draft on the use of e-mail, which he shall forward.

4. INTERNET – POLICY

Dick Logan has provided Bob Mortimer with the Internet policies of Air Command and Rotary International. Bob Mortimer shall develop a policy for the Air Cadet League of Canada.

5. TERMS OF REFERENCE – DEFENCE ETHICS PROGRAM IN THE CCM

Max Goldack reviewed his work thus far. André Courville stated that although our partners are putting an important issue in place, priorities need to be set. He suggested that the Air Cadet League shall respond with our overall support, with specific comments to follow. Our first priority, however, is the implementation of Volunteer Screening. Dick Logan concurred that the Air Cadet League is not currently looking at an Ethics Program. He, in concert with Max Goldack, shall prepare a response to the Ethics Program draft.

6. HONORS AND AWARDS

André Courville noted that very few recommendations have been received for League recognition. He asked that each Vice-President stress this matter with their respective Provincial Chairmen and provide a report during the next conference call.

7. WAY AHEAD PROCESS – REPRESENTATION BY THE AIR CADET LEAGUE

André Courville reported that the Coordinator, Maj Dave Boudreau, has left this job to assume a position with the Army Cadet League.

A meeting of Concept Team (CT) Leaders was held in Borden on March 14-15, 1998. André Courville voiced his disappointment with the lack of Air Cadet League personnel in a CT Leader position. Dick Logan will request a list of all volunteers involved in this process.

8. CONTACT WITH PROVINCIAL COMMITTEES

Max Goldack	ON	The OPC Semi-Annual Meeting shall be held in April. Recommendations for League Honors and Awards are expected by the end of March.
	MB	Development of their strategic plan is near completion. Volunteer Screening is underway. Two Air Cadets were killed in a non-Air Cadet activity last week. Permission has been granted for burial in uniform, if so desired by the family. Max Goldack and Jan Reidulff shall represent the League at the funeral.
Len Jenks		No response from BC, SK, or NW Ontario
Rhodie Mercer	PEI	A fund raising campaign regarding their new glider has been initiated.

	NF	Their Semi-Annual Meeting was held last week. Volunteer Screening is underway.
	NB	Volunteer Screening is underway. Work on the flying program is also taking place.
Ron Ilko	AB	Questions about the Volunteer Screening process have been raised and are being addressed.

9. NEW BUSINESS

CATOs

Bob Mortimer has been asked, and agreed to, review any draft CATOs received by the League. He will work with Dick Logan to prepare appropriate recommendations for the Executive Committee.

Year 2000

Dick Logan will request each Provincial Committee provide a report regarding the impact of the Y2000 problem on their operations. He is currently preparing a report on plans to ensure Y2000 compliance for national operations, which will be available to all Provincial Committees.

Ron Ilko advised that a letter concerning Y2000 and the League's aircraft fleet shall be forthcoming.

IACEA Secretary General Position

MOTION: Moved/Seconded by André Courville/Len Jenks that the Air Cadet League of Canada strongly support Dick Logan for the position of Secretary General of the IACEA following his retirement from the League.

The Executive Committee unanimously agreed with this motion.

National Fund Raising Committee Policy

It was confirmed that this policy shall be included in Amendment List #1 for the Policy and Procedures Manual.

Communication

André Courville commended Ron Ilko for his work with the National Flying Committee and his effective use of Conference Calls for committee business. He encouraged other Committee Chairmen to make use of this facility.

10. DATE AND TIME OF NEXT CONFERENCE CALL

The next conference call shall take place on Tuesday, April 21, 1998 at 1000 EST. Note that this is a change from the original schedule.