

TO: Board of Governors
c.c. Provincial Chairpersons
Advisory Board

FROM: Jean Mignault
Executive Director

DATE: 4 Sep 01

SUBJECT: RECORD OF DECISIONS
CONFERENCE CALL 18 JUL 01



Attendees:	Chairperson:	G. Cuerrier	President
		R. Ilko	Past President
		G. Albert	Vice-President
		L. Bourgeois	Vice-President
		B. Wolfe	Vice-President
		J.R. Goudie	Partnership Team
		J. Mignault	Executive Director
		S. Clark	Chief Administrative Officer
Absent:		J. Ash	First Vice-President

ITEM		ACTION	STATUS
I ADMINISTRATION			
1.1	President's Remarks G. Cuerrier extended a welcome to Executive Committee members and noted that the format will remain the same as with previous calls.	Info	Closed
1.2	New Items for Agenda No new items were added.	N/A	N/A
1.3	Approval of Agenda MOTION: Moved/seconded by B. Wolfe/G. Albert that the Agenda be approved as amended. Carried 4/0/0	N/A	N/A
1.4	Approval of Record of Decisions 14 June 01 MOTION: Moved/seconded by R. Ilko/L. Bourgeois that the Record of Decisions for the meeting of 14 June 01 be approved as distributed. Carried 4/0/0	N/A	N/A
II BUSINESS ARISING			
2.1	Insurance a. Update: J. Mignault reported that the liability insurance policy was renewed with the new company at a cost of \$1.62/cadet. Other policies shall be due 31 Aug. A meeting with the broker is planned.	Exec. Dir.	Pending

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	<p>b. Legal Defence Fund (LDF) of \$.35 / cadet: The purpose of this proposal is to fund legal bills and insurance deductibles on behalf of Provincial Committees. A legal opinion shall be sought.</p> <p>MOTION: Moved/seconded by R. Ilko/B. Wolfe that, based on the proposed structure, this plan be used as the basis to discuss with counsel the plans for an LDF, and the validity and alternatives of establishing such a fund determined.</p> <p>Carried 4/0/0</p>	Exec. Dir.	Pending
	<p>c. D&O Billing: It was confirmed that all Squadron Sponsoring Committee Members are covered, whether incorporated or not. A 10% premium increase can be expected. QPC may opt to join the national policy. Previously, D&OP billing was done based on provincial revenue; it was recommended to change this to cadet population.</p> <p>MOTION: Moved/seconded by G. Albert/L. Bourgeois that the D&O billing to Provincial Committees be based on cadet population.</p> <p>Carried 4/0/0</p>	Information	Closed
2.2	<p>Partnership Team – Update</p> <p>B. Goudie reported that positive progress has been made with a commitment to proceed with an MOA. One final meeting is planned. Decisions shall be sought at the 2001 SAM.</p> <p>It was reported that a new government agency has been established to support volunteer organizations. J. Mignault shall investigate the League's eligibility.</p> <p>G. Cuerrier has sent a letter to the VCDS supporting the Partnership Team.</p> <p>L. Bourgeois confirmed that the League may request assistance from DND resources for dispute resolution.</p>	Information	Pending
		Exec. Dir.	Pending
		Information	Closed
		Information	Closed
2.3	<p>60th Anniversary – Update</p> <p>G. Albert reported that:</p> <ul style="list-style-type: none"> • non-winning posters shall be returned with a certificate of participation. • cheques for winning posters shall be sent to Provincial Committees for presentation • PowerPoint presentations are being finalized. G. Cuerrier shall forward a copy of the latest League Training Course to G. Albert as reference. 	Information	Pending
	<p>Copies of winning posters with artist information shall be submitted to Airforce magazine. L. Bourgeois shall coordinate.</p>	L. Bourgeois	Pending
	<p>No guidelines, plans, posters have been distributed for Air Cadet Week, scheduled for 17-23 Sep.</p>		

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2.4	Queen's 50th Jubilee J. Mignault and L.G. Jenks shall investigate if such a commemorative medal will be struck.		
III	NEW BUSINESS		
3.1	Committee Action Plans G. Cuerrier directed Executive Committee members to follow-up with Committee Chairs re: mandate and members. ACLHQ shall send a reminder to all Committee Chairs.	Executive/ Committee Chairs	Pending
3.2	Summer Training Centre Visits G. Cuerrier canvassed members regarding their planned visits to CSTC's.	Information	Closed
3.3	Provincial Committee AGM Dates Two Provincial Committees had yet to advise of their AGM dates for 2002. J. Mignault shall follow-up.	Exec. Dir.	Pending
3.4	Establish Committee to Review League By-Laws G. Cuerrier has tasked R. Mercer with review the League's By-Laws	R. Mercer	On-going
3.5	Executive Committee Teleconference The August meeting shall be cancelled with the next teleconference scheduled for 19 Sep 01.	Information	Pending
IV	CONCLUSION		
4.1	Good and Welfare of the Air Cadet League OPC: concerned with DND advising of selection results before the League. J. Mignault shall discuss selections with DCdts. G. Cuerrier suggested that a structure be instituted but that early confirmation is beneficial. NW ON: concerned that the money allocated for gliding not automatically used for power famils. Clarification on the letter sent to the Chair, NFC shall be sought from the NCAOpsO. Maj Al Wardle has been named the new NCAOpsO. The NFC shall no longer meet at the SAM. J. Mignault shall prepare a letter to the NCAOpsO suggesting a meeting during the fall RCAOpsO conference.	N/A	N/A
4.2	Date and Time of Next Meeting The next Executive Committee teleconference shall be held on Wednesday, 19 Sep 01 at 1030 hours Eastern time.	Information	N/A
4.3	Adjournment There being no further business, the Chairperson adjourned the meeting.	N/A	N/A