

**TO:** Board of Governors  
c.c. Provincial Chairpersons  
Advisory Board  
National Directors

**FROM:** Jean Mignault  
Executive Director

**DATE:** 2 Oct 03

**SUBJECT:** RECORD OF DECISIONS  
CONFERENCE CALL 17 SEP 03



<b>Attendees:</b>	Chairperson:	G. Albert	First Vice-President
		L. Bourgeois	Vice-President
		M. Cataford	Vice-President
		LCol F. Gaboury	Chief of Staff, DCdts
		J. Mignault	Executive Director
		S. Clark	Chief Administrative Officer
	Guest:	J.R. Goudie	Advisory Board
	Absent:	B. Wolfe	President
		J. Ash	Past President
		C. Hawkins	Vice-President

ITEM		ACTION	STATUS
<b>I ADMINISTRATION</b>			
<b>1.1</b>	<b>President's Remarks</b> G. Albert explained B. Wolfe's absence due to the IACEA conference in Turkey.	<b>Info</b>	<b>Closed</b>
<b>1.2</b>	<b>New Items for Agenda</b> No new items were added.	<b>N/A</b>	<b>N/A</b>
<b>1.3</b>	<b>Approval of Agenda</b> <b>MOTION:</b> Moved/seconded by G. Albert/M/ Cataford that the Agenda was approved as circulated. <b>Carried</b>	<b>N/A</b>	<b>N/A</b>
<b>1.4</b>	<b>Approval of Record of Decisions 20 Aug 03</b> As not all members had received their copy, this item was deferred to the next teleconference.	<b>N/A</b>	<b>Deferred</b>
<b>II BUSINESS ARISING</b>			
<b>2.1</b>	<b>Airforce Magazine Proposal</b> No decision to report. It was proposed that the PR and Image Committee be tasked to develop a plan to ensure the steady receipt of articles.	<b>Exec. Dir. / PR &amp; Image</b>	<b>Pending</b>

ITEM	ACTION	STATUS
<p><b>2.2 Legal Defence Fund</b></p> <p>A teleconference of the PC Chairs was held 3 Sep. All committees were represented except PE and Northern Area. A consensus was reached, whereby all Provincial Committees agreed with the \$1/cadet fee to establish a Legal Defence Fund, with committee assessments to be based on the June 2002 Effective Parade Strength. Future discussions shall occur at the 2003 SAM and 2004 AGM and regularly thereafter to address the need for continued or annual contributions as there can be no guarantee that lawsuits would not surface in the future. A committee shall be established; financial resources of the Provincial Committees are a major consideration.</p> <p>Committee Chair L. Bourgeois noted most Provincial Committees required authority from their members. His committee was tasked with developing a draft plan to address and fund this issue. Indemnity from Dept. of Justice will be sought.</p>	Info	On-going
<p><b>2.3 RCAOpsO Conference</b></p> <p>The annual RCAOpsO Conference will be held in Comox, BC in October. Jack Henwood shall be asked to represent the ACL. A report shall follow.</p> <p>Flight safety shall be reviewed: the summer and fall of 2003 had seven accidents: five in Central, one in Atlantic and one in Eastern Regions.</p>	Info	On-going
<p><b>2.4 Legal Claim – Economical Insurance</b></p> <p>In response to Economical Insurance's denial of coverage for the injuries suffered by a cadet in August 2000, the ACL insurer at that time, our lawyer has forwarded a letter advising of intent to potentially launch legal action should this decision not be reversed.</p>	Info	Pending
<p><b>2.5 Mail Vote</b></p> <p>The expectation was that the proposal would be voted on prior to the 2003 SAM.</p>	J. Ash	Pending
<p><b>2.6 Provincial Committee Funding Proposal</b></p> <p>The Army Cadet League has requested a letter of support from the ACL to ensure continued buy-on with this proposal. L. Bourgeois stressed the importance of finding new sources of funding for this initiative rather than from the existing DCdts budget, although it was noted that expenditures exist that do not directly fund the cadet programme.</p> <p>Discussions revealed that this proposal did not account for provincial or national volunteers when calculating the Leagues' contribution.</p> <p><b>PROPOSAL:</b> The Volunteer Contribution Report shall be forwarded to the Army Cadet League to ensure that all figures are accurate.</p>	Exec. Dir.	Pending

ITEM	ACTION	STATUS
<p><b>RECOMMENDATION:</b> The Air Cadet League of Canada supports the funding proposal for Provincial Offices as developed by the Army Cadet League of Canada, except that any funding must come from “new money” and not the existing DCdts budget.</p>		
<b>III NEW BUSINESS</b>		
<b>3.1 Partnership - Report</b>		
<p>J.R. Goudie stated the three current priorities of this committee:</p> <ul style="list-style-type: none"> <li>a. responsibility matrix: he expressed disappointment that the joint focus groups in some regions do not include ACL involvement;</li> <li>b. impact statement: to be developed for each matrix item, assuming approved, to outline the effect on current regulations and orders. A plan shall be drafted on implementation;</li> <li>c. preparation of NCC presentation: the issue of liability is a major concern and the financial impact on the Leagues. A proposal to change the CIC transaction system shall also be included.</li> </ul>		
<p>The need for Provincial Committees to provide information to members at their AGMs was noted, particularly regarding the status of screening CO's volunteers. L. Bourgeois consented to prepare a brief.</p>	<b>L. Bourgeois</b>	<b>Pending</b>
<b>3.2 National Fund Raising Campaign</b>		
<p>J. Mignault reviewed the results of the national campaign to date and outlined plans to place an insert in an upcoming COPA mailing. Special thanks were extended to Ron Button for his work with securing two donations totalling \$70K to be used to fund Air Cadet awards.</p>	<b>Info</b>	<b>Closed</b>
<b>3.3 Insurance</b>		
<p>Insurance policies were renewed 31 Aug with an average 23% increase in premiums; these were due to market forces beyond ACL control.</p>	<b>Info</b>	<b>Closed</b>
<p>Discussion ensued on the difficulty in getting information from DND regarding claims against the ACL with suggestions that DND assume cadet liability. J.R. Goudie noted that there is no provision for the sharing of information.</p>		
<b>3.4 Quarter I Financial Results</b>		
<p>The (deficit)/surplus for 2002 was incorrectly stated on the report; it should read \$28,630 Surplus.</p>	<b>Info</b>	<b>Closed</b>
<p><b>MOTION:</b> Moved by C. Hawkins/L. Bourgeois that the Quarter I Financial results be accepted as amended. <b>Carried</b></p>		
<b>3.5 Semi-Annual Meeting</b>		
<p>The registration packages shall be distributed within the next two weeks. Committee Chairs were advised to detail requirements, if applicable.</p>	<b>Info</b>	<b>Closed</b>

ITEM	ACTION	STATUS
<p><b>3.6 Canadian Volunteer Service Medal</b> The Army Cadet League has proposed a Canadian Volunteer Service Medal and requested support from the Navy and Air Cadet Leagues. This issue was referred to the Honours and Awards Committee.</p> <p><b>MOTION:</b> Moved/seconded by G. Albert/C. Hawkins that the Air Cadet League refer this proposal to the Honours and Awards Committee. <b>Carried</b></p>	<b>H&amp;A Committee</b>	<b>Pending</b>
<b>IV CONCLUSION</b>		
<p><b>4.1 Reports of the Vice-Presidents</b> Each Vice-President provided a brief report on issues from the Provincial Committees.</p>	<b>Info</b>	<b>N/A</b>
<p><b>4.2 Comments from DCdts</b> LCol F. Gaboury requested that issues to be addressed by DCdts be forwarded to his office for staffing by 1 Nov 03.</p> <p>J.R. Goudie noted that QR (Cadets) is not available through the DCdts website, although the QR&amp;Os for the CF are.</p>	<b>All</b>	<b>Pending</b>
<p><b>4.3 Good and Welfare of the Air Cadet League</b> L. Bourgeois noted that the IACEA 2006 dates were approved. Plans can now proceed.</p> <p>L. Bourgeois spoke with the Director of Flight Safety regarding recent accidents. Poor weather caused delays in graduating cadets, resulting in an urgency to complete training on time.</p>	<b>Info</b>	<b>Closed</b>
<p><b>4.4 Date and Time of Next Meeting</b> The next meeting shall be Wednesday, 15 October at 1030 hrs.</p>	<b>Info</b>	<b>Closed</b>
<p><b>4.5 Adjournment</b> There being no further business, the Chairperson adjourned the meeting.</p>	<b>Info</b>	<b>Closed</b>