

TO: Board of Governors
c.c. Provincial Chairpersons
Advisory Board
National Directors

FROM: Jean Mignault
Executive Director

DATE: 15 May 03

SUBJECT: RECORD OF DECISIONS
CONFERENCE CALL 16 APR 03



Attendees:	Chairperson:	J. Ash	President
		B. Wolfe	First Vice-President
		C. Hawkins	Vice-President
		LCol F. Gaboury	DCdts Chief of Staff
		J. Mignault	Executive Director
		S. Clark	Chief Administrative Officer
	Absent:	G. Cuerrier	Past President
		G. Albert	Vice-President
		L. Bourgeois	Vice-President

ITEM		ACTION	STATUS
I ADMINISTRATION			
1.1	President's Remarks J. Ash designated this meeting as an information session as no quorum was present.	Info	Closed
1.2	New Items for Agenda Two items were added: a. ACC9 – C. Hawkins b. Fund Raising strategy from C. Allain	N/A	N/A
1.3	Approval of Agenda The agenda was not formally approved.	N/A	N/A
1.4	Approval of Record of Decisions 16-17 Nov 01 This item was deferred.	Exec. Comm.	Pending
II BUSINESS ARISING			
2.1	Aircraft Rental Rates J. Mignault now has a copy of the signed MOA. Thanks were extended to LCol F. Gaboury.	Info	Closed
2.2	Web Site The members-only section of the web site is now operational. The Members Forum is already being revised to enable participants to submit and view discussion points instantly.	Info	On-going

ITEM	ACTION	STATUS
2.3 Liability Arising from ACL Bursaries C. Hawkins advised that a revised waiver has been sent to Sponsors and Committees in ON regarding liability. OPC is to advise League HQ if they will accept CFTAs to distribute as per past practice or withdraw ON cadets from eligibility.	OPC	Closed
2.4 National Course Selections All files have been received and reviewed. The overall completeness and organization of the files was, with few exceptions, excellent. The Provincial Committees were thanked for their outstanding work.	Info	Closed
2.5 Airforce Magazine Proposal J. Mignault has been unable to meet with AFAC Executive Director B. Tracy to discuss re-institution of an Air Cadet section in their magazine.	Exec. Dir.	Pending
2.6 100th Anniversary of Flight League HQ has prepared decals, mouse pads and pins to commemorate this event. Items will be available through the catalogue in the near future.	Info	Closed
2.7 ACC9 C. Hawkins reported that the revised ACC9 has been sent for translation; with no adverse feedback from Provincial Committees, this form shall be effective for five years.	Info	Closed
How to handle the signature block in electronic submissions was discussed. Suggestions included typing in the name on the form or printing the final page only for signature.		
2.8 Fund Raising Strategy C. Allain has developed a long-term strategy stressing the need to enhance League fundraising efforts, i.e. planned-giving. Dana Dawson, a former Air Cadet and professional fundraiser, prepared a paper on the hiring of someone to formulate a fundraising strategy for the ACL. He volunteered to make a presentation at the AGM during the Open Forum – this offer was accepted.	Info	Pending
III NEW BUSINESS		
3.1 IACE 2003 J. Mignault reported the cancellation of exchanges with Singapore, Hong Kong, Japan and Turkey; existing countries have agreed to accept additional candidates to keep the total at 68: France (2), UK (2) and US (5). He will communicate with each country and participant regarding SARS and the possibility of cancellation.	Exec. Dir.	Pending

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3.2	National Fund Raising Campaign The new software is in place. The theme for this year's campaign will be the 100 th anniversary of flight.	Info	Pending
3.3	AGM The Registration Fee was set at \$150, \$125 for spouses. This includes all meals on Friday, Saturday and social event participation. Committee reports are due 1 May with agendas and resolutions due 15 May.	Info	Pending
3.4	Friends of Air Cadets The advertisement for Friends of Air Cadets was included in the recent edition of Airforce magazine together with a thank you from J. Ash for donations received in response to our last two solicitations.	Info	Closed
3.5	NT/YK/NU Committee C. Hawkins spoke with B. MacKay regarding this committee, including the requirement for ACC9s and members screening and registration. He shall communicate with all PCCs and EC members noting the need to explore ways to improve working with northern area.	Info	On-going
IV	CONCLUSION		
4.1	Comments from DCdts LCol F. Gaboury noted the new DCdts, Col Guerin, will arrive end-Aug. He shall be acting DCdts in the interim. He noted that the response letter to MP Benoit, written by J. Mignault, was well-prepared. LCol F. Gaboury stated that contingency planning is being discussed regarding the SARS situation but that currently, with the exception of IACE noted earlier, everything is continuing as planned	Info	Info
4.2	Vice-Presidents' Reports B. Wolfe: AB asked for an interpretation of "licenced ranges", noting that use of public ranges by Air Cadets has been ruled out even though they are licenced ranges. LCol F. Gaboury responded that no civilian ranges, and perhaps even some DND ranges, may be used. ON noted that the request for funding of provincial offices has been stalled even though the VCDS offered assistance to secure same. It was stated that this issue is being discussed by the NCC Working Group as a third priority. J. Mignault reiterated that the ACL put the political campaign on hold.	Info	Closed
	Air Cadet Week was discussed. Updates shall follow.	Info	On-going

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4.3	Good and Welfare of the Air Cadet League J. Mignault reported that C. D'Aoust, ACLHQ Secretary, has resigned effective 2 May. A replacement search is underway. A meeting is planned with CCRA on 12 May to discuss the status of incorporated Committees. A process needs to be in place to meet the needs of the committees and squadrons.	Info	Pending
4.4	Date and Time of Next Meeting The next meeting shall be 21 May 03 at 1030 hrs Eastern time.	Info	Closed
4.5	Adjournment There being no further business, the Chairperson adjourned this information meeting.	Info	Closed