

TO: Board of Governors
c.c. Provincial Chairpersons
Advisory Board
National Directors

FROM: Jean Mignault
Executive Director

DATE: 28 May 02

SUBJECT: RECORD OF DECISIONS
CONFERENCE CALL 15 MAY 02



| | | | |
|-------------------|----------------|-----------------|------------------------------|
| Attendees: | Chairperson: | G. Cuerrier | President |
| | | R. Ilko | Past President |
| | | J. Ash | First Vice-President |
| | | L. Bourgeois | Vice-President |
| | | B. Wolfe | Vice-President |
| | | D. Betts | Governor |
| | | J. Mignault | Executive Director |
| | | S. Clark | Chief Administrative Officer |
| | Absent: | G. Albert | Vice-President |
| | | LCol F. Gaboury | SSO Corporate Services |

| ITEM | | ACTION | STATUS |
|------------|---|-------------|----------------|
| I | ADMINISTRATION | | |
| 1.1 | President's Remarks G. Cuerrier noted this would be the final teleconference prior to the AGM. | Info | Closed |
| 1.2 | New Items for Agenda No new items were added. | N/A | N/A |
| 1.3 | Approval of Agenda MOTION: Moved/seconded by R. Ilko/B. Wolfe/ that the Agenda be approved as distributed. Carried 4/0/0 | N/A | N/A |
| 1.4 | Approval of Record of Decisions 17 Apr 02 MOTION: Moved/seconded by J. Ash/R. Ilko that the Record of Decisions for the meeting of 17 Apr 02 be approved as distributed. Carried 4/0/0 | N/A | N/A |
| II | BUSINESS ARISING | | |
| 2.1 | ACL Dress Code L. Bourgeois noted the need for an easily recognizable dress. He has submitted a resolution for AGM discussion for full attire, including matching hat and tie. | Info | Pending |

| | ITEM | ACTION | STATUS |
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| 2.2 | <p>Queen's 50th Jubilee J. Mignault shall determine if League's allotment is in addition or included in the DND total.</p> <p>R. Ilko queried how the ACL would celebrate this milestone. J. Mignault shall prepare a letter of congratulations for receipt by the Queen prior to 5 June.</p> | Exec. Dir. | Pending |
| 2.3 | <p>Web Site Revision S. Clark reported that the ACL catalogue is operational with purchasing now available on-line.</p> | Info | Closed |
| 2.4 | <p>IACE The special France flying exchange is yet to be confirmed. The MND shall be in Singapore early June and has requested a publicity session with our two Air Cadets.</p> | Info | Pending |
| 2.5 | <p>AGM 2002 All VPs shall ensure that the Committee Chairs under their charge have submitted their reports. A reminder for Agendas shall be forwarded.</p> | VPs League HQ | Pending |
| 2.6 | <p>ACC9 Re-design Distribution shall follow once translation is received. It was reiterated that the ACC9P will be withdrawn and a financial statement only required.</p> <p>R. Ilko queried the progress on the Advisory Board request for an update and analysis of volunteer time. J. Mignault shall advise the Provincial Chairs and Offices of this impending project. R. Ilko volunteered to oversee this project.</p> | Exec. Dir. | Pending |
| 2.7 | <p>Meeting with VCDS – Partnership Implementation Team Highlights of G. Cuerrier's meeting with the VCDS included:</p> <ul style="list-style-type: none"> a. request for Provincial Committee grant. This issue has VCDS support. He shall send a letter to the ACL and an ACL/DND team shall be put in place to work on a formal request for these funds. b. Contingency grant increase from \$8 to \$12. No progress to report. R. Ilko queried the applicability re: DND substantiation of grants. Col J. Ambler shall be asked to address this at the AGM. c. the ACGP MOA rate increase was accepted by all Provincial Committees. d. In response for the need for better support, the VCDS offered manpower. This needs to be qualified as each time it has occurred, the ACL has lost control of an aspect of their responsibility (i.e. PR). e. The VCDS gave a brief on Command and Control, noting his desire for more say on regional cadet operations. <p>G. Cuerrier has requested a meeting with the VCDS and the three League Presidents, First VPs and Partnership Implementation Team to address the slow progress of this team and the lack of direction. The need for a definition of the responsibilities of the partners exists.</p> | Info | On-going |

| | ITEM | ACTION | STATUS |
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| III | NEW BUSINESS | | |
| 3.1 | MOA Rate Renewal The revised rate has been accepted by all Provincial Committees. | Info | Closed |
| 3.2 | Crime and Employee Dishonesty Insurance The ACL does not currently have this coverage due to expense – approx. \$20K to extend to the local level. J. Mignault shall investigate coverage, rates and report at the AGM. | Exec. Dir. | Pending |
| 3.3 | Potential D&O Claim In-camera discussion | N/A | N/A |
| 3.4 | Honorary Officer and Director Renewal The Nominating Committee was tasked with looking at limiting the number Honorary Directors. The need to develop roles for Honorary Directors also arose. | Nominating Committee | Pending |
| 3.5 | National Fund Raising The 2002-2003 campaign has been launched. Alternative fund raising methods need to be explored. | Fund Raising Committee | On-going |
| 3.6 | AGM 2002 A final call for Agenda items was issued. | All | Closed |
| 3.7 | Cornwall Strategic Training Framework Meeting D. Betts provided the following summary: <ul style="list-style-type: none"> - primary focus of the project is LHQ training with some reference to CSTC training - need acceptance of this project by regional training staffs - new initiatives at RCIS will evolve - a gap analysis is being conducted, comparing current training and what needs to be done - stage 2 – develop a business case for the VCDS including specifying necessary funding - stage 3 – no changes in squadron training shall occur until June 2007 implementation date D. Betts voiced concerns: <ul style="list-style-type: none"> - little discussion regarding the leagues and the partnership - no discussion of optional training - the ACL needs to decide how much focus to take in this new training program - the ACL needs to have input in directed and optional training - RCIS training will require change to implement this new program D. Betts shall propose two recommendations for AGM discussion, focusing on supporting the new training program and desire to be a part of it. L. Bourgeois noted the need to submit recommendations for Air optional training and suggested that a committee be struck at the AGM to assist with this. | Info | On-going |

| ITEM | | ACTION | STATUS |
|------------|--|-------------|---------------|
| 3.8 | Year 2001/02 Financial Results The auditors have completed their review. | Info | Closed |
| 3.9 | Letter to Provincial Committees from VCDS The VCDS asked permission to send a letter directly to each Provincial Chair. The ACL denied this request, preferring to follow the normal lines of communication. There is no knowledge of what the VCDS intended to relay. | Info | Closed |
| IV | CONCLUSION | | |
| 4.1 | Good and Welfare of the Air Cadet League No issues. | N/A | N/A |
| 4.2 | Date and Time of Next Meeting The next meeting shall be held during the 2002 AGM in Niagara Falls, ON. | Info | N/A |
| 4.3 | Adjournment There being no further business, the Chairperson adjourned the meeting. | N/A | N/A |