



AIR CADET LEAGUE OF CANADA

EC Teleconference ROPs



March 2nd 2011

MEETING INFORMATION

Meeting Date: March 2nd 2011
Start Time: 1900hrs
End Time: 2100hrs
Location: Teleconference
Purpose: Regular Scheduled Meeting

ATTENDANCE

Grant Fabes	Present	John Walker	Present
Joe Johnson	Absent	Sarah Matresky	Present
Bob Robert	Present	Don Berrill	Present
Ken Higgins	Present	Yves Therrien	Absent
Thomas White	Present		

AGENDA

1. Administration

1.1. New Items for Agenda – Grant Fabes

There were no new items added to the Agenda.

1.2. Approval of Agenda – Grant Fabes

Moved By: T. White

Seconded By: B. Robert that the Agenda be approved as presented.

Carried

1.3. Approval of Record of Proceedings – EC Meeting February 16th 2011– Grant Fabes

Moved By: B. Robert

Seconded By: T. White that the minutes of the February 16th 2011 EC meeting be approved.

Carried

2. Information

2.1. President's Report – G. Fabes

G. Fabes reported that the period since the last EC has seen the National Office and the OPC involved with a sensitive and time consuming volunteer screening issue in London, ON. More details will be given in item 4.1.

He also has finalized procedures and documents (Guidelines and Application Form) to be used in the AVEOS Work Experience Programme in BC. This includes promotion of the Programme and the completion of the application form at the Squadron level, which will contain CO and Chair recommendations including a short narrative about the cadet (attitude/behaviour/qualities, etc.). From that point on the cadet follows the established school system procedure and with this agreement, DND supervision will no longer be required. G. Fabes forwarded this information to all PC Chairs on February 26.

G. Fabes forwarded a letter, as did the other two League Presidents, to the VCDS presenting the concerns and suggestions of the Air Cadet League of Canada for the future of the Canadian Cadet Programme and its upcoming CRS review.



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2.1 President's Report (continued) – G. Fabes

G. Fabes added that Google Analytics has now been added to the League's website tools. He explained that it provides insight into the ACL's website traffic and analyzes the data to assist us in preparing better presentations, improving our site and allows us to monitor activity and change in website traffic. With this information we can adapt our site to better suit the needs of our users.

G. Fabes also reported that he is in the process of finalizing the implementation of the new major flying awards system for 2011-2012 (Power FAMIL Pilot Upgrade Scholarships) with the agreement of partners and the logistical support of National AirOps and the Air Transport Association of Canada. He also noted that he has accepted an invitation from the NL Provincial Committee to attend their SAGM and Provincial Effective Speaking Competition in early April.

2.2. Executive Director's Report – S. Matresky

The ED indicated that her report will be brief as most of her time in the last two weeks has been consumed by the Volunteer Screening incident in London and the Aviation Insurance renewal. The insurance renewal is now complete and the League's lawyer is reviewing the incident in London and will advise accordingly in the next few days. She added that she enjoyed participating in the PC Chairs teleconference on Monday and that the new AGM online registration (distributed today) has been well received by members so far. S. Matresky also noted that she will be away from the office next week and members are to contact C. Denison in her absence.

2.3 Finance Committee Report – B. Robert

B. Robert reported that he enjoyed participating in the PC Chairs teleconference on February 28th. He noted that two major issues were concluded as a result of the consultation with the PC Chairs on the Proposed Provisional Budget for 2011-12 + 2 years. They decided they wanted to go ahead with National providing contract management for PC web sites. They were also in favour of a push for a coordinated Members Training initiative as in the earlier budget, but he would let D. Berrill provide the specific details regarding what was discussed on the teleconference. He concluded that he will be sending the revised budget out to the BOG in a few days and that, at the teleconference of 23 March, he will be making a motion to approve it and recommend its final approval to the membership at the AGM.

2.4 Provincial Chairs Report – D. Berrill

D. Berrill summarized the details of the PC teleconference on February 28th. The major items covered included a review of the proposed Budget and while there was some dissention, all of the PC Chairs felt they could support a per cadet assessment of \$10.00 and suggested keeping the assessment at round numbers. They supported the website proposal and the Members Training Initiative and believe that the project needs to have a quicker timeline. He added that even though they strongly supported the National Glider Reserve project, they would not provide the onetime \$1.00 per cadet assessment requested by the Aviation Committee for procuring one or two gliders, as they felt that the funds should come from elsewhere in the Budget and not through another assessment.

The PC Chairs also discussed the issue of Registration and Screening and they were all briefed on the issue in London. S. Matresky reiterated the importance of screening and identified that some Provinces are not quite following the full procedure in the manner intended. D. Berrill also added that the PC Chairs would like to look into the ACLC Alumni Association (as part of SPU goal A9) a little further as they feel the proposal indeed has some merit and they also supported the proposed draft (John Scott's version) of the Fundraising PPM update.

BCPC is working on a Memory Book for the 75th Anniversary of the Air Cadet League and several other provinces added that they would also like to participate in the project.

2.5 DCdts Report – Y. Therrien

Y. Therrien sent his regrets.



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3. Business Arising

3.1 SPU 2008 Quo Vadis – G. Fabes

G. Fabes explained that J. Reidulff conveyed at the last BOG conference that the Board may have lost sight of the original goals of the SPU. The EC had agreed on February 16th, that K. Higgins and B. Robert would look at the issue further and added that the suggestions are a part of the supporting material. B. Robert added that it was decided in January 2010 (by B. Robert and J. Reidulff) that the Terms of Reference were to be decided prior to looking into this issue but there was no follow up done until now. K. Higgins stated that rather than conclude SPU 2008 and the related efforts, it should continue to as part of our organizations values with responsibilities for coordinating ongoing efforts assigned to a specific VP. Grouping committees under a particular VP should not be part of a hierarchal organization pyramid but rather placing the VP centrally to a cluster of like minded working groups to enhance interaction, exchange of ideas, and increased productivity. Committee Chairs would continue much as before. J. Reidulff, if willing, would produce an action list of items (in coordination with the VPs) that still need completion and would then follow up based on the action list on future calls. J. Walker's action list (as only one listing of many action items) was given as an example of what J. Reidulff would track. Discussion ensued about how to present the action items and how they would be checked off. K. Higgins and B. Robert agreed to massage the "cluster" proposal.

3.2 PPM Proposal re: Sponsor/SSC – B. Robert

G. Fabes said that based on the last teleconference, F. Johnsen took everyone's suggestions into consideration and prepared a document with the submissions in various colours. K. Higgins' concern was that one term was simply being swapped for another, so G. Fabes explained that as a result, K. Higgins' submission was circulated. K. Higgins stated that the Preamble he is suggesting as part of an introduction to the section in the PPM (which can be a difficult read at times) and would leave no doubt about what will be encountered and would be a selling point rather than a turn off for sponsors. He believes that they can re-frame the sponsor's true role more clearly to the benefit of all concerned and to more clearly define who is in charge. B. Robert also noted that there is no section in the PPM that outlines how to form a squadron. Discussion ensued and it was decided that the suggestions, Preamble and idea of creating a new section about forming a squadron would be provided to the PPBLC who would then in turn create a new proposal for approval.

3.3 Financing of National Glider Reserve – J. Walker

B. Robert reported that on the PC Chairs teleconference, they supported a \$10.00 assessment fee and gave a list of items that should be included in this assessment fee and the BOG should set the priorities as they see fit. They would not, however, support the extra \$1 for the Glider Reserve to be assessed against the PCs. B. Robert, therefore, decided that because the League is expecting favourable year-end financial results, we can help the PCs by providing one reserve glider. B. Robert explained how it would be recorded in the Budget and said that essentially the glider would be bought and sold in the same year. The revised Budget will be circulated in the next few days.

J. Walker added that he will be sending an email to his committee announcing that they will be going ahead with the glider purchase, and then search and acquisition will commence. There has been some discussion of the possibility of sourcing a glider through DND. J. Walker is pleased with the current situation and is looking forward to setting up the Glider Reserve.

3.4 SPU Goal D3-3 – B. Robert

B. Robert gave an overview of the document, explaining that this was part of a review of the kit shop. It was determined that the National Office will continue to offer the service. Rules and regulations needed to be published to govern the catalogue service and with the help of S. Matresky, the document was produced outlining such things as the importance of the catalogue in terms of fundraising; who has priority over providing certain items; what the inventory is to consist of; liquidation of stock, etc. B. Robert is looking for the EC to recommend that the item be moved up to the BOG for approval and insertion into the PPM.

Moved By: B. Robert

Seconded By: J. Walker that document be presented at the next BOG meeting for approval.

Carried



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4. New Business

4.1 Registration and Screening – G. Fabes/S. Matresky

G. Fabes explained the situation in Ontario involving a volunteer whose membership was withdrawn. He also reported on what the next steps would be to review the Registration and Screening Process as this issue has revealed gaps in the system. He thanked K. Higgins for his advice in the matter and added that an email was sent out to all PC Chairs and Screening Coordinators that stated 'No League Screening Card is to be issued until the applicant status has been verified against the National Database and accepted for entry'. An additional email will be sent stating 'that if at the PC level an applicant's file comes back with a 'hit' and they are considering waiving that hit, they must first contact the National Office before they proceed. G. Fabes and S. Matresky with the assistance of K. Higgins will be reviewing the Screening Handbooks and database.

5. Conclusion

5.1 Reports of the Vice-Presidents – Various.

B. Robert said that he will be circulating his 3.7.6 PPM update soon, which has to do with Fundraising. It will be an agenda item on the next BOG call.

K. Higgins added that he was pleased to participate in the Chairs teleconference. He will be working on a schedule of training for members as this is something the Chairs would like to see right away.

T. White announced that NB has embarked on a road show educating the SSCs.

5.2 Good and Welfare of the ACL – All

5.3 Next Meeting – G. Fabes

The next meeting of the Executive Committee will take place April 13th 2011. G. Fabes thanked everyone for their participation on the call.