



AIR CADET LEAGUE OF CANADA

BOG Meeting ROPs

September 7th 2011

MEETING INFORMATION

Meeting Date: September 7th 2011
Start Time: 1900hrs
Location: Teleconference
Purpose: Regular Scheduled Meeting

ATTENDANCE

Don Berrill	Present	Lloyd MacIntyre	Present
Marcel Bineau	Absent	Keith Mann	Present
Bob Burchinshaw	Present	Terry Platana	Absent
Don Doern	Present	Gary Pinsent	Present
Grant Fabes	Present	Bob Robert	Present
Ken Higgins	Present	John Walker	Present
Tom Holland	Present	Tom White	Present
Fred Johnsen	Absent		
Marc Lacroix	Present		
Jerry Elias	Present (Chair, Aviation Committee)		
John Scott	Absent (Chair, Res. Gen. Committee)		
Darlene LaRoche	Present (CofC)		
Sarah Matresky	Present (ED)		
LCol. Y. Therrien	Present (SSO Air)		

1. Administration

1.1. New Items for Agenda – B. Robert

There were no new items for the Agenda.

1.2. Approval of Agenda – B. Robert

Moved By: L. MacIntyre

Seconded By: T. Holland that the Agenda be approved as presented.

Carried

1.3. Approval of Record of Proceedings: BOG June 16th 2011 – B. Robert

Moved By: K. Mann

Seconded By: B. Burchinshaw that the ROPs of June 16th 2011 be approved as presented.

Carried

2. Information

2.1. President's Report – B. Robert

B. Robert thanked everyone for their participation on the call, particularly the new Governors joining the teleconference for the first time. He indicated that his report is included in the supporting materials. He had nothing further to add to his report at this time.



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2.2. Executive Director's Report – S. Matresky

S. Matresky indicated that her report is included in the supporting materials. She indicated that she is currently out of the office on vacation and therefore has nothing further to add to her report at this time. T. Holland asked about the ACL's trademarks and S. Matresky indicated that an email regarding the rights and distribution of the League's official mark was circulated last month and more information will be published in an upcoming newsletter.

2.3. National Finance Committee Report – J. Walker

J. Walker reported that the August financial statements were circulated last week, with excellent results. He added that the AGM came in under budget and congratulated the NBPC and National Office on their efforts. Rainy Day fund has been invested and the IACE accrual will be discussed and most likely readjusted. The 75th Anniversary Committee budget will also be discussed and accrued for. J. Walker also reported that the ACC9s are coming along, and the outstanding ACC9s in Nova Scotia from 2010 have now been submitted. B. Robert recognized the efforts of E. Wiesner with regards to ACC9s. He added that other than SK and NS, most provinces are good at submitting ACC9s. J. Walker will be sending out another Pestergram soon. He added that he will be staying an extra day after the SAM to meet with Sarah, Ray, and the auditors to better understand the financial situation.

2.4. Provincial Chairs Report – D. LaRoche

D. LaRoche gave a briefing on Governor F. Johnsen's health concerns and upcoming surgery. D. LaRoche informed everyone that her report was circulated to the BOG earlier in the week. She added that during the PC Chairs meeting last month, they discussed extensively the waiver from Transport Canada. She stated further that it was the first teleconference of PC Chairs for the year and it went very well. The Chairs had one concern regarding the Foundation dinner – they are of the opinion that the timing is not appropriate and believe that it would be more warmly received if held during the SAM. Most are unable to attend and they are disappointed.

2.5 DCdts Report – LCol. Y. Therrien

LCol. Therrien had nothing further to add. J. Elias covered the Aviation Transport Canada subject in his committee report.

3. Business Arising

3.1 SPU 2008 Final Report for BOG – B. Robert

The SPU Status card was presented and owners and primaries gave a report with regards to the current status of each item in the matrix. See attached document for full details, however the following was derived and subject to a motion:

Moved By: K. Mann

Seconded By: T. White that the proposal by DCdts regarding 'On the Job Training' for level 5 Air Cadets, which includes a 3 period activity to learn about volunteer opportunities, be approved as presented.

Carried

3.2 Approval for Distance Learning for League Members – K. Higgins

K. Higgins indicated that he circulated the report. The Members Committee has opted for option number 3, computer based training. The Committee is now looking at feasibility of it, financing, format for each lesson, finalize topics and then it will be farmed out to the writing team.

Moved By: K. Higgins

Seconded By: M. Lacroix that the Distance Learning for League Members proposal be approved as presented.

Carried

ACTION: Members committee



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3.3 AGM Yellowknife Update

S. Matresky indicated that the convention rate at the Explorer Hotel for the AGM in Yellowknife is expected to exceed \$175/night for 2014. June is one of the busiest months at the Hotel and unfortunately with such a low rate they may not be able to entertain the idea of hosting our event. S. Matresky is working with D. Crouch to put together proposals for hotels in Yellowknife and Whitehorse and will report on the outcome at the next meeting.

ACTION: Executive Director

3.4 Cadet Supervision Update

In Camera

4. Committee Reports

4.1 Air Cadet Committee – M. Lacroix

M. Lacroix stated that his report was circulated to the BOG. He added that he sent an additional email with details of his committee's objectives for the training year. He has asked each province to send a representative to the Air Cadet Committee meeting at the SAM in Ottawa.

4.1.1 National Selections Sub-Committee – M. Bineau (regrets)

B. Robert stated that M. Bineau sent his regrets. He indicated that M. Bineau has spoken to Maj. Giroux regarding the selections process; some changes were discussed and they plan to meet in Ottawa in the coming week. M. Bineau will be in contact with all PC Chairs to update the National Selections Contact information sheet.



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4.2 National Aviation Committee – J. Elias

J. Elias reported that the purchase and disposal of assets agreement has been rewritten and all committees are to submit their input by September 15th. At the SAM, the final document will be reviewed.

The SSO Air has had a number of meetings with TC and DND on how to resolve the exemption situation and they have a solution that they feel will work. It is requested that the Aviation Committee members discuss the recommended solution with their Provincial Committees and provide input to Jerry Elias by 15 Sep 2011 so that the issue can be resolved ASAP. He added that DND returned an answer today, and he read out the email to everyone. It stated that, 'the TITTLE and ownership will remain with the League even though it will be registered to DND'. He hopes that the League and DND can come to an agreement by the SAM in November and added that a letter of intent can also be written. S. Matresky will seek a legal opinion on the issue and report back to the BOG.

J. Elias also distributed the latest paint schemes available so that it can be reviewed with the Provincial Committees. They should come prepared to vote at the SAM in Ottawa. He will keep everyone up-to-date on the issue if he receives any more graphics.

J. Elias indicated that the ACL has been authorized to purchase the first National Glider. The glider will be repaired very soon and will be under the custody of Central Region.

B. Robert indicated that he received a proposal from P. Barabey with regards to a glider being donated the Canadian Aviation Museum in Ottawa. Several factors came to bear regarding the request, which included the short timing to get the glider ready; the cost for the contractor being too great; the museum needing to agree that the glider be immediately and permanently displayed to the public; and the possibility that the Foundation dinner will be cancelled.

Therefore it was decided that the response to P. Barabey's proposal would be negative and the BOG would reconsider in the coming months should the project be done 'in house' and / or at a more reasonable cost. Should the Foundation Dinner proceed as planned, the Chair of the Aviation Committee will be looking into obtaining Central Region's display glider for the event.

ACTION: President, Aviation Committee

4.3 National Effective Speaking Committee – K. Mann

K. Mann indicated that he has now taken over as Chair of the ES Committee. The term 'Competition' has been removed from the Committee name as they are active in many areas throughout the year. K. Mann confirmed that there are indeed eight (8) ES topics for the cadets to choose from this year.

4.4 IACE Committee – L. MacIntyre

L. MacIntyre indicated that his report was circulated by email and there is nothing further to add at this time. B. Robert indicated that he will participate in the IACE Association Conference in Amsterdam mid-September.

4.5 League Industry Partners Committee – G. Fabes

G. Fabes indicated that his report was circulated by email and had nothing further to add at this time.

4.6 Members Committee – K. Higgins/T. Holland

T. Holland indicated that the Members Committee will be proceeding with the projects recently approved by the Board of Governors and will continue to communicate their progress. K. Higgins added that there were funds set aside for the development of Member Training, and now that the project has received approval, J. Walker and S. Matresky should make note of the funds allocated. K. Higgins thanked S. Matresky and C. Denison for making the necessary updates to the SSC training information section on the website.

ACTION: Members Committee, Treasurer, ED



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4.7 National Music Committee – F. Johsen *absent*

F. Johsen sent his regrets.

4.8 National Policy Procedure & By-Laws Committee – B. Burchinshaw

B. Burchinshaw indicated that he wrote to the National President about updating the League's Constitution, to which the President responded positively. He is looking for input from the BOG members regarding the contents of the League's revised Constitution before a draft proposal is prepared. It will be presented at the SAM and B. Burchinshaw will then seek input from the Advisory Board on the issue. A final report will then be tabled at the AGM. This process as outlined was received positively by the BOG.

4.9 National Public Relations and Image Committee – G. Pinsent

G. Pinsent indicated that he is currently researching Social Networking and has passed along some of his ideas to the National President. G. Pinsent will be consulting with ON and BC as they already have some social networking in place.

ACTION: PR & Image Committee

4.10 National Resource Generation Committee – D. Berrill for J. Scott

J. Scott sent his regrets. D. Berrill indicated that the written report has been circulated and the committee is currently working on determining the reasons as to 'why' the League will be asking for money as knowing 'why' is an important first step to efficient fundraising. D. Berrill asked that BOG members submit things to be added to the proposal that would require funding to build a proper case for support.

5. New Business

5.1 Approval of CASARA Awards Application – B. Robert

B. Robert indicated that the Honours and Awards Committee has submitted an amended CASARA awards application for approval by the Board of Governors. The new form encourages further documentation and supporting of information.

Moved By: G. Fabes

Seconded By: T. White that the new CASARA form be approved as presented.

Carried

6. Conclusion

6.1 Reports of the Vice Presidents

T. White indicated that he is looking for feedback regarding the Wreaths Across America program as they are looking to further expand the current project.

6.2 Good and Welfare of the ACL – All

Nothing further to add at this time.

6.3 Date and Time of Next Meeting – All

The next meeting will take place at the SAM in November. B. Robert thanked everyone for their participation.
