

TO: Executive Committee
c.c. Provincial Chairpersons
Advisory Board
National Directors
Board of Governors

FROM: Jean Mignault
Executive Director

DATE: 7 May 2007

SUBJECT: RECORD OF DECISIONS
BOG CONFERENCE CALL 28 APRIL 07



Attendees:

Chairperson:	C. Hawkins	President
	L. Bourgeois	Past President
	M. Cataford	First Vice-President
	G. Fabes	Vice-President, Absent
	J. Johnson	Vice-President
	J. Reidullf	Vice-President
	B. Robert	Governor
	M. Murphy	Governor, Absent
	R. Dionne	Governor
	B. Paisley	Governor
	B. Burkinshaw	Governor
	T. White	Governor, Absent
	R. Thistle	Governor
	K. Higgins	Governor
	R. Mercer	Governor, Absent
	F. Gaboury	DCdts – SSO Air
	E. Callow	Absent
Staff:	J. Mignault	Executive Director
	K. Banaszkiwicz	Executive Assistant (Admin & Special Projects)
	S. Putinski	Admin. Officer (Comm. & Media)

ITEM		ACTION	STATUS
I	ADMINISTRATION		
1.1	President's Remarks A general welcome was extended. C. Hawkins welcomed everyone on the call.	Info	Closed
1.2	New Items for Agenda L. Bourgeois asked that the Honours and Awards item be moved up on the list of agenda due to some time constraints.	N/A	N/A
1.3	Approval of Agenda MOTION: Moved/seconded by B. Robert / B. Paisley that the Agenda be approved as amended.	N/A	N/A

Carried 12/0/0

	ITEM	ACTION	STATUS
1.4	Approval of Record of Decisions		
	<p>a. BOG ROD 23 Nov 06 MOTION: Moved/ seconded L. Bourgeois / R. Thistle that the BOG ROD 23 Nov 06 be approved as circulated. Carried 12/0/0</p> <p>B. Robert asked about the NWO loan, J. Johnson gave an update and confirmed that it would be repaid within the agreed upon timeframe. B. Robert also asked about legal matters concerning item 3.3. C. Hawkins and J. Mignault agreed to resolve questions about this item over the phone on Tuesday. B. Robert inquired about item 3.8 (translation services). M. Cataford informed the BOG that C. Bédard will likely be the only person requiring translation and to have a facilitator/translator accompany her to the meetings will be satisfactory. M. Cataford agreed to look into finding a person to accompany her. Discussion ensued.</p>	C. Hawkins M. Cataford	Closed
	<p>b. BOG 17 Feb 07; MOTION: Moved/ seconded J. Reidulf / B. Robert that the 17 Feb 07 ROD be approved as circulated. Carried 12/0/0</p> <p>B. Robert corrected item 3.10. It should read 22% of squadrons Do Not submit...</p>	J. Mignault	Closed
	<p>c. SAM ROD 2006 Approval of this ROD has been deferred for approval via electronic vote.</p>	N/A	Pending
II	BUSINESS ARISING - INFORMATION		
2.1	<p>Selections 2007 K. Banaszkiwicz discussed problems with the ACCESS database and the need to explore alternatives at the AGM. A web based system is being looked at as a possibility.</p>	K. Banaszkiwicz	Pending
2.2	<p>Registration and Screening R. Thistle questioned the Red Flagged members from Saskatchewan. K. Banaszkiwicz confirmed this information was correct, stating that it was confidential information from the NL database. Discussion ensued.</p>	Info	Pending
2.3	<p>IACE Reunion Update M. Cataford explained that he was very pleased with the feedback the reunion has generated among former Air Cadets. The reunion will be going ahead as planned. A briefing in more detail will be provided at the AGM.</p>	M. Cataford	Pending

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2.4	NCC Agenda Items C. Hawkins gave an overview of what is to be expected on the NCC conference call. L. Bourgeois made some clarifications about the parameters of the Cadet Medal of Bravery, and confirmed that Cadets are currently not permitted to wear a Bravery Medal issued by the Humane Association. L. Bourgeois will have more information available at the AGM. J. Mignault confirmed that he would need all agenda items for submission to the NCC by May 7 th 2007.	J. Mignault	Pending
II	BUSINESS ARISING - ACTION		
2.5	Policy on Probation and Trusteeship MOTION: Moved/Seconded by J. Johnson/ B. Paisley, that the Policy be approved for inclusion in the new P&P Manual. Carried 12/0/0 B. Burkinshaw spoke about the integration of CATOs in the P&P Manual.	B. Burkinshaw	Closed
2.6	Approval of Terms of reference – National Resource Dev. & Fundraising Committee J. Johnson asked for clarification of the name of this committee and if it includes the word 'fundraising' or not. C. Hawkins confirmed that upon speaking to M. Conway, there was no specific reference to the word 'fundraising' and it was known as the <i>National Resource Development Committee</i> . Discussion ensued about the importance of the inclusion or deletion of the word. It was noted that the terms of reference do not address fundraising. J. Mignault added that it is an opportune time to consider planned giving and the donation of shares. C. Hawkins agreed to return the paper to M. Conway for revision.	C. Hawkins	Pending
III	NEW BUSINESS		
3.1	Cost of Annual General Meeting The package outlining the cost of the AGM was discussed. J. Reidulf explained some of the added costs for this year's meeting. C. Hawkins suggested that the package be sent out to the Advisory Board as well as the PC Chairs for their review.	J. Mignault	Pending
3.2	Finance Committee Update B. Robert added that since the package went out, he has received the financial statements from Alberta, leaving only Manitoba and New Brunswick. The ACC9 submissions stand at approximately seventy-five percent.	B. Robert	Closed
3.3	AGM Open Forum Topics C. Hawkins advised that the Director of Cadets could give his briefing during the AGM on Saturday and not at the Open Forum as previously communicated. The Resource Development and Fundraising Committee have requested some time for a presentation. It was decided that a CPU update will be added as well. C. Hawkins suggested a presentation by the OPC concerning their Aircraft Restoration Project (20 min). B. Robert suggested devoting some time to the changes in the P&P Manual (20 min.).	C. Hawkins	Pending

	ITEM	ACTION	STATUS
3.4	Effective Speaking Competition R. Dionne gave a briefing about the Competition and added that the cadet from the Civil Air Patrol will be participating as a speaker but will not be a competitor in the Competition. C. Hawkins suggested that this year's topics are easy to 'Americanize' so that the speaker feels more comfortable. R. Dionne will advise the cadet.	R. Dionne	Closed
3.5	Proposal For the Northern Zone Structure J. Reidulff gave an overview of the proposal and confirmed that one Treasurer was still in place for the Northern Zone and the others will be discussed at the first initial meeting. MOTION: Moved/ seconded J. Reidulff / B. Robert that the BOG approve the proposal for the Northern Zone Structure. Carried 12/0/0	J. Reidulff	Closed
3.6	Honours and Awards L. Bourgeois summarized the current state of affairs for Honours and Awards. He will indicate by Provincial Committee the list of nominations received in case any were lost. Once compiled, he will forward the list of nominees to the H&A Committee, President and 1 st Vice. J. Mignault confirmed that names need to be submitted for preparation and mounting of the certificates a minimum of three weeks before the AGM.	L. Bourgeois	Pending
IV	CONCLUSION		
4.1	Reports of the Vice Presidents K. Higgins asked that once his document be approved for insertion in the P & P Manual, that the appropriate links be added to navigate to the appropriate supporting material. B. Burkinshaw agreed that this can be done. MOTION: Moved/ seconded K. Higgins / B. Paisley that the governing documents and guiding principles be approved. Carried 12/0/0 MOTION: Moved/ seconded J. Johnson / J. Reidulff that the Terms of Reference for the Recruitment and Retention Committee be approved as presented. Carried 12/0/0	K. Higgins	Pending
	B. Burkinshaw stressed that any inclusions into the Manual need to go through J. Johnson before they will be acknowledged. J. Reidulff mentioned he spoke with a representative from CBAA who asked if the ACL could promote various seminars that they will be hosting on the League's website. The BOG agreed to explore this. J. Johnson hopes to have the Manual ready to request approval by the AGM, but many documents such as Terms of Reference still need to be finalized. M. Cataford attended the Navy League AGM and noted that they have voted out their Advisory Board, which he does not think would be a good idea for the ACL. He asked J. Mignault to ask them about the cost of translation for the meeting.	B. Burkinshaw	Pending

	ITEM	ACTION	STATUS
4.2	<p>Comments from DCdts.</p> <p>F. Gaboury noted CATO 13-16 and the provision of Honours and Awards and its relevance to the Medal of Bravery. He also enquired about the Guest of Honour for the AGM and if they have RSVP'd.</p> <p>F. Gaboury mentioned that the CDS has signed off on Regular Force Members being 'deemed on duty' while providing support during a cadet activity. He will confirm if the same will apply to Reservists as well.</p> <p>A summary was given about the visit to Georgian College and the course that is being written for the Air Cadet Program. C. Hawkins confirmed that he believed that the cadets will really benefit from this new training and facility.</p> <p>With the addition of the new rank of Flight Corporal, F. Gaboury added that he would like to have new posters ready for the fall and would also like cadet rank structure and framework discussed at the AGM.</p> <p>A competition was held in Central Region for the position of Cadet Advisor, LCol Tony Appels won the competition and will replace LCol P. Vanaastreht.</p>	F. Gaboury	Pending
4.3	<p>Good and Welfare of the Air Cadet League</p> <p>The BOG had nothing to add at this time.</p>	N/A	N/A
4.4	<p>Date and Time of Next Meeting</p> <p>May 26th 2007 12:00 EST</p>		
4.5	<p>Adjournment There being no other business, the meeting was adjourned</p>	N/A	N/A