

TO: Executive Committee
 c.c. Provincial Chairpersons
 Advisory Board
 National Directors
 Board of Governors

FROM: Jean Mignault
 Executive Director

DATE: 28 August 2007

SUBJECT: RECORD OF DECISIONS
 BOG CONFERENCE CALL 25 AUGUST 07



Attendees:

Chairperson:	M. Cataford	President
	C. Hawkins	Past President, Absent
	J. Reidulff	First Vice-President
	J. Johnson	Vice-President,
	G. Fabes	Vice-President
	B. Robert	Vice-President
	K. Mann	Governor
	M. Conway	Governor, Late
	M. Murphy	Governor, Absent
	R. Dionne	Governor
	B. Paisley	Governor
	B. Burkinshaw	Governor
	T. White	Governor
	R. Thistle	Governor, Absent
	K. Higgins	Governor, Absent
	R. Mercer	Governor, Absent
	C. Verge	Governor, Absent
	F. Gaboury	DCdts – SSO Air, Absent

Staff:	J. Mignault	Executive Director
	K. Banaszkiwicz	Executive Assistant (Admin & Special Projects)
	S. Putinski	Admin. Officer (Comm. & Media)

ITEM	ACTION	STATUS
I ADMINISTRATION		
1.1 President's Remarks A general welcome was extended. M. Cataford welcomed everyone on the call.	Info	Closed
1.2 New Items for Agenda 3.9 BOG Solidarity 3.10 CSTC Start dates 3.11 Transponders in Air Craft for training cadet pilots (Power)	N/A	N/A
1.3 Approval of Agenda MOTION: Moved/seconded by G. Fabes / B. Robert that the Agenda be approved as amended.	N/A	N/A

Carried 10/0/0

	ITEM	ACTION	STATUS
1.4	Approval of Record of Decisions		
	a. BOG ROD 14 June 2007 R. Dionne to be added as present for this meeting. Deferred until next BOG meeting on 17 October 2007.	M. Cataford	Closed
II	BUSINESS ARISING - INFORMATION		
2.1	AGM 2007 J. Mignault reported that we need to pay the hotel bill and settle our bills with the Manitoba Provincial Committee. We will owe some money from the Murphy fund. \$7000.00 plus \$25.00 per member that was collected within the fee.	J. Mignault	Pending
2.2	IACE 2007 Wrapping up the last bills. No major issues were endured. M. Cataford reported that everyone went home safe and sound. J. Mignault mentioned about the female cadet from Ghana that went missing in the UK. This was not our cadet and therefore does not concern us. G. Fabes asked that J. Mignault, L. McIntyre and D. Brown to submit reports on the IACE portion that takes place within their respective jurisdictions. To date, G. Fabes has received reports from L. McIntyre and J. Mignault. G. Fabes is currently waiting for the report from D. Brown. G. Fabes will forward it to the IACE Committee and will present findings at the SAM.	J. Mignault G. Fabes	Closed Pending
2.3	National Fund Raising Campaign J. Mignault reported that we are struggling. There is work to do in this area. J. Mignault has asked the Air Force Association of Canada (AFAC) to add an insert within their mailing that comes out in December/January. J. Mignault to speak to D. Black, the Executive Director of AFAC to coordinate this.	J. Mignault	Pending
2.4	SAM 2007 J. Mignault reported that we will have a SAM. It will be held at the Hampton Inn under the new format as presented by J. Reidulff. All BOG members are familiar with the new format. Dates are November 23 – 24, 2007.	J. Mignault	Pending
2.5	Renewal Cadet Insurance Portfolio We will be billing this in the first or second week of September. As agreed, we completed a straight renewal as opposed to sourcing out the market. K. Mann asked about “why we are insuring cadets and the military doing the same”? J. Mignault pointed out that the military does not insure cadets. They cover them for injuries but the League covers for long term disabilities, death etc. CATO refers to the process. Military insures the Rangers. It is premature to talk about this topic at this moment as there is a new Director of Cadets who will look at this issue further.	J. Mignault	Pending
2.6	Information and Update Recruiting & Retention Committee No discussion ensued since K. Higgins was absent from the call.	M. Cataford	Pending
II	BUSINESS ARISING - ACTION		
2.7	Long Term/Strategic Planning Process, Process & Content The strategic plan has been revised. We need a new committee chair as well as members. M. Conway expressed interest of being the chair for this committee. B. Robert expressed interest in being chair of this committee as well. B. Mortimer completed a fine document and we are working with something that is manageable. J. Mignault to send a copy to M. Conway and W. Paisley. B. Robert sent it to M. Conway and W. Paisley during the call. This will be an item that we will confirm at the next EC Committee meeting.	M. Cataford	Pending

	ITEM	ACTION	STATUS
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2.8 National Committee Responsibilities

M. Cataford reported that J. Mignault had sent out the amendments to the committees. The chair of the Effective Speaking Committee has changed. J. Mignault will send out the amended committees list. J. Mignault to resend the list and will need to be informed if there is anything missing or any corrections. B. Robert would like Committee chairs to ask new members to join the various committees.

M. Cataford Pending

J. Mignault to send out an e-mail to all members listing the committee chairs and advising them to join a committee that is of interest to them. M. Conway reported that as a National member you should be getting involved in something. All BOG members agreed.

2.9 National Selections Committee – Scoring Grid Changes and SLC

G. Fabes and K. Banaszekiewicz reported that there is a request as indicated in the notes in front of you, that we would like to allow squadrons with a quota over 80 to submit 1 extra cadet to be put forward for SLC and if the squadron had a quota over 120, they may submit a 4th candidate.

M. Conway expressed concern about the additional candidate not ending up going to camp and that this was a “false-hope” for the cadet. Members agreed with her concern. M. Conway asked if there could be a provision for them to do staff. It was answered that this was not possible as there is no guarantee that they have the age requirement.

M. Cataford would like to make a decision here and was confident that the committee has taken into consideration all of the circumstances that may arise with this new system. Discussion ensued. There was serious concern for the additional cadets and the idea of really setting them up with a false hope. It was suggested to allow those additional cadets to apply for a second camp. It was reiterated that it is for SLC only. Members acknowledged this.

G. Fabes/ K. Banaszekiewicz Closed

MOTION: *To allow a third SLC candidate to be put forward for those squadrons with a quota over 80 and a fourth SLC candidate for those squadrons with a quota over 120.*

Moved / Seconded B. Robert / W. Paisley.

CARRIED 10/0/0

The scoring grid was approved at the BOG on Sunday June 17, 2007. It applies to both Glider and Power. The increase in weighting for education on the marking grid was increased from 15% to 20%. This was approved during the AGM but will be reiterated here for clarification as there was some confusion. G. Fabes and K. Banaszekiewicz clarified that the scoring form will be increased for education from 15% to 20%. All members agreed to the clarification.

	ITEM	ACTION	STATUS
	<p>2.10 National Selections – Web Based Application K. Banaszkiwicz reported that this was brought forward and demonstrated during the National Selections Committee meeting during the AGM. H. Brand from British Columbia showed members the look and feel of this new approach.</p> <p>The chair of the National Selections Committee, D. Hayden would like to move to this format as agreed by members of his committee. This would facilitate ease of use and would eliminate the hassles and issues that are or can be experienced with MS ACCESS.</p> <p>G. Fabes expressed concern during the AGM meeting about the issue of it being able to be translated in French. This is possible and H. Brand reports that it works well. We will be presenting this via video-conferencing during the SAM.</p> <p>We had asked DCdts 4-5, Major P. Giroux whether or not we would be able to use the DCdts facilities to support the video-conference. He did not see a problem with this and is willing to help us book and coordinate this option. This will be our next step as we would like to present this at the SAM.</p> <p>MOTION: That the format for the National Selections Database be that of a web based application instead of the MS ACCESS format for Selections 2008. Moved / Seconded by M. Conway / T. White</p> <p style="text-align: right;">CARRIED 10/0/0</p> <p>A sample of the web based version will be sent out to the National Selections Committee members to view the database and offer any changes or suggestions. We look forward to displaying the final product during the SAM via video-conference.</p>	<p>K. Banaszkiwicz</p>	<p>Pending</p>
<p>III 3.1</p>	<p>NEW BUSINESS Cost of Annual General Meeting & Semi-Annual Meeting Ad-Hoc Committee J. Reidulff reported that the ad hoc committee had met and discussed this issue. A report and minutes of what was discussed was sent out to the BOG. It was reiterated that the Advisory Board, BOG, Executive Committee and PC Chairs MUST meet. It was discussed that we could do the SAM in a less formal way etc. A proposal of the new format and ideas was sent to all BOG members.</p> <p>Gratitude was expressed to J. Reidulff and the ad hoc committee for their good work on this issue. M. Conway is preparing a proposal for AGM funding and will send it to all BOG members.</p> <p>The ad hoc committee will continue to work on this issue. It was expressed that we need to start looking towards technology for committees to meet etc.</p> <p>MOTION: That we reduce the Semi-Annual Meeting (SAM) to two days only, removing the Thursday for 2007. Moved / seconded by B. Robert / M. Conway</p> <p style="text-align: right;">CARRIED 10/0/0</p>	<p>J. Mignault</p>	<p>Pending</p>

	ITEM	ACTION	STATUS
3.2	<p>Finance Committee Update – QTR 1 Report</p> <p>B. Robert hoped that all had a chance to review it. It is unfortunately not yet a good indicator of how the year will go. There are many issues that are not formed as of yet. B. Robert has concerns of cash flow. The DND grant is late but we did receive our first instalment of \$100,000.00 in July. The fundraising is around approximately \$23,000.00. We are at \$70,000 owed on the line of credit. The sales inventory is higher but there has been an issue with the name tags for the IACE. The inventory is higher but the sales have exceeded the purchases. This is good and we await confirmation for selling at Trenton. The General account still owes the trust. This is lower as of yesterday. Not all AGM expenses are represented in the quarter 1 report.</p> <p>J. Mignault and the staff need to be very prudent for the rest of the year. B. Robert asked about whether or not there was any further development with the proportionate funding proposal as was presented earlier. J. Mignault reported that he spoke to D. Thomas, Executive Director of the Navy League and he was not opposed to it. J. Mignault suspects that the Army League will be opposed to it.</p> <p>M. Conway will forward to B. Robert and J. Mignault a proposal for a National Fundraising Option. M. Conway provided Ontario examples and she would like to see the same kind of thing at the National level. It is important to note that it is not bugging the same people. More details will follow as this develops and we discuss it further.</p> <p>Half of the loan for North Western Ontario has been paid.</p>	B. Robert	Closed
3.3	<p>Replacement of the BC Wilga Tow Airplane</p> <p>W. Paisley reported that BC wanting to replace the L-19s with the Wilga has ceased as the Wilga is no longer in production.</p> <p>MOTION: “Move that the BCPC in conjunction with the Pacific Region RCAirOpsO update the study, prepared prior to selection of the Wilga aircraft, to assess the suitability of available aircraft relative to the Air Cadet League approved Statement of Operational Requirement and compare Life Cycle Costs to select the most cost effective solution for replacement of the L-19 aircraft. The aircraft recommended to replace the BCPC’s L-19 aircraft shall be approved by the Air Cadet League and the Department of National Defence for inclusion in the Services Contract for the Air Cadet Gliding Program.”</p> <p>Moved / seconded by B. Paisley / J. Johnson</p>	W. Paisley	Closed
CARRIED 10/0/0			
3.4	<p>Process and Procedures for the review of CATO’s</p> <p>To save time this will be sent out via e-mail by B. Burchinshaw. People are contributing and everything is going just fine. Good work was extended to B. Burchinshaw.</p>	B. Burchinshaw	Closed
3.5	<p>Bilingual RCAC Squadron Crest</p> <p>S. Putinski reported that 51 Squadron wanted to have a crest with both French and English on it. S. Putinski would like the BOG to approve her to create one and then the BOG could vote on it. This crest format would be optional. B. Robert asked if we wanted to tackle whether or not they should all be bilingual. No was the answer. S. Putinski to go ahead and design a crest. No motion required.</p>	S. Putinski	Closed

ITEM	ACTION	STATUS
3.6 PILAT Update	M. Conway reported that Albert was their first PILAT meeting. She believes that it went really well. Atlantic region is next to follow. M. Conway provided dates and will send a schedule to J. Mignault so that he can have a copy.	M. Conway Pending
The goal is to identify the needs of training on a local, provincial and national level. Our next Annual General Meeting there will be concrete information to be presented. The entire country would have been visited and identified by this time. M. Conway is happy to answer any questions that people may have. K. Mann felt that it was absolutely outstanding. The entire spirit of it has been a complete turn around. Industry in Alberta will be part of the Alberta AGM in October. K. Mann is delighted on how it took off in Albert and is excited for the launch.		
3.7 Attendance at Provincial Committee AGM's	M. Cataford had mentioned that the majority of the executive committee will be attending the provincial AGM's. We are still waiting for responses from the maritime provinces in order to have Executive Committee members attend these AGM's. B. Robert to make contact with NL, PEI and NS. We will need to liaise with whom is available.	M. Cataford Pending
3.8 Summer Dress for League Personnel attending CSTC's ACR's	Deferred until next BOG meeting.	M. Cataford Pending
3.9 BOG Solidarity	Free to disagree but would expect people in a public forum not to show dissent amongst BOG members.	M. Cataford Closed
3.10 CSTC Start dates	T. White reported that in the region this was a problem. Some cadets are missing their high school graduation due to summer camp start dates. There were cadets refused to attend the camp a day late because of the high school graduation. Could we please have the CSTC's start July 1, 2007? It is important to note that we have no control over the CSTC start dates. This belongs to the National Selections Committee and this was discussed extensively in the past. This should be sent to D. Hayden but this does need to be addressed. All BOG members agreed. J. Mignault will bring this up to LCol F. Gaboury.	T. White Pending
3.11 Transponders in Air Craft for training cadet pilots (Power)	T. white mentioned that the cadets who do not have transponders have to spend 15-20 minutes extra flying time to be able to get to the correct area. He would like the contract to stipulate that transponders be installed in all air craft for our air cadets.	T. White Pending
IV CONCLUSION		
4.1 Reports of the Vice Presidents	<p>B. Robert – Honoured to attend Durham Flight School graduation as a guest of honour. This was very enjoyable. Reminded that Sept 01, 2007 is the start date for the new ACC 9. Please update your websites!</p> <p>J. Johnson – Nothing</p> <p>M. Cataford – attended many summer camps and there were no serious injuries. It was a good summer as far as training was concerned. All went well.</p>	M. Cataford Pending

ITEM	ACTION	STATUS
4.2 Comments from DCdts. F. Gaboury was not on this call	F. Gaboury	Pending
4.3 Good and Welfare of the Air Cadet League The BOG had nothing to add at this time.	N/A	N/A
4.4 Date and Time of Next Meeting October 17 th , 2007. We will advise people via e-mail of a date for the next BOG meeting. R. Dionne would like to have a schedule for the whole year. J. Mignault mentioned that this is only possible until March since this is the end of their fiscal year.	N/A	N/A
4.5 Adjournment There being no other business, the meeting was adjourned.	N/A	N/A