



AIR CADET LEAGUE OF CANADA

BOG MEETING ROPs

June 17, 2010

MEETING INFORMATION

Meeting Date: AGM June 17 2010

Start Time: 1300hrs

End Time: 1600hrs

Location: Lombardy B, Delta Regina

Purpose: Annual Meeting

ATTENDANCE

Bob Burchinshaw	Present	Don Berrill	Present
Grant Fabes	Present	Ken Higgins	Present
Gladys Jarvie	Present	Thomas White	Present
Joe Johnson	Present	Geoffrey Johnston	Present
Marc Lacroix	Present	Sarah Matresky	Present
Lloyd MacIntyre	Present	Keith Mann	Present
Leigh Ann Pingyin	Present	Jan Reidulff	Present
Bob Robert	Present	Eric Steffensen	Present
Ralph Thistle	Present		
John Walker	Present		

AGENDA

1. Administration

1.1. President's Remarks – Joe Johnson

Joe welcomed everyone to the meeting.

1.2. Additional Items for the Agenda – Joe Johnson

G. Johnston added 'vision' to 3.13 regarding the website.

B. Robert added 2.9 Auditors, 4.1 restructuring of committees

T. White added 4.2 AFAC Medal

1.3. Approval of Agenda – Joe Johnson

Moved By: B.Robert

Seconded By: R. Burchinshaw that the Agenda be approved with new insertions.

Carried

1.4. Approval of Record of Decisions: AGM 2009 – Joe Johnson

Moved By: L. MacIntyre

Seconded By: K.Mann that the RODs be recommended for approval at the AGM.

Carried

1.5. Approval of Record of Procedures – BOG Meeting April 14 2010– Joe Johnson

Moved By: R. Robert

Seconded By: R. Thistle that the minutes of the April 14 2010 meeting be approved as presented.

Carried



AIR CADET LEAGUE OF CANADA BOG MEETING ROPs

June 17, 2010

2. Business Arising -Information

2.1. President's Report – Joe Johnson

J. Johnson began by saying that his report is written in the Meeting Book and added that the supervision issue is the biggest item on the table at the moment.

2.2. Executive Director's Report – S. Matresky

S. Matresky informed everyone that her report is also included in the Meeting Book on page 25. She made a few announcements regarding housekeeping issues; mentioned that she has been in contact with Mrs. Birchall to introduce herself; and gave an update with regards to the status of our Trademarks and the Bouchard-Canon lawsuit.

2.3. Finance Committee Report – B. Robert

B. Robert reported that the financial situation of the League is acceptable and going nicely. He mentioned that the Cadet Assessment fee will be \$9.25 and will be recommended to the members at the AGM on Saturday. The Legal Defence Fund is too high right now, so there will be no need to replenish it at this time. Discussion ensued regarding the extra dollar for the Fund included in the \$9.25. It was concluded that the extra dollar will remain for now and should a motion be made from the floor on Saturday, it will be reduced at that time. J. Johnson asked how the Fund reached 106k and B. Robert replied that it was because it was replenished last year. More were in favour of leaving it at \$9.25, a different atmosphere than two-three years ago. The BOG has approved the budget using \$9.25 as a factor and so therefore this is how it will be presented. G. Fabes asked if the issue is brought up tomorrow, is B. Robert able to indicate a direction that the committee has taken. B. Robert answered affirmatively. It was asked if there was anything outstanding with regards to the Michaud case, and S. Matresky said that to the best of her knowledge, there is not.

2. Business Arising -Action

2.7 Confirmation of Financial Statements –B. Robert

B. Robert explained that the Financial Statements were distributed and his only comments were regarding the Legal Defence Fund.

Moved By: B. Robert

Seconded By: K. Higgins that the Financial Statements be approved and forwarded to the AGM.

Carried

2.8 Review of Budget for 2010/11 – B.Robert

B. Robert reported that the Finance Committee is fine with the Budget. There were not additional questions at this time.

2.9 Reappointment of Boyer & Boyer as auditors for 2010/11 – B. Robert

B. Robert stated that the accounting and books are in good shape. The League can now afford to perhaps change auditors. Boyer & Boyer is providing poor service as a great deal of modifications is required. Normal procedure is to recommend appointing them again for next year; however for this year he recommends that the League look for a new firm that would be appointed at the BOG level. The current auditor is completing the work for the current period.

Moved By: B. Robert

Seconded By: T. White that the BOG make a motion at the AGM that they (the BOG) will delegate the appointment of the auditors to the EC, that is ratified at the next AGM.

Carried



AIR CADET LEAGUE OF CANADA

BOG MEETING ROPs

June 17, 2010

3. Committee Reports

3.1 League Industry Partnerships – G. Fabes

G. Fabes summarized his report. It consisted of recognition to our industry partners and a statement of principle. He added that there are expectations: recognition and acknowledgement as we do not want to upset our partners. He indicated that at the bottom of the report are some examples that the PR committee has worked on. G. Fabes also indicated that this report will be going to the Chairs so that they can see what they need to do to recognize our partners (newsletters, pictures etc.). We are up to three PCs having LIP partners on their committees. The action is for the three levels to proceed to thank and recognize the partners. T. White added that at the AGM in NB next year, they will add the logos of the partners in their pamphlets and printed material. B. Burchinshaw indicated that something that is missing is that the industries should know we are publishing everything to the world through the website. G. Fabes explained some background about Sennheiser and how they support the ES competition. Sennheiser will be recommending to other countries with cadets to follow Canada's lead.

Moved By: G. Fabes

Seconded By: B. Robert that guidelines for recognizing the League Industry Partners be included in the Policy and Procedure Manual
Carried

3.2 International Air Cadet Exchange – L. MacIntyre

L. MacIntyre indicated that there have been some changes to the Ottawa itinerary. The committee has five weeks left to find a few more host families in Montreal and Quebec City. The Ontario portion of the programme is set. Lloyd recommended to the BOG that B. Wolfe be the guest speaker in Montreal again this year and that he be recognized accordingly. This concluded his report.

3.3 Recruiting and Retention – K. Higgins

K. Higgins summarized his report and said that we are losing in particular the 14-15 year old cadets. K. Higgins added that accolades should be given to Leigh Ann for getting everything on the website (PR tool kit, recruiting etc.) He thanked B. Robert and M. Ostiguy for their translation of the SSC documents for the website. L. MacIntyre explained briefly his findings as to why some volunteers were leaving the programme. For the most part, they were not thanked for their services. Members at the local level, take their experiences with them when they leave and therefore he suggests that the SSCs, on their 'training year to-do list' make a note to recognize the volunteers. K. Higgins noted that there are seven templates available to recognize volunteers. It was also suggested that the 100th anniversary logo be removed off the certificates as it is out of date. It was noted that one hundred and forty-six squadrons have less than 30 cadets. B. Robert enquired about the growth of the cadet population in the suburbs.

3.4 National Training and Education – T. White

T. White announced that PEI recently received their high school credits. He added that the Recruitment and Retention Committee asked for handbooks to be prepared and he confirmed that they have all been sent out, using the templates from Ontario. Nothing in the handbook regarding treasurers was included, but can be added if need be. B. Robert indicated that he wrote an article for the upcoming Cadence regarding this subject.

3.5 Effective Speaking Committee – G. Jarvie

G. Jarvie reported that they had a great meeting and were represented by all but three regions. She anticipates that tonight the cadets will shine. The Lieutenant Governor of Saskatchewan will be in attendance at the competition this evening. Dress for the event will be League blazers and ties. All of the required information for Effective Speaking can be found on the website. She noted that the WestJet agreement expires in October 2011 but Herb Spear and Keith Mann confirmed that another 5 years is favourable. The AGM planning guide has a section on ES and there is a template for the programme booklet being used this evening. The information will be sent to the National Office from the PC to be inserted. Sponsors for the competition are featured at the bottom. She added that topics for the 2010-2011 season are ready for publication on the website and listed them accordingly.

G. Jarvie confirmed that the hiatus of one year for all participants was not approved, but rather that only the winner of the competition could not return the following year. Competitors are not permitted to use the same topic two years in a row.



AIR CADET LEAGUE OF CANADA BOG MEETING ROPs

June 17, 2010

3.5 Effective Speaking Committee – G. Jarvie continued

Moved By: G. Jarvie

Seconded By: T. White that cadets returning cadets are not to use the same topics that were previously used the year before in National Competitions.

Carried

Moved By: G. Jarvie

Seconded By: K. Mann that the eight topics presented be approved for use for the 2010-2011 training year.

Carried

This concluded the Effective Speaking report.

3.6 Accommodations Committee – G. Johnston

G. Johnston reported that both committees (Accommodations and the R&R committee) are not getting any response from the provinces. The factor is that everyone is just too busy at the moment. He believes in the concept, but there is just no help right now. This concluded the report for the time being.

3.7 National Selections Committee – K. Mann

K. Mann reported that the committee will be meeting tomorrow and he requested from the PCs a mini survey from them with regards to the process for selections. The survey consisted of eight questions and he summarized the results. He will have more to report at the AGM once the committee meets on Friday.

3.8 National Flying Committee – E. Steffensen/J. Walker

E. Steffensen reported that all provinces were in attendance at the meeting except for Saskatchewan. Another meeting will take place Friday morning to finish business. Flying is not off to a good start safety wise and a question was raised as to whether or not the League has enough insurance. E. Steffensen believes that the League is adequately covered. Other items that were discussed were bursaries and scholarships (PTAAs) etc. The awards are a work in progress as some changes will be arising. He concluded that the overall success rate for pilots is still average.

3.9 National Registration and Screening Committee – R. Thistle

R. Thistle reported that Pardon that is currently taking place in Canada could greatly affect the League and its screening process. He gave several examples of high profile individuals in the news currently seeking pardons and added that should they be successful in receiving a pardon, we will not be able to identify them as being previous offenders should they apply for membership. The motion has not gone through the Senate yet. B. Robert added that it is indicated on the application 'have you received a pardon'. Fingerprints will need to be done if they get a hit and the question was raised as to who will pay for it. The committee will wait to see at this point. K. Higgins said that individuals are fingerprinted only if there is a dispute (same DOB, description, name etc.) R. Thistle mentioned that there have only been two hits so far in NB and these were minor issues. The RCMP paid for the cost of the fingerprinting. He added that having a son or daughter as an Air Cadet to be on the SSC is a non starter.

3.10 Strategic Plan Update – J. Reidulff

J. Reidulff provided a PowerPoint presentation outlining the status of each of the goals and a list of accomplishments to-date.

- SPU Goal A: 17/39 objectives have been achieved. 5/12 goals have been achieved. Status update: internal HQ/EC/BOG communications is green, he recommends a new owner for this objective. A2 is also green an implementation plan is in place. A3 enhance partnership: we are not communicating well with them right now and they do not recognize that there are any issues. J. Johnson does not believe we should bring that item forward right now. J. Reidulff added that he was at a retirement luncheon with two League members present and the presiding General told those in attendance what a great job the CIC did despite the problems created by the parents and the League. They confronted him, and the message got across because in the Voxair newspaper he recognized the League and the partnership.



AIR CADET LEAGUE OF CANADA BOG MEETING ROPs

June 17, 2010

3.10 Strategic Plan Update – J. Reidulff continued

- Goal A4 is complete. A5 is complete. A6 is complete; A7 committee structure is red but should be green soon, as it is being worked on. A8 is complete. A9 LACAC – Bob B is making a report that the project is temporarily suspended. A10 is red. A11 is complete. A12 is yellow; Jan has created a sub-committee and implementing a budget process.

Accomplishments:

- Plan for communications is complete pending implementation
- Image plan has been prepared and implementation is in progress
- PPM is up to date
- ‘Recognizing major supporters’ is being deployed.

- SPU Goal B: 8/19 objectives accomplished, 2/7 goals achieved. B1 is green. B2 hurdles with respect to funding, Grant has someone to take that over. B3 is green and will be pushed back to SAM 2011, B4 is green. B5 is complete, B6 is green and will be moved to SAM 2010. B7 is complete.

Accomplishments:

- Active dialogue on responsibilities of National, PC and SSC’
- Support structure for the 21st century report produced.

- SPU Goal C: 11 of 23 objectives accomplished 1/10 goals achieved. C1 yellow and date will be pushed back because of CPGI will be pushed to AGM 2011. C2: Optional Activities is green and is due SAM 2010, C3 is green. C4 is yellow G. Johnston spoke about this and how he has been unsuccessful in get a committee together. C5 is yellow as the squadrons are not interested in spending the money to qualify as first aiders. T. White will prepare a report and then it will be decided if it will be cancelled as a goal. This item will be looked at August 31st. C63 is complete, C7 is complete, C8 is green, more time will be given to C8.2. C9 is green, C10 is complete.

Accomplishments:

- New Website
- Ongoing MOUs, Enhanced recognition tools developed.

- SPU Goal D: 5/13 objectives have been accomplished. D1 is completed, D2 no information at this time and the due date is TBD. D3 is green and will be moved to August 2010. D4 is ongoing. D5 is complete. D6 is complete once budget is approved (end of AGM).

Accomplishments:

- Better transparency, better kit shop, better policy.

J. Reidulff will have a section called ‘completed’ to put goals that are done. This concluded his report.

3.11 Policy Procedure and By-Laws Committee – B. Burchinshaw

B. Burchinshaw reported that the PPM is running well and advised that now is the time to sell the manual from the top right down to the parent. The document is ready for use as a selling tool at this point. He added that the National Website will be used a lot more now that it has been redone. B. Burchinshaw concluded that the LACAC will be temporarily suspended until further notice.

3.12 Public Relations Committee – M. Lacroix

M. Lacroix reported that the committee is preparing a proposal with regards to making the 75th anniversary of the League a large celebration and keeping the 70th anniversary more low key. There will be a committee in place for the celebration and some members from the PR committee will serve.



AIR CADET LEAGUE OF CANADA BOG MEETING ROPs

June 17, 2010

3.13 Vision of the Air Cadet League of Canada – G. Johnston

G. Johnston referred to the League's Vision statement on the website. He asked the question 'What do we want out of our technology?' and said that we need to make our technology work for us. He believes the provinces are willing to pay for it and thinks that workshops should be provided to our members. We need to ensure that the office views itself as a service oriented group.

4. New Business

4.1 Restructuring of Committees – B. Robert

B. Robert explained that a motion needs to be made in order to restructure the committees and referred to the emails he passed around prior to the meeting.

Moved By: B. Robert

Seconded By: G. Fabes that the restructuring of committees be approved as previously presented.

Carried

4.2 AFAC Medal – T. White

T. White stated that the medal is now given out regionally for PPS and GPS and noted that because they are given out by region, there is a chance that they could all end up going to the same provinces. T. White wants the medal given out to the top GPS and PPS candidate from each province instead of region. The CATO is out for review and we need to make some serious considerations and perhaps reconsider their position on this medal.

5. Conclusion

5.1 Reports of the Vice Presidents

The Vice Presidents had nothing further to report at this time.

5.2 Good and Welfare of the ACL – All

Nothing further to report at this time.

5.3 Next Meeting – Joe Johnson

The next meeting will take place on Saturday. J. Johnson thanked everyone for their participation. This concluded the meeting.
