

**TO:** Executive Committee  
 c.c. Provincial Chairpersons  
 Advisory Board  
 National Directors  
 Board of Governors



**FROM:** Jean Mignault  
 Executive Director

**DATE:** 16 September 2006

**SUBJECT:** RECORD OF DECISIONS  
 BOG CONFERENCE CALL 16 SEPT. 06

<b>Attendees:</b>	Chairperson:	C. Hawkins	President
		L. Bourgeois	Past President
		M. Cataford	First Vice-President
		G. Fabes	Vice-President
		J. Johnson	Vice-President, Absent
		J. Reidullf	Vice-President
		B. Robert	Governor
		M. Murphy	Governor
		R. Dionne	Governor
		B. Paisley	Governor, Absent
		B. Bondarevich	Governor, Absent
		B. Burkinshaw	Governor
		E. Callow	Governor
		T. White	Governor
		R. Thistle	Governor
		K. Higgins	Governor
	R. Mercer	Governor, Absent	
	F. Gaboury	DCdts – SSO Air	
	E. Callow		
	Staff:	J. Mignault	Executive Director
		S. Putinski	Admin. Officer (Comm. & Media)

	ITEM	ACTION	STATUS
<b>I</b>	<b>ADMINISTRATION</b>		
<b>1.1</b>	<b>President's Remarks</b> A general welcome was extended. C. Hawkins welcomed everyone on the call.	<b>Info</b>	<b>Closed</b>
<b>1.2</b>	<b>New Items for Agenda</b> C. Hawkins added agenda item number 3.16 Recruiting and Retention and item 3.17 LISC Update from the Steering Committee.	<b>N/A</b>	<b>N/A</b>
<b>1.3</b>	<b>Approval of Agenda</b> <b>MOTION:</b> Moved/seconded by G. Fabes / B. Robert that the Agenda is approved. <b>Carried 10/0/0</b>	<b>N/A</b>	<b>N/A</b>

	ITEM	ACTION	STATUS
<b>II</b>	<b>BUSINESS ARISING - INFORMATION</b>		
<b>2.1</b>	<p><b>Selections 2007</b></p> <p>J. Mignault explained that there has been a delay but the instructions for selections should be out this week.</p> <p>G. Fabes talked about the rule concerning cadets turning 19 before returning from summer camp (Glider Program) and how in the province of Quebec, it may be impossible. For gliding in Quebec and Ottawa Valley it is difficult because the glider course runs longer. F. Gaboury said that a proposal is being done. B. Robert said that J. Mignault and F. Gaboury should review this issue when they meet.</p> <p><b>MOTION:</b> That J. Mignault and F. Gaboury look into the proposal of changing the age requirements for the Glider Program.  Moved/seconded by G. Fabes / B. Robert  <b>Carried 10/0/0</b></p>	<b>N/A</b>	<b>Closed</b>
<b>2.2</b>	<p><b>Registration and Screening</b></p> <p>J. Mignault gave a status report on the database. Tests can be done week after next when the guy from the Navy League returns from vacation. He is optimistic that it will work. C. Hawkins explained that they are working on producing a web based version of a database to upload information. B. Robert asked if everyone is confident that the screening will be done by the time the temporary waiver expires. J. Mignault will test the system with his own info and send it to the BOG by email. C. Hawkins explains that there will be no photo for the ID card, and that it must be supported by another piece of ID. E Callow will remind his chairs of the appeal of the expiry date. J. Mignault will ask DCdts. for an updated list of squadrons because 7/8 are missing.</p> <p>C. Hawkins asks that the current version of CATO 23-07 be added to the website with drivers' info and forms. S. Putinski agreed.</p>	<b>Info</b>	<b>Closed</b>
<b>2.3</b>	<p><b>IACEA 2006 Conference Québec City</b></p> <p>J. Mignault and G. Fabes said that the conference was a success and thanked M. Cataford, L. Bourgeois and committee.</p>		
<b>2.4</b>	<p><b>Proposal on Bonding Air Cadet League Financial Signatories (National, Provincial and Local)</b></p> <p>B. Robert gave an update on the Bonding Proposal, including on the PC's that declined to participate in Bonding &amp; PC's still pursuing it at their AGM's. He had obtained revised Bonding quotations from the proposing insurer based on various combinations of PC's/SSC's that might still potentially subscribe and will send them out via email to the PC's and BOG. As expected prices are up, as much as nearly double the original \$40/SSC for all SSC' being included in the coverage. The less people are insured, the higher cost for bonding. He added that the BOG will have to decide whether to provide an National policy if only one or two PC's wish to bond their SSC's.</p>	<b>B. Robert</b>	<b>Pending</b>

## 2.5 New By-Laws

J. Mignault will send new the new By-laws to Industry Canada and await their reply.

	ITEM	ACTION	STATUS
2.6	<p><b>Effective Speaking 2007</b> C. Hawkins wants to have some Civil Air Patrol cadets come to the AGM competition as non-competitors. L. Bourgeois said Gen. Pineda is interested in sending cadets from northern states near Winnipeg. The committee needs to forward the topics for 2007 to Gen. Pineda. Some BOG members added that the competition is already long enough and adding more people could make it longer, a new formula should be considered. R. Dionne would like the US to see what we are doing and to come as observers but making the competition longer would be difficult. Housing and meal issues were discussed.</p> <p><b>MOTION:</b> to invite ONE CAP cadet to participate and not compete in ES comp. (Civil air Patrol to cover the cost) Moved/seconded by C. Hawkins / B. Robert <b>Carried 10/0/0</b></p> <p>C. Hawkins will send invite and copy R. Dionne</p>	<b>C. HAWKINS</b>	<b>Pending</b>
<b>ACTION II</b>			
2.7	<p><b>Air Cadet Resource Planning Strategic Survey</b> C. Hawkins addressed the BOG's concerns about the survey, the process, and about its mission. C. Hawkins explained that it is to determine resources. After questions were raised about M. Conway's continuation of the survey, L. Bourgeois explained that it would be for the best, and all agreed.</p> <p>B. Robert then mentioned that nothing is being done about B. Bondarevich's white paper proposal. C. Hawkins said that he will address this at the next EC teleconference.</p>	<b>C. Hawkins</b>	<b>Pending</b>
2.8.	<p><b>National Fundraising Campaign</b> J. Mignault said the mailbox was opened yesterday and fundraising will be underway in the next week. L. Bourgeois would like to approach <i>Aeroplan</i> to ask if the League could be the 8<sup>th</sup> charity they donate to. Discussion ensued and it will be added to the agenda of the Fundraising Committee.</p>	<b>B. Bondaravich</b>	<b>Pending</b>
2.9.	<p><b>PTAA Awards and Music Awards</b> L. Bourgeois is concerned that the award recipients are getting the money from the award too late in the year to apply it to tuition fees or other academic needs. He suggests we ask those responsible for supplying the award to allow the League to give the funds directly to the cadet while their organization prepares the certificate and public presentation to the cadet. C. Hawkins will speak to R. Button from the Air Force Association</p>	<b>C. HAWKINS</b>	<b>Pending</b>

to see if they are willing to move in that direction.

	ITEM	ACTION	STATUS
<b>III</b>	<b>NEW BUSINESS</b>		
<b>3.1</b>	<b>Attendance by President at AFAC AGM in October 2006</b>  C. Hawkins is planning to attend the AFAC AGM in Ottawa on 13-15 October 2006, and has prepared a report to the members.	<b>C. Hawkins</b>	<b>Pending</b>
<b>3.2</b>	<b>National Cadet Council Meeting Agenda</b> NCC items must remain national in nature. C. Hawkins would like to make a good impression on the new Vice-Chief. No old items should be raised that they have already been said no to. E. Callow will forward this information to the Chairs.	<b>C. Hawkins</b>	<b>Pending</b>
<b>3.3</b>	<b>Policy &amp; Procedures Committee Update</b> There were no questions from the BOG concerning the Policy & Procedures paper circulated by J. Johnson.	<b>J. Johnson</b>	<b>Pending</b>
<b>3.4</b>	<b>National Flying Committee Update</b> There were no questions from the BOG concerning the National Flying Committee Update report circulated by B. Paisley.	<b>B. Paisley</b>	<b>Pending</b>
<b>3.5</b>	<b>Approval of operational requirements for tow aircraft (Draft 3)</b> B. Robert asked for clarification on the report by B. Paisley. It was explained that the report was necessary to get on the table for future reference in case other provinces wanted to buy more aircraft.  <b>MOTION:</b> Moved/seconded by B. Paisley / L. Bourgeois that the draft statement be approved.  <b>Carried 10/0/0</b>	<b>J. Mignault</b>	<b>Pending</b>
<b>3.6</b>	<b>Flight Safety / Accident Comments</b> There have been an increased number of Glider incidents recently. B. Paisley explained that because the investigation reports have not been completed yet, he is not prepared to review and comment at this time. C. Hawkins thanked F. Gaboury for providing the League with information.	<b>B. Paisley</b>	<b>Pending</b>
<b>3.7</b>	<b>Penhold Bus Pull Incident</b>  Cadet scheduled to be out of hospital this weekend. J. Mignault confirmed that there was no League involvement in this incident. Discussion ensued. J. Mignault said lawyer recommended not making a donation to the family.	<b>J. Mignault</b>	<b>Pending</b>

	ITEM	ACTION	STATUS
3.8	<p><b>Finance Committee Update</b> B. Robert presented his two motions.</p> <p><b>MOTION 1:</b> Moved/seconded by B. Robert / B. Paisley for approval and publication in the Policy and Procedures Manual of the Aug. 7<sup>th</sup> 2006 version of the review procedures by Provincial Committee before signing off on the Squadron Sponsoring Committee ACC9.</p> <p><b>Carried 10/0/0</b></p> <p><b>MOTION 2:</b> Moved/seconded by B. Robert / G. Fabes For overall approval of the ACC9 project by the BOG for the project to continue.</p> <p><b>Carried 10/0/0</b></p>	<b>B. ROBERT</b>	<b>Pending</b>
3.9	<p><b>Hosting of Top Glider Cadets in Ottawa Region</b> J. Mignault announced that the cadets were most appreciative of their time spent in Ottawa.</p>	<b>J. Mignault</b>	<b>Closed</b>
3.10	<p><b>DND SOR for new outsourced Air Operations Course</b></p> <p>LCol F. Gaboury explained that he has posted on the government competition website, a statement of requirements (SOR) for private companies to bid on the delivery of the Air Operations Course for 2007.</p>	<b>N/A</b>	<b>N/A</b>
3.11	<p><b>Open House, National Office (66 Lisgar Street, Ottawa)</b> J. Mignault explained that an Open House is being planned at National HQ on Tuesday November 21, 2006. The 3 League Executive Directors will be inviting all members, suppliers and friends of the cadet movement to the open house. Discussion ensued.</p>	<b>N/A</b>	<b>N/A</b>
3.12	<p><b>CPU Update Meeting (Trenton Ontario 2 – 4 October, 06)</b> L. Bourgeois confirmed that he will be attending the CPU update in Trenton and asked that should he have any questions during the conference, could he contact members of the BOG. The BOG agreed.</p>	<b>L. Bourgeois</b>	<b>Pending</b>
3.13	<p><b>Birchall and Dale Scholarship Updates</b> Recipients have been notified of the Awards. Funds for the Dale scholarship (\$2,500) have been disbursed to the cadet. Funds for the Birchall scholarship (\$8,000) have been disbursed to the cadets</p>	<b>J. Mignault</b>	<b>Closed</b>
3.14	<p><b>Scholarships and gender based awards</b> The BOG discussed item received from the Terry Whitty, Executive Director of the Army Cadet League of Canada concerning the Cadet Medal of Bravery being worn on the CF uniform. L. Bourgeois will discuss this with the Honours and Awards committee and have a proposal prepared for the SAM.</p> <p>The BOG discussed the issue concerning gender based awards. J. Mignault does not think it is a good idea to ask those giving the awards to change the criteria. This matter will be looked into further at the SAM.</p>	<b>N/A</b>	<b>N/A</b>

	ITEM	ACTION	STATUS
3.15	<p><b>Addition of one more Air Cadet Rank</b>            The BOG will ask the Provincial Committees to discuss the implementation of a new rank at their AGMs and then the BOG will in turn respond to DCdts with the League's position. F. Gaboury is asking for the League's participation in this as part of the joint MOU. The new rank, if approved will be implemented in September 2007.</p>	<b>C. Hawkins</b>	<b>Pending</b>
3.16	<p><b>Recruiting and Retention</b>            K. Higgins, upon reading the reports and material given to him about recruiting and retention feels that he has a great deal of information and has generated many ideas to work with committee meeting at the SAM. He looks forward to working with the committee in the future.</p>	<b>K. Higgins</b>	<b>Pending</b>
3.17	<p><b>LISC Update from the Steering Committee.</b>            G. Fabes reported that the MOU with ATAC is coming along well, the process with CBAA has started and the goal is to have both finalized for official signing at the SAM .</p>	<b>G. Fabes</b>	<b>Pending</b>
IV	<b>CONCLUSION</b>		
4.1	<p><b>Reports of the Vice Presidents</b>            The Vice-Presidents had nothing to add at this time.</p>		
4.2	<p><b>Comments from DCdts.</b>            F. Gaboury spoke about his proposed amendment to the contract concerning DND assuming care and maintenance of the winches. L. Bourgeois added that this proposal needs to be taken to the Provincial Committees with the BOG's approval and recommendation first.</p>	<b>F. Gaboury</b>	<b>Pending</b>
	<p>F. Gaboury gave an over view of the Technical Courses for next year.</p>		
4.3	<p><b>Good and Welfare of the Air Cadet League</b>            The BOG had nothing to add at this time.</p>	<b>N/A</b>	<b>N/A</b>
4.4	<p><b>Date and Time of Next Meeting</b>            C. Hawkins gave a brief overview of his calendar of events along with a confirmation of dates for the various AGMs. He will attempt to be present at some of the Provincial AGMs in the coming months.</p>	<b>C. Hawkins</b>	<b>Pending</b>
	<p>The EC will work on an alternate date for the October Teleconference so that it does not conflict with the QPC meeting.</p>		
4.5	<p><b>Adjournment</b>            There being no other business, the meeting was adjourned.</p>	<b>N/A</b>	<b>N/A</b>