

TO: Executive Committee
C.c. Provincial Chairpersons
Advisory Board
National Directors
Board of Governors

FROM: Jean-Marc Lanoue
Executive Director

DATE: 03 May 2008

SUBJECT: RECORD OF PROCEEDINGS (ROP)
BOG CONFERENCE CALL 03 MAY, 2008



Attendees:	Chairperson:	M. Cataford	President
		C. Hawkins	Past President
		J. Reidulff	First Vice-President
		J. Johnson	Vice-President,
		G. Fabes	Vice-President
		B. Robert	Vice-President
		K. Mann	Governor
		M. Conway	Governor
		M. Murphy	Governor, Absent
		R. Dionne	Governor
		B. Paisley	Governor, Absent
		B. Burkinshaw	Governor
		T. White	Governor
		R. Thistle	Governor, Absent
		K. Higgins	Governor
		C. Verge	Governor
	G. Johnston	Chair, PC Chairs	
	F. Gaboury	DCdts – SSO Air, Absent	

Staff: Jean-Marc Lanoue Executive Director

ITEM		ACTION	STATUS
I	ADMINISTRATION		
1.1	President's Remarks M.Cataford welcomed everyone on the call M. Cataford gave a quick update about his health and thanked everyone for their support and kind words.	Info	Closed
1.2	New Items for Agenda 3.3 PILAT update 3.4 Appropriate use of 15 passenger van	M. Conway	info
1.3	Approval of Agenda MOTION: Moved/seconded by G. Fabes /K. Higgins that the Agenda is approved as amended. Carried unanimously	N/A	N/A
1.4	APPROVAL OF RECORD OF PROCEEDINGS 08 March 2008 MOTION: Moved/ seconded by B. Robert /G. Fabes that the ROP of the 08 March 2008 BOG meeting be approved as presented. Carried unanimously	M. Cataford	Closed

	ITEM	ACTION	STATUS
1.5	Approval of Action items from March 2008 Action items reviewed and accepted. It was recommended that a column for follow-up be added.		
II	BUSINESS ARISING – INFORMATION		
2.1	AGM 2008 & Effective Speaking Competition G. Fabes provided an update of the status of the AGM. The rooms are all booked for the AGM and for parents attending the Effective speaking competition a block of rooms has been set aside at the Lindberg Hotel.	G. FABES JM. LANOUE	Pending
2.2	Long-Term Strategic Plan Update B. Robert provided an update regarding the next steps to adopting the Strategic Plan Update. B. Robert suggested that the Strategic Plan Update be received, reviewed and approved by the Executive Committee for an electronic vote and if passed forwarded to the BOG special meeting to be held at the 22 May 2008.	B. ROBERT	Pending
2.3	The Canadian Centennial of Flight S. Putinski continued to attend meetings on behalf of the League. A logo for the committee has now been finalized and the organization is waiting to hear back on its proposal for funding from the Government of Canada. A flyer is ready for distribution and is attached for your perusal. A release form is to be posted on the website for pictures and videos. The contest should be launched in the spring for proposals to be received in the fall of 2008.	JM. LANOUE S. PUTINSKI	Pending
2.4	NCC agenda items The NCC is scheduled for May 12 th ; please send any agenda items to Executive Director.	JM. LANOUE	Pending
2.5	Scholarship update The deadline is May 1 st , several applications have been received the process is going well.		
2.6	Signing authority The change in signing authority is complete. It was also suggested that the signing authorities be reviewed and accepted by the BOG once a year. Item will be put on the action item report. ED will review by-laws.	JM. Lanoue	Pending
2.7	Grant proposal update The grant proposal was circulated to members. ED informed BOG that the proposal will be submitted to Dcadets by the middle of June 2008. This submission covers the period starting 2009. This item will be added to the action items.		
2.8	IACE The selection process is completed. We have just learned that the Netherlands has had to back out due to multiple organizational pressures. We are looking at alternatives for placements and we are confident that all cadets will have an excellent placement opportunity.	JM.Lanoue	Pending

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2.9	Ministerial Directives The Executive Director presented some of the issues related to the draft Ministerial Directives document. At this time the document is confidential and is to be the subject of a yet to be scheduled upcoming meeting with the league Executive Directors and Dcadets. Furthermore the Chair will address the item at the upcoming NCC meeting.	JM.Lanoué	Pending
2.10	Honors and Awards J-M Lanoué has circulated a bilingual notice of nomination of Honours and Awards on behalf of the Chairman Mr. L. Bourgeois. As previously discussed the NB Provincial Committee will supply the name of the cadet for submission as Royal Canadian Legion Air Cadet of the year.	JM.Lanoué	Pending
II	BUSINESS ARISING – ACTION		
2.11	Insurance Definitions The definition was widely circulated amongst the members and the EC directed the Executive Director to forward the recommended language to the insurer. We are waiting their acceptance.	JM.Lanoué	Pending
III	NEW BUSINESS (20 minutes)		
3.1	SAM location selection Due to circumstances beyond our control we have not secured the Hampton Inn for the upcoming SAM. We have contacted a conference coordinator to help us find suitable accommodations. We are confident that we shall find a suitable location. Item included on the action list.	JM.Lanoué	Pending
3.2	Structure for the 21st Century Chuck Verge requested that the document may be released to the PC chairs for feedback and subsequently to the AGM. Proposed that the document be formatted into PDF to letter size paper and also distributed to the Advisory Board. Moved by Bob Robert seconded by Keith Mann that the document “Structure for the 21 st Century” be received by the BOG, reformatted and distributed to the PC chairs, the Advisory Board and the BOG.	C.Verge	Pending
3.3	PILAT update All workshops completed in April except one more workshop to be held in north western Ontario to be coordinated with Jan. The human resource strategy is complete and expected to be published in June in time for the AGM. The next step is to meet with HRSDC to present the findings. The report will be presented to the PC Chairs committee meeting. It was suggested that the executive summary will be attached to AGM book.	M. Conway	Pending
3.4	Continued use of 15 passenger vans Question raised as to what is the policy governing the use of these vehicles given the national restrictions imposed on the use of these vehicles. These vehicles are permissible only when driven by fully qualified/licensed driver. Some sponsoring committees own their own 15 passenger vehicles and are therefore concerned about what to do with them if they are not permitted to use them. Suggested that the issue be brought to the NCC agenda on May 12 th . Item added to the action list.	K.MANN	PENDING

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IV	CONCLUSION		
4.1	REPORTS OF THE VICE PRESIDENTS AND CHAIR OF CHAIRS The Vice-Presidents and Chair of Chairs of had nothing to add.		
4.2	COMMENTS FROM DCDTS. LCol Gaboury was not present on the call		
4.3	GOOD AND WELFARE OF THE LEAGUE There was nothing to add at this time.		
4.4	DATE AND TIME OF NEXT MEETING The next BOG meeting will take place May		