



# AIR CADET LEAGUE OF CANADA

## EC MEETING ROPs

### February 11, 2015

#### MEETING INFORMATION

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**Meeting Date:** 11 February 2015

**Start Time:** 1900hrs

#### ATTENDANCE

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Edgar Allain	Present	Keith Mann	Present
Don Berrill	Present	Tom White	Present
Don Doern	Present		
Fred Johnsen	Present		
Kevin Robinson Chair of Chairs	Present		
Brent Wolfe, Advisory Board	Absent		
Sarah Matresky	Present		

#### 1. Administration

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##### 1.1 Opening Remarks – K. Mann

K. Mann welcomed all members of the Executive Committee on the call.

##### 1.2 New Items for Agenda – K. Mann

- 4.4 AFAC Medal
- 4.5 Info on Budget

##### 1.3 Approval of Agenda – K. Mann

**Moved By:** F. Johnsen

**Seconded By:** D. Doern that the Agenda be approved as amended.  
Carried

#### 2. Information

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##### 2.1 President's Report – K. Mann

K. Mann reported the following:

- Attended the Alberta Provincial Committee Executive Meeting to provide some information about hosting the upcoming AGM.
- The Staff Management Committee met recently and to solve some HR issues and clarify number of sick days allotted to staff.
- A teleconference with the three Presidents and EC is tentatively scheduled for the 18th or 19th of February pending availability.

##### 2.2 Executive Director's Report – S. Matresky

S. Matresky reported on the following items:

- AGM meeting information will be circulated later this week
- Medal of St. George – H&A Committee approved the suggested proposal to award to CSTCs.
- Positive Youth Development and Program Outreach learning material to be hosted on Navy League website for 3 League use.
- Awaiting response from 75th Anniversary committee on proposed catalogue items for celebration.
- CPMB Meeting to take place February 19th. D. Berrill to participate
- CPMC Meeting w/ League Presidents is March 4th. A briefing from the President on the 75th events has been requested.
- NCC Meeting will take place on March 25th.
- D Cdts has indicated that several briefing notes are in the queue for comment and will be distributed over the next little while
- Working on insurance renewal applications for Commercial General Liability and Aviation Insurance



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#### 2.3 Finance Report – D. Berrill

D. Berrill reviewed the financial statements that were included in the supporting material and added that it has yet to be determined if there will be a surplus or not this year.

**Moved By:** D. Berrill

**Seconded By:** T. White that the statements be received as presented.

Carried

#### 2.4 PC Chair's Report – K. Robinson

K. Robinson indicated that the PC Chairs will be meeting by teleconference Thursday evening to discuss the Fun Run and the Gala and 75th Anniversary. K. Mann and D. Berrill will participate on the call. He added that the most recent PC Chairs contact list that was circulated is out of date and once the correct information has been received from the Chairs, he will forward the details the office.

### 3. Business Arising

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#### 3.1 Update: QOV Harassment Issue – K. Mann

K. Mann indicated that he has not been successful in reaching the Chair of Quebec and Ottawa Valley for more information and as such, he would like to table the agenda item until the next meeting.

#### 3.2 Responses from Governors – K. Mann

K. Mann indicated that it is discouraging that few replies are received when the Board of Governors is solicited for comment. The last paper circulated by DND for feedback generated a less than 50% response rate and when the board members who did not respond were sent reminders indicating that 'nil responses' were required, only one reply was returned. Discussion ensued about sending individual responses versus a response to the entire group through the 'reply all' feature. A point was made that seeing the responses of others generates good dialogue.

#### 3.3 Discussion Paper: Policy Making Process – D. Doern

Prior to the call, proposed revisions were circulated on the policy process in the Air Cadet League of Canada including revisions to the TORs. D. Doern clarified that all PC Chairs would come under the 1st Vice-President (as accepted at the SAM) and the committee would not be chaired by a Governor (as was previously considered). The following points were made:

- At the AGM in June, the League would click into the new system
- D. Doern would communicate a direction in which to go and loose ends would be tied up before members congregate at the June AGM.
- Onus would be placed on the Nominating Committee to select the right people to sit on the BOG to move forward under this new process.
- A new org chart will be circulated
- D. Doern will group committees that would fit best together for consideration by the BOG

**Moved By:** D. Doern

**Seconded By:** D. Berrill that the TORs be accepted as presented

Carried



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### 4. New Business

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#### 4.1 AHCG Report to the EC – D. Berrill

D. Berrill reported that his committee met by teleconference on Sunday and a report was prepared with recommendations to the EC which was circulated on Monday for consideration. The summary of the topics discussed is as follows:

- The Purpling of the CCO  
There needs to be an understanding of the uniqueness and appreciation of the unique requirements of the three partnerships. Too many resources/units are being combined regardless of element and it is seen as a major obstacle.  
- The AHCG recommends that the EC take action to strengthen ties with the RCAF and make it clear to D Cds that any continued effort to push the purple concept to the LHQ level will be met with a firm 'No'. The League needs to take a plan of action to the RCAF regarding the Air Cadet Program for their concurrence.
- The ACL Contributions to the CCO  
It has not been communicated to the world, how significant the ACL's contributions are to the CCO and the issue needs to be addressed immediately by the EC to ensure the widest circulation as possible.  
- The AHCG recommends to the EC that the ACLN Office circulate the final ACL Contribution report to all levels of the League, to the Legion and AFAC as well as through social media and to encourage other levels of the League to circulate the data to their members, sponsors and supporters.
- Finding Governmental Advocates  
The League needs to take action to strengthen ties to the appropriate politicians and industry representatives and other Canadians of influence to ensure that the League does not operate outside a restricted zone of influence.  
-The AHCG recommends that a strategy be generated to move forward with renewal in a manner desired by the ACL and adds that the League should find a senior government minister to be the League's advocate and to assist in the event that problems occur with DND. It is also recommended that members of parliament be engaged for the 75th anniversary and be sent a commemorative pin.
- Governance Package and the CCC  
The final document on Governance circulated within the CCO did not contain the edits requested by the Air Cadet League.  
-The AHCG recommends that the EC emphasize to D Cds that the current package as presented is not acceptable and the document needs correction.
- The Proposed Outreach Strategy  
The Aim of the document is off the mark as every item falls within the purview of the Leagues.  
-The AHCG recommends that EC respond to DND requesting that the document be changed to respond to the MOU and agreements already in place and that it the document honors the assertions of the Colonel in the 28 Sep 14 letter to the President.
- Meeting with other two Leagues  
The AHGC agrees that it would be prudent to meet with the other two Leagues but it must be made very clear that the ACL will not compromise its goals and objectives. The meeting would be to provide the other Leagues with the ACL's strategy and seek mutual support.

**Moved By:** D. Berrill

**Seconded By:** E. Allain that the recommendations by AHCG be approved as presented.

Carried

#### 4.2 Travel Procedures AGM/SAM – D. Berrill/S. Matresky

S. Matresky and D. Berrill presented the procedures that will be circulated with the AGM registration next week. D. Berrill added that where it says 'approval from President required' will be amended to read 'approval from Treasurer required'. S. Matresky added that this document was created because there were some grey areas that are not addressed in the travel policy which left room for interpretation and these guidelines will clear up confusion. It is circulated for information and since it is a procedure and not policy, it will not require further approval from the BOG as the travel policy still stands.

#### 4.3 Expense Claim Form: Amendment – S. Matresky

S. Matresky noted that the Expense Claim form will be amended to include check boxes to clarify if the claimant is requesting reimbursement or opting to donate the funds.



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#### 4.4 AFAC Medal – T. White

It was noted that the Air Force Magazine published an ad requesting sponsorship for the medals they provide to Air Cadets on summer training courses. The cost for sponsoring the medal was quite high in comparison to the League's expense for service medals. Discussion ensued with regards to the reason for the increase in cost. K. Mann will contact D. Black to inquire.

#### 5. Conclusion

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##### 5.1 Reports of the Vice Presidents/Advisory Board

Nothing further

##### 5.2 Good and Welfare of the ACL – All

Nothing further

##### 5.3 Next Meeting – K. Mann

BOG Meeting 11 MAR 2015

##### 5.4 Motion to Adjourn Meeting – K. Mann

There being no further business the meeting adjourned at 2045 ET