



AIR CADET LEAGUE OF CANADA

BOG Meeting ROPs

November 21 & 22 , 2014

MEETING INFORMATION

Meeting Date: November 21 2014 (Continued November 22nd @ 1300)

Start Time: 1300

Location: Lord Elgin Hotel

Purpose: Scheduled SAM Meeting

ATTENDANCE

Edgar Allain	Present	Tom Taborowski	Present
Don Berrill	Present	Lloyd MacIntyre	Present
Bob Burchinshaw	Present	Keith Mann	Present
Don Doern	Present	Merv Orzirny	Present
Tom Holland	Present	John Scott	Present
Darlene LaRoche	Present	Tom White	Present
G. Johnston	Absent	Ernie Wiesner	Present
F. Johnsen	Absent	Hille Viita	Present

Sarah Matresky Present Executive Director

Obersvers (Nov 21): E. Thompson, J. Elias, Y. Therrien, J-A Milton-Binczak, M. Bineau, C. Namiesniowski

1. Administration

1.1. President's Opening Remarks – K. Mann

K. Mann welcomed and thanked everyone for their participation.

1.2 New Items for the Agenda

4.9 Accessible Customer Service Plan

1.3 Approval of the Agenda

MOVED BY: T. White

SECONDED: D. Doern *that the Agenda be approved as amended.*

CARRIED

1.4 Approval of Record of Proceedings – BOG Sept 2014

MOVED BY: L. MacIntyre

SECONDED: M. Ozirny *that the ROPs be approved as presented.*

CARRIED

2. Information

2.1. President's Report – K. Mann

K. Mann indicated that his report was included in the meeting book and there was nothing further to add at this time.

2.2. Executive Director's Report – S. Matresky

S. Matresky indicated that her report was included in the meeting book and added that it was written recently and therefore she did not have anything further to report.

2.3. Finance Committee Report –D. Berrill

D. Berrill indicated that his report was included in the book. He added the following points:

- Cash flow – trying to keep \$200k in liquid assets
- Budget for travel to meetings is more than expected
- Rainy Day Reserve was not restricted until now.



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2.3 Finance Committee Report –D. Berrill (continued)

MOTION: That the Rainy Day reserve be restricted as presented.

MOVED BY: D. Berrill

SECONDED: H. Viita

CARRIED

D. Berrill presented the ACC9 Extraction Report

- Purpose of exercise is to provide the senior leaders of DND with a clear picture
- Information was gathered based on the SSC's ACC9 reports
- Gave a breakdown of what is provided financially on the National, Provincial and Local levels
- PCs spend 3.8 million dollars on the cadet program
- 82% of Squadrons are housed in non-dnd facilities
- Fundraising activities at the SSC's amount to 22% of funding
- Discussed the dollar value of volunteers
- Acronym YIB stands for Year in the Bank
- Col. N said that is was a great presentation and is trying to wrap his head around what it means for the CCO
- D. Berrill thanked E. Thompson for her assistance with the project
- It was requested that the briefing be given at an upcoming CPMB Meeting

MOTION: That 2013 and beyond acc9's brought to 100% compliance

MOVED BY: D. Berrill

SECONDED: D. Doern

CARRIED

MOTION: That the Finance Committee may use up to 80 hours of paid time to carry out the ACC9 data mining project to present data to DND.

MOVED BY: D. Berrill

SECONDED: T. White

CARRIED

K. Mann thanked D. Berrill and S. Matresky and the Finance Committee for their excellent work.

3. Business Arising

3.1 Governance and Ad Hoc Committee – K. Mann

K. Mann introduced the document and explained the process of the Community Coordinating Committee and how it works as part of the Governance structure. S. Matresky read the footnote that was added as an amendment to the document as follows:

** In circumstances where only the Air Element of the CCC will be convening, the meetings will be chaired by DND and a senior representative of the Provincial Committee will participate as an advisor/facilitator.*

These terms of reference require approval from the Board of Governors

MOTION: That the TORs for the CCC be approved as presented.

MOVED BY: D. Berrill

SECONDED: E. Allain

CARRIED

MOTION: That we accept the CCC document as our recommendation to DND from the ACL

MOVED BY: D. LaRoche

SECONDED: L. MacIntyre

CARRIED



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3.2 Paid Supervision Discussion Paper – D. Berrill

D. Berrill presented his discussion paper on Supervision.. He added that it is not in the League's best interest to wait on this issue. It was noted that DND never speaks about its 'overall manpower' and it was recommended that the supervision issue be investigated.

MOTION: That the ACL requests DND to address this issue as a primary issue of importance and the ACL wants it resolved in phase 2 of renewal.

MOVED BY: D. Berrill

SECONDED: M. Ozirny

CARRIED

It was clarified that the BoG wants the issue of CIC officers supervising resolved as they should be paid for all of their time. M. Ozirny added that other exclusions should be considered in writing.

3.3 ACL Who Are We – K. Mann

K. Mann asked that this issue be tabled

MOTION: That the agenda item 3.3 'ACL Who Are We?' be tabled to the next meeting

MOVED BY: D. LaRoche

SECONDED: E. Wiesner

CARRIED

3.4 Strategic Plan Update – S. Matresky

S. Matresky indicated that a Strategic Plan Update with a column reporting the status of each item was circulated and would be pleased to answer any questions. She asked that the BOG take time to review the document at their convenience and contact her should they have questions. This concluded her report.

4. New Business

4.1 Insurance Abuse Policy – S. Matresky

S. Matresky reported that at the last BOG meeting she was instructed to inquire further about abuse coverage recommended by the League's broker. She obtained a comparison between the old and new policies and intended to have the policy explained to the board at the insurance workshop during the Saturday afternoon session. As the continuation of the BOG meeting now conflicts with the workshop, she will ask for an extension on the quote to allow the BOG more time to come to a decision.

4.2 Awards – Release and Indemnity – J. Scott

J. Scott introduced a form that is currently in use within the Ontario Provincial Committee. He asked that the item be tabled.

MOTION: That the agenda item 4.3 'Awards – Release and Indemnity' be tabled to the next meeting

MOVED BY: J. Scott

SECONDED: T. Holland

CARRIED

4.3 LIP Committee Amalgamation – J. Scott

J. Scott recommended that the League Industry Partnerships Committee become a subcomponent of the National Resource Generation Committee. T. Holland asked for some clarification and gave reasons why they should continue as separate committees. Discussion ensued.

MOTION: That the League Industry Partnerships Committee become a subcommittee of the NRG.

MOVED BY: J. Scott

SECONDED: D. Berrill

CARRIED

4.4 Addressing Harassment Complaints – H. Viita

H. Viita gave an overview of a complaint from the Q&OV that began two years ago and has now become more problematic. She asked if the National level of the League has a system in place along with guidelines to accept and track complaints to bring proper attention to the issues raised. The complaint at hand is escalating and no resolution has been reached to date. It was decided that a panel be struck to deal with the matter. OPC's harassment policy and discrimination policies were discussed and considered. Copies to be sent to M. Ozirny for consideration.



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4.5 Revision to PPM 3.8.4 – B. Burchinshaw

S. Matresky indicated that it was often unclear to PCs who was responsible financially for having a national representative attend a Provincial AGM. She worked alongside B. Burchinshaw to make the proposed amendments to the policy. T. Holland was opposed to the changes. PCs recommend in a motion that they typically pay for a max of 2 nights and for the registration of the meeting.

MOVED BY: D. Berrill

SECONDED: T. Taborowski to accept the proposed changes to the document and update it

CARRIED

4.6 Chairs of National Committees (2 motions) – K. Mann

K. Mann introduced this agenda item that was first presented at the Executive Committee meeting last month. Discussion ensued about who should be chairing National Committees and whether or not there is a conflict of interest if you work for DND. It was added that double hatting should not be allowed in their opinion, as it would be in a conflict of interest. The Motions from Nov 5th EC meeting were mentioned. M. Ozirny added that a pecuniary interest means that there is a conflict of interest no matter how much money is involved. The Flying Committee was discussed as an example.

MOTION 1

MOVED BY: D. Doern

SECONDED: J. Scott that chairs of national committees shall be governors or members of the advisory board.

CARRIED

MOTION 2

MOVED BY: D. Berrill

SECONDED: D. LaRoche that parties employed by or receiving compensation from the Canadian Cadet Organization cannot chair a National Committee.

CARRIED

4.7 Motion to Approve Signing Authorities – S. Matresky

S. Matresky indicated that a motion to approve signing authorities needs to take place as it needs to be clear in the minutes who may sign on behalf of the League.

MOTION: That the following changes be made to the signing authority at the Bank of Montreal and signing authority be reviewed annually.

Signers: S. Matresky; D. Berrill; K. Mann; D. Doern (*new); H. Viita (*new) Remove: B. Goudie; K. Higgins; T. White; B. Robert

MOVED BY: J. Scott

SECONDED: M. Ozirny

CARRIED

4.8 IACE Hosting 2016: PE, NS, NB – L. MacIntyre

L. MacIntyre gave an overview of the IACE Committee meeting and made the following motion.

MOVED BY: L. MacIntyre

SECONDED: D. LaRoche That the hosting responsibility for the 2016 IACE in-Canada program be assigned to the PCs from NB, NS, and PEI hereafter to be referred to as the Atlantic Proposal, contingent to DND approval. If successful the program is to be extended to 2017 and 2018.

DEFEATED

The BOG felt that not enough information was given to make a decision at this time. The IACE chair is going put together a proposal to the board of governors and will report back to the board and be voted on electronically.

4.9 Accessibility Customer Service Plan – S. Matresky

S. Matresky reported that she heard a PSA on the radio two days ago indicating that businesses operating in Ontario are required to have an Accessibility Customer Service Plan and Accessibility policy in place. The deadline to report is December 31st 2014. She prepared the two documents circulated using the online policy and plan generator to meet the requirements. Because of the short notice, she is still unaware if this applies to Federally Regulated Organizations such as the ACL. Because the report is due at the end of December before the next BOG meeting, she asked that the documents be approved as required.

MOVED BY: D. Berrill

SECONDED: D. LaRoche That the plan and policy be approved as presented.

CARRIED



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5. Committee Reports

5.1 75th Anniversary Committee

K. Mann reported that the following activities are planned for the 75th Anniversary celebrations:

1. The Poster contest and all the other associated minor activities (banners, kitshop, etc.) are going to continue as per plan.
2. There is \$210k set aside at ACL in support of all additional 75th Anniversary activities.
3. There is going to be an NRG run event at the 2015 SAM;
4. There is going to be a National Fun Run with a projected date of 1st weekend in June 2016;
5. We are going to push for a specific "AIR CADET WEEK" in which all PC's and regions will conduct special activities such as a parade, band concert, or other such activity.
6. There will be special activities of some type at the 2016 AGM
7. There will be special activities of some type at the 2016 SAM
8. There will be a "Celebration" activity (such as the Leadership symposium) in conjunction with one of the SAMs or the BC AGM in 2016.

Briefly discussed were some formulas to utilize ACLN funding in support of 75th Anniversary activities across the country. All costing should be ready in time for the January BOG meeting and will be passed on to the Treasurer for board approval.

5.2 Aviation Committee

E. Allain reported that the policy is crippling and hurting the flying program and they are advocating to get the policy changed. More to report on the subject after the January Air Operations conference.

5.3 National Resource Generation Committee

D. Berrill reported that Ted Talk video was shown at lunch to the members. It was a YouTube video featuring activist and fundraiser Dan Pallotta who calls out the double standard that drives a broken relationship to charities.

Too many non-profits, he says, are rewarded for how little they spend -- not for what they get done. Instead of equating frugality with morality, he asks us to start rewarding charities for their big goals and big accomplishments (even if that comes with big expenses). In this bold talk, he says: Let's change the way we think about changing the world.

There are three major pathways that the committee is currently working on at this time. The first is to generate a list of 'asks' that National is looking to fund or resource. The second is to clarify the data of League contributions and create a clear and concise document that highlights the League's contributions to the Cadet Program. The third is to draft a basic Core Case for Support which needs to be aligned with the 'asks' that the ACL is looking to pursue. W. Hough also presented plans for a social media campaign Saturday morning and all members were asked to consider making a contribution to the League.

6. Conclusion

6.1 Reports of the Vice-Presidents

T. White would like to review the length of time the Board of Governors meet.

6.2 Good and Welfare of the Air Cadet League

M. Ozirny asked what steps are being taken to deter cuts to the cadet program in the future (example – IACE etc.) D. Berrill indicated that the Governance model will help with those concerns as there needs to be mutual consultation through the partnership at all levels under this new model.

6.3 Date and Time of the Next Meeting:

January 14th 2015 via teleconference.

IACE Electronic Motion 10 December 2014

MOTION:

“The BoG accepts the recommendation from the IACE Committee to pursue the Maritime proposal for 2016 at the current ACLN Budget allocation for this activity, and authorizes it to move forward”.

MOVED BY: L. MacIntyre SECONDED BY: E. Allain

CARRIED

From: Keith Mann [mailto:president@aircadetleague.com]

Sent: January-08-15 9:12 PM

To: Keith Mann; Lloyd MacIntyre; Bob Burchinshaw; Don Berrill; Thomas Taborowski; Sarah Matresky; Darlene LaRoche; Don and Penny Doern; Edgar Allain; ernest. wiesner; Fred Johnsen; Geoffrey Johnston; Viita, Hille H; John Scott; Kevin Robinson; Merv Ozirny; Tom White; Tom Holland

Subject: Re: IACE Committee Proposed Motion to the BOG for E-Vote

In regard to this electronic vote on this motion, all BoG members responded with all but 1 voting in favor 1 governor chose to abstain from voting. As such I declare the motion carried.

Keith