



AIR CADET LEAGUE OF CANADA

BOG Meeting ROPs

11 MARCH 2015

MEETING INFORMATION

Meeting Date: 11 March 2015
Start Time: 1900
End Time: 2024
Location: Teleconference
Purpose: Scheduled BOG Meeting

ATTENDANCE

Edgar Allain	Absent	Tom Taborowski	Present
Don Berrill	Present	Lloyd MacIntyre	Present
Bob Burchinshaw	Present	Keith Mann	Present
Don Doern	Present	Merv Orzirny	Present
Tom Holland	Present	John Scott	Present
Darlene LaRoche	Present	Tom White	Present
G. Johnston	Absent	Ernie Wiesner	Present
F. Johnsen	Present	Hille Viita	Present
Sarah Matresky	Present Executive Director		
Kevin Robinson	Absent, Chair of Chairs		
Jan Reidulff for B. Wolfe	Present, Advisory Board		
Tery Lebel	Present, Guest Speaker		

1. Administration

1.1. President's Opening Remarks – K. Mann

K. Mann welcomed and thanked everyone for their participation.

1.2 New Items for the Agenda

There were no new items for the Agenda

1.3 Approval of the Agenda

MOVED BY: L. MacIntyre

SECONDED: M. Ozirny *that the Agenda be approved as presented.*

CARRIED

1.4 Approval of Record of Proceedings – BOG JAN 2015

MOVED BY: J. Scott

SECONDED: T. White *that the ROPs be approved as presented.*

CARRIED



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2. Information

2.1. President's Report – K. Mann

K. Mann reported the following:

- Participated in AB scholarship selection boards
- Attended PC Chairs conference call to update on 75th Anniversary plans.
- Presented ALPA \$1500 scholarship to a Calgary cadet
- Thanked D. Berrill and F. Hopkinson for their assistance with the Staff Management Committee issues
- Prepared cover letter to accompany ACL Contribution Report to be circulated
- Traveled to Ottawa for CPMC meeting 04 MAR 15 – gave presentation on 75th. DND will provide support for the Symposium in the form of supervision; workshop materials; DG and Colonel attendance; transportation
- NCC is re-scheduled to May

2.2. Executive Director's Report – S. Matresky

S. Matresky indicated that her report was circulated with the meeting material which contained the following points:

- Medal of St. George is still in the works. Further review by H&A committee at DND will happen next.
- Participated in CMPB meeting with D. Berrill
- Award nominations are due along with CATO comments
- Aviation insurance has been renewed and we are awaiting CGL renewal for the end of the month
- New changes to ACC37 Expense Form have been posted
- Ceremony for stand up of new formation will tentatively take place 22 APR 15. Presidents to participate as VIPs.

2.3. Finance Committee Report –D. Berrill

D. Berrill indicated that his report was included in the meeting material. He highlighted the following points:

- Finance Committee continues to work on the investment portfolio.
- Statements are were included in the supporting material. We continue to stay the course and operate with parameters
- Cash flow is on track. Attention is being paid to May/June timeframe before grant arrives.
- ACC9 stats were given. Collection has been improving. It was written in the PPM that bank statements were required at the national level but this should be collected by the PCs and they should be verifying when then sign off. A clarification will be issued. There are nine squadrons who have not reported in 5 years and they will be put on national probation.

MOVED BY: D. Berrill

SECONDED: D. LaRoche *to accept the Finance Report as presented.*

CARRIED

MOVED BY: D. Berrill

SECONDED: E. Wiesner *to approve the 2015-16 budget as presented.*

CARRIED

MOVED BY: D. Berrill

SECONDED: E. Wiesner *to approve the 2016-17 and 2017-18 budgets subject to ratification by the PC Chairs and the BOG of an increase in the National Assessment at either the 2015 AGM or SAM.*

CARRIED

2.4 Chair of Chairs Committee Report –K. Robinson

K. Robinson sent his regrets.

2.5 Advisory Board Report –B. Wolfe

J. Reidulff indicated that the Advisory Board had no further business at this time.



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2.6 Ad Hoc Comte on Gov. Report: Letter to Colonel – D. Berrill

D. Berrill indicated that he circulated a reminder to the BOG on the Governance points and the letter to D Cdts of 28 Sep 14. K. Mann confirmed that the Colonel apologized for the omission of the footnote with regards to the TORs for the Community Coordinating Committee and the ACL and added that it will be corrected and redistributed.

3. Business Arising

3.1 Budget FY 15-16 for Approval – D. Berrill

This items was covered under 2.3 Finance Report.

4. New Business

4.1 Support Flight Proposal – T. Lebel & J. Scott

J. Scott introduced guest speaker Mr. Tery Lebel, a former Snowbirds pilot and former Air Cadet. T. Lebel presented a proposal package that was circulated in advance to the Board about a support flight project in honour of the League's 75th Anniversary. He indicated that he would paint his personally owned Skybolt aerobatic aircraft in appropriate ACL promotional livery and fly the aircraft at airshows across Canada. T. Lebel added the following points:

- This would be at no cost to the ACL
- Would support aspects of the Renewal Project (public awareness etc.)
- The aim would be to provide awareness, public support and recruitment
- He would give inspirational flights to Air cadets, the media, and sponsors etc.

T. Lebel indicated that he needs permission to use the Air Cadet paint scheme; 75th logo; and the League crest. He added that more details still need to be worked out, such as insurance and legalities but that success and impact of the project can be maximized by careful and concerted co-operation. All money will be raised from corporate Canada at T. Lebel's expense and effort. J. Scott asked that the BOG consider this wonderful opportunity and approve the concept 'in principle'. Discussion about proposal details ensued.

It was noted by D. Berrill and E. Wiesner that conflicts for fundraising will have to be addressed with the NRG. The BOG also indicated that a time limit on the crest and logo will be implied and the words 'exclusive use' removed from the agreement. An option to withdraw will also be included on the contract.

MOVED BY: J. Scott

SECONDED: D. LaRoche *to accept the proposal in principle and grant permission to T. Lebel to use the logo, crest and paint scheme within the parameters noted above.*

CARRIED (1 abstention DB)

4.2 Motion for Funding Application – S. Matresky

S. Matresky indicated that W. Hough is preparing a grant application the Canadian Heritage World War Commemorations Community Fund to support the upcoming Leadership Symposium at the 2015 Semi-Annual meeting. The application requires a motion from the Board to authorize the application request for funding and appoint a signing authority for all purposes related to the application.

MOVED BY: T. White

SECONDED: D. LaRoche *that the BOG authorize the ACL National Office to make an application to the World War Commemorations Community Fund in support of the Air Cadet Leadership Symposium being held in conjunction with the 2015 SAM. Further, Executive Director Sarah Matresky, will serve as authorized signatory on behalf of the League for all purposes related to this applications.*

CARRIED



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5. Committee Reports

5.1 LIP Sub-Committee Report

J. Scott provided a written report indicating that he has been in contact with contributing benefactors for the Power Pilot Graduate Continuation Flying Awards. Draft MOUs have been created along with a draft information sheet for applicants. Contributors will now be asked to pledge their support and amount in May of the current year to determine the number of awards available. He provided an overview of the change in procedures and added that funds will be held with the flight schools rather than the current invoicing system in place with ATAC, which will greatly improve the process and allow for better use of the funds. J. Scott indicated that the investment firm has also agreed to cash-out the non-redeemable FAMIL GIC (previously unused funds) to present more flying awards to cadets. Also provided were drafts of the agreements for the donors and a draft of the Continuation Flying Training award application form. More information to come on the policy rewrite that follows.

5.2 NRGC Report – E. Wiesner

E. Wiesner provided a written report to the BoG with the following details:

- Planning for NRGC Gala is making progress and the event has reached the stage where decisions and co-ordination of planning becomes necessary in particular with the invitations to distinguished guests' involvement in the various activities of the GALA and Symposium. A sub- committee is being struck.
- The Governor General will be invited to serve as guest host for the NRGC Gala.
- A sponsorship package is being produced to support the Symposium cadets and should be ready for the end of March
- The annual letter mailing campaign has been completed with a modest response to date. A major gifts campaign has soliciting the BOG/EC/AB has also been launched with early indications of support
- W. Hough is preparing a grant application to the World War Commemorations Community Fund for the Leadership Symposium.

5.3 75th Anniversary Committee

K. Mann provided a copy of the minutes of the latest committee meeting. Highlights include:

- Squadron crest poster project is underway
- SWAG items are being considered: decals for gliders and tow aircraft; 75th anniversary flags for tables; catalogue items
- Banners have been shipped to the PCs
- Distribution for the pins in on schedule and will arrive in early April
- Playbook has been updated with a condensed version presented to D Cdts
- Information on 75th Anniversary to be made available on website

5.4 IACE Committee – L. MacIntyre

L. MacIntyre addressed the following items in a written report:

- Final touches are being made to the Canadian itinerary for the third and final year of hosting in Alberta
- Following the SAM approval by the BOG was ratified and DND sanctioned the moved of the IACE program to Eastern Canada
- Programs will be discussed in depth at the IACE meeting in Edmonton at the AGM

6. Conclusion

6.1 Reports of the Vice-Presidents

Nothing further

6.2 Good and Welfare of the Air Cadet League

D. Berrill noted the passing of C. Redfern and E. Jansen of the OPC.

6.3 Date and Time of the Next Meeting:

05 May 15 at 1900 EDT