



# AIR CADET LEAGUE OF CANADA

## BOG Meeting ROPs

### 25 November 2016

#### MEETING INFORMATION

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**Meeting Date:** 25 November 2016

**Start Time:** 1500-1700 EDT

**Lord Elgin Hotel – Lady Elgin Room (Closed Meeting), OTTAWA**

#### ATTENDANCE

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Don Berrill	Merv Ozirny	Jim Hunter (regrets)	Eva Martinez	Sarah Matresky, ED
Marcel Bineau	Ernest Wiesner	Geoffrey Johnston	Tom Taborowski	Penny Doern, MAL (regrets)
Don Doern	Jerry Elias	Marc Lacroix	Ken Todd	
Darlene LaRoche	Russell Gallant	Howard Mar	Hille Viita	

#### 1. Administration

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##### 1.1. President's Opening Remarks – D. Berrill

D. Berrill thanked everyone for their participation and welcomed everyone to the meeting.

##### 1.2. New Items for the Agenda – D. Berrill

M. Bineau added that he wishes to discuss the Uniform Working Group under item 3.3 E. Wiesner added item 3.4 – Finance Policy Review.

##### 1.3. Approval of the Agenda – D. Berrill

**MOVED BY:** E. Wiesner

**SECONDED:** K. Todd that *the Agenda be approved as amended.*

**CARRIED**

##### 1.4. Approval of the ROPs 24 Aug 16 – D. Berrill

K. Todd noted that item 5.11 should read 'documentation *posted* to the website' rather than 'posed'.

**MOVED BY:** K. Todd

**SECONDED:** H. Viita that *the 02 Nov 16 ROPs be approved as amended.*

**CARRIED**

#### 2. Information / New Business

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##### 2.1 President's Report – D. Berrill

D. Berrill noted that his report was circulated in the meeting book and that he only had one item on which to report since the 02 November BOG Mtg.

- NCC: He and S. Matresky attended the National Cadet Council meeting with the VCDS and the other two leagues. D. Berrill reported that the VCDS was animated and supportive during the meeting and that this was the first time Admiral Norman chaired the NCC as part of his duties as the new VCDS. This time, they opened the session with the Presidents' reports rather than the cadet program updates. DND indicated that they will support us with the CRA and policy discretions that we are working on and they will also examine the entire funding model (including what the Leagues bring to the table) not just what DND provides. It was also agreed that the Presidents should meet more often.

G. Johnston asked how the ACL's presentation compared to that of the other two leagues. S. Matresky to circulate the Army and Navy information to the BOG.



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### 2.2 Executive Director's Report – S. Matresky

S. Matresky indicated that her report was included in the meeting book. She added that she recently attended a Labour Market Strategy Day hosted by CCAA. W. Hough attended as well and some good connections were made where we discussed using our arena to engage cadets in the aviation and aerospace labour market early on. The event was focused on coming up with a plan to address the labour shortage as well as sharing some best practices such as reverse career fairs.

### 2.3 Finance Report– E. Wiesner

E. Wiesner indicated that his report was circulated as part of the meeting book material. Finances are stable. Fundraising will certainly impact cash flow moving forward. LIP and NRCG are ramped up and the mailing is campaign has been launched. He is anticipating 30-40k by year-end. Returns on the League's investments are not great, but okay. The Foundation had a good year with \$125k of funds coming in (mostly from MB). The ACC9 data is being consolidated into a new Contributions Report.

**MOVED BY:** E. Wiesner

**SECONDED:** D. LaRoche that *the Finance Report be received as presented.*

**CARRIED**

## 3 Business Arising

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### 3.1 ACL Independent Risk Management Report – S. Matresky/D. Berrill

D. Berrill indicated that the BoG needed more time to comment on the Risk Management report and as such it will be reviewed more in depth at the next meeting in January.

### 3.2 Voting Items/Items of Discussion for SAM – D. Berrill

The voting items for the SAM were reviewed in detail along with procedure. The Parliamentarian, R. Gallant, explained the proceedings to have the motion from the AGM reconsidered. Due to a conflict of interest, M. Ozirny will chair the Special Meeting when the 'Members' Term of Office' is discussed.

The Board concluded that it will be looking for a sense of direction from the membership in regards to the proposed amalgamation by the CRA and the League needs financial compliance in a way that the CRA will accept.

For the issue of Screening, G. Johnston indicated that the Board needs to speak to the issue of legal liability. The question must be asked to the provinces about what *their* plan is to get the SSC's on board.

### 3.3 Renewal/WG Update – S. Lawson

S. Lawson expanded on the report he submitted on the status of the various Working Groups in which the Air Cadet League has been involved. He will be providing a summary of the update to the membership at the SAM at Saturday's meeting.

M. Bineau indicated that he just completed his participation in the Uniform Modernization WG. The meeting was a success and he hopes that the recommendations generated by the committee will be approved.

## 4 New Business

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### 4.1 Presentation Motorized Gliders Optis – D. Rancourt

D. Rancourt of Optis gave a presentation on the option of self-propelled gliders. The Aviation Committee is currently looking at the opportunity, but they do not have any specific recommendations to make to the BOG at this time. The trial to test the invention of self-propulsion would require about \$50k and a donation of the glider in kind to use for the period of about one year. The company would consider a discount in regards to acquisition of the self-propulsion attachment for future use. The Aviation Committee indicated that the presentation was for information only at this time and that the proposal will be discussed further with DND at a later date.

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### 4.2 Finance Investment Policy Approval – E. Wiesner

E. Wiesner indicated that the League's Policy Manual requires that the Financial Investment Policy be reviewed on an annual basis. He added that the current model is working well and does not recommend any changes.

**MOVED BY:** E. Wiesner

**SECONDED:** M. Ozirny that *the Finance Investment Policy be approved as presented*

**CARRIED**

## 5 Committee Reports

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### 5.1 Staff Management Committee – D. Berrill

D. Berrill indicated that the Committee met Thursday evening. They reviewed the staffing increases, however the budget still needs to be reviewed and a few positions considered.

### 5.2 Policy Procedure and Bylaw Committee – R. Gallant

R. Gallant noted that he is recruiting for the PPBLC Committee. Comments were made that some of the changes to policy were not reflected on the website. It was noted that it is important that people clear their 'cache' in their browsers to ensure that the updated information is displaying on their webpage.

### 5.3 Provincial Chairs' Committee – M. Ozirny

M. Ozirny indicated that the PC Chairs discussed the CRA proposal; Next Generation Screening Plan; and the Affiliation Agreements. Overall the Chairs received the information with positivity and will work to do their best to move forward with these items as proposed. The provinces have requested that a lexicon

### 5.4 Communications Committee – D. LaRoche

D. LaRoche reported that her committee had a very robust meeting. A portion of the committee's time was dedicated to doing website orientation and reviewing the PR toolbox provided by DND.

### 5.5 National Resource Generation Committee – T. Taborowski

T. Taborowski indicated that the NRG Committee had a productive closed meeting. He added that he and S. Lawson have applied for approximately \$750k in grant funding for various initiatives and they are looking forward to hearing a decision on the funding request in the near future.

### 5.6 League Industry Partnerships Sub-Committee – E. Martinez

E. Martinez was pleased to announce the MOU between the ACL and the Air Canada Jazz Pathways program.

*This agreement includes two new annual national scholarship opportunities for successful graduates of the ACLC Power Flight program, continued funding of the ACLC Power Scholarships program, and ongoing support of the ACLC. The Jazz Aviation Pathway Award for Professionalism. Awarded to a full-time student accepted and enrolled in a Jazz APP-affiliated aviation program for outstanding contributions to safety, leadership and professionalism. The Award consists of a \$3,000 scholarship and the recipient will be selected by the Air Cadet League of Canada in consultation with Jazz to ensure the criteria as outlined are respected.*

*The Jazz Aviation Pathway Award for Professionalism and Diversity. Awarded to a full-time student accepted and enrolled in a Jazz APP-affiliated aviation program who has self-identified as Aboriginal, a person with a disability, a visible minority, or female; for outstanding contributions to safety, leadership and professionalism. The Award consists of a \$3,000 scholarship and the recipient will be selected by the Air Cadet League of Canada in consultation with Jazz to ensure the criteria as outlined are respected.*

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#### 5.7 Aviation Committee – J. Hunter (regrets)

J. Elias reported that he chaired the meeting on behalf of J. Hunter who participated by teleconference. The Committee met over the course of two days. DND staff participated and provided an update on air operations and maintenance issues. The committee is making headway on the CFTA and PTAA awards and these will be cleaned up in time for next year. The Aviation Committee continues to make the replacement of ACGP flying assets a priority and is working diligently with the assistance of a subcommittee with participation from both the league and DND.

#### 5.8 IACE Committee – H. Viita

H. Viita reported that a PowerPoint Presentation of the Atlantic Region exchange was conducted at the meeting. The Maritime Provinces will be planning year 2 of 3 of the IACE Exchange out East and are considering a closing dinner in New Brunswick for the upcoming year. She added that it is important to have money set aside in the IACE budget for planning activities as there was a significant amount of travel required for the committee members from the provinces to meet to discuss the events - which was not part of the original budget.

#### 5.9 Music Committee – H. Mar

H. Mar's committee had a series of recommendations to make to the Board and he agreed to circulate the information to the BOG in writing in time for the next meeting. He summarized the points by adding that the League needs to ensure that the bands that are formed are of an appropriate size and would recommend that the National Presidents of the three leagues meet to discuss the music program in the near future.

#### 5.10 Effective Speaking Committee – P. Doern (regrets)

P. Doern written report was included as part of the supporting material in the SAM meeting book.

#### 5.11 National Members Committee – K. Todd

K. Todd indicated that his committee focused on what should be posted to the National Website. Some examples given were info for cadets, league members, screened volunteers along with training modules for them. He asked the Board who oversees the Positive Youth Development material and the answer was that it was overseen by DND and has been posted on the ACL's website for completion. After some discussion, it was concluded that the module for volunteers is not the same as the one available to CIs (their participation is tracked and their completion is confirmed), whereas the same is not available to volunteers.

#### 5.12 Air Cadet Committee – J. Elias

J. Elias reported that two cadets participated in the Wings of Courage documentary that aired on CPAC. A trailer of the doc will be shown at the banquet Friday evening and presented by Sound Venture Productions. WestJet sponsored the airfare for the two cadets in the documentary to attend the press conference in Ottawa with the Canadian Geographic Society earlier this month. Copies of the magazine will be made available at this evening's dinner.

The committee is also working on their TORs, best practices for initiatives such as aviation days as well as lending support to projects in place with NRGCLIP.

#### 5.13 Selections Committee Report – M. Lacroix

M. Lacroix noted that he had a great meeting today. LCdr. Darin McRae, Staff Officer, Training Operations and Plans for the CJRC also participated. He added his full report will be presented in the SAM record of decisions as there was insufficient time left in the meeting to present a full report.

### RECESS

In the interest of time, M. Bineau moved that the meeting recess until 1400 hours on 26 November 2016.

**MOVED BY:** M. Bineau

**SECONDED:** D. LaRoche.

**CARRIED**

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